

**Board of Warden and Burgesses
Regular Meeting
Monday May 15, 2023
7:00 PM**

stoningtonboroughct.gov

IN PERSON AT BOROUGH HALL

MEETING AGENDA

1. Call to Order
2. Approval of Minutes: Special meeting of 04/10/23 (V); Special Meeting of 04/27/23 (V)
3. Correspondence – AirSmith Development, proposal to install cell tower on Borough Property; Kevin Bowdler, resignation from P&ZC, Michael Schefers resignation as Tax Assessor, Emily Logan- Ice Cream Truck.
4. Report of Clerk-Treasurer ---- election update
5. Review of Bills/YTD Financial Report/ ARPA update
6. Warden’s Report (Attachment 1)
7. Commissioner Reports---(verbal summaries)
 - a. Streets and Sidewalks (Callahan)
 - b. Fire & Emergency Management (Nicholas/Hoadley)
 - c. Parks, Trees & Rights of Way (Barnes)
 - d. Public Buildings (TBD)
 - e. Utilities & Sanitation (Rogers)
8. Public Comment
9. Unfinished Business
 - a. Discuss action on Broad Street tree issue
10. New Business
 - a. Consider requests to use Borough property (C) (V): Consider AirSmith proposal on cell tower
 - b. Consider commissioner appointments (V)
 - c. Consider Tax Assessor appointment (V)
 - d. Consider Waldron-Williams Fund Burgess appointment
 - e. Consider appointing Al Razzano as full member on P&Z Commission (V)
 - f. Executive session to discuss tree at 4 Broad
 - G. Consider Mama Emilys application for Dubois Beach.
11. Other Business and Discussion
12. Adjournment (V)

(A) = Attachment (C)= Correspondence (V) = Vote required

**Borough of Stonington
Board of Warden and Burgesses
April 10, 2023
MINUTES**

Warden Jeffrey Callahan called the regular meeting of the Borough of Stonington Board of Warden and Burgesses to order at 7:00 p.m. The meeting was held at Borough Hall. Present, in addition to Warden Callahan, were Burgesses Amy Nicholas, Amanda Barnes, and Shaun Mastroianni; and Clerk-Treasurer Lisa Coleman. Burgess Kevin Rogers was absent. Approximately 17 members of the public were present. The special meeting was preceded by a public hearing on the proposed budget. No changes to the budget were suggested during the hearing.

APPROVAL OF THE MINUTES

On a motion by Burgess Barnes, seconded by Burgess Mastroianni, the minutes of the regular meeting of March 20, 2023 were unanimously approved.

CORRESPONDENCE RECEIVED:

Robin Grimsley, request for reconsideration of hotdog sales at Point
CLA Engineers, report on footbridge condition
Noah's request for two four-tops on Water Street
Letter of resignation and letter of application for alternate on the P&Z Commission
COMO application for use of Borough property for the annual Village Fair
OUTGOING: None

REPORT OF CLERK-TREASURER REGARDING MAY 2023 ELECTION

All deadlines have been met. There have been 13 absentee ballot applications received. I met with the other Town Clerks via Zoom with the Secretary of the State. The Warning of Election will be published in The Day between April 16-25. One absentee ballot was issued at the meeting.

REVIEW OF BILLS/YTD FINANCIAL REPORT

Bills for the period March 18, 2023 through April 7, 2023 totaled \$19,937.14. I&E through April 7, 2023 shows total revenue to date of \$1,387,007.06, which is \$34,521 over budget; and net income to date of \$338,370.76.

WARDEN'S REPORT

1. Discussed cannon repairs with Brian Cooper of Deschenes & Cooper Architectural Millwork
2. Provided information to State regarding viaduct replacement project. Work is planned to be done 2025-2026
3. Attended monthly Town Department Head meeting

4. Local Covid statistics: New London County cumulative deaths now total 792. State positivity rate about 3%; New London County positivity rate about 5%
5. Met with Borough Atty to discuss ensuring Borough access to clock
6. After reading CLA report on footbridge, directed CLA to develop a scope of work to correct deficiencies.

BOROUGH CLOCK --

Pigeon access point in United Church has been blocked; pigeon droppings on clock deck removed

COMMISSIONERS' REPORTS

Streets & Sidewalks (Callahan) 1.

Conducted monthly brush pickup.

2. Checked Harbor Edge outfall
3. Filled potholes
4. Raked Wad Square
5. Water Street paving scheduled for 4/17-18, weather permitting.

Fire & Emergency Management (Nicholas/Hoadley)

SBFD responded to seven Alarms in March 2023, they were as follows:

- 1) 3-11-23 10:34am Fire Alarm Activation 40 Grand St. (workers)
- 2) 3-13-23 3:18pm Smoke detector activation 25 High St. (dead battery)
- 3) 3-13-23 7:28pm Electrical issue 2 Cannon Square (EVERSOURCE issue)
- 4) 3-13-23 8:29pm Electrical issue 15 Elm St. (EVERSOURCE issue)
- 5) 3-20-23 4:03pm Medical assist with SAC 41 Orchard St. (lift assist)
- 6) 3-21-23 9:03pm Fire Alarm Activation 1 Omega St. (burnt food)
- 7) 3-31-23 11:48am Fire Alarm Activation 117 Water St. (workers)

February Police Incident Report

March Police Incident Report

In March, the police responded to 38 calls in the borough including 6 Medical Assists, 5 Fire Related Calls, 5 Alarm Burglar 2 of which were false, 4 Check Building/Business, 3 Parking/Motor Vehicle Complaint, 3 911 Hang ups/Misdials, 2 Domestic Disturbance and 2 Assist Other Agency. There was one incident each of Minor Traffic Service, Alarm Panic (false alarm), Assist Citizen, Community Policing, Animal Control, Harassment, Found Item and Keys in Vehicle.

Parks, Trees & Rights of Way (Barnes)

Nothing to report

Public Buildings (Mastroianni)

Nothing to report. The landscaping at the Firehouse will be completed by the end of the month. Stonework will be repaired.

Utilities & Sanitation (Rogers)

Three trash notices issued. Nothing to report on utilities.

PUBLIC COMMENT

Sandy Murray requested an absentee ballot application. She also asked when the banners on the viaduct will be put up. She was told early May. Sibby Lynch asked about when granite curbs will be put in on Water Street. Warden Callahan replied that could be part of the planned viaduct replacement project.

UNFINISHED BUSINESS

Consider Robin Grimsley’s request for reconsideration of hotdog sales at Point

A motion by Warden Callahan, seconded by Burgess Barnes, to deny the request by Robin Grimsley to reconsider the Board’s previous decision regarding hotdog sales at the Point was unanimously approved. The stated reason for the denial is that the Borough must first develop an ordinance that deals with vending at the Point – and other locations – and lays out clear criteria for deciding what types of vending operations are allowed. The Board will begin work on such an ordinance.

Consider comments on/revisions to FY 2022-23 budget

A motion by Warden Callahan, seconded by Burgess Mastroianni, to approve the proposed FY 2023-24 budget as presented and submit it to the April 2023 annual Borough meeting, was unanimously approved.

NEW BUSINESS

Consider requests to use Borough property The COMO, request to use Wadawanuck Square and High Street for the Village Fair

A motion by Burgess Nicholas, seconded by Burgess Barnes, to approve the request by Stonington Community Center to use Wadawanuck Square and High Street for the 71st Annual Stonington Village Fair on Saturday August 5, 2023, with a portion of High Street being closed in front of the Stonington Free Library, was approved by majority. Burgess Mastroianni abstained.

Noah’s Restaurant, request to place two four-top tables on the sidewalk on Water Street

A motion by Burgess Mastroianni, seconded by Burgess Nicholas, to approve the request by Noah’s Restaurant to place two four-top tables on the Water Street sidewalk in front of the restaurant from April 15–December 1, 2023, was unanimously approved. The tables may not have a fifth chair.

Consider adjustments to FY 2022-23 budget, per Borough Charter chapter 8

A motion by Warden Callahan, seconded by Burgess Mastroianni, to approve proposed adjustments to the FY 2022-23 budget, per Charter chapter 8, was unanimously approved.

Discuss CLA report on footbridge

The footbridge needs painting. There are some concrete repairs to be made. Once Warden Callahan saw the report he asked CLA to draw up a proposal to develop bid documents for a project to make needed repairs.

Consider appointing Al Razzano as an alternate on P&Z Commission

A motion by Burgess Nicholas, seconded by Burgess Barnes, to appoint Al Razzano as an alternate on the P&Z Commission, was unanimously approved. Mr. Razzano fills the remaining portion of Mr. Horsey's term, which ends December 31, 2023. Mr. Horsey has resigned from the Commission.

Consider approving revised position description for Public Works Tech

A motion by Warden Callahan, seconded by Burgess Nicholas, to accept the revised position description for the Public Works Technician, was unanimously approved. The revision added responsibility for the maintaining the Borough Clock.

Executive Session to discuss pending claim related to tree at 4 Broad Street

A motion was made by Warden Callahan to enter Executive session at 7:41 pm. The Board came out of executive session at 8:03 pm.

OTHER BUSINESS AND DISCUSSION

The Warden mentioned the need for Board members to fill positions on the Waldron-Williams Fund Board of Trustees and on the Southeastern Connecticut Water Authority Representative Advisory Board.

The Town has passed an ordinance to form two cultural districts, of which the Borough is one. The Town is seeking residents who are interested in serving on the commission that will oversee the districts.

ADJOURNMENT

On a motion by Burgess Nicholas, seconded by Burgess Barnes, adjournment of the meeting at 8:04 pm, was unanimously approved.

Respectfully Submitted,
Lisa M. Coleman, April 10, 2023

**Borough of Stonington
Board of Warden and Burgesses Special Meeting
April 27, 2023
MINUTES**

Warden Jeffrey Callahan called the special meeting of the Borough of Stonington Board of Warden and Burgesses to order at 5:15 p.m. The meeting was held at Borough Hall. Present, in addition to Warden Callahan, were Burgesses Amy Nicholas, Kevin Rogers, Amanda Barnes, and Shaun Mastroianni; and Clerk-Treasurer Lisa Coleman.

NEW BUSINESS

Consider revising Borough ordinance SBO-12

A motion by Warden Callahan, seconded by Burgess Rogers, to approve revised Borough Ordinance SBO-12, (Salaries and Stipends of Elected Officials) was unanimously approved.

Consider application for off-street parking at 39 Church Street

A motion by Warden Callahan, seconded by Burgess Mastroianni, to approve the application for off-street parking at 39 Church Street, was unanimously approved. The approval stipulates that the spaces between driveway pavers remain permeable. No mortar shall be applied between pavers. In addition, parking on the north side of Church will not be reduced to accommodate the new driveway.

UNFINISHED BUSINESS

On a motions by Warden Callahan, second by Burgess Barnes the Board went into Executive session at 5:42 pm to discuss a potential claim.
The Board exited Executive Session at 5:56 pm.

ADJOURNMENT

On a motion by Burgess Nicholas, seconded by Burgess Rogers, adjournment of the meeting at 5:57 pm, was unanimously approved.

Respectfully Submitted,
Lisa M. Coleman
April 27, 2023



Via Certified Mail and Standard USPS Mail

April 20th, 2023

BOROUGH OF STONINGTON
26 CHURCH ST
STONINGTON, CT 06378

RE: Proposed Tillman Wireless Telecommunications Tower Lease in Stonington, CT, Regarding Your Property on Meadow Ave / Parcel ID: 79-10-5

WIMPHEIMER PARK

Dear Sir or Madam,

Thank you for your attention regarding the matter referenced above. My name is Shawn Ahmed and I'm working on behalf of Tillman, who are currently looking for a good location in Stonington to place a new cell site.

I'm looking to speak with you regarding property you own located at the aforementioned address to see if you have any interest in entering into a Lease Agreement that would allow Tillman to construct a new telecommunications tower or tower-like structure on your property, with access to utilities and vehicular access for occasional maintenance. A monthly lease fee ("rent") will be paid for use of the space within the lease area.

If you could please let me know if this is, or is not, of interest to you either way, that would be much appreciated. My contact information is listed below, and I am looking to get a response by May 20th.

Please feel free to give me a call at my direct number or email and I can answer any questions you may have. Thank you for your time and I look forward to hearing from you.

Best Regards,

Shawn Ahmed

Shawn Ahmed
Site Acquisition Specialist
Airosmith Development, Inc.
318 West Ave.
Saratoga Springs, NY 12866
(518) 306-1711 office/fax
(202) 412-3799 cell/direct
sahmed@airosmithdevelopment.com

318 West Ave., Saratoga Springs, NY 12866
Office 518-306-1733 – Fax 518-306-1711
www.airosmithdevelopment.com



Resignation

From: Michael Schefers (meschefers@yahoo.com)

To: burgess.amynicholas@gmail.com; aknappbarnes@gmail.com; burgess.kevinrogers@gmail.com;
kevinjbowdler@gmail.com

Cc: borowarden@att.net

Date: Tuesday, May 9, 2023 at 04:21 PM EDT

I must resign my Tax Assessor position effective our swearing in on Monday, May 8.

Thank you for the opportunity to serve in that position for these past, almost, ten years...July of 2013.

Michael E. Schefers

BOWDLER RESIGNATION

M

On Tuesday, May 2, 2023, 11:41:35 AM EDT, Kevin Bowdler
<kevinjbowdler@gmail.com> wrote:

Michael, congratulations on your Warden position. I look forward to working with you.

As I am now elected as a Burgess, please accept this email as my resignation from the Borough of Stonington P&Z.

I would like to recommend you consider Paul Collette for a position on P&Z. Paul lives on Cutler St. I have spoken to him about P&Z, and he would be interested. He attended the last P&Z meeting which is what made me think of him. His email is etteloc@gmail.com and his cell phone is (860) 608-4432

Regards,

Kevin

APPLICATION FOR USE OF STONINGTON BOROUGH PROPERTY INCLUDING STREETS

(REVISED APRIL 2018)

Borough property to be used: Dubois Beach parking lot (1 space)

Description of the event to be held: Not in conjunction w/ an event; requesting to bring ice cream truck to beach to serve occupants. Will not obstruct traffic/ other vehicles.

Date of the event: Throughout Season

Time of the event: N/A From: To:

Contact Person: Emily Logan Name

860-237-7294 Phone Number(s)

14 Avery St Pawcatuck, CT 06379 Mailing Address

emily@mamaemilys.com E-mail Address

Mama

In consideration for the use of Stonington Borough property listed above (agency/organization) Emily's Sweet Treats agrees that it will indemnify and hold harmless the Borough and its respective officers, agents, and employees from any loss, costs, damages, expenses, judgments and liability whatsoever kind or nature howsoever the same maybe caused resulting directly or indirectly by any act or omission of the agency/organization, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable resulting in bodily injury including sickness and death, personal injury or damage o property directly or indirectly, including the loss of use resulting there from as permitted by law unless and to the extent caused by the Borough's willful acts. Certificate of Insurance must be attached. Failure to comply with any conditions stated below may be grounds for rescinding permission.

[Signature] Signature of Responsible Party

10 May 2023 Date

Emily Logan Printed Name of Responsible Party

Additional Conditions & Requirements:

Approved by the Borough of Stonington:

Name

Date

Borough of Stonington
Bills for Review
April 8 through May 12, 2023

Name	Class	Amount
Apr 8 - May 12, 23		
Aquarion Water Co...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:314 Water & Sewer	131.35
Aquarion Water Co...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:504 Water & Sewer	23.88
Aquarion Water Co...	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:804 Park Utilities	14.70
Aquarion Water Co...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:314 Water & Sewer	48.04
Aquarion Water Co...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:314 Water & Sewer	4,092.57
Ashaway Service C...	STREET DEPARTMENT:GENERAL:602 Equipment R&M/Upgrading	1,274.98
Breezeline	506 Internet/Phones	401.12
Bulldog Fire Appara...	FIRE DEPARTMENT:GENERAL EXPENSES:304 Maintenance of Trucks/Equip	227.79
Business Card	GENERAL GOVERNMENT:OFFICE:125 Telecommunications	140.36
Cash True Value H...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:505 Supplies	256.89
Cash True Value H...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:315 Supplies	100.00
Cash True Value H...	STREET DEPARTMENT:GENERAL:605 Supplies	132.01
Cash True Value H...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:315 Supplies	225.00
Cedar Ridge Lands...	STREET DEPARTMENT:GENERAL:604 Street Repairs	1,200.00
CLA Engineers, Inc.	OTHER FUNDS:ARPA	730.00
CLA Engineers, Inc.	OTHER FUNDS:Infrastructure Reserve	2,190.00
Comcast	FIRE DEPARTMENT:GENERAL EXPENSES:306 Telecommunications	278.71
ConnRi Paper & Su...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:315 Supplies	50.00
ConnRi Paper & Su...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:505 Supplies	130.67
Dime Oil Company	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:502 Heating Oil	1,033.89
Eastern Connecticu...	FIRE DEPARTMENT:PERSONNEL EXPENSES:344 Training	200.00
Elan Financial Servi...	SANITATION:GENERAL EXPENSES:909 Miscellaneous	280.00
Elan Financial Servi...	STREET DEPARTMENT:GENERAL:602 Equipment R&M/Upgrading	340.00
Elan Financial Servi...	GENERAL GOVERNMENT:OFFICE:129 Miscellaneous	161.03
Elan Financial Servi...	GENERAL GOVERNMENT:OFFICE:123 Postage	146.00
Elan Financial Servi...	GENERAL GOVERNMENT:OFFICE:125 Telecommunications	159.00
Eversource	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:311 Electricity	935.58
Eversource	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:501 Electricity	273.42
Eversource	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:804 Park Utilities	46.69
Fire Protection Test...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	175.00
Firematic	FIRE DEPARTMENT:GENERAL EXPENSES:304 Maintenance of Trucks/Equip	370.00
Frontier Communic...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:316 Phone/Internet	225.39
GSB	FIRE DEPARTMENT:INSURANCE:321 Accidental Death Insurance	218.00
Integrity LLC	FIRE DEPARTMENT:SALARIES:566 Janitorial - Firehouse	440.00
Integrity LLC	BOROUGH HALL/HWY GARAGE:JANITORIAL:565 Janitorial - Borough Hall	220.00
Jane & Don Charbo...	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:801 Grounds Maintenance	1,000.00
MES/Shipman's Fir...	FIRE DEPARTMENT:GENERAL EXPENSES:304 Maintenance of Trucks/Equip	133.10
Ocean Community ...	OTHER FUNDS:ARPA	2,935.00
Pawcatuck Roofing ...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	250.00
PNC Equipment Fin...	FIRE DEPARTMENT:GENERAL EXPENSES:310 Fire Truck Leases	30,000.00
PNC Equipment Fin...	fire dept major	83,013.00
Principal Life Insura...	GENERAL GOVERNMENT:ADMINISTRATIVE:108 Health Insurance	868.48
R&B Apparel Plus, ...	STREET DEPARTMENT:GENERAL:605 Supplies	472.45
Rhode Island Harve...	STREET DEPARTMENT:GENERAL:602 Equipment R&M/Upgrading	166.61
Shaun Mastroianni (...)	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:801 Grounds Maintenance	191.43
Stonington Borough...	FIRE DEPARTMENT:GENERAL EXPENSES:307 Fire Marshal Equipment	25.00
Symposium Techno...	FIRE DEPARTMENT:GENERAL EXPENSES:306 Telecommunications	600.00
T K Elevator Corp	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	680.62
The Day Publishing ...	GENERAL GOVERNMENT:OFFICE:121 Legal Notices	550.00
The Day Publishing ...	GENERAL GOVERNMENT:ADMINISTRATIVE:103 Election	132.96
Timothy Keena	STREET DEPARTMENT:GENERAL:604 Street Repairs	820.00
Tom's Newstand	GENERAL GOVERNMENT:ADMINISTRATIVE:107 Community Affairs	500.00
Town of Stonington	STREET DEPARTMENT:GENERAL:601 Gas & Oil	213.12
Town of Stonington	FIRE DEPARTMENT:GENERAL EXPENSES:301 Fuel	152.55
Traffic Safety & Sig...	STREET DEPARTMENT:GENERAL:602 Equipment R&M/Upgrading	500.00
Uncas Gas	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:312 Propane	549.59
Uncas Gas	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:312 Propane	802.93
United Healthcare	GENERAL GOVERNMENT:ADMINISTRATIVE:108 Health Insurance	4,577.18
Verizon Wireless	FIRE DEPARTMENT:GENERAL EXPENSES:306 Telecommunications	240.39
Verizon Wireless	FIRE DEPARTMENT:GENERAL EXPENSES:306 Telecommunications	240.39
Wescon	STREET DEPARTMENT:GENERAL:604 Street Repairs	70.70
Westerly Auto Parts...	STREET DEPARTMENT:GENERAL:602 Equipment R&M/Upgrading	74.47
Westerly Auto Parts...	STREET DEPARTMENT:GENERAL:602 Equipment R&M/Upgrading	119.99
		146,752.03
Apr 8 - May 12, 23		

Borough of Stonington
Income & Expenses Budget vs. Actual
July 1, 2022 through May 12, 2023

	Jul 1, '22 - May 12, 23	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
GRANTS & REIMBURSEMENTS			
1 Town of Stonington	208,084.00	208,084.00	0.00
2 State of Connecticut			
LoCIP	0.00	1,000.00	-1,000.00
2 State of Connecticut - Other	16,853.51	10,000.00	6,853.51
Total 2 State of Connecticut	<u>16,853.51</u>	<u>11,000.00</u>	<u>5,853.51</u>
Total GRANTS & REIMBURSEMENTS	224,937.51	219,084.00	5,853.51
FIRE PROTECTION FEES			
21 Stonington Fire District	67,161.00	68,000.00	-839.00
22 Wamphassuc	29,342.00	29,500.00	-158.00
23 Lord's Point	27,514.00	28,000.00	-486.00
Total FIRE PROTECTION FEES	<u>124,017.00</u>	<u>125,500.00</u>	<u>-1,483.00</u>
OTHER INCOME			
61 Planning & Zoning Fees, Etc.	6,147.00	4,000.00	2,147.00
62 Interest on Investments	793.17	1,000.00	-206.83
65 Telephone Property Tax	0.00	600.00	-600.00
69 Miscellaneous	2,945.89	2,000.00	945.89
Total OTHER INCOME	<u>9,886.06</u>	<u>7,600.00</u>	<u>2,286.06</u>
PROPERTY TAXES			
81-Other	2,246.81	0.00	2,246.81
81-Real Estate	939,505.34	912,166.00	27,339.34
Total PROPERTY TAXES	<u>941,752.15</u>	<u>912,166.00</u>	<u>29,586.15</u>
RESERVE TRANSFER			
91 Acc Rev Fund Bal Des Budget	88,136.00	88,136.00	0.00
Total RESERVE TRANSFER	<u>88,136.00</u>	<u>88,136.00</u>	<u>0.00</u>
Total Income	<u>1,388,728.72</u>	<u>1,352,486.00</u>	<u>36,242.72</u>
Gross Profit	1,388,728.72	1,352,486.00	36,242.72
Expense			
GENERAL FUND OPERATING EXPENSE			
GENERAL GOVERNMENT			
Administrative			
101 Audit	29,801.25	30,000.00	-198.75
103 Election	436.79	5,000.00	-4,563.21
104 Insurance			
CIRMA LAP	19,800.00	20,500.00	-700.00
Worker's Comp (CIRMA)	20,610.00	22,000.00	-1,390.00
Total 104 Insurance	<u>40,410.00</u>	<u>42,500.00</u>	<u>-2,090.00</u>
105 Professional Services	9,436.80	18,000.00	-8,563.20
106 Special Mailings	400.00	1,000.00	-600.00
107 Community Affairs	1,300.00	1,600.00	-300.00
108 Health Insurance	52,472.92	55,000.00	-2,527.08
109 H. INS., HSA Contribution	6,000.00	8,000.00	-2,000.00
110 Travel Reimbursement	303.81	500.00	-196.19
Total Administrative	<u>140,561.57</u>	<u>161,600.00</u>	<u>-21,038.43</u>
Office			
121 Legal Notices	2,084.60	1,500.00	584.60
122 Equipment R&M/Upgrading	0.00	5,000.00	-5,000.00
123 Postage	352.13	2,000.00	-1,647.87
124 Supplies	1,074.99	1,000.00	74.99
125 Technology	3,035.15	4,000.00	-964.85

Borough of Stonington
Income & Expenses Budget vs. Actual
July 1, 2022 through May 12, 2023

	Jul 1, '22 - May 12, 23	Budget	\$ Over Budget
126 Bank Fees	876.14	600.00	276.14
129 Miscellaneous	758.32	1,000.00	-241.68
130 Administrative Assistant	34,519.23	39,000.00	-4,480.77
Total Office	42,700.56	54,100.00	-11,399.44
Tax Collector			
141 Legal Notices	0.00	100.00	-100.00
142 Liens	0.00	100.00	-100.00
143 Postage	70.00	100.00	-30.00
144 Collection Expenses	3,400.04	5,000.00	-1,599.96
145 Tax Refunds	354.73	500.00	-145.27
Total Tax Collector	3,824.77	5,800.00	-1,975.23
Salaries			
161 Assessor	1,250.00	1,500.00	-250.00
162 Burgesses	5,000.00	6,000.00	-1,000.00
163 Clerk-Treasurer	3,333.30	4,000.00	-666.70
165 Warden	12,500.00	15,000.00	-2,500.00
168 Payroll Taxes	23,891.75	27,196.00	-3,304.25
169 Direct Deposit Fees	174.81	300.00	-125.19
170 Commissioner Stipends	1,666.40	2,000.00	-333.60
Total Salaries	47,816.26	55,996.00	-8,179.74
Contributions			
191 Stonington Free Library	25,000.00	25,000.00	0.00
192 Stonington Ambulance	10,000.00	10,000.00	0.00
193 seCTer	341.60	350.00	-8.40
194 SE CT Council of Government	537.00	540.00	-3.00
195 CT Conf of Municipalities	1,000.00	1,000.00	0.00
196 Bicent/July 4th	0.00	2,000.00	-2,000.00
197 Stonington COMO	5,000.00	5,000.00	0.00
Total Contributions	41,878.60	43,890.00	-2,011.40
Total GENERAL GOVERNMENT	276,781.76	321,386.00	-44,604.24
BOARDS & COMMISSIONS			
Planning & Zoning Commission			
201 Legal Notices	340.80	1,500.00	-1,159.20
202 Printing	0.00	500.00	-500.00
203 Books & Training	306.00	400.00	-94.00
205 Prof Services - Legal	2,890.00	5,000.00	-2,110.00
206 Prof Svcs- Planner/Engineer	938.47	5,000.00	-4,061.53
Total Planning & Zoning Commission	4,475.27	12,400.00	-7,924.73
Shared PZC & ZBA			
221 Postage	216.00	500.00	-284.00
222 State Conservation Fund	2,726.00	1,500.00	1,226.00
257 Zoning Officer Salary	14,583.30	17,500.00	-2,916.70
259 Miscellaneous/Office	112.92	1,000.00	-887.08
Total Shared PZC & ZBA	17,638.22	20,500.00	-2,861.78
Zoning Board of Appeals			
241 Legal Notices	1,282.80	1,000.00	282.80
242 Books & Training	0.00	100.00	-100.00
243 Prof Services - Legal	3,278.20	2,500.00	778.20
Total Zoning Board of Appeals	4,561.00	3,600.00	961.00
Total BOARDS & COMMISSIONS	26,674.49	36,500.00	-9,825.51
FIRE DEPARTMENT			
Operating Expenses			
301 Fuel	1,872.73	2,500.00	-627.27
302 Maintenance of Alarms	0.00	500.00	-500.00

Borough of Stonington
Income & Expenses Budget vs. Actual
July 1, 2022 through May 12, 2023

	Jul 1, '22 - May 12, 23	Budget	\$ Over Budget
303 Maintenance of Radios	983.00	1,000.00	-17.00
304 Maintenance Trucks & Equip	25,506.98	25,000.00	506.98
305 New Tools & Equipment	9,736.11	20,000.00	-10,263.89
306 Telecommunications	4,053.41	4,000.00	53.41
307 Fire Marshal Expenses	1,791.06	2,000.00	-208.94
309 Miscellaneous	1,211.03	1,000.00	211.03
310 Fire Truck Leases	30,000.00	30,000.00	0.00
Total Operating Expenses	75,154.32	86,000.00	-10,845.68
Firehouse - 100 Main Street			
311 Electricity	11,152.12	12,000.00	-847.88
312 Propane	11,695.66	14,000.00	-2,304.34
314 Water & Sewer	5,889.47	2,000.00	3,889.47
315 Supplies	2,086.41	2,500.00	-413.59
316 Phone/Internet	6,196.58	6,800.00	-603.42
317 Repairs & Maintenance	14,647.39	19,200.00	-4,552.61
566 Janitorial - Firehouse	5,280.00	6,000.00	-720.00
Total Firehouse - 100 Main Street	56,947.63	62,500.00	-5,552.37
Insurance			
321 Accidental Death	2,698.40	3,000.00	-301.60
324 LAP-Liability/Auto/Prop	30,027.00	32,000.00	-1,973.00
Total Insurance	32,725.40	35,000.00	-2,274.60
Personnel Expenses			
341 Companies & Department	10,000.00	10,000.00	0.00
342 Medical	3,050.00	8,000.00	-4,950.00
343 Length of Service Program	36,459.00	40,000.00	-3,541.00
344 Training	799.50	2,000.00	-1,200.50
345 Uniforms	752.13	2,500.00	-1,747.87
346 Pay-per-Call Incentive Prog	6,663.29	16,000.00	-9,336.71
347 Deferred Compensation	6,900.00	10,000.00	-3,100.00
Total Personnel Expenses	64,623.92	88,500.00	-23,876.08
Salaries			
361 Chief	85,865.24	95,000.00	-9,134.76
362 Deputy Chief	8,333.30	10,000.00	-1,666.70
363 Assistant Chief	0.00	1,000.00	-1,000.00
364 Fire Marshal	9,942.38	11,000.00	-1,057.62
365 Company Officers	3,228.75	6,000.00	-2,771.25
366 Station Coverage	1,000.00	2,000.00	-1,000.00
Total Salaries	108,369.67	125,000.00	-16,630.33
Total FIRE DEPARTMENT	337,820.94	397,000.00	-59,179.06
HYDRANTS			
401 Rental of Hydrants & Pipe	42,564.43	51,000.00	-8,435.57
Total HYDRANTS	42,564.43	51,000.00	-8,435.57
BOROUGH HALL - 26 CHURCH ST			
Borough Hall/Highway Garage			
501 Electricity	2,720.23	3,000.00	-279.77
502 Heating Oil	5,272.34	4,000.00	1,272.34
504 Water & Sewer	299.16	300.00	-0.84
505 Supplies	1,180.40	1,500.00	-319.60
506 Internet/Phones	4,360.16	5,500.00	-1,139.84
509 Repairs & Maintenance	9,346.31	10,000.00	-653.69
Borough Hall/Highway Garage - Other	70.51	0.00	70.51
Total Borough Hall/Highway Garage	23,249.11	24,300.00	-1,050.89
Salaries			
565 Janitorial - Borough Hall	2,530.00	4,500.00	-1,970.00

Borough of Stonington
Income & Expenses Budget vs. Actual
July 1, 2022 through May 12, 2023

	<u>Jul 1, '22 - May 12, 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Total Salaries	2,530.00	4,500.00	-1,970.00
Total BOROUGH HALL - 26 CHURCH ST	25,779.11	28,800.00	-3,020.89
STREET DEPARTMENT			
General			
601 Gas & Oil	3,373.87	3,000.00	373.87
602 EQUIP. R&M/Upgrading/SIGNS	7,385.48	8,000.00	-614.52
604 Street Repairs	3,328.49	5,000.00	-1,671.51
605 Supplies	4,914.24	7,000.00	-2,085.76
610 Snow Removal	1,931.77	5,000.00	-3,068.23
611 Sidewalk Repairs	0.00	10,000.00	-10,000.00
612 Stormwater Management	7,026.55	15,000.00	-7,973.45
Total General	27,960.40	53,000.00	-25,039.60
Wages & Salaries			
656 Labor - Regular	101,972.00	116,000.00	-14,028.00
657 Labor - Overtime	5,528.80	17,000.00	-11,471.20
658 Labor - Temporary	7,712.50	8,000.00	-287.50
666 Deferred Comp Matching	2,175.00	3,000.00	-825.00
667 Street Commissioner	5,416.70	6,500.00	-1,083.30
Total Wages & Salaries	122,805.00	150,500.00	-27,695.00
Total STREET DEPARTMENT	150,765.40	203,500.00	-52,734.60
PARKS, TREES, & RIGHTS OF WAY			
General Expenses			
801 Grounds Maintenance	1,734.85	5,000.00	-3,265.15
802 Tree Maintenance	30,781.00	35,000.00	-4,219.00
804 Park Utilities	603.33	800.00	-196.67
805 Signs, Surveys & ROW	0.00	2,000.00	-2,000.00
Total General Expenses	33,119.18	42,800.00	-9,680.82
Total PARKS, TREES, & RIGHTS OF WAY	33,119.18	42,800.00	-9,680.82
SANITATION			
General Expenses			
909 Miscellaneous	2,587.50	4,000.00	-1,412.50
Total General Expenses	2,587.50	4,000.00	-1,412.50
Total SANITATION	2,587.50	4,000.00	-1,412.50
CONTINGENCY EXPENSE			
1301 Contingency	0.00	20,000.00	-20,000.00
Total CONTINGENCY EXPENSE	0.00	20,000.00	-20,000.00
Total GENERAL FUND OPERATING EXPENSE	896,092.81	1,104,986.00	-208,893.19
SPECIAL REVENUE & TRUST FUNDS			
1501 Deposits to Funds	247,500.00	247,500.00	0.00
Total SPECIAL REVENUE & TRUST FUNDS	247,500.00	247,500.00	0.00
Total Expense	1,143,592.81	1,352,486.00	-208,893.19
Net Ordinary Income	245,135.91	0.00	245,135.91
Net Income	245,135.91	0.00	245,135.91

**BOROUGH ACCOUNTS
AS OF MAY 15, 2023**

General Fund Balance:	\$780,883.21
Dime Bank Checking	\$1,137,556.20
Due to/from Other Funds (Details Below)	\$356,672.99 **
ARPA:	\$124,870.07 *
Cannon Fund:	\$3,828.33
Due from General Fund	\$3,828.33
Capital & Nonrecurring Fund Balance:	\$70,906.63 ***
Due from General Fund	\$70,906.63
Fire Dept. Major Expense Balance:	\$2,012.84
Due from General Fund	\$2,012.84
Clock Fund Balance:	(\$400.64)
Due from General Fund	(\$400.64)
Infrastructure Reserve Fund Balance:	\$117,873.55
Due to General Fund	\$117,873.55
LoCip Fund Balance:	\$7,427.00
Available from State of Connecticut	\$7,427.00
Robinson Burial Ground Fund:	\$725.35
Due from General Fund	\$725.35
Wadawanuck Square Fund:	\$372.00
Due from General Fund	\$372.00
Wayland's Wharf Fund Balance:	\$36,484.86
Due from General Fund	\$36,484.86

*****Capital & Nonrecurring Accounts:**

Building Fund	\$47,515.00
Truck Fund	\$23,392.00
TOTAL	\$70,907.00

***UNCOMMITTED BALANCE:**

\$ 30,538.32

****Due to Other Funds:**

ARPA	\$124,870.07
Capital & Nonrecurring	\$70,906.63
Fire Dept. Major Expense	\$2,012.84
Clock fund	(\$400.64)
Infrastructure Reserve	\$117,873.55
Wayland's Wharf	\$36,484.86
Wadawanuck Square Fund	\$372.00
Robinson Burial Ground	\$725.35
Cannon Fund	\$3,828.33
TOTAL	\$356,672.99

BOROUGH OF STONINGTON CT**5/15/2023****ARPA PROJECT & EXPENDITURE REPORT: MARCH 2021 - MAY 2023**

PROJECT NAME & ID	DESCRIPTION	OBLIGATION	EXPENSED	STATUS/BALANCE
PREMIUM PAY FOR STAFF ARP-1	PREMIUM PAY FOR BOROUGH STAFF, (July 21) VOLUNTEER FIREFIGHTERS, VOLUNTEER EMT'S	\$12,250	\$12,250	COMPLETE
SUPPORT FOR LEDGE LIGHT HD ARP-2	FINANCIAL SUPPORT TO LOCAL HEALTH DIST FOR GENERAL PUBLIC HEALTH ACTIVITIES, INCLUDING VACCINATION AND TESTING (August 21)	\$2,700	\$2,700	COMPLETE
SCCOG ARPA COORDINATOR ARP - 3	FINANCIAL SUPPORT TO S.E. CT COUNCIL OF GOVERNMENTS TO HIRE AN ARPA COORDINATOR TO ASSIST MUNICIPALITIES (July 21)	\$429	\$429	COMPLETE
COMO HVAC - ARP -4	COMMUNITY CENTER HVAC UPGRADE DESIGN FOR AUDITORIUM WHERE PRE-SCHOOL AND COMMUNITY ACTIVITIES ARE HELD (September 21)	\$10,000	\$10,000	COMPLETE
STORM WATER SYSTEM STUDY ARP-5	I. ASSESSMENT OF BOROUGH STORM WATER INFRASTRUCTURE, WITH RECOMMENDATIONS FOR REPAIRS AND UPGRADES (Jan 22) II. UPGRADE OPTIONS FEASIBILITY & ANALYSIS(Sept22) III. WAYLAND'S WHARF OUTFALL DESIGN(Feb23)	\$30,400	\$30,400	COMPLETE
HISTORICAL SOCIETY SIGNAGE ARP - 6	DESIGN, FABRICATE & INSTALL PANELS THAT EXPLAIN POINTS OF HISTORICAL INTEREST THROUGHOUT THE BOROUGH(Feb22)	\$8,000	0	\$8,000
JAMES MERRILL HOUSE UPGRADE IMPROVE ELECTRICAL AND SPRINKLER SYSTEMS (Feb22) ARP-7		\$8,320	\$8,320	COMPLETE

PROJECT NAME & ID	DESCRIPTION	OBLIGATION	EXPENSED	STATUS/BALANCE
MAURICE LA GRUA CENTER A/V ARP-8	DESIGN/INSTALL NEW A/V SYSTEM IN PERFORMANCE SPACE (Feb22)	\$10,000	\$10,000	COMPLETE
LIBRARY OUTDOOR MEETING ARP-9	DESIGN/CREATE OUTDOOR MEETING AREA IN PUBLIC PARK ADJACENT TO LIBRARY BUILDING(Feb22)	\$5,873	\$5,873	COMPLETE
MYSTIC PAPER BEASTS PERFORAN ARP-10	CREATE A PERFORMANCE TO BE GIVIN DURING THE ANNUAL BOROUGH GARDEN TOUR IN JUNE 2022 (Feb22)	\$2,700	\$2,500	\$200
NESS FREE WATER ACTIVITES ARP-11	N E SCIENCE & SAILING WILL OFFER FREE OUTDOOR, WATER- RELATED ACTIVITIES TO BORO RESIDENTS DURING SUMMER(Feb22)	\$9,725	\$6,728	\$2,997
SMALL BUSINESS GRANTS ARP - 12	OCEAN COMM CHAMBER OF COMMERCE AND BOROUGH SMALL BUSINESS ASSOC. WILL MANAGE GRANTS TO HELP LOCAL BUSINESSES RECOVER FROM LOSSES DURING PANDEMIC(Feb22)	\$26,085	\$17,271	\$8,814
PORTUGUESE HOLY GHOST SOC. ARP-B13	REPAIR LEAKING ROOF OVER COMMUNITY HALL(Feb22)	\$8,000	\$8,000	COMPLETE
STON. VILLAGE IMPROVEMENT ARP - 14	INSTALL WATER BOTTLE FILLER AT PUBLIC BEACH(Feb22)	\$8,300	\$8,300	COMPLETE
COMFORT STATION ARP-15	CONSTRUCT PUBLIC (July22) RESTROOMS AT WAD SQUARE	\$50,000	0	\$50,000
TOTALS \$		\$231,082	\$136,501	\$94,581

UNOBLIGATED TOTAL =261,620 -231,082 = \$30,538

WARDEN'S REPORT - May 15, 2023 (5.10.2023)

1. Met with Jeff Callahan for 3 days of turnover sessions
2. Met with First Selectman, Town Engineer, Jeff Callahan and the Chief regarding viaduct replacement project options
3. Attended monthly Town Department Head meeting
4. Local Covid statistics: New London County cumulative deaths now total 795[+2]. State positivity rate about 3.3%; New London County positivity rate about 5%

BOROUGH CLOCK -

STREET & SIDEWALKS COMMISSIONER REPORT -

1. Conducted monthly brush pickup.
2. Met with Sue and Emerson
3. Worked on painting/repainting Road Stop Signs and Cross Walks
4. Began Road sweeping, however hindered by weather

ATTACHMENT 1