

**Board of Warden and Burgesses**  
**Regular Meeting**  
**Tuesday, July 17, 2023**  
**7:00 PM**  
**stoningtonboroughct.gov**  
**IN PERSON AT BOROUGH HALL**

**MEETING AGENDA**

1. Call to Order
2. Approval of Minutes: Regular Meeting 06/20/2023 (V)
3. Correspondence – Consider Paul Collette as a Alternate member of P&Z,(email); State Homeland Security Agreement Authorization;Town Basketball Court at Town Dock (email); Letter Farmers Market at Town Dock; Ocean Community Center application for Wad. Square Free Family Movie night.
4. Report of Clerk-Treasurer
5. Review of Bills/YTD Financial Report/ ARPA update
6. Warden's Report (Attachment 1)
7. Commissioner Reports---(verbal summaries)
  - a. Streets and Sidewalks (Schefers)
  - b. Fire & Emergency Management (Nicholas/Hoadley)
  - c. Parks, Trees & Rights of Way (Barnes)
  - d. Public Buildings (Rogers)
  - e. Utilities & Sanitation (Bowdler)
8. Public Comment
9. Unfinished Business
  - a. Draft Vendor Ordinance (V)
  - b. Comfort Station Update
  - c. Viaduct Update
10. New Business
  - a. Consider appointing Paul Collette Alternate member of P&Z (V)
  - b. State Homeland Security/SCOG Memo of Agreement Authorization (V)
  - c. Town Dock Basketball Court (V)
  - d. Farmers Market
  - e. Budget error correction
  - f. Application for Wad.Square Movie night (V)
11. Other Business and Discussion
12. Adjournment (V)

(A) = Attachment (C)= Correspondence (V) = Vote required

**Borough of Stonington  
Board of Warden and Burgesses Monthly Meeting  
June 20, 2023  
MINUTES**

Warden Michael Schefers called the monthly meeting of the Borough of Stonington Board of Warden and Burgesses to order at 7:00 p.m. The meeting was held at Borough Hall. Present, in addition to Warden Schefers were Burgesses Amy Nicholas, Kevin Rogers, Amanda Barnes, and Kevin Bowdler; and Clerk-Treasurer Lisa Coleman. Approximately 20 members of the public were present.

**APPROVAL OF THE MINUTES**

On a motion by Burgess Nicholas, seconded by Burgess Barnes, the minutes of the monthly meeting of May 15, 2023, were unanimously approved.

**CORRESPONDENCE**

RECEIVED:

- a) SVIA-Propose bench replacing
- b) Stonington Historical Society-Fourth of July Parade
- c) Battle of Stonington 5K Road Race
- d) PKF O'Connor Davies, LLP auditor approval
- e) William Cosgrove, Curb Cut application

**REPORT OF CLERK-TREASURER**

Town of Stonington paid for the election workers.

**REVIEW OF BILLS/YTD FINANCIAL REPORT; ARPA UPDATE**

Bills for the period May 16, 2023 through June 16, 2023 totaled \$120,956.47. Large bill of note is the paving of Water Street from the viaduct to High Street. I&E through June 16, 2023 shows total revenue to date of \$1,389,518.12, which is \$37,032.12 over budget; and net income to date of \$186,210.19. Balance of ARPA funds is \$89,235.

**WARDEN'S REPORT**

1. Met with First Selectman, Town Engineer, New Public Works Director and DOT Officials and briefed Courtney's office with Danielle. I will keep everyone up to date. I suggest until the proposal is submitted to us, we wait to contact state reps, start petitions, etc.
2. Attended monthly Town Department Head meeting
3. Attended Monthly COG meeting
4. Attended Town Veterans Memorial dedication
5. Addressed a number of resident concerns
6. Prepared review for budget variances

**BOROUGH CLOCK** - None

## **COMMISSIONERS' REPORTS**

### **Streets & Sidewalks (Schefers)**

1. Conducted monthly brush pickup
2. Continued Work on painting/repainting Road Stop Signs and Cross Walks
3. Continued road-sweeping and lawn maintenance
4. Summer temporary help will start June 20<sup>th</sup>. Hoping to have a second temporary helper.
5. Request from SVIA for a Sandy Bragdon memorial bench at Hungry Palette

### **Fire & Emergency Management (Nicholas/Hoadley)**

In May, SBFD responded to 9 calls of which 4 were in the Borough. They were as follows:

- 1) 5-3-23 10:21pm Fire Alarm Activation 13 East Grand St. (false activation)
- 2) 5-4-23 7:41pm Fire Alarm Activation 30 Island Rd. (burnt steak)
- 3) 5-5-23 9:10pm Fire Alarm Activation 13 East Grand St. (false activation)
- 4) 5-5-23 11:40pm Fire Alarm Activation 13 East Grand St. (false activation)
- 5) 5-16-23 8:28pm Medical assist with SAC 28 Watch Hill Ave. (lift assist)
- 6) 5-17-23 12:26pm Odor of propane 9 Shawondassee Dr. (nothing found)
- 7) 5-24-23 7:56pm Fire Alarm Activation 119 Alpha Ave. (burnt popcorn)
- 8) 5-25-23 1:01am Mutual Aid Stand-by to Pawcatuck FD (structure fire)
- 9) 5-31-23 6:07pm Fire Alarm Activation 23 High St. (burnt chicken)

### **May Police Incident Report**

In May, the police responded to 37 calls in the borough including 7 Parking Complaints, 6 Medical Assists, 4 Fire Related calls, 3 Assist Citizen, 2 911 Hang up/Misdial, 2 Accidents and 2 Welfare Checks. There was one incident each of Animal Control, Suspicious Activity, Protective Order Violation, Disturbance, Minor Traffic Service, Alarm Burglar (False Alarm), Alarm Panic, Check Building, Assist Other Agency, Stolen Motor Vehicle, and Nuisance.

There was one arrest related to the disturbance.

### **Parks, Trees & Rights of Way (Barnes)**

The Borough received a check in the amount of \$7,500 from Leo Labbe for the vandalism/destruction of the Zelkova tree on Front Street. I'm looking into the health of a tree at 25 Main Street. All of its leaves are covered in what looks like a black soot. I'm looking into the possibility of the Borough becoming a "Tree City USA." Applications will be accepted starting in September.

### **Public Buildings (Rogers)**

Weeded the firehouse today. Cannons update: the cannon that is having its wheels replaced will stay on Cannon Square. The wheels will be here in the next 2-4 months. Fire escape at Borough Hall replacement is being looked at. Michael and I will be walking the Borough and creating a pictorial log of cracks in sidewalks and bushes that overhang sidewalks. Many residents do not know that sidewalks are their responsibility. Regarding the Comfort Station, fundraising is still going on.

A motion by Burgess Nicholas, seconded by Burgess Rogers, to appoint PKF O'Connor Davies, LLP as auditor of Borough Y/E June 30, 2023, was unanimously approved.

**Consider budget reconciliation adjustments**

A motion by Burgess Barnes, seconded by Burgess Nicholas, to approve FY 22-23 budget adjustment transfers, was unanimously approved.

**OTHER BUSINESS AND DISCUSSION**

Burgess Nicholas has noticed that there have been a few people, both residents and visitors, walking their dogs without a leash. Warden Schefers will put this in his letter to residents. He asked that all Burgesses add their thoughts about this to him.

**ADJOURNMENT**

On a motion by Burgess Nicholas, seconded by Burgess Rogers, adjournment of the meeting at 9:00 pm, was unanimously approved.

Respectfully Submitted,  
Lisa M. Coleman  
July 3, 2023

Fwd: P&Z application

From: Kevin Bowdler (burgess.bowdler@gmail.com)

To: burgess.kevinrogers@gmail.com; burgess.amynicholas@gmail.com; burgess.amandabarnes@gmail.com; borowarden@att.net

Date: Tuesday, June 20, 2023 at 09:15 AM EDT

fyi below.

----- Forwarded message -----

From: **Paul Collette** <ettelloc@gmail.com>

Date: Wed, Jun 14, 2023 at 2:11 PM

Subject: Re: P&Z application

To: Kevin Bowdler <burgess.bowdler@gmail.com>

Hi Kevin...is this sufficient?

This email confirms my interest in serving on the Stonington Borough Planning & Zoning Committee, and is a follow-up to previous conversations we have had.

I have lived in Stonington since 1984. In 2017 my wife Anne and I bought and renovated a home in the Borough at 10 Cutler St, where we now reside. Anne & I raised our family in town and truly enjoy being residents of the town and the borough. With nearly 40 years as a Stonington resident, and especially with the six years we have lived in the Borough, I have come to truly appreciate what a unique and special place it is. This historic seaside village with its waterfront, neighborhoods, fishing fleet, boating, restaurants, and especially its inhabitants, is like no other place.

Now that I am retired, I have interest and time in giving back to the community. Serving on the P&Z Board is of particular interest to me. I believe that I am well suited to serve on a committee which is responsible to maintain the current historical structures, neighborhoods, waterfront and harbor community while at the same help regulating change that fits with the Plan of Conservation and Development and Planning & Zoning regulations as the community grows and evolves.

In way of background, I am a technically oriented individual. I am a retired engineer with a BS in Civil Engineering and a Master of Science in Mechanical Engineering. I worked at Zachry Nuclear Engineering on Lords Hill Road in Stonington for essentially my entire career where I most recently served as the Director of Engineering. I continue to maintain my Connecticut Professional Engineer license.

My hobbies are gardening, home improvement and boating. I'm an avid runner and know most of the borough streets by heart. We keep a small powerboat at a dock off Church St.

I'd be happy to meet with you or others to further discuss my interest and background.

Thank you,

Paul

On Wed, Jun 14, 2023 at 12:53 PM Kevin Bowdler <burgess.bowdler@gmail.com> wrote:

- Paul, could you please write an email expressing your interest in being a member of Stonington Borough P&Z and why. A short Bio would also be helpful.

Regards,

AUTHORIZING RESOLUTION OF THE

**Borough of Stonington**

**Warden and Burgesses**

CERTIFICATION:

I, Lisa Coleman, the Clerk of the Borough of Stonington, do hereby certify that the following is a true and correct copy of a resolution adopted by Warden and Burgesses at its duly called and held meeting on July 17th, 2023, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect:

RESOLVED, that the Warden and Burgesses may enter into with and deliver to the **State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security** any and all documents which it deems to be necessary or appropriate; and

FURTHER RESOLVED, that Michael E. Schefers, as Warden of the Borough Stonington, is authorized and directed to execute and deliver any and all documents on behalf of the Warden and Burgesses and to do and perform all acts and things which he/she deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

The undersigned further certifies that Michael E. Schefers now holds the office of Warden and that he/she has held that office since May, 8<sup>th</sup>, 2023.

IN WITNESS WHEREOF: The undersigned has executed this certificate this 17th day of July 2023.

Lisa Coleman

Clerk of the Borough of Stonington

PLACE  
SEAL HERE  
(or "L.S." if  
no seal

# MEMORANDUM OF AGREEMENT

## REGARDING USE OF FEDERAL FISCAL YEAR 2022 STATE HOMELAND SECURITY GRANT FUNDING AND CUSTODIAL OWNERSHIP OF REGIONAL ASSETS IN DEMHS Region 4

### I. AGREEMENT REGARDING THE USE OF FEDERAL HOMELAND SECURITY GRANT FUNDS TO SUPPORT REGIONAL SET-ASIDE PROJECTS

#### A. Introduction

The following facts are understood and agreed to by all parties:

1. The parties to this part of the Memorandum of Agreement (MOA) are the State of Connecticut Department of Emergency Services and Public Protection (DESPP), including the Division of Emergency Management & Homeland Security (DEMHS), the Mashantucket Pequot Tribal Nation (hereinafter The Mashantucket Pequot Tribe), the Southeastern CT COG (Fiduciary) and the Region 4 Regional Emergency Planning Team (Region 4 REPT).
2. DESPP is the designated recipient and State Administrative Agency (SAA) of the United States Department of Homeland Security for Federal Fiscal Year 2022 State Homeland Security Grant Program (SHSGP), Award No. EMW-2022-SS-00057. DEMHS is the division of DESPP responsible for program management of the grants, including consulting with the DEMHS Advisory Council, and the DEMHS Regional Planning Teams to provide a coordinated and integrated program of emergency management and homeland security.
3. The DEMHS Advisory Council, through its Homeland Security Working Group, has approved the allocation formula for grant funds available under the SHSGP;
4. DESPP/DEMHS is retaining pass-through funds from 2022 SHSGP in the total amount of \$2,188,219.24 on behalf of local units of government, for the following eleven regional set-aside projects designed to benefit the state's municipalities:
  1. Regional Collaboration, 2. Enhancing Information and Intelligence Sharing and Cooperation with Federal Agencies, including DHS\*; 3. Addressing Emergent Threats; 4. Capitol Region Metropolitan Medical Response System (MMRS); 5. Medical Preparation and Response; 6. Citizen Corps. Program; 7. Enhancing Cybersecurity\*; 8. Enhancing the Protection of Soft Targets/Crowded Places\* (allocation included in REPT subgrants); 9. Combating Domestic Violent Extremism\*; 10. Enhancing election security\* (allocation included in REPT subgrants.); and 11. Enhancing Community Preparedness and Resilience\* (\*denotes National Priority Project).
5. DEMHS – in coordination and cooperation with the municipalities located within DEMHS Region 4 including BOROUGH OF STONINGTON – has created, and established bylaws for, the Region 4 REPT, a multi-disciplinary, multi-jurisdictional regional group to facilitate planning and resource coordination within DEMHS Region 4
6. BOROUGH OF STONINGTON is eligible to participate in those Federal Fiscal Year 2022 SHSGP regional allocations made through the Region 4 REPT in the amount of \$393,456.15 (\$354,371.15 for regional projects, \$29,085 for soft target projects and \$10,000 for election security projects) for Region 4 which will be made available to the jurisdictions in Region 4 in the manner recommended by the Region 4 REPT in accordance with its approved bylaws, upon execution of the grant application and as accepted by DESPP/DEMHS.

#### B. Purpose of Agreement

1. DESPP/DEMHS and BOROUGH OF STONINGTON enter into Part I of this MOA authorizing DESPP/DEMHS to act as the agent of BOROUGH OF STONINGTON and allowing DESPP/DEMHS to retain and administer grant funds provided under 2022 SHSGP for the eleven regional set-aside projects listed above, and also for The Southeastern CT COG to provide the financial and programmatic oversight described below.

#### C. SAA and BOROUGH OF STONINGTON Responsibilities.

1. DESPP/DEMHS agrees to administer the SHSGP grant funds of \$2,188,219.24 in furtherance of the eleven regional set-aside projects listed above.  
BOROUGH OF STONINGTON agrees to allow DESPP/DEMHS to provide financial and programmatic oversight of the \$2,188,219.24 for the purpose of supporting the allocations and uses of funds under the

Points of Contact

**1. The Point of Contact for DESPP/DEMHS**

<b>Name &amp; Title:</b> Deputy Commissioner Brenda M. Bergeron	
<b>Address:</b> 1111 Country Club Road, Middletown, CT 06457	
<b>Emails:</b> brenda.bergeron@ct.gov and DEMHS.HSGP@ct.gov	<b>Phone:</b> 860-685-8531
	<b>Fax:</b> 860-685-8551

**2. The Point of Contact for**  
(Please fill in the following fields)

BOROUGH OF STONINGTON	
<b>Name &amp; Title:</b> Michael E. Schefers Warden	
<b>Address:</b> 26 Church Street PO Box 378, Stonington CT 06378	
<b>Email Address:</b> borowarden@ATT.net	<b>Phone:</b> 860 535 1298
	<b>Fax:</b> n/a

06378

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on the dates written below:

THE BOROUGH OF STONINGTON

By: \_\_\_\_\_ Date: \_\_\_\_\_

Its Chief Executive Officer  
Duly Authorized

Typed Name & Title: \_\_\_\_\_

THE Southeastern CT COG, as fiduciary agent By:

\_\_\_\_\_  
Date: \_\_\_\_\_

Its Chief Executive Officer  
Duly Authorized  
Typed Name \_\_\_\_\_

**DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION/  
DIVISION OF EMERGENCY MANAGEMENT & HOMELAND SECURITY**

By: \_\_\_\_\_ Date: \_\_\_\_\_

Brenda M. Bergeron

Duly Authorized



Re: Basketball court at Town Dock

From: Michael Schefers (borowarden@att.net)

To: burgess.kevinrogers@gmail.com; burgess.amynicholas@gmail.com; burgess.bowdler@gmail.com; burgess.amandabarnes@gmail.com; boroughstonington@snet.net

Date: Thursday, June 29, 2023 at 07:44 AM EDT

I will add to the agenda.

M

Michael E. Schefers, Warden  
Borough of Stonington  
Connecticut

On Wednesday, June 28, 2023 at 02:34:46 PM EDT, Amanda Barnes <burgess.amandabarnes@gmail.com> wrote:

Dear Michael, Amy, Kevin R., and Kevin B.,

My son, Leo, along with friends, Hugo Wustman and Aiden McCarthy, attended this week's meeting of the Stonington Rec Commission to advocate for and speak in support of the Town's plan to install a basketball court at the Town Dock. Children currently play basketball in the inclined parking lot behind St. Mary's Church. You've probably seen them playing there, and chances are, you've been driving by when a ball has floated past the basketball hoop and into the street and down the hill under the viaduct; it's not a great or terribly safe set-up. It sounds like the plan to put the basketball hoop at the Dock will be underway once they've found the funding, and the Commission did indicate that they wanted to inform the Board of Warden & Burgesses about this and that we should let them know if we have any concerns.

Please let me know if you have any questions or concerns.

Thank you!

Amanda

----- Forwarded message -----

From: **Amanda Barnes** <aknappbarnes@gmail.com>

Date: Wed, Jun 28, 2023 at 11:00 AM

Subject: Basketball court at Town Dock

To: Richard Ward <rward@stonington-ct.gov>, <ddemarco@stonington-ct.gov>

Cc: Danielle Chesebrough <dchesebrough@stonington-ct.gov>, Amanda Barnes <burgess.amandabarnes@gmail.com>, wustmanhugo@gmail.com <wustmanhugo@gmail.com>, aidenmccarthy654321@gmail.com <aidenmccarthy654321@gmail.com>, <leofowler1108@gmail.com>

Dear Mr. Ward and Ms. DeMarco,

Thank you so much for inviting my son, Leo Fowler, and his friends, Hugo Wustman and Aiden McCarthy, to your meeting on Monday evening. (I've cc'd them here). Leo, Hugo, and Aiden are among many who are very excited about the potential addition of a more proper basketball court in the Stonington Town Dock area.

The fact that funds will be needed to make this happen was briefly mentioned at the meeting on Monday, and we discussed this on our way home. Would it be possible for you to let us know how much is needed? The boys would be

enthusiastic about helping to fundraise; please let them (and me) know how we can help make this happen.

Sincerely,

Amanda Barnes

--

*Amanda Knapp Barnes*

Commissioner of Trees, Parks, and Rights of Way  
Burgess  
Stonington Borough

July 7, 2023

Michael Schefers  
Warden, Stonington Borough  
Borough Hall  
Stonington, CT 06378

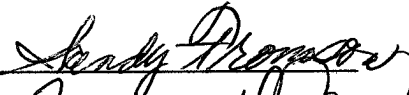

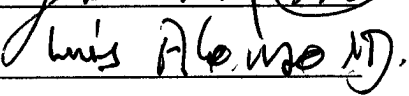
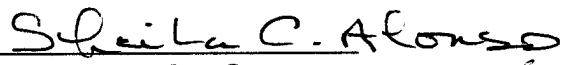
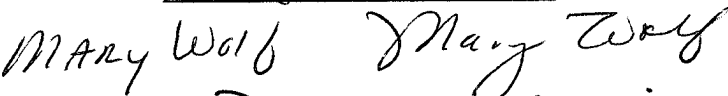

Dear Warden Schefers,

The weekly farmers market that used to be held at the waterfront near the fishing docks is sorely missed. It brought a vitality to the village—in both through the out of town folks attracted, to the interaction between neighbors. The green at the waterfront was bustling with activity. One could grab breakfast, fresh fruit, vegetables, and eggs. The fresh scones melted in your mouth and the sorbets were delectable (well worth the calories)!

It was comfortable and easy to just walk down to the waterfront, stop by Tom's for your newspaper. The energy and vitality of the market was palpable. Parking was stated as an issue. But, I believe, can be managed by working the Southern New England Fishermen and Lobster Association (SNEFLA) and SeaWell, who now controls both the retail and wholesale operations at the docks.

Please bring back this beloved Borough tradition.

Respectfully,

Sandy Fromson   
Jessica Morrisey   
Luis Alonso   
Sheila Alonso   
Mary Wolf   
GILLIAN PATRICK 

**APPLICATION FOR USE OF STONINGTON BOROUGH PROPERTY  
INCLUDING STREETS**

(REVISED APRIL 2018)

Borough property to be used: Wadawanuck Square outside  
Stonington Free Library

Description of the event to be held: Free family movies offered  
outside on the green

Date of the event: July 25<sup>th</sup> + August 8<sup>th</sup>

Time of the event:  
From: 8 pm To: 11 pm

Contact Person:  
Grace Lund  
Name

401-596-7761  
Phone Number(s)

1 Chamber Way, Westerly  
Mailing Address RI 02891

events@oceanchamber.org  
E-mail Address

In consideration for the use of Stonington Borough property listed above (agency/organization) Ocean Community COC agrees that it will indemnify and hold harmless the *Borough* and its respective officers, agents, and employees from any loss, costs, damages, expenses, judgments and liability whatsoever kind or nature howsoever the same maybe caused resulting directly or indirectly by any act or omission of the agency/organization, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable resulting in bodily injury including sickness and death, personal injury or damage o property directly or indirectly, including the loss of use resulting there from as permitted by law unless and to the extent caused by the Borough's willful acts. Certificate of Insurance must be attached. Failure to comply with any conditions stated below may be grounds for rescinding permission.

Grace Lund  
Signature of Responsible Party

7/16/23  
Date

Grace Lund  
Printed Name of Responsible Party

Additional Conditions & Requirements: N/A

Approved by the Borough of Stonington:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date



### ADDITIONAL REMARKS SCHEDULE

AGENCY <b>Lathrop Insurance Agency</b>		NAMED INSURED <b>Ocean Community Chamber of Commerce 1 Chamber Way Westerly, RI 02891</b>	
POLICY NUMBER <b>SEE PAGE 1</b>		EFFECTIVE DATE: <b>SEE PAGE 1</b>	
CARRIER <b>SEE PAGE 1</b>	NAIC CODE <b>SEE P 1</b>		

**ADDITIONAL REMARKS**

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
 FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

**Description of Operations/Locations/Vehicles:**  
 Additional insureds as set forth in section 6a of the Event Contract For 2023 Virtu Art Fair in Wilcox Park, by and between The Memorial and Library Association of Westerly and the Ocean Community Chamber of Commerce.



**Borough of Stonington  
Bills for Review  
June 17 through July 14, 2023**

7/12/23

Name	Class	Amount
<b>Jun 17 - Jul 14, 23</b>		
Ann F. Fiore	GENERAL GOVERNMENT:ADMINISTRATIVE:109 Health Insurance Deductible	1,000.00
Aquarion Water Co...	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:804 Park Utilities	13.77
Aquarion Water Co...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:314 Water & Sewer	124.00
Aquarion Water Co...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:504 Water & Sewer	22.95
Aquarion Water Co...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:314 Water & Sewer	51.26
Aquarion Water Co...	HYDRANTS:401 Rental of Hydrants & Pipes	4,365.38
Bartlett Tree Experts	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:802 Tree Maintenance	1,620.00
Bartlett Tree Experts	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:802 Tree Maintenance	584.00
Blunt White	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	267.47
Breezeline	506 Internet/Phones	415.95
Brian Meadows	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	466.67
Business Card	GENERAL GOVERNMENT:OFFICE:125 Telecommunications	140.36
Cash True Value H...	STREET DEPARTMENT:GENERAL:602 Equipment R&M/Upgrading	1,759.96
Communications Pl...	FIRE DEPARTMENT:GENERAL EXPENSES:305 Tools & Equipment	1,148.00
ConnRi Paper & Su...	STREET DEPARTMENT:GENERAL:605 Supplies	259.47
CTDOL CONN-OSHA	SANITATION:GENERAL EXPENSES:909 Miscellaneous	300.00
Curran & Heyniger ...	OTHER FUNDS:Cannon Fund	1,800.00
Curran & Heyniger ...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	1,500.00
Deborah Hoadley	GENERAL GOVERNMENT:ADMINISTRATIVE:109 Health Insurance Deductible	1,000.00
Emerson D MacDo...	STREET DEPARTMENT:GENERAL:605 Supplies	500.00
Emerson D MacDo...	GENERAL GOVERNMENT:ADMINISTRATIVE:109 Health Insurance Deductible	1,000.00
Everett A Ponte	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	358.03
Eversource	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:311 Electricity	845.38
Eversource	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:501 Electricity	263.77
Eversource	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:804 Park Utilities	46.02
Frontier Communic...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:316 Phone/Internet	226.08
Henry R. Palmer	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	1,078.13
Hunter Wilcox	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	143.61
Jeffrey Hoadley	FIRE DEPARTMENT:GENERAL EXPENSES:307 Fire Marshal Equipment	500.00
Jeffrey Hoadley	GENERAL GOVERNMENT:ADMINISTRATIVE:109 Health Insurance Deductible	1,000.00
John R. Delmhorst	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	1,063.63
John R. Fiore	GENERAL GOVERNMENT:ADMINISTRATIVE:109 Health Insurance Deductible	1,000.00
Jonathan H. Klein	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	1,145.75
Jonathan W. Ricker	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	221.90
Julia M. Stoner	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	33.32
Kevin Kunka	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	345.12
Kevin Rogers	GENERAL GOVERNMENT:OFFICE:129 Miscellaneous	170.28
Lawrence + Memori...	FIRE DEPARTMENT:PERSONNEL EXPENSES:342 Medical	344.00
Marc Ainsworth	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	182.27
Melissa Watson	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	303.28
Michael J Ruffin	FIRE DEPARTMENT:SALARIES:366 STATION COVERAGE	200.00
Michael J Ruffin	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	659.91
Michael J Ruffin	FIRE DEPARTMENT:SALARIES:366 STATION COVERAGE	200.00
Michael Schefers	GENERAL GOVERNMENT:ADMINISTRATIVE:110 Travel reimbursement	72.50
Michelle Ribera	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	2,000.00
Patrick J. Cassidy	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	209.26
Principal Life Insura...	GENERAL GOVERNMENT:ADMINISTRATIVE:108 Health Insurance	452.14
PRISM Office Soluti...	GENERAL GOVERNMENT:OFFICE:122 Equipment R&M/Upgrading	4,907.00
R&B Apparel Plus, ...	STREET DEPARTMENT:GENERAL:605 Supplies	350.00
R.P.E. Waste Servi...	SANITATION:GENERAL EXPENSES:909 Miscellaneous	235.00
Rachael A. Jones	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	93.36
Richard R. Hanratty	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	1,196.82
Robert E Hersh	FIRE DEPARTMENT:SALARIES:366 STATION COVERAGE	200.00
Robert E Hersh	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	325.29
Robert Peacock	FIRE DEPARTMENT:SALARIES:366 STATION COVERAGE	200.00
Robert Peacock	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	338.57
Schindler Elevator ...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:509 Repairs & Maintenance	662.67
Steven W. Telsey	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	455.10
Stonington Ambula...	GENERAL GOVERNMENT:CONTRIBUTIONS:192 Stonington Ambulance	200.00
Stonington Borough...	FIRE DEPARTMENT:PERSONNEL EXPENSES:341 Fire Companies & Department	1,250.00
Stonington Borough...	FIRE DEPARTMENT:PERSONNEL EXPENSES:341 Fire Companies & Department	1,250.00
Stonington Historic...	196 Battle Bicentennial	2,000.00
Suisman Shapiro	BOARDS & COMMISSIONS:PLANNING & ZONING COMMISSION:205 Professional Services-Legal	3,265.50
Susan Cordeiro	GENERAL GOVERNMENT:ADMINISTRATIVE:108 Health Insurance	397.00
Susan Cordeiro	STREET DEPARTMENT:GENERAL:605 Supplies	500.00
Susan Cordeiro	GENERAL GOVERNMENT:ADMINISTRATIVE:109 Health Insurance Deductible	1,000.00
T K Elevator Corp	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	680.62

**Borough of Stonington**  
**Bills for Review**  
**June 17 through July 14, 2023**

07/12/23

<u>Name</u>	<u>Class</u>	<u>Amount</u>
Tom's Newstand	GENERAL GOVERNMENT:OFFICE:124 Supplies	68.00
Ty A. Alberti	FIRE DEPARTMENT:SALARIES:366 STATION COVERAGE	200.00
Ty A. Alberti	FIRE DEPARTMENT:PERSONNEL EXPENSES:346 Pay-Per-Call Incentive Prog	443.52
Uline	STREET DEPARTMENT:GENERAL:605 Supplies	28.50
Uline	STREET DEPARTMENT:GENERAL:605 Supplies	296.26
Uncas Gas	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:312 Propane	599.11
Verizon Wireless	FIRE DEPARTMENT:GENERAL EXPENSES:306 Telecommunications	240.39
<b>Jun 17 - Jul 14, 23</b>		<b><u>52,786.33</u></b>



**Borough of Stonington**  
**Income & Expenses Budget vs. Actual**  
**July 2023 through June 2024**

	Jul '23 - Jun 24	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>GRANTS &amp; REIMBURSEMENTS</b>			
1 Town of Stonington	0.00	287,260.00	-287,260.00
2 State of Connecticut			
LoCIP	0.00	1,400.00	-1,400.00
2 State of Connecticut - Other	0.00	15,000.00	-15,000.00
<b>Total 2 State of Connecticut</b>	<b>0.00</b>	<b>16,400.00</b>	<b>-16,400.00</b>
<b>Total GRANTS &amp; REIMBURSEMENTS</b>	<b>0.00</b>	<b>303,660.00</b>	<b>-303,660.00</b>
<b>FIRE PROTECTION FEES</b>			
21 Stonington Fire District	0.00	68,000.00	-68,000.00
22 Wamphassuc	0.00	29,500.00	-29,500.00
23 Lord's Point	0.00	28,000.00	-28,000.00
<b>Total FIRE PROTECTION FEES</b>	<b>0.00</b>	<b>125,500.00</b>	<b>-125,500.00</b>
<b>OTHER INCOME</b>			
61 Planning & Zoning Fees, Etc.	0.00	5,000.00	-5,000.00
62 Interest on Investments	0.00	1,000.00	-1,000.00
65 Telephone Property Tax	0.00	600.00	-600.00
69 Miscellaneous	0.00	1,000.00	-1,000.00
<b>Total OTHER INCOME</b>	<b>0.00</b>	<b>7,600.00</b>	<b>-7,600.00</b>
<b>PROPERTY TAXES</b>			
81-Other	91.29	974,597.00	-974,505.71
<b>Total PROPERTY TAXES</b>	<b>91.29</b>	<b>974,597.00</b>	<b>-974,505.71</b>
<b>RESERVE TRANSFER</b>			
91 Acc Rev Fund Bal Des Budget	0.00	48,257.00	-48,257.00
<b>Total RESERVE TRANSFER</b>	<b>0.00</b>	<b>48,257.00</b>	<b>-48,257.00</b>
<b>Total Income</b>	<b>91.29</b>	<b>1,459,614.00</b>	<b>-1,459,522.71</b>
<b>Gross Profit</b>	<b>91.29</b>	<b>1,459,614.00</b>	<b>-1,459,522.71</b>
<b>Expense</b>			
<b>GENERAL FUND OPERATING EXPENSE</b>			
<b>GENERAL GOVERNMENT</b>			
<b>Administrative</b>			
101 Audit	0.00	25,000.00	-25,000.00
104 Insurance			
CIRMA LAP	0.00	21,000.00	-21,000.00
Worker's Comp (CIRMA)	0.00	21,000.00	-21,000.00
<b>Total 104 Insurance</b>	<b>0.00</b>	<b>42,000.00</b>	<b>-42,000.00</b>
105 Professional Services	0.00	20,000.00	-20,000.00
106 Special Mailings	0.00	1,000.00	-1,000.00
107 Community Affairs	0.00	1,600.00	-1,600.00
108 Health Insurance	0.00	60,000.00	-60,000.00
109 H. INS., HSA Contribution	6,000.00	8,000.00	-2,000.00
110 Travel Reimbursement	0.00	500.00	-500.00
111 Ordinance Enforcement	0.00	2,000.00	-2,000.00
<b>Total Administrative</b>	<b>6,000.00</b>	<b>160,100.00</b>	<b>-154,100.00</b>
<b>Office</b>			
121 Legal Notices	0.00	2,500.00	-2,500.00
122 Equipment R&M/Upgrading	0.00	5,000.00	-5,000.00
123 Postage	0.00	2,000.00	-2,000.00
124 Supplies	0.00	1,500.00	-1,500.00
125 Technology	0.00	5,000.00	-5,000.00
126 Bank Fees	5.31	600.00	-594.69

**Borough of Stonington**  
**Income & Expenses Budget vs. Actual**  
**July 2023 through June 2024**

	Jul '23 - Jun 24	Budget	\$ Over Budget
129 Miscellaneous	0.00	2,000.00	-2,000.00
130 Administrative Assistant	1,500.00	42,000.00	-40,500.00
<b>Total Office</b>	<b>1,505.31</b>	<b>60,600.00</b>	<b>-59,094.69</b>
<b>Tax Collector</b>			
141 Legal Notices	0.00	100.00	-100.00
142 Liens	0.00	100.00	-100.00
143 Postage	0.00	200.00	-200.00
144 Collection Expenses	0.00	4,500.00	-4,500.00
145 Tax Refunds	0.00	500.00	-500.00
<b>Total Tax Collector</b>	<b>0.00</b>	<b>5,400.00</b>	<b>-5,400.00</b>
<b>Salaries</b>			
161 Assessor	125.00	1,500.00	-1,375.00
162 Burgesses	500.00	8,000.00	-7,500.00
163 Clerk-Treasurer	333.33	4,500.00	-4,166.67
165 Warden	1,250.00	18,500.00	-17,250.00
168 Payroll Taxes	1,645.14	29,934.00	-28,288.86
169 Direct Deposit Fees	0.00	200.00	-200.00
170 Commissioner Stipends	166.64	2,000.00	-1,833.36
171 Deferred Comp Match	0.00	12,000.00	-12,000.00
<b>Total Salaries</b>	<b>4,020.11</b>	<b>76,634.00</b>	<b>-72,613.89</b>
<b>Contributions</b>			
191 Stonington Free Library	0.00	27,500.00	-27,500.00
192 Stonington Ambulance	0.00	10,000.00	-10,000.00
193 seCTer	0.00	440.00	-440.00
194 SE CT Council of Government	0.00	540.00	-540.00
195 CT Conf of Municipalities	0.00	1,000.00	-1,000.00
196 Bicent/July 4th	0.00	2,000.00	-2,000.00
197 Stonington COMO	0.00	5,000.00	-5,000.00
198 Cultural Coalition	0.00	500.00	-500.00
<b>Total Contributions</b>	<b>0.00</b>	<b>46,980.00</b>	<b>-46,980.00</b>
<b>Total GENERAL GOVERNMENT</b>	<b>11,525.42</b>	<b>349,714.00</b>	<b>-338,188.58</b>
<b>BOARDS &amp; COMMISSIONS</b>			
<b>Planning &amp; Zoning Commission</b>			
201 Legal Notices	0.00	1,500.00	-1,500.00
202 Printing	0.00	500.00	-500.00
203 Books & Training	0.00	400.00	-400.00
205 Prof Services - Legal	0.00	5,000.00	-5,000.00
206 Prof Svcs- Planner/Engineer	0.00	5,000.00	-5,000.00
207 CRS Prof. Services	0.00	15,000.00	-15,000.00
<b>Total Planning &amp; Zoning Commission</b>	<b>0.00</b>	<b>27,400.00</b>	<b>-27,400.00</b>
<b>Shared PZC &amp; ZBA</b>			
221 Postage	0.00	500.00	-500.00
222 State Conservation Fund	0.00	2,000.00	-2,000.00
257 Zoning Officer Salary	1,458.33	20,000.00	-18,541.67
259 Miscellaneous/Office	0.00	1,000.00	-1,000.00
<b>Total Shared PZC &amp; ZBA</b>	<b>1,458.33</b>	<b>23,500.00</b>	<b>-22,041.67</b>
<b>Zoning Board of Appeals</b>			
241 Legal Notices	0.00	1,500.00	-1,500.00
242 Books & Training	0.00	100.00	-100.00
243 Prof Services - Legal	0.00	4,500.00	-4,500.00
<b>Total Zoning Board of Appeals</b>	<b>0.00</b>	<b>6,100.00</b>	<b>-6,100.00</b>
<b>Total BOARDS &amp; COMMISSIONS</b>	<b>1,458.33</b>	<b>57,000.00</b>	<b>-55,541.67</b>
<b>FIRE DEPARTMENT</b>			
<b>Operating Expenses</b>			

**Borough of Stonington**  
**Income & Expenses Budget vs. Actual**  
**July 2023 through June 2024**

	Jul '23 - Jun 24	Budget	\$ Over Budget
301 Fuel	0.00	2,500.00	-2,500.00
302 Maintenance of Alarms	0.00	500.00	-500.00
303 Maintenance of Radios	0.00	1,000.00	-1,000.00
304 Maintenance Trucks & Equip	0.00	25,000.00	-25,000.00
305 New Tools & Equipment	0.00	20,000.00	-20,000.00
306 Telecommunications	240.39	4,000.00	-3,759.61
307 Fire Marshal Expenses	500.00	3,000.00	-2,500.00
309 Miscellaneous	0.00	1,500.00	-1,500.00
310 Fire Truck Leases	0.00	30,000.00	-30,000.00
<b>Total Operating Expenses</b>	<b>740.39</b>	<b>87,500.00</b>	<b>-86,759.61</b>
<b>Firehouse - 100 Main Street</b>			
311 Electricity	0.00	14,000.00	-14,000.00
312 Propane	0.00	15,000.00	-15,000.00
314 Water & Sewer	0.00	2,000.00	-2,000.00
315 Supplies	0.00	2,500.00	-2,500.00
316 Phone/Internet	0.00	7,000.00	-7,000.00
317 Repairs & Maintenance	680.62	20,000.00	-19,319.38
566 Janitorial - Firehouse	0.00	7,000.00	-7,000.00
<b>Total Firehouse - 100 Main Street</b>	<b>680.62</b>	<b>67,500.00</b>	<b>-66,819.38</b>
<b>Insurance</b>			
321 Accidental Death	0.00	3,000.00	-3,000.00
324 LAP-Liability/Auto/Prop	0.00	32,000.00	-32,000.00
<b>Total Insurance</b>	<b>0.00</b>	<b>35,000.00</b>	<b>-35,000.00</b>
<b>Personnel Expenses</b>			
341 Companies & Department	2,500.00	10,000.00	-7,500.00
342 Medical	344.00	6,000.00	-5,656.00
343 Length of Service Program	0.00	50,000.00	-50,000.00
344 Training	0.00	2,000.00	-2,000.00
345 Uniforms	0.00	2,500.00	-2,500.00
346 Pay-per-Call Incentive Prog	0.00	20,000.00	-20,000.00
347 Deferred Compensation	325.00	0.00	325.00
<b>Total Personnel Expenses</b>	<b>3,169.00</b>	<b>90,500.00</b>	<b>-87,331.00</b>
<b>Salaries</b>			
361 Chief	3,745.19	99,750.00	-96,004.81
362 Deputy Chief	833.33	10,500.00	-9,666.67
363 Assistant Chief	0.00	1,000.00	-1,000.00
364 Fire Marshal	433.66	11,550.00	-11,116.34
365 Company Officers	1,076.25	7,000.00	-5,923.75
366 Station Coverage	200.00	2,000.00	-1,800.00
<b>Total Salaries</b>	<b>6,288.43</b>	<b>131,800.00</b>	<b>-125,511.57</b>
<b>Total FIRE DEPARTMENT</b>	<b>10,878.44</b>	<b>412,300.00</b>	<b>-401,421.56</b>
<b>HYDRANTS</b>			
401 Rental of Hydrants & Pipe	4,365.38	55,000.00	-50,634.62
<b>Total HYDRANTS</b>	<b>4,365.38</b>	<b>55,000.00</b>	<b>-50,634.62</b>
<b>BOROUGH HALL - 26 CHURCH ST</b>			
<b>Borough Hall/Highway Garage</b>			
501 Electricity	0.00	3,500.00	-3,500.00
502 Heating Oil	0.00	5,000.00	-5,000.00
504 Water & Sewer	0.00	300.00	-300.00
505 Supplies	0.00	2,000.00	-2,000.00
506 Internet/Phones	0.00	6,000.00	-6,000.00
509 Repairs & Maintenance	0.00	10,000.00	-10,000.00
<b>Total Borough Hall/Highway Garage</b>	<b>0.00</b>	<b>26,800.00</b>	<b>-26,800.00</b>
<b>Salaries</b>			

**Borough of Stonington**  
**Income & Expenses Budget vs. Actual**  
**July 2023 through June 2024**

	Jul '23 - Jun 24	Budget	\$ Over Budget
565 Janitorial - Borough Hall	0.00	5,000.00	-5,000.00
Total Salaries	0.00	5,000.00	-5,000.00
Total BOROUGH HALL - 26 CHURCH ST	0.00	31,800.00	-31,800.00
<b>STREET DEPARTMENT</b>			
<b>General</b>			
601 Gas & Oil	0.00	4,000.00	-4,000.00
602 EQUIP. R&M/Upgrading/SIGNS	0.00	8,000.00	-8,000.00
604 Street Repairs	0.00	5,000.00	-5,000.00
605 Supplies	1,584.23	7,000.00	-5,415.77
610 Snow Removal	0.00	20,000.00	-20,000.00
611 Sidewalk Repairs	0.00	12,000.00	-12,000.00
612 Stormwater Management	0.00	15,000.00	-15,000.00
Total General	1,584.23	71,000.00	-69,415.77
<b>Wages &amp; Salaries</b>			
656 Labor - Regular	6,522.40	133,500.00	-126,977.60
657 Labor - Overtime	237.96	15,000.00	-14,762.04
658 Labor - Temporary	631.13	10,000.00	-9,368.87
666 Deferred Comp Matching	162.50	0.00	162.50
667 Street Commissioner	541.67	6,500.00	-5,958.33
Total Wages & Salaries	8,095.66	165,000.00	-156,904.34
Total STREET DEPARTMENT	9,679.89	236,000.00	-226,320.11
<b>PARKS, TREES, &amp; RIGHTS OF WAY</b>			
<b>General Expenses</b>			
801 Grounds Maintenance	0.00	5,000.00	-5,000.00
802 Tree Maintenance	584.00	25,000.00	-24,416.00
804 Park Utilities	0.00	800.00	-800.00
805 Signs, Surveys & ROW	0.00	1,000.00	-1,000.00
Total General Expenses	584.00	31,800.00	-31,216.00
Total PARKS, TREES, & RIGHTS OF WAY	584.00	31,800.00	-31,216.00
<b>SANITATION</b>			
<b>General Expenses</b>			
908 Comfort Station Maintenance	0.00	10,000.00	-10,000.00
909 Miscellaneous	235.00	4,000.00	-3,765.00
Total General Expenses	235.00	14,000.00	-13,765.00
Total SANITATION	235.00	14,000.00	-13,765.00
<b>CONTINGENCY EXPENSE</b>			
1301 Contingency	0.00	20,000.00	-20,000.00
Total CONTINGENCY EXPENSE	0.00	20,000.00	-20,000.00
Total GENERAL FUND OPERATING EXPENSE	38,726.46	1,207,614.00	-1,168,887.54
<b>SPECIAL REVENUE &amp; TRUST FUNDS</b>			
1501 Deposits to Funds	252,000.00	252,000.00	0.00
Total SPECIAL REVENUE & TRUST FUNDS	252,000.00	252,000.00	0.00
Total Expense	290,726.46	1,459,614.00	-1,168,887.54
Net Ordinary Income	-290,635.17	0.00	-290,635.17
Net Income	-290,635.17	0.00	-290,635.17

**Borough of Stonington**  
**Income & Expenses Budget vs. Actual**  
**July 2022 through June 2023**

	Jul '22 - Jun 23	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>GRANTS &amp; REIMBURSEMENTS</b>			
1 Town of Stonington	208,084.00	208,084.00	0.00
2 State of Connecticut			
LoCIP	0.00	1,000.00	-1,000.00
2 State of Connecticut - Other	16,853.51	10,000.00	6,853.51
<b>Total 2 State of Connecticut</b>	<b>16,853.51</b>	<b>11,000.00</b>	<b>5,853.51</b>
<b>Total GRANTS &amp; REIMBURSEMENTS</b>	<b>224,937.51</b>	<b>219,084.00</b>	<b>5,853.51</b>
<b>FIRE PROTECTION FEES</b>			
21 Stonington Fire District	67,161.00	68,000.00	-839.00
22 Wamphassuc	29,342.00	29,500.00	-158.00
23 Lord's Point	27,514.00	28,000.00	-486.00
<b>Total FIRE PROTECTION FEES</b>	<b>124,017.00</b>	<b>125,500.00</b>	<b>-1,483.00</b>
<b>OTHER INCOME</b>			
61 Planning & Zoning Fees, Etc.	7,222.00	4,000.00	3,222.00
62 Interest on Investments	932.67	1,000.00	-67.33
65 Telephone Property Tax	0.00	600.00	-600.00
69 Miscellaneous	10,445.89	2,000.00	8,445.89
<b>Total OTHER INCOME</b>	<b>18,600.56</b>	<b>7,600.00</b>	<b>11,000.56</b>
<b>PROPERTY TAXES</b>			
81-Other	2,317.94	0.00	2,317.94
81-Real Estate	939,505.34	912,166.00	27,339.34
<b>Total PROPERTY TAXES</b>	<b>941,823.28</b>	<b>912,166.00</b>	<b>29,657.28</b>
<b>RESERVE TRANSFER</b>			
91 Acc Rev Fund Bal Des Budget	88,136.00	88,136.00	0.00
<b>Total RESERVE TRANSFER</b>	<b>88,136.00</b>	<b>88,136.00</b>	<b>0.00</b>
<b>Total Income</b>	<b>1,397,514.35</b>	<b>1,352,486.00</b>	<b>45,028.35</b>
<b>Gross Profit</b>	<b>1,397,514.35</b>	<b>1,352,486.00</b>	<b>45,028.35</b>
<b>Expense</b>			
<b>GENERAL FUND OPERATING EXPENSE</b>			
<b>GENERAL GOVERNMENT</b>			
<b>Administrative</b>			
101 Audit	29,801.25	30,000.00	-198.75
103 Election	622.25	5,000.00	-4,377.75
104 Insurance			
CIRMA LAP	19,800.00	20,500.00	-700.00
Worker's Comp (CIRMA)	20,610.00	22,000.00	-1,390.00
<b>Total 104 Insurance</b>	<b>40,410.00</b>	<b>42,500.00</b>	<b>-2,090.00</b>
105 Professional Services	9,436.80	18,000.00	-8,563.20
106 Special Mailings	400.00	1,000.00	-600.00
107 Community Affairs	1,300.00	1,600.00	-300.00
108 Health Insurance	65,014.76	55,000.00	10,014.76
109 H. INS., HSA Contribution	6,000.00	8,000.00	-2,000.00
110 Travel Reimbursement	376.31	500.00	-123.69
<b>Total Administrative</b>	<b>153,361.37</b>	<b>161,600.00</b>	<b>-8,238.63</b>
<b>Office</b>			
121 Legal Notices	2,217.00	1,500.00	717.00
122 Equipment R&M/Upgrading	4,907.00	7,500.00	-2,593.00
123 Postage	626.13	2,000.00	-1,373.87
124 Supplies	1,455.97	1,000.00	455.97
125 Technology	3,315.87	4,000.00	-684.13

**Borough of Stonington**  
**Income & Expenses Budget vs. Actual**  
**July 2022 through June 2023**

	Jul '22 - Jun 23	Budget	\$ Over Budget
126 Bank Fees	937.67	600.00	337.67
129 Miscellaneous	3,318.32	1,000.00	2,318.32
130 Administrative Assistant	39,019.23	39,000.00	19.23
<b>Total Office</b>	<b>55,797.19</b>	<b>56,600.00</b>	<b>-802.81</b>
<b>Tax Collector</b>			
141 Legal Notices	0.00	100.00	-100.00
142 Liens	0.00	100.00	-100.00
143 Postage	70.00	100.00	-30.00
144 Collection Expenses	3,400.04	5,000.00	-1,599.96
145 Tax Refunds	354.73	500.00	-145.27
<b>Total Tax Collector</b>	<b>3,824.77</b>	<b>5,800.00</b>	<b>-1,975.23</b>
<b>Salaries</b>			
161 Assessor	1,375.00	1,500.00	-125.00
162 Burgesses	5,500.00	6,000.00	-500.00
163 Clerk-Treasurer	3,666.63	4,000.00	-333.37
165 Warden	14,375.00	15,000.00	-625.00
168 Payroll Taxes	27,254.39	27,196.00	58.39
169 Direct Deposit Fees	240.18	300.00	-59.82
170 Commissioner Stipends	1,833.04	2,000.00	-166.96
<b>Total Salaries</b>	<b>54,244.24</b>	<b>55,996.00</b>	<b>-1,751.76</b>
<b>Contributions</b>			
191 Stonington Free Library	25,000.00	25,000.00	0.00
192 Stonington Ambulance	11,200.00	10,000.00	1,200.00
193 seCTer	341.60	350.00	-8.40
194 SE CT Council of Government	537.00	540.00	-3.00
195 CT Conf of Municipalities	2,000.00	1,000.00	1,000.00
196 Bicent/July 4th	2,000.00	2,000.00	0.00
197 Stonington COMO	5,000.00	5,000.00	0.00
<b>Total Contributions</b>	<b>46,078.60</b>	<b>43,890.00</b>	<b>2,188.60</b>
<b>Total GENERAL GOVERNMENT</b>	<b>313,306.17</b>	<b>323,886.00</b>	<b>-10,579.83</b>
<b>BOARDS &amp; COMMISSIONS</b>			
<b>Planning &amp; Zoning Commission</b>			
201 Legal Notices	340.80	1,500.00	-1,159.20
202 Printing	0.00	500.00	-500.00
203 Books & Training	306.00	400.00	-94.00
205 Prof Services - Legal	6,155.50	5,000.00	1,155.50
206 Prof Svcs- Planner/Engineer	938.47	5,000.00	-4,061.53
<b>Total Planning &amp; Zoning Commission</b>	<b>7,740.77</b>	<b>12,400.00</b>	<b>-4,659.23</b>
<b>Shared PZC &amp; ZBA</b>			
221 Postage	216.00	500.00	-284.00
222 State Conservation Fund	2,726.00	1,500.00	1,226.00
257 Zoning Officer Salary	16,041.63	17,500.00	-1,458.37
259 Miscellaneous/Office	112.92	1,000.00	-887.08
<b>Total Shared PZC &amp; ZBA</b>	<b>19,096.55</b>	<b>20,500.00</b>	<b>-1,403.45</b>
<b>Zoning Board of Appeals</b>			
241 Legal Notices	1,282.80	1,000.00	282.80
242 Books & Training	0.00	100.00	-100.00
243 Prof Services - Legal	3,278.20	2,500.00	778.20
<b>Total Zoning Board of Appeals</b>	<b>4,561.00</b>	<b>3,600.00</b>	<b>961.00</b>
<b>Total BOARDS &amp; COMMISSIONS</b>	<b>31,398.32</b>	<b>36,500.00</b>	<b>-5,101.68</b>
<b>FIRE DEPARTMENT</b>			
<b>Operating Expenses</b>			
301 Fuel	2,464.24	2,500.00	-35.76
302 Maintenance of Alarms	0.00	500.00	-500.00

**Borough of Stonington**  
**Income & Expenses Budget vs. Actual**  
**July 2022 through June 2023**

	Jul '22 - Jun 23	Budget	\$ Over Budget
303 Maintenance of Radios	983.00	1,000.00	-17.00
304 Maintenance Trucks & Equip	25,735.70	25,000.00	735.70
305 New Tools & Equipment	13,884.11	20,000.00	-6,115.89
306 Telecommunications	4,332.12	4,000.00	332.12
307 Fire Marshal Expenses	1,810.68	2,000.00	-189.32
309 Miscellaneous	1,211.03	1,000.00	211.03
310 Fire Truck Leases	30,000.00	30,000.00	0.00
<b>Total Operating Expenses</b>	<b>80,420.88</b>	<b>86,000.00</b>	<b>-5,579.12</b>
<b>Firehouse - 100 Main Street</b>			
311 Electricity	12,827.51	12,000.00	827.51
312 Propane	12,294.77	14,000.00	-1,705.23
314 Water & Sewer	2,349.74	2,000.00	349.74
315 Supplies	2,213.01	2,500.00	-286.99
316 Phone/Internet	6,927.28	6,800.00	127.28
317 Repairs & Maintenance	18,982.14	19,200.00	-217.86
566 Janitorial - Firehouse	5,775.00	6,000.00	-225.00
<b>Total Firehouse - 100 Main Street</b>	<b>61,369.45</b>	<b>62,500.00</b>	<b>-1,130.55</b>
<b>Insurance</b>			
321 Accidental Death	3,214.14	3,000.00	214.14
324 LAP-Liability/Auto/Prop	30,027.00	32,000.00	-1,973.00
<b>Total Insurance</b>	<b>33,241.14</b>	<b>35,000.00</b>	<b>-1,758.86</b>
<b>Personnel Expenses</b>			
341 Companies & Department	10,000.00	10,000.00	0.00
342 Medical	3,050.00	8,000.00	-4,950.00
343 Length of Service Program	36,459.00	40,000.00	-3,541.00
344 Training	1,924.50	2,000.00	-75.50
345 Uniforms	752.13	2,500.00	-1,747.87
346 Pay-per-Call Incentive Prog	15,994.30	16,000.00	-5.70
347 Deferred Compensation	7,950.00	10,000.00	-2,050.00
<b>Total Personnel Expenses</b>	<b>76,129.93</b>	<b>88,500.00</b>	<b>-12,370.07</b>
<b>Salaries</b>			
361 Chief	98,653.68	95,000.00	3,653.68
362 Deputy Chief	9,166.63	10,000.00	-833.37
363 Assistant Chief	0.00	3,600.00	-3,600.00
364 Fire Marshal	11,423.16	11,000.00	423.16
365 Company Officers	3,228.75	6,000.00	-2,771.25
366 Station Coverage	2,000.00	2,000.00	0.00
<b>Total Salaries</b>	<b>124,472.22</b>	<b>127,600.00</b>	<b>-3,127.78</b>
<b>Total FIRE DEPARTMENT</b>	<b>375,633.62</b>	<b>399,600.00</b>	<b>-23,966.38</b>
<b>HYDRANTS</b>			
401 Rental of Hydrants & Pipe	50,613.13	51,000.00	-386.87
<b>Total HYDRANTS</b>	<b>50,613.13</b>	<b>51,000.00</b>	<b>-386.87</b>
<b>BOROUGH HALL - 26 CHURCH ST</b>			
<b>Borough Hall/Highway Garage</b>			
501 Electricity	3,219.71	3,000.00	219.71
502 Heating Oil	5,272.34	4,000.00	1,272.34
504 Water & Sewer	340.01	300.00	40.01
505 Supplies	1,180.40	1,500.00	-319.60
506 Internet/Phones	5,177.23	5,500.00	-322.77
509 Repairs & Maintenance	10,008.98	10,000.00	8.98
Borough Hall/Highway Garage - Other	70.51		
<b>Total Borough Hall/Highway Garage</b>	<b>25,269.18</b>	<b>24,300.00</b>	<b>969.18</b>
<b>Salaries</b>			
565 Janitorial - Borough Hall	2,805.00	4,500.00	-1,695.00

**Borough of Stonington**  
**Income & Expenses Budget vs. Actual**  
**July 2022 through June 2023**

	<u>Jul '22 - Jun 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Total Salaries	2,805.00	4,500.00	-1,695.00
Total BOROUGH HALL - 26 CHURCH ST	28,074.18	28,800.00	-725.82
<b>STREET DEPARTMENT</b>			
General			
601 Gas & Oil	3,948.60	3,000.00	948.60
602 EQUIP. R&M/Upgrading/SIGNS	9,796.16	10,500.00	-703.84
604 Street Repairs	3,973.82	5,000.00	-1,026.18
605 Supplies	5,866.60	7,000.00	-1,133.40
610 Snow Removal	1,931.77	5,000.00	-3,068.23
611 Sidewalk Repairs	0.00	7,500.00	-7,500.00
612 Stormwater Management	7,026.55	15,000.00	-7,973.45
Total General	32,543.50	53,000.00	-20,456.50
Wages & Salaries			
656 Labor - Regular	118,059.20	116,000.00	2,059.20
657 Labor - Overtime	6,622.12	17,000.00	-10,377.88
658 Labor - Temporary	8,207.50	8,000.00	207.50
666 Deferred Comp Matching	2,532.50	3,000.00	-467.50
667 Street Commissioner	6,229.20	6,500.00	-270.80
Total Wages & Salaries	141,650.52	150,500.00	-8,849.48
Total STREET DEPARTMENT	174,194.02	203,500.00	-29,305.98
<b>PARKS, TREES, &amp; RIGHTS OF WAY</b>			
General Expenses			
801 Grounds Maintenance	1,748.17	5,000.00	-3,251.83
802 Tree Maintenance	33,293.00	35,000.00	-1,707.00
804 Park Utilities	708.92	800.00	-91.08
805 Signs, Surveys & ROW	0.00	2,000.00	-2,000.00
Total General Expenses	35,750.09	42,800.00	-7,049.91
Total PARKS, TREES, & RIGHTS OF WAY	35,750.09	42,800.00	-7,049.91
<b>SANITATION</b>			
General Expenses			
909 Miscellaneous	3,359.48	4,000.00	-640.52
Total General Expenses	3,359.48	4,000.00	-640.52
Total SANITATION	3,359.48	4,000.00	-640.52
<b>CONTINGENCY EXPENSE</b>			
1301 Contingency	13,900.00	14,900.00	-1,000.00
Total CONTINGENCY EXPENSE	13,900.00	14,900.00	-1,000.00
Total GENERAL FUND OPERATING EXPENSE	1,026,229.01	1,104,986.00	-78,756.99
<b>SPECIAL REVENUE &amp; TRUST FUNDS</b>			
1501 Deposits to Funds	247,500.00	247,500.00	0.00
Total SPECIAL REVENUE & TRUST FUNDS	247,500.00	247,500.00	0.00
Total Expense	1,273,729.01	1,352,486.00	-78,756.99
Net Ordinary Income	123,785.34	0.00	123,785.34
Net Income	<u>123,785.34</u>	<u>0.00</u>	<u>123,785.34</u>



**BOROUGH OF STONINGTON CT**

**7/12/2023**

**ARRA PROJECT & EXPENDITURE REPORT: MARCH 2021 - JULY 2023**

<b>PROJECT NAME &amp; ID</b>	<b>DESCRIPTION</b>	<b>OBLIGATION</b>	<b>EXPENSED</b>	<b>STATUS/BALANCE</b>
PREMIUM PAY FOR STAFF ARP-1	PREMIUM PAY FOR BOROUGH STAFF, (July 21) VOLUNTEER FIREFIGHTERS, VOLUNTEER EMT'S	\$12,250	\$12,250	COMPLETE
SUPPORT FOR LEDGE LIGHT HD ARP-2	FINANCIAL SUPPORT TO LOCAL HEALTH DIST FOR GENERAL PUBLIC HEALTH ACTIVITIES, INCLUDING VACCINATION AND TESTING (August 21)	\$2,700	\$2,700	COMPLETE
SCCOG ARPA COORDINATOR ARP - 3	FINANCIAL SUPPORT TO S.E. CT COUNCIL OF GOVERNMENTS TO HIRE AN ARPA COORDINATOR TO ASSIST MUNICIPALITIES (July 21)	\$429	\$429	COMPLETE
COMO HVAC - ARP -4	COMMUNITY CENTER HVAC UPGRADE DESIGN FOR AUDITORIUM WHERE PRE-SCHOOL AND COMMUNITY ACTIVITIES ARE HELD (September 21)	\$10,000	\$10,000	COMPLETE
STORM WATER SYSTEM STUDY ARP-5	I. ASSESSMENT OF BOROUGH STORM WATER INFRASTRUCTURE, WITH RECOMMENDATIONS FOR REPAIRS AND UPGRADES (Jan 22) II. UPGRADE OPTIONS FEASIBILITY & ANALYSIS(Sept22) III. WAYLAND'S WHARF OUTFALL DESIGN(Feb23)	\$30,400 \$13,000 \$25,300	\$30,400 \$13,000 \$2,560	COMPLETE COMPLETE \$22,740
HISTORICAL SOCIETY SIGNAGE ARP - 6	DESIGN, FABRICATE & INSTALL PANELS THAT EXPLAIN POINTS OF HISTORICAL INTEREST THROUGHOUT THE BOROUGH(Feb22)	\$8,000	0	\$8,000
JAMES MERRILL HOUSE UPGRADE IMPROVE ELECTRICAL AND SPRINKLER SYSTEMS (Feb22) ARP-7		\$8,320	\$8,320	COMPLETE

**WARDEN'S REPORT - July 17, 2023 (7.11.23)**

1. Met with CT Dept of Labor OSHA Rep on two minor corrected violations
2. Attended monthly Town Department Head meeting
3. Attended Monthly COG meeting
4. Attended premeeting with Chief, myself, Town Director of Public Works and Town Engineer to further discuss and document viaduct concerns for July 17 mtg with CT DOT.
5. Amy and I discussed additional Police presence in the Borough going forward.
6. Attended SVIA Annual Meeting

**BOROUGH CLOCK -**

Emerson corrected 2 minute early clock toll

**STREET & SIDEWALKS COMMISSIONER REPORT -**

1. Conducted monthly brush pickup.
2. Continued Work on painting/repainting Road Stop Signs and Cross Walks
3. Continued road-sweeping and lawn maintenance
4. Ryan our summer temporary helper start June 20<sup>th</sup>.
5. Addressed pot hole on Water Street at Pearl

## **DRAFT Addition to SBO 10 Peddling, Vending, Soliciting in Stonington Borough.**

Section 4: Purpose and Scope of Sections 4 through 10 is to establish regulations and requirements for itinerant food and beverage vendors seeking to sell their goods at Stonington Point. The purpose of this ordinance is to ensure fair and orderly operation of vendors while maintaining the aesthetics, safety, and convenience of the location.

Section 5: Definitions a) Itinerant Food and Beverage Vendor: A mobile vendor selling food and/or beverages from a vehicle at Stonington Point. b) Stonington Point: The designated area where itinerant food and beverage vendors are permitted to operate.

Section 6: Permits a) A maximum of two annual permits will be issued to itinerant food and beverage vendors on a first-come, first-served basis. b) Each permit will be valid until December 31<sup>st</sup> of the year it was issued. c) The annual permit fee is set at \$150 per annum and must be paid in full at the time of application. d) Permits are non-transferable. e) The vendor should complete the Application for use of Stonington Borough Property, Including Streets Form

Section 7: Operating Regulations a) Itinerant food and beverage vendors are allowed to visit Stonington Point for a maximum duration of two hours, including parking and selling time. c) Vendors must park their vehicles legally, adhering to all applicable parking regulations and restrictions. d) The length of the vendor's vehicle must not exceed 20 feet. e) Vendors are responsible for ensuring that their operations do not impede traffic flow or create safety hazards. f) Vendors must maintain a clean and tidy operating area and dispose of all waste properly.

Section 8: Compliance and Enforcement a) Itinerant food and beverage vendors are required to comply with all applicable local, state, and federal laws and regulations. b) Failure to comply with this ordinance may result in the revocation of the vendor's permit and/or additional penalties as determined by the relevant authorities. c) The Borough of Stonington reserves the right to inspect vendor operations and vehicles for compliance with this ordinance and other applicable regulations.

Section 9: Severability If any provision or part of this ordinance is declared invalid or unenforceable, it shall not affect the validity or enforceability of the remaining provisions.

Section 10: Applicability This ordinance applies exclusively to itinerant food and beverage vendors operating at Stonington Point and does not modify or supersede any other regulations or requirements applicable to other vendors or locations.

**PROPOSED**  
2023-24 | **NOTES**

	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL 2021-22	ADOPTED 2022-23	PROPOSED 2023-24
<b>PARKS &amp; TREES</b>						
801 Grounds Maintenance	\$ 1,897	\$ 1,789	\$ 3,915	\$ 6,088	\$ 5,000	\$ 5,000
802 Tree Maintenance	\$ 10,040	\$ 12,325	\$ 10,265	\$ 7,176	\$ 20,000	\$ 25,000
804 Park Utilities	\$ 728	\$ 4,799	\$ 646	\$ 763	\$ 800	\$ 800
805 Signs, Surveys, & Row	\$ 195	\$ 4,025	\$ 806	\$ 1,975	\$ 2,000	\$ 1,000
<b>TOTAL PARKS, ETC</b>	<b>\$ 12,860</b>	<b>\$ 22,938</b>	<b>\$ 15,632</b>	<b>\$ 16,002</b>	<b>\$ 27,800</b>	<b>\$ 31,800</b>

**SANITATION**

908 Comfort Sta. Maintenance	\$ 3,294	\$ 700	\$ 2,088	\$ 978	\$ 4,000	\$ 10,000 <sup>New</sup>
909 Miscellaneous	\$ 3,294	\$ 700	\$ 2,088	\$ 978	\$ 4,000	\$ 4,000
<b>TOTAL ORDINARY EXPENDITURES</b>	<b>\$ 941,977</b>	<b>\$ 982,518</b>	<b>\$ 942,549</b>	<b>\$ 963,791</b>	<b>\$ 1,084,986</b>	<b>\$ 1,177,614</b>

**CONTINGENCY ALLOWANCE**

1301 Contingency Allowance	\$ 7,500	\$ 21,248	\$ 2,300	\$ 18,919	\$ 20,000	\$ 20,000
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**DEBT SERVICE**

1601 Loan Payments	\$ 949,477	\$ 1,003,766	\$ 944,849	\$ 982,710	\$ 1,104,986	\$ 1,197,614
<b>SUBTOTAL</b>						

**SPECIAL REVENUE & TRUST FUND**

1501 Deposits to Special Funds	\$ 225,000	\$ 275,000	\$ 277,500	\$ 251,500	\$ 247,500	\$ 252,000
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**TOTAL EXPENSES**

	\$ 1,174,477	\$ 1,278,766	\$ 1,222,349	\$ 1,234,210	\$ 1,352,486	\$ 1,449,614
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**TOTAL REVENUE**

	\$ 1,285,542	\$ 1,332,182	\$ 1,443,047	\$ 1,337,912	\$ 1,352,486	\$ 1,449,614
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