

**Board of Warden and Burgesses  
Regular Meeting  
Monday, May 20, 2024  
7:00 PM**

**stoningtonboroughct.gov  
IN PERSON /BOROUGH HALL  
REGULAR MEETING AGENDA**

1. Call to Order
  2. Approval of Minutes: Regular Meeting 04/15/24 (V).
  3. Correspondence: Engagement letter for approval of Audit – PKF O’Connor Davies; Ocean Community, application Free Family movies at Wada Square; email- Penny Duckham regarding tree 33 Main Street; email- regarding Jesse Diggs leaving the SHMC Commission; application – Kelly’s Place, Battle of Stonington 5K Road Race; application – SVIA – 4<sup>th</sup> of July Parade.
  4. Report of Clerk-Treasurer
  5. Review of Bills/YTD Financial Report/ ARPA update
  6. Warden’s Report
  7. Commissioner Reports---(verbal summaries)
    - a. Streets and Sidewalks (Schefers)
    - b. Fire & Emergency Management (Nicholas/Hoadley)
    - c. Parks, Trees & Rights of Way (Barnes)
    - d. Public Buildings (Rogers)
    - e. Utilities & Sanitation (Bowdler)
  8. Public Comment
  9. Unfinished Business
    - a. Comfort Station Update
    - b. Revised Vendor Ordinance Update
    - c. Fire District contract FY 24-25 and beyond
    - d. Recreational Vehicles and Motor Homes (Ordinance Clarification)
    - e. Lisa Bates safety concerns about Wayland’s Wharf
    - f. Report on Annual Budget
  10. New Business
    - a. Penny Duckham, regarding tree 33 Main Street
    - b. Budget transfers for Infrastructure projects
    - c. Engagement letter for approval of Audit – PKF O’Connor (V)
    - d. Application – Kelly’s Place, Battle of Stonington 5 K Road Race (V)
    - e. Application - Ocean Community, application Free Family movies at Wada Square (V)
    - f. Ian Cooke’s approval for SHMC Commission. (V)
    - g. P&Z request for Church Street widening review.
  11. Other Business and Discussion
  12. Adjournment (V)
- (A) = Attachment (C)= Correspondence (V) = Vote required

**Borough of Stonington  
Board of Warden and Burgesses Budget Hearing and Regular Monthly Meeting  
April 15, 2024  
MINUTES**

Warden Michael Schefers called the monthly meeting and budget hearing of the Borough of Stonington Board of Warden and Burgesses to order at 6:32 p.m. The meeting was held at Borough Hall. Present, in addition to Warden Schefers were Burgesses Kevin Rogers, Kevin Bowdler, Amy Nicholas, and Amanda Barnes, and Clerk-Treasurer Lisa Coleman. Approximately 8 members of the public were present.

**PUBLIC HEARING ON BUDGET**

Mill is slightly reduced for this budget. The income percentage from investments, being a new addition this year, is anticipated to be a 4% return. In this draft budget, LOCIP is to be removed this year. Fire Protection Fees for Lord's Point and Stonington Fire will increase, however the contracts are being re-negotiated. We have an election next year, line 103 is \$5,000. Line 125, Professional services are being reduced. Line 108, Health Insurance is reduced. Line 126, Bank Fees are increased. Line 205, Professional fees is increased. Lines 304 and 305 are increased due to Maintenance of trucks and Tools increase. Line 343, suggested increase to \$45,000. Chief, Deputy Chief, and Fire Marshal to be increased by COL of 4.5%, Line 656 as well. Line 366, Station Coverage is increased to cover the expense of Chief taking every other weekend off. Line 502, Heating Oil is increased. Line 504 and 505, and 565 Water, Sewer, and Supplies, Janitorial in Borough Hall are increased due to anticipated Public Restroom Expenses. Line 802, Tree Maintenance is reduced. Line 805 Signs, Surveys and ROW increase.

**Allocations to Special Funds**, Infrastructure Reserves increase to \$256,000. (MICHAEL, I am unsure if this total is correct, as well as \$235,000 was a total mentioned) Truck Fund increase to \$31,000, the Clock Fund, Wayland's Wharf, LOCIP, Cannon Fund lines are being removed and added as lines under the Infrastructure Reserve.

The total revenue is \$1,448,551. Total expenses is \$1,448,551.48 and the \$42,500 added. Mill rate is .00213

**Capital Improvement Program 2024-**

**PROPOSED**

**CAPITAL IMPROVEMENT PROGRAM: 2024-2028 (rev 4.15-24)**

FY 24-25: REPAIR UPPER CLIFF STREET AND AROUND CANNON SQUARE  
(\$70,000) (\$80,000) SIDEWALK REPAIRS)

FY 25-26: PAVE BROAD STREET (Main to Water); PAVE DIVING STREET  
(\$150,000)

FY 26-27: PAVE PEARL STREET (Main to Water); PAVE NORTHWEST STREET (\$130,000)

FY 27-28: UPPER WATER VIADUCT TO DODSON (TBD)

**Public Comment on the budget –**

Burgess Kevin Rogers suggested we do a Borough Boundaries Walk to look at the streets. Burgess Bowdler suggested we talk with the “Town Engineer” and find out how they review streets. Lisa Tepper Bates pointed out a structural engineer explained to her that sand keeps eroding, and no one knows if Wayland’s Wharf is structurally stable. We should have a structural engineer do a study. Pam Mola mentioned parking lot is packed during the summer and gets lots of visitors and if it is sinking, it is a liability. Al Razzano mentioned that the other fire districts will hear that we are increasing our rates.

**APPROVAL OF THE MINUTES**

On a motion by Burgess Bowdler, seconded by Burgess Rogers, approval of the minutes of the monthly meeting of March 18 , 2024 with the addition of the line “Warden Schefers stated that the project is on hold,” were approved.

**CORRESPONDENCE**

RECEIVED:

Email from Lisa Tepper Bates, regarding Wayland’s Wharf

**REPORT OF CLERK-TREASURER**

None

**REVIEW OF BILLS/YTD FINANCIAL REPORT; ARPA UPDATE**

Bills for the period March 16, 2024 through April 12, 2024 totaled \$146,343.58. Large bills of note were the fire truck leases. I&E through April 12, 2024 shows total revenue to date of \$1,470,743.12; and net income to date of \$314,741.75. Balance of ARPA funds is \$37,016.

**WARDEN’S REPORT**

Attended March SCOOG Meeting  
Met with First Selectman Danielle on local items of interest  
Attended Cultural Commission walk  
Met with Nick Kepple, Blunt White and Ann Fiore on Fire District FY 24-25 Fees  
Met with Bob Snyder of Water Street paving repairs.  
Met with Attorney Nick Kepple on various matters  
Attended April First Selectman monthly staff meeting.  
Met with Amanda on tree related sidewalk issues.

**BOROUGH CLOCK –**

None

**COMMISSIONERS’ REPORTS**

**Streets & Sidewalks (Schefers)**  
Conducted monthly brush pickup.  
Continued Park maintenance.  
Cleaned storm water pipe on Main Street  
Cleared storm debris from East Grand and Diving Streets.

Filled potholes at various locations

With Town Public Works and Vendor examined conditions at Water Street storm water drain.

#### **Fire & Emergency Management (Nicholas/Hoadley)**

SBFD Responded to 8 Alarms (4 of which were in the Borough) in March 2024, they were as follows:

3-6-24 8:01am Fire Alarm Activation 11 Shore Dr. (burned French toast)

3-11-24 1:33pm Tree on power lines IFO 52 Briar Patch Rd. (EVERSOURCE enroute)

3-17-24 5:38pm CO detector activation 123 Water St. Apt. 2 (faulty detector)

3-19-24 3:17am Water Emergency 23 Bayview Ave. (2ft. water in basement)

3-21-24 4:10pm Tree on wires N. Water @ Palmer St. (ongoing issue)

3-23-24 12:08 pm Fire Alarm Activation 65 Cutler St. (burnt food)

3-26-24 8:22am Fire Alarm Activation 22 Bayview Ave. VM (accidental)

3-30-24 12:06pm Fire Alarm Activation 101 Main St. (Smoke from cooking)

#### **February Police Incident Report**

Still no report from the Stonington police. Burgess Nicholas mentioned that police were called because eggs were thrown at cars at night in the Borough.

#### **Parks, Trees & Rights of Way (Barnes)**

I met with Megan from Bartlett to look at two trees on the east end of Broad Street. Bartlett recommends that these trees be removed because of rot near the bases of the trees and die-back in the crowns. There are four trees in a row - a third of which needs pruning, the fourth is fine. In accordance with these recommendations and per the Borough tree policy, I have concluded that the trees should be considered for removal for reasons of public safety. Signs will therefore be posted on the trunks of each tree advising that they will be considered for removal (at least 14 days in advance of the next meeting), and this will be an item for vote on the May agenda.

Bartlett will address the pruning of the cherry tree behind the northeastern corner of the library as requested by Micayla Hall.

Rights of Way walk is being talked about before or after the Annual Meeting.

#### **Public Buildings (Rogers)**

Cannon update -- The final paint job on the cannon wheels is finished. Chief Hoadley agreed to take them back and store them in the fire house. Buzzi Memorial was asked to follow the timetable and get the granite by July 4<sup>th</sup> at the latest. The painter will prep and paint the actual cannons. To save money, I will paint the carriages. The color will match what is there now.

Public Bathroom update -- The plumber has painted the ground to show where to dig to replace the current, outdated pipes. Julia has done her due diligence and has come up with an agreeable plan to keep the fire door in place, but with an added, automatic magnetic release if the fire alarm is set off. Julia has also come up with the fixtures for the bathrooms. We are almost ready to go out to the bidding process.

Burgess Bowdler asked about security (locks and cameras in Borough Hall) being included in the new budget. As well, he asked about the cannon painting.

**Utilities & Sanitation (Bowdler)**

Three citations were issued this month to homeowners who placed their yellow bags out the night before collection but not in a covered bin.

Porta-Loos at the Playground -- I met with the SVIA on April 8<sup>th</sup> to discuss their willingness to maintain the garden area around the porta loos at the playground, as agreed by the Comfort Station Committee. The SVIA maintains the gardens around the playground, so we thought it logical for them to also maintain the adjacent porta loos. They are prepared to nurture the new plantings this year and keep them watered and weeded if the Borough contributes \$500 towards the SVIA. This would be an annual agreement. I would propose that we accept that offer. The \$500 has been included in the Parks budget for 2024-25.

The Stonington Garden Club is open to providing a grant for the plants. We will also seek a grant from the Ocean Community Foundation.

I have spoken to Richard Ward at Human Services re the beautification of the Playground porta loos and the change in location. Human Services pay for the existing porta loos at the playground. He is very supportive of the idea and wanted to check with the other stakeholders (Fisherman, Waterfront Commission and SSBA) to see if they had any issues. He will also look if we need to go to zoning to get approval.

Utilities -- Eversource promptly resolved a problem on Front Street where a delivery truck knocked the cover off a high voltage underground access point. The Stonington Free Library is willing to have two EV charging stations connected to their electrical box if the Borough is prepared the upfront installation costs. Probably in the 10 to 15K range. The charging stations would be on Borough owned property so that would also need to be agreed by the Warden and Burgesses.

Still collecting information on lighting.

**PUBLIC COMMENT**

Resident Pam Mola of 2 Church Street said that there is a photo in the engineering study that grate at the fallout at Cross and Northwest likely restricts the outflow out of the pipe.

Resident Al Razzano of 25 Main St. mentioned that he is trying to understand the vendor ordinance.

**UNFINISHED BUSINESS**

**Comfort Station Update**

see above

**Consider additions to Draft Vendor Ordinance**

Rather than having a one by one application there is a draft vendor ordinance SBO-10. On a motion by Burgess Bowdler, seconded by Burgess Nicholas, approval of the changes to the Draft Vendor Ordinance were approved. The ordinance is on the Borough website.

**Water Street Flooding Project Update**

At Dog Watch we were successful at blowing out and sucking out 120 feet of 150 ft. of the pipe under Water Street in front of Dog Watch.

**Recreational Vehicles and Motor Homes (Ordinance Clarification)**

None

**NEW BUSINESS**

**Consider SBO-08 Public Property Ordinance**

A motion by Burgess Bowdler, seconded by Burgess Nicholas, to approve the Public Property Ordinance, was unanimously approved. A copy of the revised SBO-08 Public Property Ordinance is available on the Borough website.

**ARPA fund transfer of \$37,016 to Public Restroom**

A motion by Burgess Nicholas, seconded by Warden Schefers, to transfer \$37,016 from ARPA Funds to the Public Restroom, was unanimously approved.

**Fire District contract discussion for FY 24-25 and beyond**

Discussed in budget hearing (above)

**OTHER BUSINESS**

None

**ADJOURNMENT**

On a motion by Burgess Rogers, seconded by Burgess Bowdler, adjournment of the meeting at 8:30 pm, was unanimously approved.

Respectfully Submitted,  
Lisa M. Coleman  
April 23, 2024

Subsequent to the meeting, an email vote was unanimously approved for a Borough Road procession for the Feast of Fatima.

# Borough of Stonington engagement letter

From: Katherine M. Patnaude (kpatnaude@pkfod.com)  
To: borowarden@att.net  
Cc: boroughstonington@snet.net  
Date: Wednesday, May 1, 2024 at 08:11 AM EDT

Good morning,

Attached is the engagement letter for the 2024 audit. Please let me know if you have any questions. We'll be sending out our initial request list soon.

Thanks,  
Katherine

-----  
Katherine M. Patnaude, CPA, MSA  
*She/Her/Hers*  
Partner  
PKF O'Connor Davies  
*Know Greater Value*®

100 Great Meadow Road, Suite 207, Wethersfield, CT 06109  
T: 860.257.1870 | F: 860.257.1875 | D: 860.419.3404

[kpatnaude@pkfod.com](mailto:kpatnaude@pkfod.com) | [www.pkfod.com](http://www.pkfod.com)



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If this letter correctly expresses your understanding of the terms of our engagement, including our respective responsibilities, please sign the enclosed copy where indicated and return it to us.

We are pleased to have this opportunity to serve you.

Very truly yours,

*PKF O'Connor Davies, LLP*

Attachment: Peer Review Report

The services and terms described in the foregoing letter are in accordance with our requirements and are acceptable to us.

**Borough of Stonington, Connecticut**

**BY:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

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\* \* \*



**APPLICATION FOR USE OF STONINGTON BOROUGH PROPERTY  
INCLUDING STREETS**

(REVISED APRIL 2018)

Borough property to be used: Wadawanuck Square outside  
Stonington Free Library

Description of the event to be held: Free family movies offered  
outside on the green

Date of the event: July 23<sup>rd</sup> + August 13<sup>th</sup>

Time of the event:  
From: 8 pm To: 11 pm

Contact Person:  
Grace Lund  
Name

401-596-7761  
Phone Number(s)

1 Chamber Way, Westerly  
RI 02891  
Mailing Address

events@OceanChamber.org  
E-mail Address

Ocean Community COC In consideration for the use of Stonington Borough property listed above (agency/organization) agrees that it will indemnify and hold harmless the Borough and its respective officers, agents, and employees from any loss, costs, damages, expenses, judgments and liability whatsoever kind or nature howsoever the same maybe caused resulting directly or indirectly by any act or omission of the agency/organization, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable resulting in bodily injury including sickness and death, personal injury or damage o property directly or indirectly, including the loss of use resulting there from as permitted by law unless and to the extent caused by the Borough's willful acts. Certificate of Insurance must be attached. Failure to comply with any conditions stated below may be grounds for rescinding permission.

Grace Lund  
Signature of Responsible Party

3/20/24  
Date

Grace Lund  
Printed Name of Responsible Party

Additional Conditions & Requirements: N/A

Approved by the Borough of Stonington:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date



WESTPAW-01

FOSD01

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
3/20/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Lathrop Insurance Agency 33 Crestview Dr Westerly, RI 02891	<b>CONTACT NAME:</b> PHONE (AC, No, Ext): (401) 696-2525      FAX (AC, No): (401) 696-9568 E-MAIL ADDRESS: Info@lathropinsurance.com	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b>  Ocean Community Chamber of Commerce 1 Chamber Way Westerly, RI 02891	<b>INSURER A:</b> Acadia Insurance Group      NAIC # 31325	
	<b>INSURER B:</b> Beacon Mutual Insurance Co	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	

**COVERAGES**      **CERTIFICATE NUMBER:**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	X	ADV5573517-10	12/16/2023	12/16/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (EA OCCURRENCE) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPOP AGG \$ 2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	X	X	ADV5573517-10	12/16/2023	12/16/2024	COMBINED SINGLE LIMIT (EA ACCIDENT) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$			ADV5573517-10	12/16/2023	12/16/2024	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N <input type="checkbox"/> N/A If yes, describe under DESCRIPTION OF OPERATIONS below			12500	12/1/2023	12/1/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	General Liability			ADV5573517-10	12/16/2023	12/16/2024	Liquor Liability \$ 1,000,000

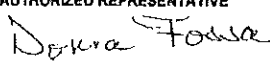
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 Stonington Sunset Movies July 23rd through August 13th  
 All operations usual and incidental to the business of the named insured

General Liability - Additional Insured - Other Persons or Organizations Pursuant to Contract or Agreement

Blanket Waiver of Subrogation as per written contract

SEE ATTACHED ACORD 101

**CERTIFICATE HOLDER**      **CANCELLATION**

Stonington Borough 26 Church Street Stonington, CT 06378	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
--	---

# Application for Movies in the Borough

From: Events - Ocean Chamber (events@oceanchamber.org)

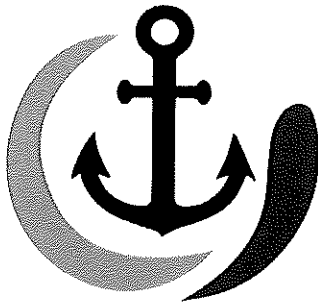
To: boroughstonington@snet.net

Date: Wednesday, April 10, 2024 at 10:08 AM EDT

Good morning,

Please see our attached application for our Movies in the Borough on July 23<sup>rd</sup> and August 13<sup>th</sup>. Please let me know if there is anything else I can provide you!

Best,



OCEAN COMMUNITY  
**CHAMBER**  
OF  
COMMERCE

## Grace Lund

Events & Office Manager

Ocean Community Chamber of Commerce

One Chamber Way

Westerly, RI 02891

Phone: 401.596.7761

Fax: 401.596.2190

[events@oceanchamber.org](mailto:events@oceanchamber.org)

[www.oceanchamber.org](http://www.oceanchamber.org)

Thank you to the OCC's 2024 Chamber Champions!

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NewHaven  
Health  
Westerly Hospital

Gold Sponsor: **Hartford**  
HealthCare



Movies Permit and Insurance.pdf  
206.2kB

## The beautiful tulip tree outside my house at 33 Main Street

From: Penny Duckham (pennyduckham@gmail.com)

To: burgess.amandabarnes@gmail.com

Cc: borowarden@att.net

Date: Saturday, May 4, 2024 at 09:22 AM EDT

Good morning to you both, sunshine and relatively warm, both welcome.

I am writing to ask for more information regarding the notice affixed to the beautiful, and apparently healthy, tulip tree outside my house at 33 Main Street, on the corner with Harmony Street. To say I am upset would be an understatement. How could it be right to cut down a majestic tree?

Please let me know what is going on.

Thanks, Penny

Penny Duckham

860-980-3083

Sent from my iPad

Fwd: FW: Trees

From: Amanda Barnes (burgess.amandabarnes@gmail.com)

To: meschefers@yahoo.com; boroughstonington@snet.net; burgess.amynicholas@gmail.com; burgess.kevinrogers@gmail.com; burgess.bowdler@gmail.com; lmcoleman@aol.com

Date: Thursday, May 16, 2024 at 01:56 PM EDT

Follow up from Penny

----- Forwarded message -----

From: **Penny Duckham** <PennyD@kff.org>

Date: Tue, May 7, 2024 at 2:51 PM

Subject: FW: Trees

To: [burgess.amandabarnes@gmail.com](mailto:burgess.amandabarnes@gmail.com) <[burgess.amandabarnes@gmail.com](mailto:burgess.amandabarnes@gmail.com)>

Cc: [pennyduckham@gmail.com](mailto:pennyduckham@gmail.com) <[pennyduckham@gmail.com](mailto:pennyduckham@gmail.com)>

Hello Amanda,

Just fyi, I met this morning with our Warden Michael and Burgess Amy (for a discussion about the Waldron-Williams Fund) and the conversation shifted on to the tulip tree outside my house at 33 Main.

I shared this list (below) of possible ways to deal with tree roots, and the Warden asked me to copy this on to you too, in case it might be helpful.

Yes, I am still very much focused on saving the tulip tree from harm!

Many thanks, Penny

When tree roots encroach on municipal water or sewer pipes, it's important to consider alternatives to cutting the tree down. Here are some possible solutions:

1. **Root Barriers**: Installing physical barriers made of metal or plastic can redirect root growth away from the pipes. These barriers are buried along the line of the pipes to prevent roots from reaching them.
2. **Relining the Pipes**: Relining the affected pipes with a resin that hardens inside the existing pipeline can create a new, seamless pipe within the old one. This process seals the pipes from root intrusion without the need for excavation.
3. **Root Cutting and Removal**: Regular maintenance to cut and remove roots that invade pipes can be effective. This often involves the use of mechanical augers or hydro-jetting systems to clear out the roots periodically.
4. **Slow-release Chemicals**: Applying slow-release chemicals that inhibit root growth near the pipes can be a viable option. These chemicals discourage roots from growing towards the pipes but need careful handling to avoid affecting the health of the tree or the surrounding environment.

5. **Pipe Replacement or Rerouting**: In some cases, replacing the old pipes with newer, more resistant materials or rerouting the pipes away from the large roots can solve the problem.

6. **Growth Inhibitors**: Using growth inhibitors that slow down the growth rate of the tree can reduce the pressure exerted by roots on pipes.

Each situation may require a tailored approach, and it's often beneficial to consult with arborists and plumbing professionals to choose the best method that preserves both the tree and the integrity of the municipal systems.

--

*Amanda Knapp Barnes*

Commissioner of Trees, Parks, and Rights of Way

Burgess

Stonington Borough

Fwd: Tulip tree at the corner of Main and Harmony

From: Amanda Barnes (burgess.amandabarnes@gmail.com)

To: meschefers@yahoo.com; borowarden@att.net; burgess.amynicholas@gmail.com; burgess.bowdler@gmail.com; burgess.kevinrogers@gmail.com; boroughstonington@snet.net; lmcoleman@aol.com

Date: Thursday, May 16, 2024 at 01:57 PM EDT

----- Forwarded message -----

From: **Alessandra Baldini** <alessandra308@gmail.com>

Date: Thu, May 16, 2024 at 9:00 AM

Subject: Tulip tree at the corner of Main and Harmony

To: <burgess.amandabarnes@gmail.com>

Dear Amanda

I hope this letter finds you well. Joe and I are writing to express our deep concern over the planned cutting of a beautiful tulip tree located in front of 33 Main Street, at the corner with Harmony Street. This tree, a cherished part of our community, is under threat due to concerns raised in a January 2023 engineering report about the Borough drainage system.

While we understand the need to address drainage issues, we hope that there are alternatives to the removal of such a magnificent and healthy specimen.

We would like to better understand the context surrounding this decision. A tulip tree can live up to 500 years and this apparently is only 30. It would be a pity to cut it on the grounds of mere suspicion. The engineering report states that "ideally" the tree should be removed "to prevent further deformation of the pavement" and "possible damage to the drainage system". It is not, in fact, condemned on the basis of established facts. We would also like to point out that the cutting is not included in the report's final recommendations.

We wonder whether a second opinion is needed before such drastic action is taken. Once the tree is cut down, it will be gone forever, further depriving our community of a beautiful plant that has been part of it for more than a generation.

Given the healthy condition and historical value of the tulip tree, we urge you to explore alternative solutions to preserve it. We understand the complexities involved in balancing infrastructure needs with environmental concerns, but we believe that with careful consideration and community collaboration, we can find a solution that ensures both drainage efficiency and the preservation of our natural landscape. Together, we can protect our Borough's unique charm and maintain its legacy for future generations to enjoy.

Thank you for your attention to this matter, and we look forward to your support in saving this invaluable asset to our community.

Alessandra Baldini and Joe Alchermes

34 Main Street, Stonington CT 06378

--

*Amanda Knapp Barnes*

Commissioner of Trees, Parks, and Rights of Way

Burgess

Stonington Borough



## Re Tree removal 33 Main Street

From: Bergin O'Malley (bergincita@gmail.com)

To: burgess.amandabarnes@gmail.com; borowarden@att.net; boroughstonington@snet.net

Date: Friday, May 17, 2024 at 09:59 AM EDT

Bergin O'Malley  
122 Elm Street, Stonington, CT 06378  
[bergincita@gmail.com](mailto:bergincita@gmail.com) 860-772-8266

Mr. Michael Scaheffers, Warden, and Ms. Amanda Barnes, Tree Warden  
Stonington Borough Hall  
26 Church Street, Stonington, CT 06378  
(via email)

May 17, 2024

Dear Warden Michael Schefers and Burgess Barnes,

I hope this letter finds you well. Unfortunately, I am not able to join Monday's meeting, but I am writing to express my concern regarding the proposed removal of the tree located outside 33 Main Street. I understand that the primary reason for this consideration is the potential deformation of the pavement and possible damage to the drainage system, adjacent fire hydrant, and water main. While these concerns are valid, I would like to present some reasons and possible alternatives to the removal of this tree.

Firstly, it is important to recognize the significant benefits that trees provide to our community. Trees play a crucial role in producing oxygen, sequestering carbon dioxide, and enhancing the aesthetic appeal of our village. This particular tree is not only a source of natural beauty but also contributes to the ecological health of our environment.

The removal of any public tree must consider the overall welfare of the community. It is essential to explore alternative solutions that could mitigate the potential infrastructure issues without resorting to the removal of the tree. For instance, perhaps modifying the pavement design, implementing root barriers, or utilizing specialized engineering techniques could address the concerns while preserving the tree could be an option. I worry that the removal of this tree may set a precedent that could lead to the unnecessary removal of other trees. This would result in a loss of our town's green cover, which could have long-term detrimental effects on our local environment and quality of life.

I urge the Board of Warden and Burgesses to consider the long-term impacts of tree removal and to explore alternative measures that could protect our infrastructure while preserving our natural heritage. I know how much we all love our village, and I appreciate that safety of our residents and infrastructure is paramount, but working with nature, rather than against it, can often yield solutions that are both innovative and sustainable.

I appreciate your attention to this matter and your commitment to the well-being of our community. I am hopeful that we can find a solution that balances the needs of our infrastructure with the preservation of our valuable trees.

Thank you for your time and consideration and all you do for our village.

Sincerely,  
Bergin O'Malley

## When I am Among the Trees

Mary Oliver

When I am among the trees,  
especially the willows and the honey locust,  
equally the beech, the oaks and the pines,  
they give off such hints of gladness.  
I would almost say that they save me, and daily.

I am so distant from the hope of myself,  
in which I have goodness, and discernment,  
and never hurry through the world  
but walk slowly, and bow often.

Around me the trees stir in their leaves  
and call out, "Stay awhile."  
The light flows from their branches.

And they call again, "It's simple," they say,  
"and you too have come  
into the world to do this, to go easy, to be filled  
with light, and to shine."

--

Bergin O'Malley  
<https://linktr.cc/berginomalley>



IMG\_5370.JPG

5.5MB

## Resigning from SHMC effective June 2024

From: Jesse Diggs (jsdiggs@comcast.net)

To: jspalding19@gmail.com; borowarden@att.net

Cc: bmackinnon@sbcglobal.net; caleb.rose@gmail.com; edwardjsmith@comcast.net; harbormaster@usa.com; jspalding19@gmail.com; jsdiggs@comcast.net; mdegler16@gmail.com; scrites@tranquility.net; Smanousos@lazparking.com; jyjeep@gmail.com; jwilliams@HoulihanLawrence.com; ethanbpalmer@gmail.com

Date: Sunday, May 5, 2024 at 08:21 PM EDT

Chairman Jay Spalding and Borough Warden Michael Schefers:

My 5th term as a Borough representative on the SHMC will expire as of June 2024 at which point I will have completed 15 years of service. It seems like a good time to retire from the SHMC and make way for other community members to participate in harbor management. So effective with the conclusion of the May 2024 meeting, I shall retire from the SHMC Commission.

It has been an honor to have served the Stonington community in this capacity and hopefully I have made some meaningful and long-lasting contributions to the stewardship of the harbor and surrounding waters. I have enjoyed my time with the Commission and the friendships that have developed over these many years and will miss that camaraderie most of all.

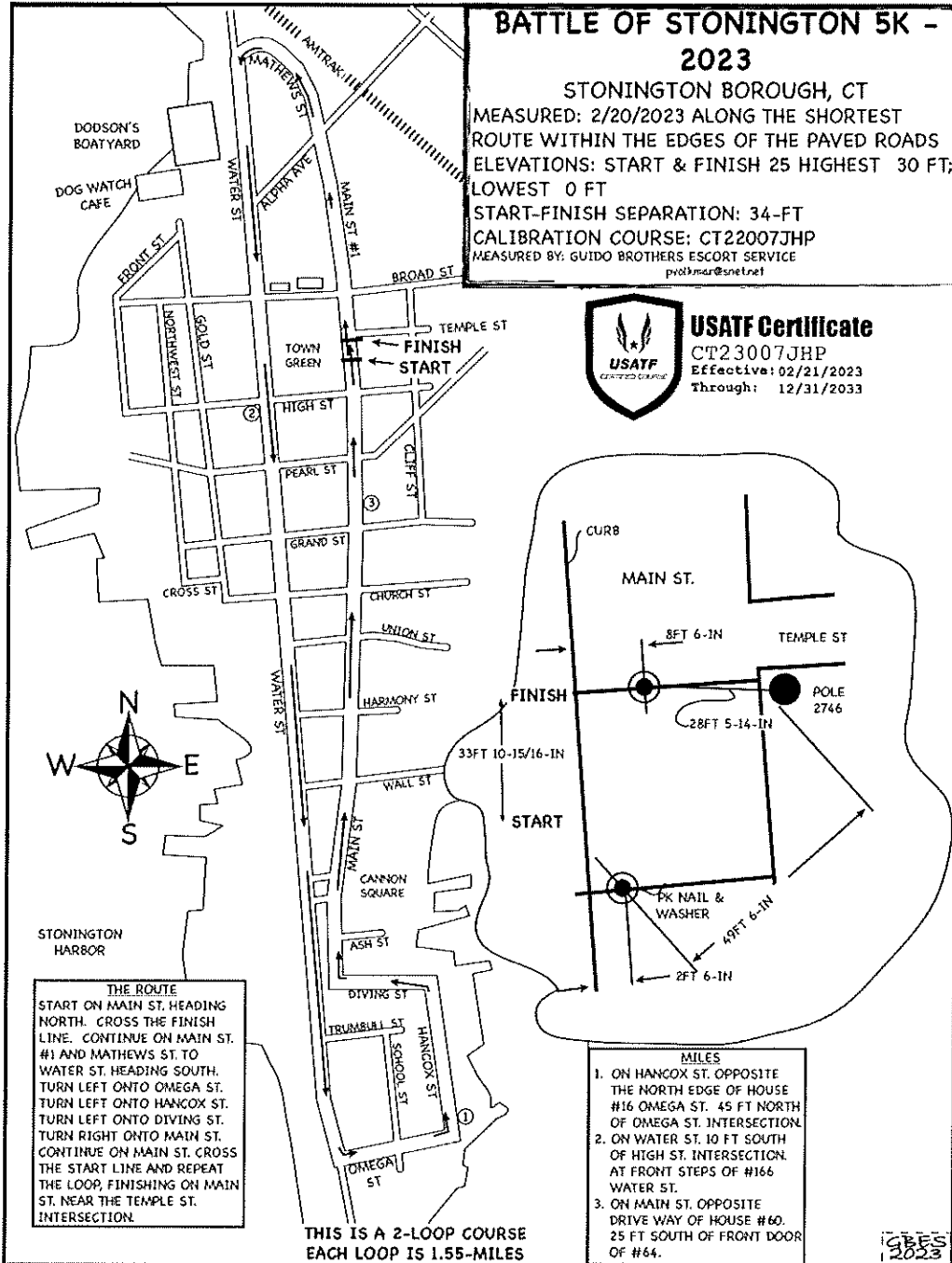
Thank you, and as always, I am willing to help with any transition activities as needed.

*Jesse*

Jesse S. Diggs  
8 School St.  
Stonington CT

860-303-4021  
e-mail: jsdiggs@comcast.net





## Battle of Stonington Race Application - August 20

From: Race Director (racedirector@kelleyspacemystic.com)

To: boroughstonington@snet.net; borowarden@att.net

Date: Wednesday, May 8, 2024 at 10:19 AM EDT

Good afternoon,

Similar to past years, we are applying to hold our annual Battle of Stonington 5K road race and walk on Tuesday, August 20, with proceeds benefiting the Stonington Free Library.

Attached please find our completed application form and course map for reference. We will provide the 3rd party liability insurance certificate naming the Borough of Stonington once available. Note the town application and police coverage are approved.

Should you need anything further or have any questions, please do not hesitate to contact us!

Thank you in advance.

**Jeff Walker • Race Director**

**Kelley's Pace • [kelleyspacemystic.com](http://kelleyspacemystic.com)**



Stonington Borough Application - Battle of Stonington 5K 2024.pdf  
154.4kB



Battle 2023 Course Map.pdf  
541.6kB

**APPLICATION FOR USE OF STONINGTON BOROUGH PROPERTY  
INCLUDING STREETS**

(REVISED APRIL 2018)

Borough property to be used: Main, Water, Broad, High Steets & Wadawanuck Square

Description of the event to be held: Fouth of July Parade sponsored by Stonington Village Improvement Association (SVIA) - public invited to attend and use of Wad Square for reading of Declaration afterwards.

Date of the event:  
Thursday, July 4, 2024

Time of the event:  
From: 930am To: 1130am

Contact Person:  
Jaime J. Lewis, Treasurer SVIA

202-436-2335

*Name*

*Phone Number(s)*

PO Box 18 Stonington, CT 06378

jaimejlewis@gmail.com

*Mailing Address*

*E-mail Address*

In consideration for the use of Stonington Borough property listed above (agency/organization) SVIA agrees that it will indemnify and hold harmless the *Borough* and its respective officers, agents, and employees from any loss, costs, damages, expenses, judgments and liability whatsoever kind or nature howsoever the same maybe caused resulting directly or indirectly by any act or omission of the agency/organization, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable resulting in bodily injury including sickness and death, personal injury or damage o property directly or indirectly, including the loss of use resulting there from as permitted by law unless and to the extent caused by the Borough's willful acts. Certificate of Insurance must be attached. Failure to comply with any conditions stated below may be grounds for rescinding permission.

Jaime J. Lewis  
*Signature of Responsible Party*

5/10/2024  
*Date*

Jaime J. Lewis  
*Printed Name of Responsible Party*

*Additional Conditions & Requirements:* proof of insurance attached

Approved by the Borough of Stonington:

*Name*

*Date*



Policy Number:

Date Entered: 5/12/2024

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/12/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Powell, Lathrop & Orkney, Inc. 530 Stonington Rd. # 104 P.O. Box 311 Stonington, CT 06378	CONTACT NAME: Gary Orkney
	PHONE (A/C, No, Ext): (860) 535-1859 FAX (A/C, No): (860) 535-4819 EMAIL ADDRESS: powell-lathrop@ploginsurance.com
INSURED Stonington Village Improvement Assoc. Inc.  P.O. Box 18  Stonington, CT 06378	INSURER(S) AFFORDING COVERAGE
	INSURER A: Travelers Insurance
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:		<input checked="" type="checkbox"/>	I-660-229R9670	6/1/2024	6/1/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		<input checked="" type="checkbox"/>	I-660-229R9670	6/1/2024	6/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			CUP-4A144805-21-42	6/1/2024	6/1/2025	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Fourth of July Parade, 2024

Additional Insured: Town of Stonington

<b>CERTIFICATE HOLDER</b>  Town of Stonington 152 Elm St. Stonington, CT 06378	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Gary M. Orkney





Policy Number:

Date Entered: 5/12/2024

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
5/12/2024

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PRODUCER Powell, Lathrop & Orkney, Inc. 530 Stonington Rd. # 104 P.O. Box 311 Stonington, CT 06378	CONTACT NAME: Gary Orkney
	PHONE (A/C, No, Ext): (860) 535-1859 FAX (A/C, No): (860) 535-4819 E-MAIL ADDRESS: powell-lathrop@ploginsurance.com
INSURED Stonington Village Improvement Assoc. Inc.  P.O. Box 18  Stonington, CT 06378	INSURER(S) AFFORDING COVERAGE
	INSURER A: Travelers Insurance
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

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INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	SUBROGATED	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	<input checked="" type="checkbox"/>		I-660-229R9670	6/1/2024	6/1/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY	<input checked="" type="checkbox"/>		I-660-229R9670	6/1/2024	6/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			CUP-4A144805-21-42	6/1/2024	6/1/2025	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE OFF-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Fourth of July Parade, 2024

Additional Insured: Borough of Stonington

CERTIFICATE HOLDER  Borough of Stonington P.O. Box 328 Stonington, CT 06378	CANCELLATION  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  Gary M. Orkney

**Borough of Stonington**  
**Income & Expenses Budget vs. Actual**  
 July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
GRANTS & REIMBURSEMENTS			
1 Town of Stonington	287,260.00	287,260.00	0.00
2 State of Connecticut			
LoCIP	0.00	1,400.00	-1,400.00
2 State of Connecticut - Other	16,779.42	15,000.00	1,779.42
Total 2 State of Connecticut	16,779.42	16,400.00	379.42
Total GRANTS & REIMBURSEMENTS	304,039.42	303,660.00	379.42
FIRE PROTECTION FEES			
21 Stonington Fire District	68,000.00	68,000.00	0.00
22 Wamphassuc	29,336.00	29,500.00	-164.00
23 Lord's Point	27,515.00	28,000.00	-485.00
Total FIRE PROTECTION FEES	124,851.00	125,500.00	-649.00
OTHER INCOME			
61 Planning & Zoning Fees, Etc.	3,465.00	5,000.00	-1,535.00
62 Interest on Investments	16,514.89	1,000.00	15,514.89
65 Telephone Property Tax	940.52	600.00	340.52
69 Miscellaneous			
Insurance Claims	29,450.37		
69 Miscellaneous - Other	900.18	1,000.00	-99.82
Total 69 Miscellaneous	30,350.55	1,000.00	29,350.55
OTHER INCOME - Other	25.00	0.00	25.00
Total OTHER INCOME	51,295.96	7,600.00	43,695.96
PROPERTY TAXES			
81-Other	1,003,160.15	974,597.00	28,563.15
Total PROPERTY TAXES	1,003,160.15	974,597.00	28,563.15
RESERVE TRANSFER			
91 Acc Rev Fund Bal Des Budget	48,257.00	48,257.00	0.00
Total RESERVE TRANSFER	48,257.00	48,257.00	0.00
Total Income	1,531,603.53	1,459,614.00	71,989.53
Gross Profit	1,531,603.53	1,459,614.00	71,989.53
Expense			
GENERAL FUND OPERATING EXPENSE			
GENERAL GOVERNMENT			
Administrative			
101 Audit	20,831.25	25,000.00	-4,168.75
104 Insurance			
CIRMA LAP	19,798.00	21,000.00	-1,202.00
Surety Bonds	1,027.00		
Worker's Comp (CIRMA)	20,608.00	21,000.00	-392.00
Total 104 Insurance	41,433.00	42,000.00	-567.00
105 Professional Services	15,100.50	20,000.00	-4,899.50
106 Special Mailings	705.00	1,000.00	-295.00
107 Community Affairs	0.00	1,600.00	-1,600.00
108 Health Insurance	59,659.23	60,000.00	-340.77
109 H. INS., HSA Contribution	6,000.00	8,000.00	-2,000.00
110 Travel Reimbursement	536.16	500.00	36.16
111 Ordinance Enforcement	0.00	2,000.00	-2,000.00
Total Administrative	144,265.14	160,100.00	-15,834.86

**Borough of Stonington**  
**Income & Expenses Budget vs. Actual**  
July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget
<b>Office</b>			
121 Legal Notices	1,564.32	2,500.00	-935.68
122 Equipment R&M/Upgrading	476.59	5,000.00	-4,523.41
123 Postage	145.20	2,000.00	-1,854.80
124 Supplies	2,214.27	1,500.00	714.27
125 Technology	3,002.58	5,000.00	-1,997.42
126 Bank Fees	1,992.15	600.00	1,392.15
129 Miscellaneous	0.00	2,000.00	-2,000.00
130 Administrative Assistant	37,038.36	42,000.00	-4,961.64
<b>Total Office</b>	<b>46,433.47</b>	<b>60,600.00</b>	<b>-14,166.53</b>
<b>Tax Collector</b>			
141 Legal Notices	0.00	100.00	-100.00
142 Liens	0.00	100.00	-100.00
143 Postage	0.00	200.00	-200.00
144 Collection Expenses	3,563.24	4,500.00	-936.76
145 Tax Refunds	330.20	500.00	-169.80
Tax Collector - Other	55.44		
<b>Total Tax Collector</b>	<b>3,948.88</b>	<b>5,400.00</b>	<b>-1,451.12</b>
<b>Salaries</b>			
161 Assessor	1,375.00	1,500.00	-125.00
162 Burgesses	7,166.80	8,000.00	-833.20
163 Clerk-Treasurer	4,083.33	4,500.00	-416.67
165 Warden	16,666.70	18,500.00	-1,833.30
168 Payroll Taxes	27,733.24	29,934.00	-2,200.76
169 Direct Deposit Fees	192.73	200.00	-7.27
170 Commissioner Stipends	1,833.00	2,000.00	-166.96
171 Deferred Comp Match	0.00	12,000.00	-12,000.00
<b>Total Salaries</b>	<b>59,050.84</b>	<b>76,634.00</b>	<b>-17,583.16</b>
<b>Contributions</b>			
191 Stonington Free Library	27,500.00	27,500.00	0.00
192 Stonington Ambulance	10,000.00	10,000.00	0.00
193 seCTer	439.20	440.00	-0.80
194 SE CT Council of Government	537.00	540.00	-3.00
195 CT Conf of Municipalities	0.00	1,000.00	-1,000.00
196 July 4th/Parade	0.00	2,000.00	-2,000.00
197 Stonington COMO	5,000.00	5,000.00	0.00
198 Cultural Coalition	500.00	500.00	0.00
<b>Total Contributions</b>	<b>43,976.20</b>	<b>46,980.00</b>	<b>-3,003.80</b>
<b>Total GENERAL GOVERNMENT</b>	<b>297,674.53</b>	<b>349,714.00</b>	<b>-52,039.47</b>
<b>BOARDS &amp; COMMISSIONS</b>			
<b>Planning &amp; Zoning Commission</b>			
201 Legal Notices	360.72	1,500.00	-1,139.28
202 Printing	0.00	500.00	-500.00
203 Books & Training	205.00	400.00	-195.00
205 Prof Services - Legal	2,805.00	5,000.00	-2,195.00
206 Prof Svcs- Planner/Engineer	537.00	5,000.00	-4,463.00
207 CRS Prof. Services	0.00	15,000.00	-15,000.00
<b>Total Planning &amp; Zoning Commission</b>	<b>3,907.72</b>	<b>27,400.00</b>	<b>-23,492.28</b>
<b>Shared PZC &amp; ZBA</b>			
221 Postage	235.57	500.00	-264.43
222 State Conservation Fund	2,320.00	2,000.00	320.00
257 Zoning Officer Salary	18,125.03	20,000.00	-1,874.97
259 Miscellaneous/Office	388.44	1,000.00	-611.56
<b>Total Shared PZC &amp; ZBA</b>	<b>21,069.04</b>	<b>23,500.00</b>	<b>-2,430.96</b>
<b>Zoning Board of Appeals</b>			
241 Legal Notices	590.40	1,500.00	-909.60

**Borough of Stonington**  
**Income & Expenses Budget vs. Actual**  
 July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget
242 Books & Training	0.00	100.00	-100.00
243 Prof Services - Legal	3,464.50	4,500.00	-1,035.50
<b>Total Zoning Board of Appeals</b>	<b>4,054.90</b>	<b>6,100.00</b>	<b>-2,045.10</b>
<b>Total BOARDS &amp; COMMISSIONS</b>	<b>29,031.66</b>	<b>57,000.00</b>	<b>-27,968.34</b>
<b>FIRE DEPARTMENT</b>			
<b>Operating Expenses</b>			
301 Fuel	1,763.26	2,500.00	-736.74
302 Maintenance of Alarms	0.00	500.00	-500.00
303 Maintenance of Radios	179.25	1,000.00	-820.75
304 Maintenance Trucks & Equip	23,291.38	25,000.00	-1,708.62
305 New Tools & Equipment	19,405.89	20,000.00	-594.11
306 Telecommunications	2,757.57	4,000.00	-1,242.43
307 Fire Marshal Expenses	893.57	3,000.00	-2,106.43
309 Miscellaneous	67.95	1,500.00	-1,432.05
310 Fire Truck Leases	30,000.00	30,000.00	0.00
<b>Total Operating Expenses</b>	<b>78,358.87</b>	<b>87,500.00</b>	<b>-9,141.13</b>
<b>Firehouse - 100 Main Street</b>			
311 Electricity	12,939.03	14,000.00	-1,060.97
312 Propane	10,807.30	15,000.00	-4,192.70
314 Water & Sewer	5,945.81	2,000.00	3,945.81
315 Supplies	3,033.05	2,500.00	533.05
316 Phone/Internet	6,989.93	7,000.00	-10.07
317 Repairs & Maintenance	24,539.40	20,000.00	4,539.40
566 Janitorial - Firehouse	4,895.00	7,000.00	-2,105.00
<b>Total Firehouse - 100 Main Street</b>	<b>69,149.52</b>	<b>67,500.00</b>	<b>1,649.52</b>
<b>Insurance</b>			
321 Accidental Death	2,530.92	3,000.00	-469.08
324 LAP-Liability/Auto/Prop	30,395.00	32,000.00	-1,605.00
<b>Total Insurance</b>	<b>32,925.92</b>	<b>35,000.00</b>	<b>-2,074.08</b>
<b>Personnel Expenses</b>			
341 Companies & Department	10,000.00	10,000.00	0.00
342 Medical	6,964.00	6,000.00	964.00
343 Length of Service Program	50,000.00	50,000.00	0.00
344 Training	1,580.00	2,000.00	-420.00
345 Uniforms	1,343.61	2,500.00	-1,156.39
346 Pay-per-Call Incentive Prog	8,331.66	20,000.00	-11,668.34
347 Deferred Compensation	8,550.00	0.00	8,550.00
<b>Total Personnel Expenses</b>	<b>86,769.27</b>	<b>90,500.00</b>	<b>-3,730.73</b>
<b>Salaries</b>			
361 Chief	93,903.88	99,750.00	-5,846.12
362 Deputy Chief	12,283.33	10,500.00	1,783.33
363 Assistant Chief	0.00	1,000.00	-1,000.00
364 Fire Marshal	10,873.30	11,550.00	-676.70
365 Company Officers	4,612.50	7,000.00	-2,387.50
366 Station Coverage	2,850.00	2,000.00	850.00
<b>Total Salaries</b>	<b>124,523.01</b>	<b>131,800.00</b>	<b>-7,276.99</b>
<b>Total FIRE DEPARTMENT</b>	<b>391,726.59</b>	<b>412,300.00</b>	<b>-20,573.41</b>
<b>HYDRANTS</b>			
401 Rental of Hydrants & Pipe	41,648.04	55,000.00	-13,351.96
<b>Total HYDRANTS</b>	<b>41,648.04</b>	<b>55,000.00</b>	<b>-13,351.96</b>
<b>BOROUGH HALL - 26 CHURCH ST</b>			
<b>Borough Hall/Highway Garage</b>			
501 Electricity	3,078.85	3,500.00	-421.15
502 Heating Oil	4,547.30	5,000.00	-452.70

**Borough of Stonington**  
**Income & Expenses Budget vs. Actual**  
 July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget
504 Water & Sewer	338.76	300.00	38.76
505 Supplies	766.54	2,000.00	-1,233.46
506 Internet/Phones	4,358.44	6,000.00	-1,641.56
509 Repairs & Maintenance	11,206.40	10,000.00	1,206.40
<b>Total Borough Hall/Highway Garage</b>	<b>24,296.29</b>	<b>26,800.00</b>	<b>-2,503.71</b>
<b>Salaries</b>			
565 Janitorial - Borough Hall	2,475.00	5,000.00	-2,525.00
<b>Total Salaries</b>	<b>2,475.00</b>	<b>5,000.00</b>	<b>-2,525.00</b>
<b>Total BOROUGH HALL - 26 CHURCH ST</b>	<b>26,771.29</b>	<b>31,800.00</b>	<b>-5,028.71</b>
<b>STREET DEPARTMENT</b>			
<b>General</b>			
601 Gas & Oil	2,583.99	4,000.00	-1,416.01
602 EQUIP. R&M/Upgrading/SIGNS	6,520.86	8,000.00	-1,479.14
604 Street Repairs	865.68	5,000.00	-4,134.32
605 Supplies	6,093.54	7,000.00	-906.46
610 Snow Removal	4,694.36	20,000.00	-15,305.64
611 Sidewalk Repairs	4,250.00	12,000.00	-7,750.00
612 Stormwater Management	12,054.75	15,000.00	-2,945.25
<b>Total General</b>	<b>37,063.18</b>	<b>71,000.00</b>	<b>-33,936.82</b>
<b>Wages &amp; Salaries</b>			
656 Labor - Regular	119,854.40	133,500.00	-13,645.60
657 Labor - Overtime	9,918.53	15,000.00	-5,081.47
658 Labor - Temporary	4,411.13	10,000.00	-5,588.87
666 Deferred Comp Matching	2,960.00	0.00	2,960.00
667 Street Commissioner	5,958.37	6,500.00	-541.63
<b>Total Wages &amp; Salaries</b>	<b>143,102.43</b>	<b>165,000.00</b>	<b>-21,897.57</b>
<b>Total STREET DEPARTMENT</b>	<b>180,165.61</b>	<b>236,000.00</b>	<b>-55,834.39</b>
<b>PARKS, TREES, &amp; RIGHTS OF WAY</b>			
<b>General Expenses</b>			
801 Grounds Maintenance	287.48	5,000.00	-4,712.52
802 Tree Maintenance	9,985.00	25,000.00	-15,015.00
804 Park Utilities	575.63	800.00	-224.37
805 Signs, Surveys & ROW	0.00	1,000.00	-1,000.00
<b>Total General Expenses</b>	<b>10,848.11</b>	<b>31,800.00</b>	<b>-20,951.89</b>
<b>Total PARKS, TREES, &amp; RIGHTS OF WAY</b>	<b>10,848.11</b>	<b>31,800.00</b>	<b>-20,951.89</b>
<b>SANITATION</b>			
<b>General Expenses</b>			
908 Comfort Station Maintenance	0.00	10,000.00	-10,000.00
909 Miscellaneous	4,444.49	4,000.00	444.49
<b>Total General Expenses</b>	<b>4,444.49</b>	<b>14,000.00</b>	<b>-9,555.51</b>
<b>Total SANITATION</b>	<b>4,444.49</b>	<b>14,000.00</b>	<b>-9,555.51</b>
<b>CONTINGENCY EXPENSE</b>			
1301 Contingency	0.00	20,000.00	-20,000.00
<b>Total CONTINGENCY EXPENSE</b>	<b>0.00</b>	<b>20,000.00</b>	<b>-20,000.00</b>
<b>Total GENERAL FUND OPERATING EXPENSE</b>	<b>982,310.32</b>	<b>1,207,614.00</b>	<b>-225,303.68</b>
<b>Payroll Expenses</b>	<b>1,250.00</b>	<b>0.00</b>	<b>1,250.00</b>
<b>SPECIAL REVENUE &amp; TRUST FUNDS</b>			
1501 Deposits to Funds	252,000.00	252,000.00	0.00
<b>Total SPECIAL REVENUE &amp; TRUST FUNDS</b>	<b>252,000.00</b>	<b>252,000.00</b>	<b>0.00</b>

**Borough of Stonington**  
**Income & Expenses Budget vs. Actual**  
July 2023 through June 2024

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	<u>Jul '23 - Jun 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Total Expense	1,235,560.32	1,459,614.00	-224,053.68
Net Ordinary Income	296,043.21	0.00	296,043.21
Net Income	<u>296,043.21</u>	<u>0.00</u>	<u>296,043.21</u>

**Borough of Stonington**  
**Bills for Review**  
 April 16 through May 15, 2024

5/15/24

Name	Class	Amount
<b>Apr 16 - May 15, 24</b>		
A & C Connection I...	OTHER FUNDS:Infrastructure Reserve	5,600.00
Aquarion Water Co...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:314 Water & Sewer	132.26
Aquarion Water Co...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:504 Water & Sewer	24.67
Aquarion Water Co...	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:804 Park Utilities	15.36
Aquarion Water Co...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:314 Water & Sewer	4,149.21
Ashaway Service C...	STREET DEPARTMENT:GENERAL:602 Equipment R&M/Upgrading	251.04
Bartlett Tree Experts	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:802 Tree Maintenance	1,130.00
Business Card	GENERAL GOVERNMENT:OFFICE:125 Telecommunications	136.08
Business Card	GENERAL GOVERNMENT:OFFICE:125 Telecommunications	136.08
Cash True Value H...	STREET DEPARTMENT:GENERAL:605 Supplies	1,365.42
Cash True Value H...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:315 Supplies	65.46
CLA Engineers, Inc.	OTHER FUNDS:Infrastructure Reserve	4,650.00
Comcast	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:316 Phone/Internet	421.96
Comcast	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:316 Phone/Internet	287.38
Comcast	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:316 Phone/Internet	421.96
Elan Financial Servi...	GENERAL GOVERNMENT:OFFICE:125 Telecommunications	5.00
Elan Financial Servi...	GENERAL GOVERNMENT:OFFICE:124 Supplies	68.50
Elan Financial Servi...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:316 Phone/Internet	10.50
Elan Financial Servi...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:316 Phone/Internet	74.43
Elan Financial Servi...	SANITATION:GENERAL EXPENSES:909 Miscellaneous	589.72
Evering Electric	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:804 Park Utilities	246.16
Eversource	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:311 Electricity	1,105.21
Eversource	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:501 Electricity	294.56
Eversource	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:804 Park Utilities	45.76
Fire Protection Test...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	175.00
Fleming's Feed & H...	STREET DEPARTMENT:GENERAL:605 Supplies	272.95
Frontier Communic...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:316 Phone/Internet	231.96
Integrity LLC	FIRE DEPARTMENT:SALARIES:566 Janitorial - Firehouse	495.00
Integrity LLC	BOROUGH HALL/HWY GARAGE:JANITORIAL:565 Janitorial - Borough Hall	275.00
Jessica Wolcin	GENERAL GOVERNMENT:OFFICE:125 Telecommunications	250.00
Lawrence + Memori...	FIRE DEPARTMENT:PERSONNEL EXPENSES:342 Medical	838.00
Lawrence + Memori...	FIRE DEPARTMENT:PERSONNEL EXPENSES:342 Medical	438.00
MES/Shipman's Fir...	FIRE DEPARTMENT:GENERAL EXPENSES:305 Tools & Equipment	973.41
MES/Shipman's Fir...	FIRE DEPARTMENT:GENERAL EXPENSES:305 Tools & Equipment	1,506.29
Michael Schefers	GENERAL GOVERNMENT:ADMINISTRATIVE:110 Travel reimbursement	119.70
New England Mech...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	4,851.00
New England Mech...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	1,021.80
Patrick J. Cassidy	FIRE DEPARTMENT:SALARIES:366 STATION COVERAGE	200.00
Printing Plus	STREET DEPARTMENT:GENERAL:605 Supplies	214.00
PRISM Office Soluti...	GENERAL GOVERNMENT:OFFICE:122 Equipment R&M/Upgrading	44.00
PRISM Office Soluti...	GENERAL GOVERNMENT:OFFICE:122 Equipment R&M/Upgrading	34.00
Rhode Island Harve...	STREET DEPARTMENT:GENERAL:602 Equipment R&M/Upgrading	192.32
Rhode Island Harve...	STREET DEPARTMENT:GENERAL:602 Equipment R&M/Upgrading	113.35
Stonington Borough...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	35.07
Stonington Borough...	FIRE DEPARTMENT:GENERAL EXPENSES:307 Fire Marshal Equipment	98.45
Stonington Borough...	FIRE DEPARTMENT:GENERAL EXPENSES:304 Maintenance of Trucks/Equip	399.99
Stonington Borough...	FIRE DEPARTMENT:GENERAL EXPENSES:304 Maintenance of Trucks/Equip	38.52
Suisman Shapiro	BOARDS & COMMISSIONS:PLANNING & ZONING COMMISSION:205 Professional Services-Legal	2,805.00
Suisman Shapiro	BOARDS & COMMISSIONS:ZONING BOARD OF APPEALS:243 Professional Services-Legal	3,464.50
Suisman Shapiro	GENERAL GOVERNMENT:ADMINISTRATIVE:105 Professional Services	931.50
Superior Sewer & D...	OTHER FUNDS:CAPITAL & NONRECURRING EXPENDIT	500.00
Symposium Techno...	FIRE DEPARTMENT:GENERAL EXPENSES:306 Telecommunications	600.00
The Day Publishing ...	GENERAL GOVERNMENT:OFFICE:121 Legal Notices	124.24
The Day Publishing ...	GENERAL GOVERNMENT:OFFICE:121 Legal Notices	297.52
The Day Publishing ...	GENERAL GOVERNMENT:OFFICE:121 Legal Notices	723.12
The Day Publishing ...	GENERAL GOVERNMENT:OFFICE:121 Legal Notices	102.96
Tom's Newstand	GENERAL GOVERNMENT:OFFICE:124 Supplies	68.00
Town of Stonington	GENERAL GOVERNMENT:CONTRIBUTIONS:198 Cultural Coalition	500.00
Town of Stonington	FIRE DEPARTMENT:GENERAL EXPENSES:301 Fuel	227.82
Town of Stonington	STREET DEPARTMENT:GENERAL:601 Gas & Oil	183.44
Uncas Gas	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:312 Propane	535.33
Uncas Gas	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:312 Propane	380.45
Uncas Gas	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:312 Propane	341.72
Uncas Gas	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:312 Propane	471.41
United Healthcare	GENERAL GOVERNMENT:ADMINISTRATIVE:108 Health Insurance	5,125.58
Verizon Wireless	FIRE DEPARTMENT:GENERAL EXPENSES:306 Telecommunications	81.28

5/15/24

**Borough of Stonington**  
**Bills for Review**  
April 16 through May 15, 2024

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Name	Class	Amount
VFIS	FIRE DEPARTMENT:PERSONNEL EXPENSES:343 Length of Service Awards	13,541.00
Apr 16 - May 15, 24		<u>65,049.40</u>



**BOROUGH ACCOUNTS**

20-May-24

<b>General Fund Balance:</b>	<b>\$884,581.98</b>
Dime Bank Checking	\$1,239,659.99
Due to/from Other Funds (Details Below)	\$354,985.89 **
<b>ARPA:</b>	<b>\$79,873.71 *</b>
<b>Cannon Fund:</b>	<b>\$3,586.00</b>
Due from General Fund	\$3,586.00
<b>Capital &amp; Nonrecurring Fund Balance:</b>	<b>\$85,545.63 ***</b>
Due from General Fund	\$85,545.63
<b>Fire Dept. Major Expense Balance:</b>	<b>\$31,987.84</b>
Due from General Fund	\$31,987.84
<b>Clock Fund Balance:</b>	<b>\$599.36</b>
Due from General Fund	\$599.36
<b>Infrastructure Reserve Fund Balance:</b>	<b>\$115,811.14</b>
Due to General Fund	\$115,811.14
<b>Robinson Burial Ground Fund:</b>	<b>\$725.35</b>
Due from General Fund	\$725.35
<b>Wadawanuck Square Fund:</b>	<b>\$372.00</b>
Due from General Fund	\$372.00
<b>Wayland's Wharf Fund Balance:</b>	<b>\$36,484.86</b>
Due from General Fund	\$36,484.86

**\*\*\*Capital & Nonrecurring Accounts:**

Building Fund	\$28,242.00
Truck Fund	\$57,303.63
<b>TOTAL</b>	<b>\$85,545.63</b>

**\*UNCOMMITTED BALANCE:**

\$ 30,538.32

**\*\*Due to Other Funds:**

ARPA	\$79,873.71
Capital & Nonrecurring	\$85,545.63
Fire Dept. Major Expense	\$31,987.84
Clock fund	\$599.36
Infrastructure Reserve	\$115,811.14
Wayland's Wharf	\$36,484.86
Wadawanuck Square Fund	\$372.00
Robinson Burial Ground	\$725.35
Cannon Fund	\$3,586.00
<b>TOTAL</b>	<b>\$354,985.89</b>

RE: Fw: Curbing Along Northwest and Pearl Streets

From: scordeiro52 (scordeiro52@comcast.net)

To: borowarden@att.net; boroughstonington@snet.net

Date: Friday, April 19, 2024 at 08:55 AM EDT

I can tell you it was not the Borough Highway who painted the road and we have no idea who did it. I think this should be discussed when Northwest St is in the budget for repaving  
Sue

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: Michael Schefers <borowarden@att.net>

Date: 4/19/24 8:00 AM (GMT-05:00)

To: Sue Cordeiro <scordeiro52@comcast.net>, ADMIN ASSISTANT <boroughstonington@snet.net>

Subject: Fw: Curbing Along Northwest and Pearl Streets

Ann, May correspondence.

Sue, we need to evaluate together!

M

Sent from AT&T Yahoo Mail for iPhone

Begin forwarded message:

On Friday, April 19, 2024, 7:59 AM, Michael Schefers <borowarden@att.net> wrote:

Thank you Jennifer. As I indicated I will review with Sue and a contractor and let you know how we will proceed.

M

Sent from AT&T Yahoo Mail for iPhone

On Thursday, April 18, 2024, 9:40 PM, Jennifer Larkin-Olson <jennifer@olson.pro> wrote:

Dear Warden Schefers,

We are writing to request that the Borough install curbing on one side of Northwest St. between Pearl and Grand Streets, and on one side of Pearl St. between Gold and Northwest Streets. The addition of curbing in these areas would help to solve issues with water drainage and parking. It would also help to make the streets more attractive.

With respect to water drainage, rainwater flowing down Northwest St. causes displacement of soil and landscaping mulch along the side of the street. The water carries the soil and mulch down the street, where they

collect near the storm drain at the end of the street. Also, the water collects in pools near the corner of Northwest and Pearl Streets and other areas near this corner where the road surface is uneven and has worn away. The addition of curbing in these areas, and some street repair, would allow water to flow to the storm drain without causing erosion and pooling.

With respect to parking, there is no curb along Pearl Street to guide drivers where to park. This causes cars either to be parked too far into the street or on top of a small walking area at the side of the street. It appears that the Town or Borough recognized the issue, and has spray painted a temporary white line on the street to show drivers where to park. The addition of curbing would be a permanent solution.

Finally, in addition to helping solve issues with water drainage and parking, the addition of curbing along Northwest and Pearl Streets would help to make the streets more attractive by matching the curbing on the opposite sides of these streets.

Thank you for considering our request,

Best regards,  
Jennifer and Tim Olson  
9 Northwest St.

**Fw: Harbor Management**

From: Michael Schefers (borowarden@att.net)

To: boroughstonington@snet.net

Date: Tuesday, May 14, 2024 at 12:21 PM EDT

Email from lan...

Sent from AT&T Yahoo Mail for iPhone

Begin forwarded message:

On Wednesday, May 8, 2024, 10:34 AM, Ian Cooke <lan@Planted.co> wrote:

Good morning Michael,

I would like to confirm my interest in joining the SHMC. My travels take me out of the country from Sunday 11 May returning Tuesday 28 May.

My cell number is (860) 501 5531

regards

Ian Cooke

## **WARDEN'S REPORT – MAY 2024**

1. Met with First Selectman Danielle Chesbrough on local items of interest.
2. Attended April and May SSCOG Meetings.
3. Met with Nick Kepple and Blunt White on Fire Protection Services Agreement.
4. Met with Bob Snyder of Water Street Dodson parking.
5. Attended April First Selectman monthly staff meeting.
6. Appointed Stonington Town SEAT Board Member.
7. Meet with Lisa Konicki, Chief, Danielle, Todd Olson and Amy on Lobster tree, lessons learned.
8. Chaired Annual meeting with Kathryn Burchenal moderator.
9. Met with Borough Staff on Public Restroom Design and related security measures.
10. Met with Vendor Library and Kevin Bowdler on EV Charging Station.

## **STREET & SIDEWALKS COMMISSIONER REPORT -**

1. Conducted monthly brush pickup.
2. Continued Park maintenance.
3. Paved Church Street.
4. Filled pot holes at various locations, more to follow.
5. Paved Water Street at Dodson and Downtown.
6. Reviewed sidewalk issues with various contractors.
7. Discussed Parking issues with Borough Attorney.

**AGENDA : PROPOSED FY 23-24 BUDGET ADJUSTMENTS (05/20/24)**

**TRANSFERS (Chapter 8, section e)**

**PROPOSED INFRASTRUCTURE:**

From Line 207 - \$15000 to Infrastructure

From Line 610 - \$15,000 to Infrastructure

From Line 658 - \$4500 to Infrastructure

**TOTAL: \$34,500.00**

Infrastructure Balance \$115,811.14.

New Infrastructure Total: \$150,311.14

Church Street Paving Billing - \$148,650.00

## Street Widening Review

From: Michael Schefers (borowarden@att.net)

To: dmbaranell@snet.net; boroughzoning@hotmail.com

Cc: nkepple@sswbgg.com; ravena@sswbgg.com

Date: Thursday, April 18, 2024 at 03:43 PM EDT

Please excuse my lack of understanding on the need for this review. May I request that it be put on the May Agenda? Additionally in my conversation with Nick he did not feel that the Public Restroom improvements(basically adding the second bathroom under the stairs) did not meet the significant modification requirement for a review. If you think otherwise, Julia L. has provided us with Preliminary plans for review.

Please advise.

Best,

M

Sent from AT&T Yahoo Mail for iPhone

Fwd: April 2024 Alarms

From: Amy Nicholas (burgess.amynicholas@gmail.com)

To: borowarden@att.net; boroughct@gmail.com; burgess.amandabarnes@gmail.com; burgess.bowdler@gmail.com; burgess.kevinrogers@gmail.com

Cc: boroughstonington@snet.net; chief@stoningtonvfd.org

Date: Thursday, May 16, 2024 at 10:12 PM EDT

Here is SBFD report. Still nothing from the police department. Of the 10 alarms 3 were in the borough. See everyone Monday, Amy

----- Forwarded message -----

From: **Jeff Hoadley** <chief@stoningtonvfd.org>

Date: Wed, May 15, 2024 at 4:47 PM

Subject: April 2024 Alarms

To: Amy Nicholas <burgess.amynicholas@gmail.com>, borowarden@att.net <borowarden@att.net>, boroughct@gmail.com <boroughct@gmail.com>

Hi Michael, Lisa & Amy,

SBFD responded to 10 Alarms in April 2024, they were as follows:

- 1)4-1-2024 12:15pm Fire Alarm Activation 103 Main St. (accidental, alarm tech)
- 2)4-3-2024 7:21pm Tree on wires 2 Quana duck Rd. @ N. Water St. (EVERSOURCE enroute)
- 3)4-4-2024 9:49am Power line down IFO 27 Harborview Terrace (cable tv wire)
- 4)4-5-2024 11:21am Propane gas leak 17 Hancox St. (worker accidentally drilled through a propane gas line in a wall)
- 5)4-8-2024 5:54pm C/O Alarm Activation 330 N. Main St. (faulty detector)
- 6)4-8-2024 11:37pm C/O Alarm Activation 228 Wamphassuc Pt. Rd. (unintentional)
- 7)4-18-2024 6:07am M/V Fire 8 Watch Hill Ave. (fire out on arrival)
- 8)4-18-2024 10:34pm Furnace problem 28 Watch Hill Ave. (thermostat issue)
- 9)4-27-2024 7:05am Forcible entry 5 Broad St. (resident had fallen, couldn't ambulate)
- 10)4-29-2024 8:03am MV Fire Rt. 1 @ Cemetery Rd. (fully involved)

See you all Monday 5/20 !

Regards, Chief

Jeffrey Hoadley  
Fire Chief/Fire Marshal  
Stonington Borough Fire Dept.

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## **Utilities and Sanitation Report – May 2024**

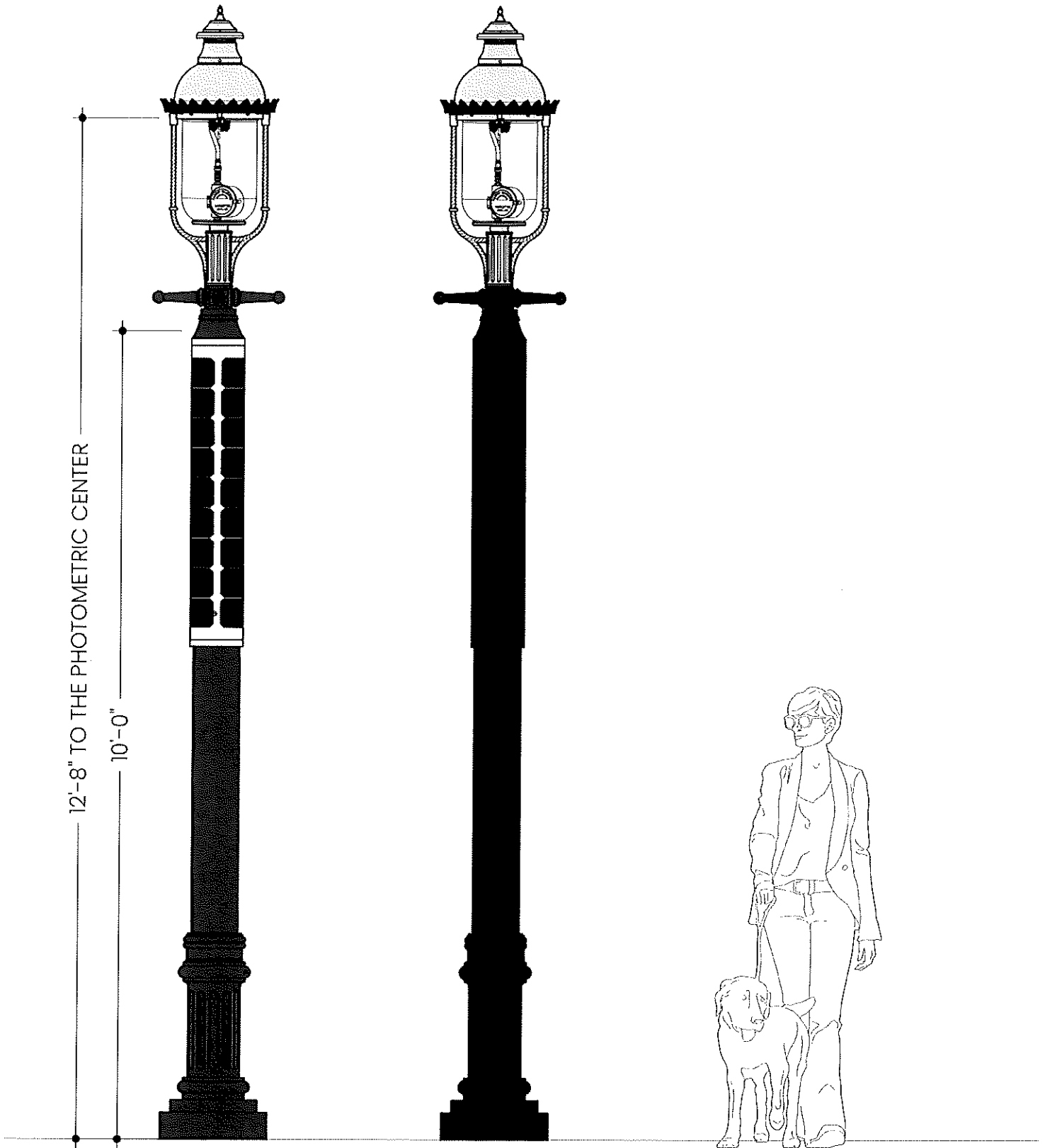
**Sanitation** – I issued four warning citations for yellow bags placed by the curb before the day of collection and not being enclosed in a bin with a lid.

**Portalo Beautification at Town Dock** – The project continues as proposed but with many parties involved in the process. The Stonington Small Boat Association would like their sign moved to the opposite side of the entrance because the new fence enclosure will cover the sign in its current location. A letter outlining the project has been sent to the Stonington Waterfront Commission. The Town of Stonington Public Works department has offered to level the site and dig down 1 foot below grade and fill it with stones. Once that work is done, we will get quotes for the landscaping job that will include crushed shells on the surface and a garden bed. We have submitted a grant application to the Stonington Garden Club for the landscaping work. I have been seeking quotes for the fence enclosure. The maximum cost for the fence is a little under \$2,000. We have written a grant application to the Ocean Community Foundation for the cost of the fence.

**Utilities - Street Lighting** I have been speaking with a lighting company that makes historic streetlamps (see attached) that can be either electrified or have solar panels incorporated into the posts. Using a google map of suggested locations (see attached) they have concerns that many of our darkest places will not get enough sunlight for the solar powered options to work properly. They would like to come to one of our meetings with a plug-in example of the light. With the longer days, it is not a great time of year to best assess these lights. While I have not been given any pricing, I was told that the solar lights run about 10K, and the electric lights are around 5K. They do offer a low voltage electric light that requires minimal trenching. E.g. 6 ". Maybe we could do a deal with homeowners in dark areas where we split the cost of the posts (or pay for them) and the resident connects the post to their electric box. Thoughts on how to proceed??????

**EV Charging** – Please see attached proposal for two, level two EV charging stations that would be connected to the library's electrical box and located on Broad Street closer to St. Mary's Church than the PO. The proposal is contingent on a \$20,000 credit from Eversource which has been put on hold while Eversource and PURA agree if this credit will continue to be offered. If we do receive the credit, then the proposal is that the Borough pays for the net upfront costs of \$14,072 and the library will be responsible for everything going forward. Thoughts???

# Light Pole Assembly



**SPECLINES**  
DARK SKY, BRIGHT FUTURE

Project:  
Location:

Solar Light Poles  
South Orange, NJ

Project No.:  
Drawing No.:  
Version:  
Design By:

SK1  
1  
Patrick

Sheet:  
Scale:  
Format:  
Date:

1 of 1  
N.T.S.  
PDF, Size A  
2024-02-07



# PROPOSAL



## Stonington Free Library Electric Vehicle Charging Station – Scope of Services Being Proposed by ESC

**PRESENTED TO:**  
Micayla Hall  
Stonington Free Library  
20 High St  
Stonington, CT 06378

**PREPARED BY:**  
Ian Henderson  
Business Development Rep.,  
Energy Solutions Division  
(860)-953-8800  
i.henderson@esccontrols.com

**DATE:**  
May 8, 2024



860.953.8800 | [esccontrols.com](http://esccontrols.com) | 18 Jansen Court, West Hartford, CT 06110

CT LICENSES: E1-0104162 S1-0394512



BUILDING  
AUTOMATION



SECURITY



LIFE SAFETY



ENERGY  
SOLUTIONS



AUDIO VISUAL



MECHANICAL  
SERVICES

# Stonington Free Library

Electric Vehicle Charging Station Proposal for Stonington Free Library at 20 High Street, Stonington, CT 06378.

## Scope of Work

The proposed level 2 electric vehicle charging station proposal includes the following:

- **Installation of (2) Single Port Flo Electric Vehicle Charging Stations**
- **Make ready electrical installation to include:**
  - Install two (2) single port dual pedestal mounted EV2 Charging Stations.
  - Install two (2) total – 60-amp feeds from panel to chargers.
  - Install two (2) – 60-amp 2 pole breakers installed into Main 400-amp panel.
  - Run one (1) - 1 1/4" pvc conduit to charger location with 4 # 6 thhn and 1 #10 ground in each conduit.
  - Install underground junction box adjacent to EV Charger.
  - Trenching and backfilling
  - Make final connections and test.
  - Label all chargers, boxes, disconnects, and panel showing circuitry.
  - Install 2 concrete bases cut into the curb.
  - Drill under sidewalk - existing sidewalk to remain.

### Contingencies and Exclusions

*\*\*\*Any signage related to the EV charging stations, parking lot paint are not included in the proposal\*\*\**

*\*\*\*Utility Fee are not included in the proposal, and if required will result in a change of price.\*\*\**

*\*\*\*NOTE: Engineering Drawings are not included in scope of work. If such drawings are required total cost will change.\*\*\**

### Commercial Project Process





Financial Summary

Stonington Free Library: EV Charging Costs & Rebates Without Tax 20 High Street, Stonington, CT, 06378						
Location Type	Project Description	Measures	Proposed Total Cost	Charger Cost	Make Ready Installation Cost	Proposed Net Cost
Stonington Baseline	Public - Main Parking Lot	(2) Single Port EV Charging Station	\$32,322	\$9,322	\$23,000	\$12,322
<b>Total</b>	<b>Public</b>	<b>(2) Single Port EV Charging Station</b>	<b>\$32,322</b>	<b>\$9,322</b>	<b>\$23,000</b>	<b>\$12,322</b>

Financial Metric

Investment to Implement All.....\$32,322.00  
 Proposed Utility Rebate.....(\$20,000.00)  
 Cost to you After Utility Rebate.....\$12,322.00  
 Percent Utility Cost Share .....62%

Additional Fees

Network Fees (5 years of service) ..... \$1,750.00

\*\*\*Please Note: After five (5) years of service, the client will need to renew their subscription. This fee is required to continue the use of service.\*\*\*

Final Totals

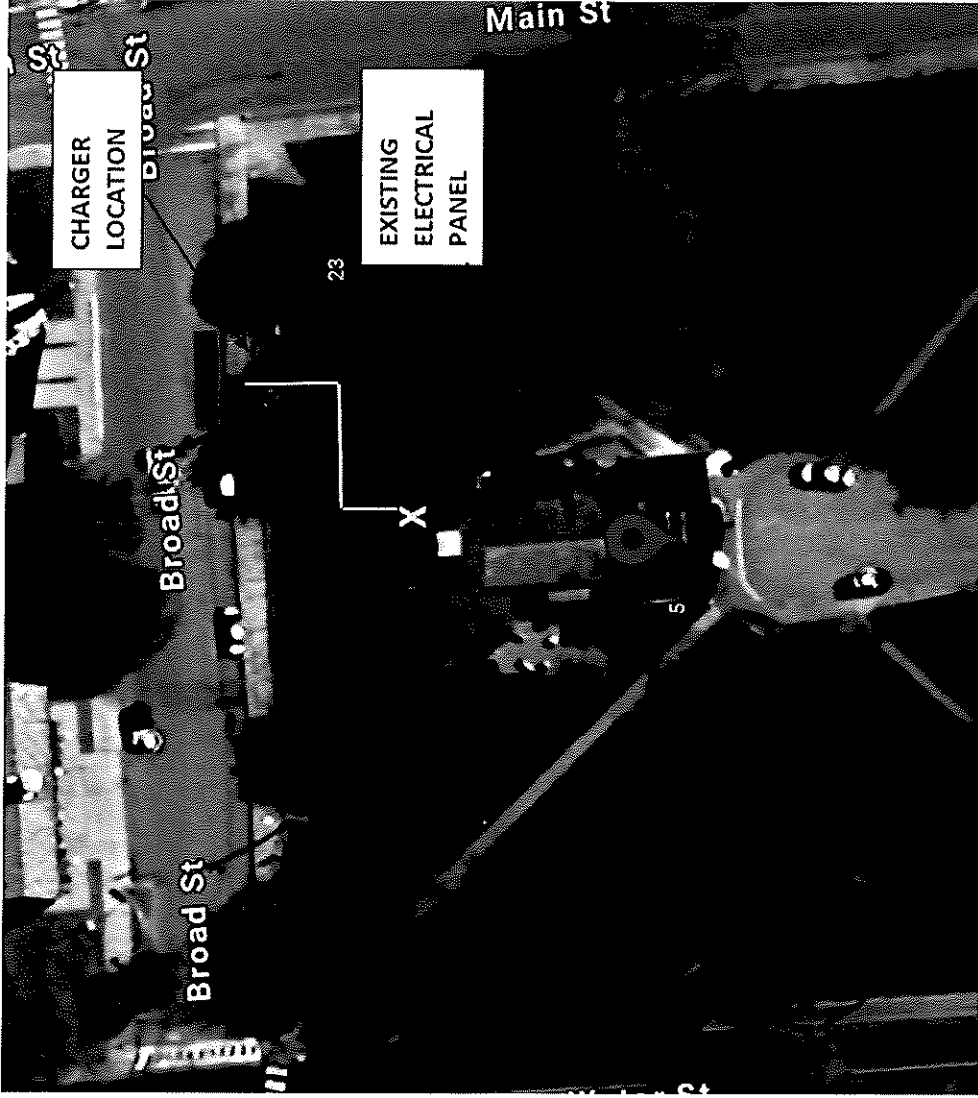
Total Investment without Tax.....\$34,072.00  
 Sales Tax.....Exempt

**Total Investment.....\$34,072.00**

\*\*\*NOTE: All additional fees/taxes are not included or eligible for consideration for the EVERSOURCE Incentive/Rebate\*\*\*

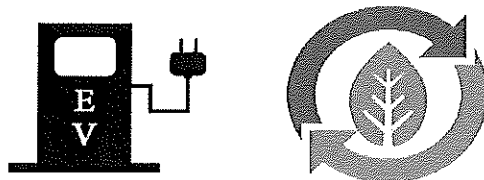
\*\*\*NOTE: Eversource utility rebate is an estimation and will not be guaranteed without approval from Clearresult and Eversource\*\*

Site Map



## EV Charging Station Carbon Credits

Your charger site could be eligible for up to 30 years of revenue from carbon offset markets. Carbon credits will be based on charging activity that occurs. Since electric vehicle charging stations help reduce greenhouse gas emissions, the Green Bank has made a way to quantify these reductions



and provide customers with carbon credits. An EV Charger generates an average of 4 carbon credits per year which will depend on the carbon intensity of your state's electric portfolio. The number of credits produced by a charging station may also increase with time as the use of charging stations increases and the grid gets cleaner.

*\*\*\*NOTE: For more information, please refer to the Electric Vehicle Charging Station Offset Credits document attached from Connecticut Green Bank\*\*\**

## EV Charging Station

### Level 1 Charger

- A Level 1 EV charging system is a standard form of EV charging, where the charger plugs into a standard 120V outlet.
- A Level 1 EV charging system can charge a car 3 to 5 miles an hour.

### Level 2 Charger

- A Level 2 EV charging system delivers an electrical current from an outlet or hardwired unit to the vehicle via the connector, similar to a standard-issue charger.
- A Level 2 car charger needs a 208-250 Volt, 40 Amp circuit.
- The charge will deliver between 6.2 to 7.6 kW to the electric vehicle.
- Level 2 chargers will get an average of 25 miles of driving range per hour of charge.
- Depending on the current charge of the vehicle, a level 2 charger will typically take between 3-8 hours to fully charge.
- Level 2 EV charging allows for 3 to 7 time faster charging depending on the car and charger, compared to a Level 1.

### DC Fast Charger

- Level 3 DC Fast EV charging systems are substantial installations with many stations, typically more than 4 and up to 20 stations.
- Level 3 DC Fast EV charging systems can charge at 450/miles an hour.

## Fast Facts

- EV Charging can give the US energy independence from foreign entities.
- EV Charger site operation cost is low and provides a positive customer experience.
- Significant incentives are available now for EV infrastructure from the utility companies



## Conclusions and Next Steps

### Utility Rebate

As part of this project, Environmental Systems Company will prepare a submission of this project detail to ensure that this site receives the maximum rebate available to Stonington Free Library

### Investment

Total pricing for the proposed scope of work is: **Thirty-Four Thousand, and Seventy-Two Dollars**  
**(\$34,072.00) Tax Exempt**

### Notes on Pricing

1. Pricing Does Not Include CT State Sales Tax.
2. Pricing valid for 60 days after the date on proposal.
3. Pricing does not include permits, bonds, or prevailing wage.
4. Pricing does not include any engineering fees.
5. Pricing based on existing equipment to be in full working order and code compliant.
6. Customer to provide custom graphics as required if option is ordered,
7. Pricing ONLY includes what is listed on Scope of Work.
8. Invoices will be generated monthly for labor and materials.
9. All work to be completed during normal weekly business hours (M-F, 7AM to 3:30PM)
10. Testing, remediation, or removal of hazardous materials such as asbestos is not included.
11. Cutting, patching, and painting or channeling of walls, floors or ceilings is not included.
12. All operating electrical voltage is presumed to be between 120 VAC and 277 VAC.
13. Included is 1-year onsite warranty for all labor and materials and all manufacturer warranties.

### The ESC Relationship

ESC is experienced in the successful implementation of Energy Efficiency and Renewable Projects as proposed for Stonington Free Library and has installed energy management, lighting, and control systems in over 180 million square feet of property throughout New England. We value this opportunity to provide you with this proposal and look forward to working with you to make sure our proposal best meets your needs and provides value to your business.

Sincerely,

Environmental Systems Company (ESC)

Ian Henderson

*Business Development Representative, Energy Solutions Division*

[i.henderson@esccontrols.com](mailto:i.henderson@esccontrols.com)



## Fisherman's Dock Sign

From: Eugene Pfeifer (eugene.pfeifer@yahoo.com)

To: boroughstonington@snet.net; borowarden@att.net

Date: Thursday, May 16, 2024 at 08:57 AM EDT

DATE: April 27, 2024

TO: The Board of the Warden and Burgesses of Stonington Borough

FROM: Eugene Pfeifer

Dear Board Members,

I am currently a member of the Stonington Waterfront Commission. We have been asked to have signs posted directing people to the Fishermen's Dock. Our State Representative, Aundré Bumgardner, is presently looking into having signs posted on the state and federal roads leading into the Borough.

Please consider having a sign posted on the corner of Water Street and High Street. Attached are examples of how the sign may look.

Thank you for your consideration.

Eugene Pfeifer

5 Diving Street

Stonington, CT 06378



Fishermen's Dock.png  
9.2kB



Untitled.png  
8.5kB