

BOROUGH OF STONINGTON

P O Box 328

Stonington CT 06378



APPROVED BUDGET

FOR FISCAL YEAR 2012-2013

AT

Annual Borough and Budget Meeting

April 21, 2012

9:00 A.M. at the new Firehouse

Agenda:

1. Approve minutes of last year's meeting.
2. Warden's Report.
3. Act on a budget for the fiscal year ending June 30, 2013.
4. Consider a Highway Department Capital Improvement Program.
5. Select trustees for the Waldron Fund.
6. Other Business.

**ITEM 1.** Approve minutes of last year’s meeting. Copies of the minutes are available in advance from the Clerk-Treasurer. Please call the office at 535-1298.

**ITEM 2.** Warden’s Report/Budget Presentation

**ITEM 3.** Act on the Board’s proposed budget for the fiscal year ending June 30, 2013. A public hearing was held on April 2, 2012.

**ITEM 4.** Consider a Highway Department Capital Improvement Program.

In order to receive funding under the state’s Local Capital Improvement Program, the Borough must apply for assistance on a project that is part of a current approved five year (or longer) capital improvement program. Each project is reviewed by the Board prior to initiation.

Following is a summary of the Street Commissioner’s five year proposal for infrastructure, major roadway, curbing, and sidewalk improvements.

Highway Department  
Capital Improvement Program

12/13	Grand (between Main & Northwest), Church (between Main & Gold) & Temple Streets	\$150,000
13/14	Broad (east side) & Wall Streets	\$150,000
14/15	Gold, Cross & Orchard Streets	\$150,000
15/16	Front & Diving Streets	\$150,000
16/17	Pearl, Denison & Cliff (north end) Streets	\$150,000

**ITEM 5.** Select trustees for the Waldron Fund.

In 1837, the Borough received a bequest from Jonathan C. Waldron, the interest to be used between the months of October and April to furnish poor families of the Borough with fuel, food, and raiment. Over the years, the fund has received other contributions and has built to about \$147,000. Last year \$5,617.00 was distributed in assistance. There are three trustees of the Fund, and they are chosen by the Borough voters at the Annual Meeting. Current trustees are Lisa Tepper Bates, Kathryn Burchenal, and Elizabeth Tobin Brown.

**ITEM 6.**

**INCOME**

	<b>ACTUAL 2010/2011</b>	<b>BUDGET 2011/2012</b>	<b>PROPOSED 2012/2013</b>
<b>GRANTS &amp; REIMBURSEMENTS</b>			
1 Town of Stonington	161,003	167,581	153,473
2 State of Connecticut	22,106	10,976	10,976
LoCIP	0	1,714	1,627
	<u>183,109</u>	<u>180,271</u>	<u>166,076</u>
<b>FIRE PROTECTION FEES</b>			
21 Stonington Fire District	57,430	57,544	58,132
22 Wamphassuc	25,325	25,362	25,396
23 Lord's Point	23,592	23,631	23,600
	<u>106,347</u>	<u>106,537</u>	<u>107,128</u>
<b>OTHER INCOME</b>			
61 Permits and Fees	2,650	2,000	2000
62 Interest on Investments	1,175	2,500	1,000
65 Telephone Property Tax	1,122	1,779	1,122
69 Miscellaneous	827	0	500
	<u>5,774</u>	<u>6,279</u>	<u>4,622</u>
<b>PROPERTY TAXES</b>			
81 Property Taxes	<u>706,561</u>	<u>688,360</u>	<u>684,756</u>
	706,561	688,360	684,756
91 Accumulated Revenue Fund Balance	<u>0</u>	<u>47,500</u>	<u>0</u>
	<u>1,001,791</u>	<u>1,028,947</u>	<u>962,582</u>

ASSESSMENT:	365,886,281
MILL RATE	0.0019
GRAND LEVY	695,184
RATE OF COLLECTIONS	98.50%
COLLECTIONS	684,756

**ORDINARY EXPENDITURES**

<b>GENERAL GOVERNMENT</b>	<b>ACTUAL 2010/2011</b>	<b>BUDGET 2011/2012</b>	<b>PROPOSED 2012/2013</b>
<b>ADMINISTRATIVE</b>			
101 Audit & Accountant	18,497	20,800	20,000
103 Election	5,701	0	5,000
104 Insurance			
Surety Bonds	656	740	700
LAP-Liability, Auto & Property	19,129	19,400	20,500
Worker's Compensation	15,249	17,500	17,000
105 Professional Services	25,690	25,000	20,000
106 Special Mailings	462	700	500
107 Community Affairs	1,389	1,500	600
108 Health Insurance	43,426	45,000	42,000
109 Health Insurance Deductible	330	300	0
<b>OFFICE</b>			
121 Legal Notices	772	1,000	800
122 Equipment R&M/Upgrading	1,120	1,000	1,000
123 Postage	558	600	600
124 Supplies	1,101	1,200	1,200
125 Telecommunications	2,445	3,200	2,500
129 Miscellaneous	477	500	500
130 Administrative Assistant	32,445	33,420	33,420
<b>TAX COLLECTOR</b>			
141 Legal Notices	461	900	800
142 Liens	80	50	100
143 Postage	367	800	500
144 Collection Expenses	4,992	6,000	6,000
<b>SALARIES</b>			
161 Assessor	600	600	600
162 Burgesses	1,775	1,800	1,800
163 Clerk-Treasurer	2,500	2,500	2,500
164 Tax Collector	0	600	600
165 Warden	8,000	8,000	8,000
Employee Bonus			4,250
168 Payroll Taxes (FY 12/13-FOR ALL DEPTs)	3,484	3,590	20,049
<b>CONTRIBUTIONS</b>			
191 Stonington Free Library	15,000	16,500	16,500
192 Stonington Ambulance	0	1,500	1,500
193 SeCTer	361	315	315
194 SE CT Council of Governments	516	516	516
195 CT Conference of Municipalities	900	900	900
	<u>208,483</u>	<u>216,431</u>	<u>231,250</u>

**BOARDS AND COMMISSIONS*****PLANNING & ZONING***

201 Legal Notices	1,902	2,500	1,500
202 Printing	98	750	750
203 Books & Training	316	500	500
204 Secretary/Typist	0	2,000	0
205 Professional Services-Legal	1,102	5,000	5,000
206 Professional Services-Planner/Engineer	0	2,500	1,500

***SHARED PZC & ZBA***

221 Postage	33	500	500
222 State Conservation Fund	1,160	800	1,200
257 Zoning Officer Salary	24,000	24,000	24,000
258 Payroll Taxes	1,837	1,990	0
259 Miscellaneous/Office	121	500	500

***ZONING BOARD OF APPEALS***

241 Legal Notices	476	400	400
242 Books & Training	0	400	200
243 Professional Services-Legal	0	400	1,000
	<u>31,045</u>	<u>42,240</u>	<u>37,050</u>

**FIRE DEPARTMENT*****GENERAL EXPENSES***

301 Fuel	1,650	2,200	2,200
302 Maintenance of Alarms	1,443	1,500	1,500
303 Maintenance of Radios	1,515	1,500	1,500
304 Maintenance of Trucks & Equipment	16,829	18,000	18,000
305 Tools & Equipment	20,348	24,000	24,000
306 Telecommunications	6,464	6,000	6,000
309 Miscellaneous	990	1,000	500

***FIREHOUSE – 100 MAIN STREET***

311 Electricity	8,560	10,000	10,500
312 Propane	18,178	17,000	18,000
314 Water & Sewer	1,805	2,000	2,000
315 Supplies	1,186	750	1,000
317 Repairs & Maintenance	11,964	10,000	10,000

***INSURANCE***

321 Accidental Death Insurance	2,600	2,600	2,600
324 LAP-Liability, Auto & Property	19,350	21,500	20,000

**PERSONNEL EXPENSES**

341 Fire Companies & Department	9,600	9,600	9,600
342 Medical	94	3,500	1,000
343 Length of Service Awards Program	15,415	15,500	17,000
344 Training	3,945	4,000	4,000
345 Uniforms	1,335	2,500	2,500

**SALARIES**

361 Chief	23,483	23,483	23,483
362 Deputy	7,828	7,828	7,828
363 Assistant Chief	4,473	4,473	4,473
364 Fire Marshal	6,200	6,200	6,200
566 Janitorial-Firehouse	5,200	5,200	5,200
368 Payroll Taxes	3,610	3,610	0
	<u>194,065</u>	<u>203,944</u>	<u>199,084</u>
401 Rental of Hydrants & Pipes	40,385	41,000	41,000

**PUBLIC BUILDINGS (FIREHOUSE INCLUDED IN FIRE DEPARTMENT)**

**BOROUGH HALL/HIGHWAY GARAGE – 26 CHURCH STREET**

501 Electricity	834	2,500	2,000
502 Heating Oil	6,050	9,000	9,000
503 Insurance	400	400	400
504 Water & Sewer	239	239	300
505 Supplies	453	453	500
509 Repairs & Maintenance	5,245	7,000	5,000

**WAGES & SALARY**

565 Janitorial-Borough Hall	3,922	4,000	4,000
568 Payroll Taxes	306	306	0
	<u>17,449</u>	<u>24,006</u>	<u>21,200</u>

**STREET DEPARTMENT**

**GENERAL**

601 Gas & Oil	2,525	3,500	3,000
602 Equipment R&M/Upgrading	7,069	15,000	8,000
604 Street Repairs	11,867	4,000	10,000
605 Supplies	4,294	5,500	5,000
609 Telephone & Miscellaneous	1,596	1,700	1,700
610 Snow Removal	14,462	12,000	8,000

**WAGES & SALARY**

656 Labor – Regular	110,802	110666	114,733
657 Labor – Overtime	20,139	16,327	17,000
666 Deferred Compensation	1,658	1,755	2,000
667 Street Commissioner	4,000	4,000	4,000
668 Payroll Taxes	<u>11,097</u>	<u>10,155</u>	<u>0</u>
	189,509	184,603	173,433

**INSURANCE** - Now listed under Administrative, budget lines 108 & 109, page 4

**PARKS, TREES, & RIGHTS OF WAY**

**GENERAL EXPENSES**

801 Grounds Maintenance	4,333	7,200	3,000
802 Tree Maintenance	1,757	12,300	7,000
805 Signs, Surveys, & Rights of Way	<u>        </u>	<u>500</u>	<u>500</u>
	6,090	20,000	10,500

Note- Salaries now in #656 rather than #801

**SANITATION**

**GENERAL EXPENSES**

909 Miscellaneous	<u>774</u>	<u>1,500</u>	<u>2,000</u>
	774	1,500	2,000

<b>TOTAL ORDINARY EXPENDITURES</b>	687,800	733,724	715,517
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**CONTINGENCY EXPENSE**

1301 Contingency Expense	25,114	25,000	20,000
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**SPECIAL REVENUE & TRUST FUNDS**

1501 Deposits to Funds (see page 9 for details)	96,370	231,810	190,017
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**DEBT SERVICE**

1601 Loan Payments	<u>151,188</u>	<u>38,413</u>	<u>37,048</u>
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<b>TOTAL BUDGET</b>	960,472	1,028,947	962,582
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**SPECIAL REVENUE & TRUST FUNDS (DETAILS OF LINE 1501)**

*(This page shows only funds for which money is requested. For information on all funds, see page 10)*

	<i>REQUESTED DEPOSIT</i>	<i>NEW BALANCE</i>	<i>NOTES &amp; COMMENTS</i>
<b>INFRASTRUCTURE RESERVE FUND</b> <i>(Formerly Street Reserve Fund)</i>	<b>160,017</b>	<b>275,958</b>	
<b>SPECIAL REVENUE FUNDS</b>			
<b>SIDEWALK FUND</b>	<b>10,000</b>	<b>11,210</b>	
<b>TRUCK FUND</b>	<b>20,000</b>	<b>126,327</b>	<i>(Highway &amp; Fire Depts.)</i>
<b>TOTAL DEPOSIT</b>	<b>190,017</b>		

**BOROUGH ACCOUNT BALANCES**  
As of March 9, 2012

<b>General Fund Balance:</b>	<b>\$334,685.34</b>
Dime Bank Checking (Includes Performance Bond Funds)	\$929,319.91*
Due to Other Funds	\$594,634.57**
*Stonington Commons Performance Bond Funds Held in Dime Ckg	\$ 95,568.35
<b>Capital &amp; Nonrecurring Fund Balance:</b>	<b>\$357,863.55*</b>
Due from General Fund	\$357,863.55
<b>Clock Fund Balance:</b>	<b>\$ 1,385.21</b>
Due from General Fund	\$ 1,385.21
<b>General Liability Fund Balance:</b>	<b>\$ 16,288.69</b>
Dime Bank CD	\$ 16,288.69
<b>Infrastructure Reserve Fund Balance:</b>	<b>\$115,941.88</b>
Due from General Fund	\$115,941.88
<b>Right of Way Fund</b>	<b>\$ 387.34</b>
Due from General Fund	\$ 387.34
<b>Robinson Burial Ground Fund</b>	<b>\$ 21,513.35</b>
Due from General Fund	\$ 21,513.35
<b>Sidewalk Fund</b>	<b>\$ 1,210.00</b>
Due from General Fund	\$ 1,210.00
<b>Wadawanuck Square Fund</b>	<b>\$ 872.00</b>
Due from Wadawanuck Square Fund	\$ 872.00
<b>Waldron Fund Balance: (Restricted Funds)</b>	<b>\$146,965.55</b>
Dime Bank Checking Account	\$ 12,150.69
Dime Bank CD #1	\$ 32,345.80
Dime Bank CD #2	\$ 70,077.20
Dime Bank CD #3	\$ 32,391.86
<b>Wayland's Wharf Fund Balance:</b>	<b>\$ 5,699.92</b>
Dime Bank Savings Account	\$ 5,699.92
<b>William Williams Fund Balance: (Restricted Funds)</b>	<b>\$ 93,050.82</b>
Chelsea Groton CD	\$ 95,595.82
Due to General Fund Dime Checking	\$ 2,545.00

\*Capital & Nonrecurring Accounts

Building Fund	\$229,558.15
Truck Fund	\$106,327.00
Undesignated	\$ 21,978.40

\*\*Due to Other Funds

Capital & Nonrecurring Fund	\$357,863.55	Clock Fund	\$ 1,385.21
Infrastructure Reserve Fund	\$115,941.88	P&Z Fee Fund	<u>\$ -107.11</u>
Performance Bond	\$ 95,568.35		\$594,634.57
Right of Way Fund	\$ 387.34		
Wadawanuck Square Fund	\$ 872.00		
Robinson Burial Ground	\$ 21,513.35		
Sidewalk Fund	\$ 1,210.00		