

**Board of Warden and Burgesses
Regular Meeting
Monday, March 18, 2024
7:00 PM**

stoningtonboroughct.gov

IN PERSON

BOROUGH HALL

MEETING AGENDA

1. Call to Order
 2. Approval of Minutes: Regular Meeting 02/20/24 (V).
 3. Correspondence- Application, Calvary Church, Easter Service at Point; Stonington Free Library letter, continue support contribution; SVIA email 4th of July Parade budget 2K.
 4. Report of Clerk-Treasurer
 5. Review of Bills/YTD Financial Report/ ARPA update
 6. Warden's Report
 7. Commissioner Reports---(verbal summaries)
 - a. Streets and Sidewalks (Schefers)
 - b. Fire & Emergency Management (Nicholas/Hoadley)
 - c. Parks, Trees & Rights of Way (Barnes)
 - d. Public Buildings (Rogers)
 - e. Utilities & Sanitation (Bowdler)
 8. Public Comment
 9. Unfinished Business
 - a. Comfort Station Update
 - b. Viaduct Update – Amtrak meeting
 - c. Draft Vendor Ordinance Update
 - d. Water Street Flooding Project Update
 - e. Recreational Vehicles and Motor Homes (Ordinance Clarification)
 10. New Business
 - a. Application, Calvary Church, Easter Service at Stonington Point(V)
 - b. Draft Budget preparation.
 - c. 4TH of July Parade SVIA – 2,000. (V)
 - d. Footbridge project update.
 - e. April Annual Meeting Date – (V)
 11. Other Business and Discussion
 12. Adjournment (V)
- (A) = Attachment (C)= Correspondence (V) = Vote required

Borough of Stonington
Board of Warden and Burgesses Regular Monthly Meeting
February 20, 2024
MINUTES

Warden Michael Schefers called the monthly meeting of the Borough of Stonington Board of Warden and Burgesses to order at 7:00 p.m. The meeting was held at Stonington Borough Fire House. Present, in addition to Warden Schefers were Burgesses Kevin Rogers, Amy Nicholas, and Amanda Barnes, and Clerk-Treasurer Lisa Coleman. Burgess Kevin Bowdler was on ZOOM. Approximately 24 members of the public were present.

APPROVAL OF THE MINUTES

On a motion by Burgess Nicholas, seconded by Burgess Barnes, approval of the minutes of the monthly meeting of January 17, 2024 as amended to correct the spelling of Wayland's Wharf, were approved.

CORRESPONDENCE

RECEIVED:

Application-Blessing of the Fleet 5K race

Application-Art Walk

PKF O'Connor Davies audit presentation

Ed Smith's letter regarding traffic issues

Dennis Neumann-email regarding trees

Ann Lobdell-letter regarding sidewalks and trees (will be added to the package)

MOVE FROM NEW BUSINESS TO EARLIER ON AGENDA

A motion by Burgess Barnes, seconded by Burgess Nicholas, to move the Auditor's (PKF O'Connor Davies) Fiscal Year Presentation of Financial Statements from New Business to Clerk-Treasurer report location on the agenda, was unanimously approved.

REPORT OF CLERK-TREASURER

Katherine Patnaude, partner from PFK O'Connor Davies in charge of the Borough audit. Warden and Burgesses were given the Y/E June 30, 2023 audit presentation, copies of which were available at the meeting. The opinion on the financial statements was unmodified. General fund budget highlights – Revenue variance was favorable by \$48,000 and the Expenditure variance was favorable for \$53,000. ARPA funds had revenues and expenditures of \$70,000, unspent ARPA funds at year-end balance of \$119,000. The reserve for Capital/Nonrecurring fund had a fund balance increase of \$32,000 with a year-end balance of \$92,000. The Infrastructure Reserve Fund had a fund balance decrease by \$10,000 with a year-end balance of \$33,000. For the Capital Assets the significant additions were fire equipment additions in the amount of \$16,000 and road improvement additions of \$123,000. Long Term Debt decreased by \$106,000 due to principal payments to a balance of \$109,000.

General fund--Unassigned fund balance which was 45% of budgetary expenditures for total of \$583,000. Net change in fund balance increase of \$16,000. Total revenues were above budget by \$48,706. Other financing sources were down by \$88,136.

Letter was included in the report and there were no uncorrected mis-statements in the financials and there were no material adjustments. There were no concerns.

While Burgess Bowdler was connected via Zoom, a discussion happened about the budget report, we should have spent in theory 63.56% of the budget and in reality, we have spent 61% of our budget. Warden mentioned that the budget may have significant overruns and underruns due to have expenditures coming in at different times of the year. Of note, is the sewer system overflow in the firehouse that just happened. There were a lot of expenditures due to the two storms and damage to rights of way and the Point. The Point has been resurfaced and regraded three times this year. Burgess Bowdler asked if there will be additional charges on the firetruck accident. The insurance will pay all but the \$500 deductible. We have been paid the \$29,000. Burgess Barnes asked about the insurance for Main St for the tree. The police department is pursuing this.

REVIEW OF BILLS/YTD FINANCIAL REPORT; ARPA UPDATE

Bills for the period January 12, 2024 through February 16, 2024 totaled \$53,727.37. I&E through February 16, 2024 shows total revenue to date of \$1,461,816.24; and net income to date of \$481,695.01. Balance of ARPA funds is \$37,016.

WARDEN'S REPORT

Did not attend the SCOOG meeting in January but did attend the SCOOG Legislative Meeting Attended Danielle's Staff Meeting and our one on one bi-monthly meeting

Completed Draft MS4 (Stormwater) Borough Report to Town Engineer. Report of how much material is removed from each storm drain.

Conducted Review of Stormwater event damage with Town Emergency Planning Director (Brian Schneider) and state and federal officials. Orchard St and Maplewood losses were noted but New London County did not meet the FEMA aid requirements. Warden will meet with Schneider and State Regional Director of Event Mitigation shortly. There will be a presentation at LaGrua about stormwater and flooding in Stonington by Henri Gourd.

Submitted CRS/Fema report.

BOROUGH CLOCK –

None

COMMISSIONERS' REPORTS

Streets & Sidewalks (Scheffers)

Conducted monthly brush pickup.

Conducted Christmas tree pickup.

Continued Park maintenance.

Removed sand, seaweed, and storm debris from various Borough locations
Graded and resurfaced Point Parking Lot twice due to Storm damage
Addressed flood related storm drain issues on Diving, Main and Bradley
Reviewed Flooding and Snow responses and problems/issues with Borough Highway Foreman. I will be writing another letter regarding the parking ordinances during snowstorms.
Mentioned this under Burgess Rogers report that Burgess Barnes and Warden will walk through the Borough streets and sidewalks again and work with Rogers on a report.

Fire & Emergency Management (Nicholas/Hoadley)

Sbfd responded to 5 Alarms in January, 2024, they were as follows:

- 1-10-2024 1:06pm 4ft. of water in basement 33 Elm St. (helped pump)
- 1-12-2024 10:49pm Fire Alarm Activation 214 N. Water St. (burnt cake in oven)
- 1-13-2024 12:01pm 3ft. of water in basement 33 Elm St. (helped pump)
- 1-18-2024 12:40pm Wires down 205 N. Water St. (utility, called Frontier)
- 1-22-2024 4:34pm Water emergency 6 Maplewood Lane (outside shower pipe)

January Police Incident Report

No report from the police since they are switching computer systems. Once again, I want to mention the parking ordinances.

Parks, Trees & Rights of Way (Barnes)

I met with representatives from Eversource on Friday, February 9, as they will be doing some tree pruning and trimming throughout the Borough in the very near future (mostly on Main and Water Streets.) Should anyone have any questions about this, please reach out to me so that I can provide contact information for the people we are working with at Eversource.

Public Buildings (Rogers)

We hired a group to do a thorough walk-through of the Borough Hall and Firehouse. We went through the attics down into the garage and subfloors. Found that mostly everything was fine at Borough Hall and at the firehouse except the floor underneath one of the firetrucks is bubbling and we are having that fixed. In addition, the bell outside is having the rust removed and repainted. Chief pointed out that there is no central air in the Firehouse and the window air conditioners are not handling the job.

Met with Julia Leeming and the designs are all coming into shape and will go out to bid in the a few weeks.

The Cannon wheels have been returned. They need to be oiled with linseed and painted with several coats of paint. Met with Chris Curran, Buzzi Memorials, and painter to shave off some money and I found \$1,000 and will be painting the other set of wheels at the same time to extend their life for 6 to 10 years as well.

Utilities & Sanitation (Bowdler)

Sanitation

I issued six 'Warning' citations and one \$100 fine, all for yellow bags not being properly contained within a closed bin on the night before collection.

Utilities

I have conducted a six-month audit of duplicate Eversource poles. The good news is that three duplicate poles have been removed and no new duplicate poles have been installed. We have nine duplicate poles remaining in the Borough. The bad news is that there are many bases around the new poles that need to be fixed with either concrete or bitumen. I originally thought that this was the homeowner's responsibility, but Teresa Jackman from Eversource has asked me to provide a list of poles that need to be fixed and an Eversource crew will come and fix them. We have 13 poles that have bases that need fixing. I have sent a summary spreadsheet and photos of the above issues to our point person at Eversource.

Street Lighting

At January's meeting we discussed street lighting, and I said I would do a review of areas on Water St and Main Street that are particularly dark. We have a streetlight on nearly every street corner that projects light mainly on the intersection with some additional light also hitting the footpath closest to the pole upon which the light fixture is attached. The lighting is not uniform from one intersection to the next because the poles *are* on different sides of the street. The darkest areas are in the middle section between each intersection. I have shaded in red the darkest areas on Water Steet and Main St. There are two poles on Main St which do not have proximate neighbors and could be considered for adding streetlights. The purpose however of streetlights is primarily for safe driving, not for safe walking. Pedestrians receive an indirect benefit from the streetlights, but it is not necessarily solving the specific issue we are trying to solve, which is safe walking around the Borough. We also want to minimize light trespass. I am sure that there is a solution to provide a consistent and noninvasive lighting to nighttime pedestrians. I do not feel qualified to solve this issue and think this is an area where we need expert guidance on how to proceed. As an aside, I noticed that we have a couple of different non-street light options in the Borough. Should we try to be consistent? I will come to the next meeting with ideas and additional information. Warden Rogers thinks we should do the sidewalks and streetlights at the same time.

PUBLIC COMMENT

Resident Jesse Diggs of 8 School St. thanked the Warden for his recent letter to all Borough residents and posting the meetings on the viaduct bridge. It looks like when looking at the financials that you are going forward with the public restrooms being in Borough Hall and I don't see anything on the financials. Warden pointed out that yes, ARPA money is set aside and Infrastructure funds and LOSIP monies are available. We won't know the cost until the bids come in nor who from SVIA will be donating. I feel it is important that Amtrak know that CLA recommends repairing not replacing the viaduct bridge. Warden says we don't have a conceptual design yet.

UNFINISHED BUSINESS

Comfort Station Update

Burgess Rogers said that once Julia's drawings are complete, it can go out to bid. The sewer pipe problem will be fixed at the same time.

Viaduct update

See Warden report above. The meeting with DOT and Amtrak will be held be on March 18 regarding egress and ingress.

Draft Vendor Ordinance

Email to Don Maranell and Tom Zanarini has not been replied to. Warden will clarify with Zanarini. Warden will add to the March agenda.

Water Street Flooding Project Update

Issue is the storm drain in front of Dog Watch Café will be addressed. Town is doing it for the Borough and we are reimbursing the Town. Might need removing material and flushing out. Burgess Barnes asked how many we do each year, and it is once.

Pam Mola sent a letter regarding the outflow at Wayland's Wharf. Warden has talking with CLA, and the approval of permits have not been returned yet and we stop and watch for another year or two; however, proceed with the detailed engineering to have a "shovel ready" project in case the problem returns.

Infrastructure Funds

A motion by Burgess Barnes, seconded by Burgess Nicholas, to allocate Infrastructure Funds not to exceed \$25,000 towards an engineering design of the pedestrian footbridge, was unanimously approved.

The Warden will get an estimate for the engineering design.

Recreational Vehicles and Motor Homes (Ordinance Clarification)

Warden and Attorney Kepple will sit down to discuss.

NEW BUSINESS

Consider requests to use Borough property

Consider request made by St. Michael/Norwich RCDC for the Blessing of the Fleet 5K Race

A motion by Burgess Nicholas, seconded by Burgess Rogers, to approve the request by St. Michael Parish/Norwich RCDC to use Town Dock and Borough Streets for the Blessing of the Fleet 5K on Thursday, July 25 from 4:00-8:00 pm, subject to receiving insurance certificate, was unanimously approved.

Consider request made by St. Michael/Norwich RCDC for the Blessing of the Fleet Event and Procession

A motion by Burgess Nicholas, seconded by Burgess Barnes, to approve the request by St. Michael Parish/Norwich RCDC to use Town Dock and Borough Streets for the Blessing of the

Fleet Event and Procession on Saturday, July 28 from 12:00-4:00 pm, subject to receiving insurance certificate, was unanimously approved.

Consider request made by Stonington Borough Merchants Association for the 6th Annual Art Walk

A motion by Burgess Nicholas, seconded by Burgess Barnes, to approve the request by Stonington Borough Merchants Association to use Water Street between High and Church, Wadawanuck Square driveway and green with access to outlets for the purpose of approximately five food vendors and music, on Saturday, September 14th (rain date Sunday, September 15th) from 10 am-4 pm, road to be closed at 7:30 am, for the Sixth Annual Art Walk- a one day outdoor, art show with musicians and food vendors, artists will set up in the center of Water Street and music will be at select locations along the road, subject to receiving insurance certificate, was unanimously approved.

Budget Presentation

Warden asked all Burgesses/Commissioners to get their figures in to him the 2024/25 budget. The draft budget will be available, with the two added columns added.

Ed Smith

Referred the letter to Lisa Tepper Bates (police commissioner) and Burgess Nicholas

Dennis Neumann – email concerning trees on Water Street

Referred to Burgess Barnes who will look at it. Also mentioned were the screws and tree tags that are being grown over.

OTHER BUSINESS AND DISCUSSION

EXECUTIVE SESSION

A motion by Burgess Nicholas, seconded by Burgess Barnes, to go into Executive Session at 8:30 pm was unanimously approved. Executive Session ended at 9:10 am and no votes were taken.

ADJOURNMENT

On a motion by Burgess Nicholas, seconded by Burgess Barnes, adjournment of the meeting at 8:30 pm, was unanimously approved.

Respectfully Submitted,
Lisa M. Coleman
Feb 25, 2024

APPLICATION FOR USE OF STONINGTON BOROUGH PROPERTY
INCLUDING STREETS

(REVISED APRIL 2018)

Borough property to be used: Stonington Point Park

Description of the event to be held: Easter Sunday sunrise prayer service -
ecumenical

Date of the event:
Sunday Mar. 31, 2024

Time of the event:
From: 6:15 a To: 7:00 a

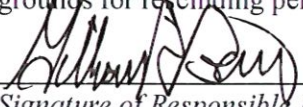
Contact Person:
The Rev. Gillian Barr
Name

860-385-3036
Phone Number(s)

27 Church St 06378
Mailing Address

rector@calvarychurchstonington.org
E-mail Address

In consideration for the use of Stonington Borough property listed above (agency/organization) Calvary Epis. Church agrees that it will indemnify and hold harmless the *Borough* and its respective officers, agents, and employees from any loss, costs, damages, expenses, judgments and liability whatsoever kind or nature howsoever the same maybe caused resulting directly or indirectly by any act or omission of the agency/organization, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable resulting in bodily injury including sickness and death, personal injury or damage o property directly or indirectly, including the loss of use resulting there from as permitted by law unless and to the extent caused by the Borough's willful acts. Certificate of Insurance must be attached. Failure to comply with any conditions stated below may be grounds for rescinding permission.


Signature of Responsible Party

2/20/2024
Date

The Rev. Gillian R Barr
Printed Name of Responsible Party

Additional Conditions & Requirements: _____

Approved by the Borough of Stonington:

Name

Date



March 1, 2024

The Warden and Burgesses
The Borough of Stonington
26 Church Street, PO Box 328
Stonington, CT 06378

Dear Warden and Burgesses,

I am writing on behalf of the Board of Trustees of the Stonington Free Library to thank you for your generous support of the library and to express the hope that you will continue your support of \$27,500 in the coming Fiscal Year 2024-25.

The partnership that we enjoy with you in serving our community is something on which we rely. We continue to expand our services and connect our community. We started a new homebound delivery service called SFL at Your Door. This program offers delivery and pick up of library materials to community members who are unable to physically make it to the Library. We brought back our popular one-one-one tech help sessions for those who are need of technology assistance. Year over year we saw a 14% increase in cardholders and a 17% increase in circulation. This highlights that the community is increasingly using our free services during a time when it is costlier than ever to provide them. SFL remains the reliable, vibrant and beloved institution that it is thanks to the support we receive from the Borough, the Town, and all of our donors.

Please find attached a fact sheet with important library statistics and a listing of our many programs and services.

Sincerely,

A handwritten signature in blue ink that reads "Micayla".

Micayla Hall
Director
Stonington Free Library



BY THE NUMBERS

*Statistics based on FY 2023 (July 1, 2022-June 30, 2023)

The mission of the Stonington Free Library is to enrich lives and build community by bringing information, ideas and people together.



Open 7 days a week in person, 24/7 online and in our outdoor seating area with charging station.



1,000+ books acquired for 9 local book clubs



Digital media & technology: Hoopla, Libby, PressReader, Kanopy, Palace Project, Self checkout, WiFi hotspots, Chromebooks, Nintendo Switch games & systems



4,300+ people attended 210 library programs 27,000+ views of SFL programs on YouTube



549 Reading Program registrants 74% participation rate and 4,200+ hours read



6 Little Free Libraries distributed 1,700+ free books



36,600+ public computer and WiFi sessions



44,000+ total visitors All services are available to non-cardholders, except for checkout of materials



3,505 active cardholders Stonington 52%/Pawcatuck 26%/ Mystic 14%/ Other 8%



25,000+ library website sessions



95,000+ physical & digital check outs



2,300 reference and tech questions answered



4 full-time, 19 part-time staff



667 Annual Appeal donations



206 volunteers worked over 2,000 hours. Est. value >\$66,144

Celebrating over 130 years of serving Stonington & Pawcatuck from our historic location.

Re: 4th of July Parade

From: Michael Schefers (borowarden@att.net)

To: jaimejlewis@gmail.com; shaunmastroianni@yahoo.com

Cc: kevin21rogers@gmail.com; burgess.kevinrogers@gmail.com; burgess.amynicholas@gmail.com; burgess.amandabarnes@gmail.com; burgess.bowdler@gmail.com; boroughstonington@snet.net

Date: Monday, March 11, 2024 at 06:53 PM EDT

I will put it on the March Agenda, we have budgeted 2k, which we can allocate and disburse.

M

Sent from AT&T Yahoo Mail for iPhone

On Monday, March 11, 2024, 6:24 PM, Jaime J. Lewis <jaimejlewis@gmail.com> wrote:

sorry - copying the entire board this time. thank you!

- Jaime J. Lewis
(m) 202.436.2335

On Mon, Mar 11, 2024 at 6:07 PM Jaime J. Lewis <jaimejlewis@gmail.com> wrote:

Hello Michael - just following up here. I think you may be in the midst of budgeting and we're trying to secure funds for the 4th of July parade. I understand the Borough has allocated money in the past ... how can we request/secure funds toward this amazing annual event? Thank you in advance!

- Jaime J. Lewis
(m) 202.436.2335

On Thu, Feb 8, 2024 at 4:37 PM shaunmastroianni@yahoo.com <shaunmastroianni@yahoo.com> wrote:

Michael,

How much can the Borough give the SVIA in July to help with parade cost? It looks like it could cost around \$4,000.

Shaun

Borough of Stonington
Bills for Review
February 17 through March 15, 2024

Name	Class	Amount
Feb 17 - Mar 15, 24		
Aquarion Water Co...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:314 Water & Sewer	131.35
Aquarion Water Co...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:504 Water & Sewer	19.77
Aquarion Water Co...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:314 Water & Sewer	51.26
Aquarion Water Co...	HYDRANTS:401 Rental of Hydrants & Pipes	4,365.38
Business Card	GENERAL GOVERNMENT:OFFICE:125 Telecommunications	136.08
Cash True Value H...	STREET DEPARTMENT:GENERAL:605 Supplies	23.96
Charlie Clark	611 Sidewalk Repairs	4,250.00
CLA Engineers, Inc.	OTHER FUNDS:ARPA	1,500.00
Comcast	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:316 Phone/Internet	287.38
Comcast	BOROUGH HALL/HWY GARAGE:Internet/Phones	422.31
ConnRI Paper & Su...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:505 Supplies	149.04
ConnRI Paper & Su...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:315 Supplies	53.75
Dime Oil Company	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:502 Heating Oil	993.27
Elan Financial Servi...	GENERAL GOVERNMENT:OFFICE:124 Supplies	8.82
Elan Financial Servi...	SANITATION:GENERAL EXPENSES:909 Miscellaneous	606.14
Elan Financial Servi...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:316 Phone/Internet	10.50
Elan Financial Servi...	GENERAL GOVERNMENT:OFFICE:122 Equipment R&M/Upgrading	0.00
Elan Financial Servi...	STREET DEPARTMENT:GENERAL:602 Equipment R&M/Upgrading	623.45
Elan Financial Servi...	GENERAL GOVERNMENT:ADMINISTRATIVE:106 Special Mailings	476.00
Elan Financial Servi...	GENERAL GOVERNMENT:OFFICE:125 Telecommunications	5.00
Eversource	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:311 Electricity	1,631.30
Eversource	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:501 Electricity	315.85
Eversource	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:804 Park Utilities	57.67
Frontier Communic...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:316 Phone/Internet	231.66
GSB	FIRE DEPARTMENT:INSURANCE:321 Accidental Death Insurance	242.00
Integrity LLC	FIRE DEPARTMENT:SALARIES:566 Janitorial - Firehouse	495.00
Integrity LLC	BOROUGH HALL/HWY GARAGE:JANITORIAL:565 Janitorial - Borough Hall	220.00
Jeffrey Hoadley	GENERAL GOVERNMENT:ADMINISTRATIVE:108 Health Insurance	1,404.03
Lawrence + Memori...	FIRE DEPARTMENT:PERSONNEL EXPENSES:342 Medical	561.00
New England Mech...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:509 Repairs & Maintenance	276.00
Principal Life Insura...	GENERAL GOVERNMENT:ADMINISTRATIVE:108 Health Insurance	452.14
PRISM Office Soluti...	GENERAL GOVERNMENT:OFFICE:122 Equipment R&M/Upgrading	34.00
Rhode Island Harve...	STREET DEPARTMENT:GENERAL:602 Equipment R&M/Upgrading	47.28
Ricoh USA Inc	FIRE DEPARTMENT:GENERAL EXPENSES:307 Fire Marshal Equipment	8.74
Southeastern CT C...	GENERAL GOVERNMENT:CONTRIBUTIONS:194 Council of Governments	537.00
State of Connecticu...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:509 Repairs & Maintenance	240.00
Stonington Borough...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	42.78
Stonington Borough...	FIRE DEPARTMENT:GENERAL EXPENSES:305 Tools & Equipment	1,147.20
Susan M Cordeiro (...)	GENERAL GOVERNMENT:ADMINISTRATIVE:108 Health Insurance	295.00
The Day Publishing ...	BOARDS & COMMISSIONS:PLANNING & ZONING COMMISSION:201 Legal Notices	102.00
Tom's Newstand	GENERAL GOVERNMENT:OFFICE:124 Supplies	66.00
Town of Stonington	STREET DEPARTMENT:GENERAL:601 Gas & Oil	445.70
Town of Stonington	FIRE DEPARTMENT:GENERAL EXPENSES:301 Fuel	149.05
Town of Stonington	GENERAL GOVERNMENT:TAX COLLECTOR:144 Collection Expenses	3,563.24
Town of Stonington	STREET DEPARTMENT:GENERAL:610 Snow removal	1,398.32
Uncas Gas	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:312 Propane	1,056.04
United Healthcare	GENERAL GOVERNMENT:ADMINISTRATIVE:108 Health Insurance	5,125.58
Verizon Wireless	FIRE DEPARTMENT:GENERAL EXPENSES:306 Telecommunications	81.28
Wex Bank	STREET DEPARTMENT:GENERAL:601 Gas & Oil	75.00
Feb 17 - Mar 15, 24		<u>34,414.32</u>

**BOROUGH ACCOUNTS
AS OF MARCH 18, 2024**

General Fund Balance:	\$1,062,869.39
Dime Bank Checking	\$1,514,875.40
Due to/from Other Funds (Details Below)	\$451,913.89 **
 ARPA:	 \$82,038.71 *
 Cannon Fund:	 \$4,586.00
Due from General Fund	\$4,586.00
 Capital & Nonrecurring Fund Balance:	 \$86,045.63 ***
Due from General Fund	\$86,045.63
 Fire Dept. Major Expense Balance:	 \$115,000.84
Due from General Fund	\$115,000.84
 Clock Fund Balance:	 \$599.36
Due from General Fund	\$599.36
 Infrastructure Reserve Fund Balance:	 \$126,061.14
Due to General Fund	\$126,061.14
 Robinson Burial Ground Fund:	 \$725.35
Due from General Fund	\$725.35
 Wadawanuck Square Fund:	 \$372.00
Due from General Fund	\$372.00
 Wayland's Wharf Fund Balance:	 \$36,484.86
Due from General Fund	\$36,484.86

*****Capital & Nonrecurring Accounts:**

Building Fund	\$28,742.00
Truck Fund	\$57,303.63
TOTAL	\$86,045.63

****Due to Other Funds:**

ARPA	\$82,038.71
Capital & Nonrecurring	\$86,045.63
Fire Dept. Major Expense	\$115,000.84
Clock fund	\$599.36
Infrastructure Reserve	\$126,061.14
Wayland's Wharf	\$36,484.86
Wadawanuck Square Fund	\$372.00
Robinson Burial Ground	\$725.35
Cannon Fund	\$4,586.00
TOTAL	\$451,913.89

***UNCOMMITTED BALANCE:**
\$ 30,538.32

Borough of Stonington
Income & Expenses Budget vs. Actual
 July 1, 2023 through March 15, 2024

	Jul 1, '23 - Mar 15, 24	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
GRANTS & REIMBURSEMENTS			
1 Town of Stonington	287,260.00	287,260.00	0.00
2 State of Connecticut			
LoCIP	0.00	1,400.00	-1,400.00
2 State of Connecticut - Other	16,779.42	15,000.00	1,779.42
Total 2 State of Connecticut	16,779.42	16,400.00	379.42
Total GRANTS & REIMBURSEMENTS	304,039.42	303,660.00	379.42
FIRE PROTECTION FEES			
21 Stonington Fire District	68,000.00	68,000.00	0.00
22 Wamphassuc	29,336.00	29,500.00	-164.00
23 Lord's Point	27,515.00	28,000.00	-485.00
Total FIRE PROTECTION FEES	124,851.00	125,500.00	-649.00
OTHER INCOME			
61 Planning & Zoning Fees, Etc.	2,965.00	5,000.00	-2,035.00
62 Interest on Investments	5,345.97	1,000.00	4,345.97
65 Telephone Property Tax	0.00	600.00	-600.00
69 Miscellaneous			
Insurance Claims	29,450.37	0.00	29,450.37
69 Miscellaneous - Other	700.18	1,000.00	-299.82
Total 69 Miscellaneous	30,150.55	1,000.00	29,150.55
OTHER INCOME - Other	25.00	0.00	25.00
Total OTHER INCOME	38,486.52	7,600.00	30,886.52
PROPERTY TAXES			
81-Other	1,002,889.43	974,597.00	28,292.43
Total PROPERTY TAXES	1,002,889.43	974,597.00	28,292.43
RESERVE TRANSFER			
91 Acc Rev Fund Bal Des Budget	0.00	48,257.00	-48,257.00
Total RESERVE TRANSFER	0.00	48,257.00	-48,257.00
Total Income	1,470,266.37	1,459,614.00	10,652.37
Gross Profit	1,470,266.37	1,459,614.00	10,652.37
Expense			
GENERAL FUND OPERATING EXPENSE			
GENERAL GOVERNMENT			
Administrative			
101 Audit	20,831.25	25,000.00	-4,168.75
104 Insurance			
CIRMA LAP	19,798.00	21,000.00	-1,202.00
Surety Bonds	1,027.00	0.00	1,027.00
Worker's Comp (CIRMA)	20,608.00	21,000.00	-392.00
Total 104 Insurance	41,433.00	42,000.00	-567.00
105 Professional Services	14,169.00	20,000.00	-5,831.00
106 Special Mailings	476.00	1,000.00	-524.00
107 Community Affairs	0.00	1,600.00	-1,600.00
108 Health Insurance	48,503.79	60,000.00	-11,496.21
109 H. INS., HSA Contribution	6,000.00	8,000.00	-2,000.00
110 Travel Reimbursement	416.46	500.00	-83.54
111 Ordinance Enforcement	0.00	2,000.00	-2,000.00
Total Administrative	131,829.50	160,100.00	-28,270.50

Borough of Stonington
Income & Expenses Budget vs. Actual
 July 1, 2023 through March 15, 2024

	Jul 1, '23 - Mar 15, 24	Budget	\$ Over Budget
Office			
121 Legal Notices	316.48	2,500.00	-2,183.52
122 Equipment R&M/Upgrading	398.59	5,000.00	-4,601.41
123 Postage	145.20	2,000.00	-1,854.80
124 Supplies	1,938.81	1,500.00	438.81
125 Technology	2,334.34	5,000.00	-2,665.66
126 Bank Fees	441.35	600.00	-158.65
129 Miscellaneous	0.00	2,000.00	-2,000.00
130 Administrative Assistant	30,576.84	42,000.00	-11,423.16
Total Office	36,151.61	60,600.00	-24,448.39
Tax Collector			
141 Legal Notices	0.00	100.00	-100.00
142 Liens	0.00	100.00	-100.00
143 Postage	0.00	200.00	-200.00
144 Collection Expenses	3,563.24	4,500.00	-936.76
145 Tax Refunds	330.20	500.00	-169.80
Tax Collector - Other	55.44	0.00	55.44
Total Tax Collector	3,948.88	5,400.00	-1,451.12
Salaries			
161 Assessor	1,125.00	1,500.00	-375.00
162 Burgesses	5,833.44	8,000.00	-2,166.56
163 Clerk-Treasurer	3,333.33	4,500.00	-1,166.67
165 Warden	13,583.36	18,500.00	-4,916.64
168 Payroll Taxes	22,575.88	29,934.00	-7,358.12
169 Direct Deposit Fees	192.73	200.00	-7.27
170 Commissioner Stipends	1,499.76	2,000.00	-500.24
171 Deferred Comp Match	0.00	12,000.00	-12,000.00
Total Salaries	48,143.50	76,634.00	-28,490.50
Contributions			
191 Stonington Free Library	27,500.00	27,500.00	0.00
192 Stonington Ambulance	10,000.00	10,000.00	0.00
193 seCTer	439.20	440.00	-0.80
194 SE CT Council of Government	537.00	540.00	-3.00
195 CT Conf of Municipalities	0.00	1,000.00	-1,000.00
196 July 4th/Parade	0.00	2,000.00	-2,000.00
197 Stonington COMO	5,000.00	5,000.00	0.00
198 Cultural Coalition	0.00	500.00	-500.00
Total Contributions	43,476.20	46,980.00	-3,503.80
Total GENERAL GOVERNMENT	263,549.69	349,714.00	-86,164.31
BOARDS & COMMISSIONS			
Planning & Zoning Commission			
201 Legal Notices	360.72	1,500.00	-1,139.28
202 Printing	0.00	500.00	-500.00
203 Books & Training	205.00	400.00	-195.00
205 Prof Services - Legal	0.00	5,000.00	-5,000.00
206 Prof Svcs- Planner/Engineer	537.00	5,000.00	-4,463.00
207 CRS Prof. Services	0.00	15,000.00	-15,000.00
Total Planning & Zoning Commission	1,102.72	27,400.00	-26,297.28
Shared PZC & ZBA			
221 Postage	13.57	500.00	-486.43
222 State Conservation Fund	2,320.00	2,000.00	320.00
257 Zoning Officer Salary	14,791.69	20,000.00	-5,208.31
259 Miscellaneous/Office	37.44	1,000.00	-962.56
Total Shared PZC & ZBA	17,162.70	23,500.00	-6,337.30
Zoning Board of Appeals			
241 Legal Notices	590.40	1,500.00	-909.60

Borough of Stonington
Income & Expenses Budget vs. Actual
 July 1, 2023 through March 15, 2024

	Jul 1, '23 - Mar 15, 24	Budget	\$ Over Budget
242 Books & Training	0.00	100.00	-100.00
243 Prof Services - Legal	0.00	4,500.00	-4,500.00
Total Zoning Board of Appeals	590.40	6,100.00	-5,509.60
Total BOARDS & COMMISSIONS	18,855.82	57,000.00	-38,144.18
FIRE DEPARTMENT			
Operating Expenses			
301 Fuel	1,535.44	2,500.00	-964.56
302 Maintenance of Alarms	0.00	500.00	-500.00
303 Maintenance of Radios	179.25	1,000.00	-820.75
304 Maintenance Trucks & Equip	23,252.86	25,000.00	-1,747.14
305 New Tools & Equipment	16,926.19	20,000.00	-3,073.81
306 Telecommunications	1,995.01	4,000.00	-2,004.99
307 Fire Marshal Expenses	795.12	3,000.00	-2,204.88
309 Miscellaneous	67.95	1,500.00	-1,432.05
310 Fire Truck Leases	0.00	30,000.00	-30,000.00
Total Operating Expenses	44,751.82	87,500.00	-42,748.18
Firehouse - 100 Main Street			
311 Electricity	10,251.47	14,000.00	-3,748.53
312 Propane	6,269.88	15,000.00	-8,730.12
314 Water & Sewer	5,769.32	2,000.00	3,769.32
315 Supplies	2,797.64	2,500.00	297.64
316 Phone/Internet	5,359.73	7,000.00	-1,640.27
317 Repairs & Maintenance	16,602.80	20,000.00	-3,397.20
566 Janitorial - Firehouse	3,850.00	7,000.00	-3,150.00
Total Firehouse - 100 Main Street	50,900.84	67,500.00	-16,599.16
Insurance			
321 Accidental Death	2,530.92	3,000.00	-469.08
324 LAP-Liability/Auto/Prop	30,395.00	32,000.00	-1,605.00
Total Insurance	32,925.92	35,000.00	-2,074.08
Personnel Expenses			
341 Companies & Department	7,500.00	10,000.00	-2,500.00
342 Medical	4,405.00	6,000.00	-1,595.00
343 Length of Service Program	36,459.00	50,000.00	-13,541.00
344 Training	1,580.00	2,000.00	-420.00
345 Uniforms	1,343.61	2,500.00	-1,156.39
346 Pay-per-Call Incentive Prog	8,331.66	20,000.00	-11,668.34
347 Deferred Compensation	6,975.00	0.00	6,975.00
Total Personnel Expenses	66,594.27	90,500.00	-23,905.73
Salaries			
361 Chief	76,639.45	99,750.00	-23,110.55
362 Deputy Chief	9,633.33	10,500.00	-866.67
363 Assistant Chief	0.00	1,000.00	-1,000.00
364 Fire Marshal	8,874.22	11,550.00	-2,675.78
365 Company Officers	3,228.75	7,000.00	-3,771.25
366 Station Coverage	2,650.00	2,000.00	650.00
Total Salaries	101,025.75	131,800.00	-30,774.25
Total FIRE DEPARTMENT	296,198.60	412,300.00	-116,101.40
HYDRANTS			
401 Rental of Hydrants & Pipe	33,422.49	55,000.00	-21,577.51
Total HYDRANTS	33,422.49	55,000.00	-21,577.51
BOROUGH HALL - 26 CHURCH ST			
Borough Hall/Highway Garage			
501 Electricity	2,492.14	3,500.00	-1,007.86
502 Heating Oil	3,667.12	5,000.00	-1,332.88

Borough of Stonington
Income & Expenses Budget vs. Actual
 July 1, 2023 through March 15, 2024

	Jul 1, '23 - Mar 15, 24	Budget	\$ Over Budget
504 Water & Sewer	272.82	300.00	-27.18
505 Supplies	620.57	2,000.00	-1,379.43
506 Internet/Phones	3,936.48	6,000.00	-2,063.52
509 Repairs & Maintenance	10,332.26	10,000.00	332.26
Total Borough Hall/Highway Garage	21,321.39	26,800.00	-5,478.61
Salaries			
565 Janitorial - Borough Hall	1,980.00	5,000.00	-3,020.00
Total Salaries	1,980.00	5,000.00	-3,020.00
Total BOROUGH HALL - 26 CHURCH ST	23,301.39	31,800.00	-8,498.61
STREET DEPARTMENT			
General			
601 Gas & Oil	2,078.45	4,000.00	-1,921.55
602 EQUIP. R&M/Upgrading/SIGNS	2,914.59	8,000.00	-5,085.41
604 Street Repairs	865.68	5,000.00	-4,134.32
605 Supplies	4,217.21	7,000.00	-2,782.79
610 Snow Removal	4,194.96	20,000.00	-15,805.04
611 Sidewalk Repairs	4,250.00	12,000.00	-7,750.00
612 Stormwater Management	10,554.75	15,000.00	-4,445.25
Total General	29,075.64	71,000.00	-41,924.36
Wages & Salaries			
656 Labor - Regular	95,768.80	133,500.00	-37,731.20
657 Labor - Overtime	8,680.35	15,000.00	-6,319.65
658 Labor - Temporary	4,411.13	10,000.00	-5,588.87
666 Deferred Comp Matching	2,367.50	0.00	2,367.50
667 Street Commissioner	4,875.03	6,500.00	-1,624.97
Total Wages & Salaries	116,102.81	165,000.00	-48,897.19
Total STREET DEPARTMENT	145,178.45	236,000.00	-90,821.55
PARKS, TREES, & RIGHTS OF WAY			
General Expenses			
801 Grounds Maintenance	41.32	5,000.00	-4,958.68
802 Tree Maintenance	8,855.00	25,000.00	-16,145.00
804 Park Utilities	452.64	800.00	-347.36
805 Signs, Surveys & ROW	0.00	1,000.00	-1,000.00
Total General Expenses	9,348.96	31,800.00	-22,451.04
Total PARKS, TREES, & RIGHTS OF WAY	9,348.96	31,800.00	-22,451.04
SANITATION			
General Expenses			
908 Comfort Station Maintenance	0.00	10,000.00	-10,000.00
909 Miscellaneous	3,565.05	4,000.00	-434.95
Total General Expenses	3,565.05	14,000.00	-10,434.95
Total SANITATION	3,565.05	14,000.00	-10,434.95
CONTINGENCY EXPENSE			
1301 Contingency	0.00	20,000.00	-20,000.00
Total CONTINGENCY EXPENSE	0.00	20,000.00	-20,000.00
Total GENERAL FUND OPERATING EXPENSE	793,420.45	1,207,614.00	-414,193.55
Payroll Expenses	1,250.00	0.00	1,250.00
SPECIAL REVENUE & TRUST FUNDS			
1501 Deposits to Funds	252,000.00	252,000.00	0.00
Total SPECIAL REVENUE & TRUST FUNDS	252,000.00	252,000.00	0.00

Borough of Stonington
Income & Expenses Budget vs. Actual
July 1, 2023 through March 15, 2024

	<u>Jul 1, '23 - Mar 15, 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Total Expense	1,046,670.45	1,459,614.00	-412,943.55
Net Ordinary Income	423,595.92	0.00	423,595.92
Net Income	<u>423,595.92</u>	<u>0.00</u>	<u>423,595.92</u>

3/12/24

Borough of Stonington
Income & Expenses Budget vs. Actual
July 1, 2023 through March 15, 2024

Filters applied on this Report:

Account: Multiple accounts...

Date: Custom

BOROUGH OF STONINGTON CT **3/18/2024**
ARPA PROJECT & EXPENDITURE REPORT: MARCH 2021 - MARCH 2024

PROJECT NAME & ID	DESCRIPTION	OBLIGATION	EXPENSED	STATUS/BALANCE
PREMIUM PAY FOR STAFF ARP-1	PREMIUM PAY FOR BOROUGH STAFF, (July 21) VOLUNTEER FIREFIGHTERS, VOLUNTEER EMT'S	\$12,250	\$12,250	COMPLETE
SUPPORT FOR LEDGE LIGHT HD ARP-2	FINANCIAL SUPPORT TO LOCAL HEALTH DIST FOR GENERAL PUBLIC HEALTH ACTIVITIES, INCLUDING VACCINATION AND TESTING (August 21)	\$2,700	\$2,700	COMPLETE
SCCOG ARPA COORDINATOR ARP - 3	FINANCIAL SUPPORT TO S.E. CT COUNCIL OF GOVERNMENTS TO HIRE AN ARPA COORDINATOR TO ASSIST MUNICIPALITIES (July 21)	\$429	\$429	COMPLETE
COMO HVAC - ARP -4	COMMUNITY CENTER HVAC UPGRADE DESIGN FOR AUDITORIUM WHERE PRE-SCHOOL AND COMMUNITY ACTIVITIES ARE HELD (September 21)	\$10,000	\$10,000	COMPLETE
STORM WATER SYSTEM STUDY ARP-5	I. ASSESSMENT OF BOROUGH STORM WATER INFRASTRUCTURE, WITH RECOMMENDATIONS FOR REPAIRS AND UPGRADES (Jan 22) II. UPGRADE OPTIONS FEASIBILITY & ANALYSIS(Sept22) III. WAYLAND'S WHARF OUTFALL DESIGN(Feb23)	\$30,400 \$13,000 \$25,300	\$30,400 \$13,000 \$24,640	COMPLETE COMPLETE \$660
HISTORICAL SOCIETY SIGNAGE ARP - 6	DESIGN, FABRICATE & INSTALL PANELS THAT EXPLAIN POINTS OF HISTORICAL INTEREST THROUGHOUT THE BOROUGH(Feb22)	\$8,000	7367	MOVED
JAMES MERRILL HOUSE UPGRADE IMPROVE ELECTRICAL AND SPRINKLER SYSTEMS (Feb22) ARP-7		\$8,320	\$8,320	COMPLETE
MAURICE LA GRUA CENTER A/V ARP-8	DESIGN/INSTALL NEW A/V SYSTEM IN PERFORMANCE SPACE (Feb22)	\$10,000	\$10,000	COMPLETE
PROJECT NAME & ID	DESCRIPTION	OBLIGATION	EXPENSED	STATUS/BALANCE
LIBRARY OUTDOOR MEETING ARP-9	DESIGN/CREATE OUTDOOR MEETING AREA IN PUBLIC PARK ADJACENT TO LIBRARY BUILDING(Feb22)	\$5,873	\$5,873	COMPLETE
MYSTIC PAPER BEASTS PERFORMAN ARP-10	CREATE A PERFORMANCE TO BE GIVIN DURING THE ANNUAL BOROUGH GARDEN TOUR IN JUNE 2022 (Feb22)	\$2,700	\$2,500	MOVED
NESS FREE WATER ACTIVITES ARP-11	N E SCIENCE & SAILING WILL OFFER FREE OUTDOOR, WATER- RELATED ACTIVITIES TO BORO RESIDENTS DURING SUMMER(Feb22)	\$9,725	\$6,728	MOVED
SMALL BUSINESS GRANTS ARP - 12	OCEAN COMM CHAMBER OF COMMERCE AND BOROUGH SMALL BUSINESS ASSOC. WILL MANAGE GRANTS TO HELP LOCAL BUSINESSES RECOVER FROM LOSSES DURING PANDEMIC(Feb22)	\$26,085	\$23,437	MOVED
PORTUGUESE HOLY GHOST SOC. ARP-B13	REPAIR LEAKING ROOF OVER COMMUNITY HALL(Feb22)	\$8,000	\$8,000	COMPLETE
STON. VILLAGE IMPROVEMENT ARP - 14	INSTALL WATER BOTTLE FILLER AT PUBLIC BEACH(Feb22)	\$8,300	\$8,300	COMPLETE
COMFORT STATION ARP-15	CONSTRUCT PUBLIC (July22) RESTROOMS AT WAD SQUARE	\$50,000	0	\$50,000
MOVED AMOUNT LEFT OVER TO				\$6,478.00
UNOBLIGATED TOTAL:				
		TOTALS \$	231,082	\$ 173,944
UNOBLIGATED TOTAL		=261,620	-231,082	=\$30,538
		\$	6,478.00	
		\$	37,016	

WARDEN'S REPORT – MARCH 2024

1. Attended February SCOOG Meeting
2. Met with CLA Engineer on Footbridge Project
3. Attended Murphy/Blumenthal webinar on discretionary spending
4. Budget meetings with Ann, Sue & Chief.
5. Phone conversations concerning flood on Wall Street
6. Met with Attorney Nick Kepple on various matters

STREET & SIDEWALKS COMMISSIONER REPORT -

1. Conducted monthly brush pickup.
2. Continued Park maintenance.
3. Reviewed Borough owned sidewalk issues with Sue.
4. Solicited Superior Sewer input on existing storm water outflow pipe cleaning.