

**Board of Warden and Burgesses  
Special Meeting October 16, 2021  
10:00 AM in Borough Fire House  
[www.borough.stonington.ct.us](http://www.borough.stonington.ct.us)**

To Join Zoom Meeting on Computer (muted on entry):

**<https://us02web.zoom.us/j/87504507448>**

**Meeting ID: 875 0450 7448      Passcode: 111062**

**Dial by your location: +1 646 558 8656 US (New York/CT)**

**(ITEM 1.A IS BEST VIEWED & UNDERSTOOD BY IN-PERSON ATTENDANCE)**

**MEETING AGENDA**

1. Call to Order

**1A. PUBLIC INFORMATION SESSION- PROPOSED PUBLIC BATHROOMS**

2. Approval of Minutes: Special meeting of 9/13/21 (V)

3. Report of Administrative Assistant

4. Correspondence – SVIA, request to use Wad Square; COMO, letter thanking the Borough for ARPA funds ; PHGS, request to reserve parking for the October fish fries

5. Report of Clerk-Treasurer

6. Review of Bills/YTD Financial Report

7. Warden's Report

8. Commissioner Reports---(verbal summaries)

a. Streets and Sidewalks (Callahan)

b. Fire & Emergency Management (Nicholas/Hoadley)

c. Parks, Trees & Rights of Way (Barnes)

d. Public Buildings (Mastroianni)

e. Utilities & Sanitation (Rogers)

9. Public Comment

10. Unfinished Business

a. Status of COVID-19 in region and State

b. Discuss potential uses of ARPA funds

c. Cannabis use on public/Borough property

d. Borough traffic and parking

e. Discuss venue for next W&B meeting

11. New Business

a. Consider requests to use Borough property (C) (V): PHGS, parking for Friday fish fries; Garden Club, use of Wad Square for 2022 garden tour; SVIA, use of Wad Square for holiday sing-along and tree lighting

b. Discuss allowing cannabis establishments in the Borough

c. Consider appropriating ARPA funds to Arts and/or other not-for-profits (V)

d. Discuss installing temporary speed bump on Water Street

e. Consider revised banner policy (A) (V)

12. Other Business and Discussion

13. Adjournment (V)

(A) = Attachment    (C)= Correspondence    (V) = Vote required

**Borough of Stonington  
Board of Warden and Burgesses  
Special Monthly Meeting – Sept. 13, 2021**

**MINUTES**

**CALL TO ORDER**

Warden Jeffrey Callahan called the monthly meeting of the Borough of Stonington Board of Warden and Burgesses to order at 7:00 p.m. The meeting was held at Borough Hall and also by way of Zoom conferencing video. Present were Burgesses Amy Nicholas, Kevin Rogers, Amanda Barnes, and Shaun Mastroianni, and Clerk-Treasurer Lisa Coleman.

**APPROVAL OF THE MINUTES**

On a motion by Burgess Mastroianni seconded by Burgess Rogers, the minutes of the regular meeting of August 16, 2021, were unanimously approved.

**REPORT OF ADMINSTRATIVE ASSISTANT**

Ann is working on the new website. There is a search function on the website now.

**CORRESPONDENCE**

**BOROUGH PROPERTY USE REQUESTS:**

None

**OTHER:**

Email from Sharon Lynch regarding skunks.

John Burke – fully executed agreement for parking and traffic study

**MEETINGS: NONE**

**OUTGOING: NONE**

**REPORT OF CLERK-TREASURER**

None

**REVIEW OF BILLS/YTD FINANCIAL REPORT**

Bills for the period August 13, 2021, through September 9, 2021 totaled \$73,419.63. Large bills --\$10,000 to Stonington Volunteer Ambulance, annual contribution to retirement fund for firefighters, ARPA payment to architect for comfort station. Net income as of Sept 9, 2021 (FY-22), is \$748,643.84.

**WARDEN'S MONTHLY REPORT**

1. Attended Town Hall department head meeting
2. New Borough website has gone live. Go to [STONINGTONBOROUGHCT.GOV](http://STONINGTONBOROUGHCT.GOV)
3. Waldron-Williams Funds merger: Fund is now incorporated in CT. Caroline Muller is President, Michael Schefers is Treasurer and Jeff Callahan is Secretary. This is the last month the two funds will be reported separately in the Account Balances.
4. Local Covid statistics: New London County hospitalizations have spiked to 30 +/-, while total deaths have increased to 456. Stonington Town deaths are 32 and total cases equal 1268.

5. Continued working with FEMA to resolve concerns about one resident's flood map revision request.
6. Held two more meetings of comfort station (public bathroom) committee. Plan to hold public informational meeting on Saturday morning October 16 at firehouse.
7. Disbursed ARPA check to LLHD
8. Took two-day CRS online course.
9. Mailed invoices for outer fire districts/associations that contract with SBF, received two payments so far.
10. Purchased laptop PC for office
11. Arranged for repair of Wad Square granite plinth by Buzzi Memorials
12. Welcomed special Olympians to Borough on Saturday 9/11

BOROUGH CLOCK – None

#### COMMISSIONER REPORTS

##### **STREET & SIDEWALKS (CALLAHAN)**

1. Conducted monthly brush pickup
2. Aquarion contractor is investigating small sink hole at corner of Cutler and Elm
3. Swept parts of Main and Water Streets
4. Mowed Borough parks
5. Issued 2 dumpster permits

##### **FIRE & EMERGENCY MANAGEMENT (NICHOLAS/HOADLEY)**

During the month of August 2021 there were 71 incidents in the police report for the Borough including 13 Animal Control Incidents with 9 of them occurring on Front Street, 8 Fire Related Calls, 7 Motor Vehicle/Parking Complaints, 7 Medical Assists, 4 Accidents including 2 hit and runs, 4 Suspicious Activities, 4 911 Misdiagnoses, 3 Business/Building Checks, 2 Open Window, 2 Found Item, 2 Assist Citizen and 2 Burglar Alarm both of which were false. There was one incident each of Disabled Motor Vehicle, Alarm not Registered, Ambulance Stand by, Criminal Mischief, Driving While Intoxicated, Assist Citizen, Red Tag, Minor Traffic Service, Larceny, Red Tag, Assist Other Agency, Nuisance, Welfare Check and Keys in Vehicle.

There were two arrests. One for a hit and run accident and the other for Driving While Intoxicated.

Of note, again this month, were the animal control incidents (dog park?) on Front Street.

##### **Fire**

SBFD responded to 16 Alarms in August 2021, they were as follows:

- 1) 8-1-21 10:01pm Fire Alarm Activation 16 Church St. (faulty smoke detector)
- 2) 8-4-21 3:54pm Oil spill in water 70-72 Water St. NESS (oil was discharging)
- 3) 8-5-21 5:56pm Tree on power lines Rt.1 @ Collins Rd. (EVERSOURCE enroute)
- 4) 8-6-21 6:04pm Oil spill in water 32 Water St. Stonington Commons (called Ct. DEEP)
- 5) 8-9-21 10:50am Fire Alarm Activation 166 Water St. (burnt food)
- 6) 8-14-21 3:19pm MVA IFO 26 Main St. Portuguese Club (fluid spill)
- 7) 8-16-21 8:57am Fire Alarm Activation 42 Quana Duck Rd. (workers)
- 8) 8-16-21 10:28am Fire Alarm Activation 29 Gold St. (faulty detector)
- 9) 8-16-21 6:33pm Fire Alarm Activation 16 Water St. (burnt food)
- 10) 8-22-21 4:50am Arcing wires next to footbridge (nothing found)
- 11) 8-22-21 6:16pm Medical assist with SAC 3rd floor 117 Water St. (1 person to hospital)
- 12) 8-26-21 12:42pm Fire Alarm Activation 45 Boulder Ave. L.P. (faulty detector)
- 13) 8-27-21 10:05pm Explosion 176 Water St. (fireworks town dock)

- 14) 8-28-21 6:33pm Fire Alarm Activation 107 Water St. (oven fire)
- 15) 8-29-21 3:06pm Rescue from a boat, 194 Water St. Dodson's (man fallen in engine room)
- 16) 8-29-21 6:52pm Power lines burning 9 South St. (EVERSOURCE enroute)

Chief will call Brad Painter to plant a pine tree in the middle of the island, between the two birch trees. There are trees that need to be trimmed around the firehouse. Chief brought up the tree and its roots on Denison Avenue as part of the repaving. A thank you note written by Chief Hoadley on behalf of the officers and members of the SBFd for the \$250 stipends given to the members from the ARPA funds was read aloud.

**PARKS, TREES & RIGHT OF WAY (BARNES)**

The tree on the southeast corner of Wad Square is being watched and there are other trees that need to be scheduled for replacement. Burgess Barnes will come up with a one-to-three-year plan for replacements. The Bradford Pear at the end of the footbridge that went down during the storm is being considered for replacement.

**PUBLIC BUILDINGS (MASTROIANNI)**

None

**UTILITIES & SANITATION (ROGERS)**

Fifteen letters were issued for trash. Warden Callahan will meet with the Borough attorney about ticketing.

**PUBLIC COMMENT**

Resident Doug Mola voiced his support of the chief's request to have the tree on Denison Avenue removed.

**UNFINISHED BUSINESS**

**Status of COVID-19 in region and State**

See the Warden's report above.

**Resident survey results**

Burgess Rogers and Burgess Mastroianni presented amended survey results that will be put on the website. The action plan is still being worked on.

**Cannabis use on public property**

As of Oct 1, municipalities can pass ordinances on the use of cannabis on public property. The Town of Stonington is holding a referendum on October 5 to address these issues. No action was taken. Discussion to be continued.

**Borough traffic and parking**

Mr. Burke has returned the contract. Burgess Rogers will contact Mr. Burke on when the work will begin.

**Update on Public Restrooms/Comfort Station**

Two committee meetings have been held, with one more meeting scheduled on Thursday, Sept 30. A public information session is to be held on October 16 at 10 am at the firehouse to allow the public to see the results of the committee's efforts. The design work cost is being split with SVIA.

**NEW BUSINESS**

**Consider requests to use Borough property**

None

**Discuss potential uses of ARPA funds**

There are four general approved categories for the use of ARPA funds. The Warden and Burgesses will bring their ideas to the October meeting for discussion.

**Consider Stonington COMO request for \$10,000 towards the engineering for Phase 1 Project**

A motion by Warden Callahan, seconded by Burgess Rogers, to award the Stonington Community Center \$10,000 from ARPA toward the \$14,500 fee for engineering services to upgrade HVAC (including air filtration) for the COMO auditorium and gym, passed unanimously.

**Re-consider appropriating ARPA funds to Arts and/or other not-for-profits**

Tabled

**Discuss skunk problem**

An email from Sharon Lynch was received by the Warden regarding skunks in general; she noted that her dog was sprayed. In response, the problem is the trash and residents feeding wildlife and/or their own pets. Warden Callahan will draft wording for a banner with input from Burgess Rogers.

**Discuss venue for future W&B meetings**

Meetings will continue to be held at Borough Hall with masks required and via ZOOM meetings.

**Per SBO-11, consider waiving bid requirement and awarding Denison Ave paving to Hastedt Bros.**

A motion by Burgess Mastroianni, seconded by Warden Callahan, to waive the bid requirement (per SBO-11) and award the paving contract of Denison Ave. to Hastedt Bros., passed unanimously.

Clarification that the Fire Chief needs to put in writing his request to the Tree Commissioner that the tree on Denison Avenue be removed. Warden Callahan will inform him.

Discussion about the Right-trees program (Is that the way it is spelled?) brought up by Sharon Lynch. It is time intensive and full participation of the Board is not possible.

**OTHER BUSINESS AND DISCUSSION**

None

**ADJOURNMENT**

On a motion by Burgess Rogers, seconded by Burgess Nicholas, adjournment of the meeting at 8:30 p.m., was unanimously approved.

Respectfully Submitted,  
Lisa M. Coleman  
September 17, 2021



September 29, 2021

Borough of Stonington  
26 Church Street  
P.O. Box 348  
Stonington, CT 06378

Dear Warden & Burgesses,

Thank you for your steadfast support and partnership as a valued friend of the COMO. I am so grateful for the allocation of \$10,000 towards engineering services as part of the larger HVAC project for the COMO auditorium and gymnasium.

It has become clear that the installation of HVAC in these spaces is the next critical project to continue to invest in the campus and COMO families. Thanks to your support, the COMO can continue to serve as a safe and affordable space not only for COMO families, preschoolers, COMO Kids, and summer campers, but also for community partner organizations and members. The Borough's investment in community helps young learners, athletes, artists, makers, and students of all ages come to the COMO campus and make lasting connections and friendships.

Thank you again for your financial contribution and for believing in the COMO mission. I am thankful to have had your support for many of the major projects aimed to upgrade the COMO campus and keep up with our growing community. I am especially excited for Phase I of our HVAC installation to begin thanks to your assistance.

Warm Regards,

Beth-Ann Stewart  
Executive Director

# APPLICATION FOR USE OF STONINGTON BOROUGH PROPERTY INCLUDING STREETS

(REVISED APRIL 2018)

Borough property to be used: Wadawanuck Square/SFL (20 High Street) & Water Street (High Street to Cannon Square)  
would require Water Street closure during event for citizens to "stroll" & visit shops (will work with Town & SPD)

Description of the event to be held: Annual Borough Holiday Stroll -> to include caroling at SFL, Christmas tree lighting at Wad Square, Santa appearance, casual stroll down Water Street to Cannon Square

Date of the event:  
December 3, 2021

Time of the event:  
From: 5:30 PM To: 8:00 PM

Contact Person:  
Jaime J. Lewis (SVIA Board)

202-436-2335

*Name*

*Phone Number(s)*

5 Trumbull Street Stonington, CT 06378

jaimejlewis@gmail.com

*Mailing Address*

*E-mail Address*

In consideration for the use of Stonington Borough property listed above (agency/organization) Stonington Village Improvement Association agrees that it will indemnify and hold harmless the *Borough* and its respective officers, agents, and employees from any loss, costs, damages, expenses, judgments and liability whatsoever kind or nature howsoever the same maybe caused resulting directly or indirectly by any act or omission of the agency/organization, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable resulting in bodily injury including sickness and death, personal injury or damage o property directly or indirectly, including the loss of use resulting there from as permitted by law unless and to the extent caused by the Borough's willful acts. Certificate of Insurance must be attached. Failure to comply with any conditions stated below may be grounds for rescinding permission.

Jaime J. Lewis

October 13, 2021

*Signature of Responsible Party*

*Date*

Jaime J. Lewis, SVIA Board Member  
*Printed Name of Responsible Party*

*Additional Conditions & Requirements:* Proof of Insurance forthcoming (understand any approval here would be subject); additionally request approval to bring a porta potty to be placed on Pearl Street @ corner of Water Street; working with SBMA to consider a possible food truck (location TBD on Water Street)

Approved by the Borough of Stonington:

\_\_\_\_\_  
*Name*

\_\_\_\_\_  
*Date*

\* SVIA to work with Town of Stonington for requisite approval(s) and Stonington Police Department for Water Street closure (also to hire off duty officers for event)





**APPLICATION FOR USE OF STONINGTON BOROUGH PROPERTY  
INCLUDING STREETS**

(REVISED APRIL 2018)

Borough property to be used: 3 to 4 PARKING SPACES IN FRONT  
OF 26 MAIN ST (PHGS) FOR FRIDAYS ONLY.

Description of the event to be held: FUNDRAISER FOR SOCIETY AND  
SCHOLARSHIPS. SERVING TAKE OUT ORDERS FOR FISH n' CHIPS.

Date of the event:  
EACH FRIDAY FROM 10/1 - 11/9/21.

Time of the event:  
From: 11am To: 7.00 pm. (Fridays)

Contact Person:  
HOWARD TAYLOR  
Name

(860) 535-3855.  
Phone Number(s)

26 MAIN ST STONINGTON CT.  
Mailing Address

phgsstonington@gmail.com  
E-mail Address

In consideration for the use of Stonington Borough property listed above (agency/organization) Portugus Holy Ghost Society agrees that it will indemnify and hold harmless the Borough and its respective officers, agents, and employees from any loss, costs, damages, expenses, judgments and liability whatsoever kind or nature howsoever the same maybe caused resulting directly or indirectly by any act or omission of the agency/organization, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable resulting in bodily injury including sickness and death, personal injury or damage o property directly or indirectly, including the loss of use resulting there from as permitted by law unless and to the extent caused by the Borough's willful acts. Certificate of Insurance must be attached. Failure to comply with any conditions stated below may be grounds for rescinding permission.

[Signature]  
Signature of Responsible Party

10/12/2021.  
Date

HOWARD TAYLOR  
Printed Name of Responsible Party VICE PRESIDENT.

Additional Conditions & Requirements: \_\_\_\_\_  
\_\_\_\_\_

Approved by the Borough of Stonington:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/12/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Swanson Insurance LLC 210 Boston Post Road  Waterford CT 06385		<b>CONTACT NAME:</b> Rob Feliciano <b>PHONE (A/C, No, Ext):</b> (860) 443-1500 <b>FAX (A/C, No):</b> (860) 443-1900 <b>E-MAIL ADDRESS:</b> robfjr@sbcglobal.net	
		<b>INSURER(S) AFFORDING COVERAGE</b>	
		INSURER A : Quaker Special Risk	
		INSURER B : Security National Insurance Co	
		INSURER C :	
		INSURER D :	
		INSURER E :	
		INSURER F :	
<b>INSURED</b> Portuguese Holy Ghost Society, Inc 26 Main St  Stonington CT 06378		NAIC # 19879	

**COVERAGES**

CERTIFICATE NUMBER: CL21101215217

REVISION NUMBER:


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	Y	Y	L205002651-0	01/03/2021	01/03/2022	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						MED EXP (Any one person) \$ 5,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PERSONAL & ADV INJURY \$ 1,000,000
	OTHER:						GENERAL AGGREGATE \$ 2,000,000
	<input type="checkbox"/> AUTOMOBILE LIABILITY						PRODUCTS - COMP/OP AGG \$ 2,000,000
	<input type="checkbox"/> ANY AUTO						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per person) \$
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR						PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						\$
	DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N	N/A	SWC1352819	09/23/2021	09/23/2022	PER STATUTE
	OTHER						
	E.L. EACH ACCIDENT \$ 100,000						
	E.L. DISEASE - EA EMPLOYEE \$ 100,000						
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Borough of Stonington is additional insured with regard to above General Liability.  
 30 day written notice given for cancellation or non-renewal.

**CERTIFICATE HOLDER****CANCELLATION**

Borough of Stonington 26 Church Street  Stonington CT 06378	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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From: BOROUGH STONINGTON boroughstonington@snet.net  
Subject: Fw: Stonington Garden Club- Walking tour of Private  
Gardens June 10-11, 2022  
Date: Oct 12, 2021 at 08:57:29  
To: Jeff Callahan borowarden@att.net

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----- Forwarded Message -----

**From:** Kirby Williams <[kirbywilliams02@gmail.com](mailto:kirbywilliams02@gmail.com)>

**To:** "[boroughstonington@snet.net](mailto:boroughstonington@snet.net)" <[boroughstonington@snet.net](mailto:boroughstonington@snet.net)>

**Sent:** Monday, October 11, 2021, 11:23:32 PM EDT

**Subject:** Stonington Garden Club- Walking tour of Private Gardens June 10-11, 2022

Dear Jeff,

I am preparing the proper paperwork for the garden club to request use of Borough property from June 10-11, 2022 for its triennial garden tour. As you well know, we have twice postponed this event due to the pandemic, and are currently investigating admission alternatives such as specific start times to control the size of groups visiting the gardens.

We have met with great enthusiasm from the SBMA who are supportive of an event which would bring some commerce to our Borough.

The delay in submitting paperwork is that the Garden Club of America is backed up on issuing Certificates of Insurance which I know the Borough requires. After speaking with Jan Chamberlain yesterday who will oversee the Marketplace on Wad Square (if approved), I have decided to submit the Club's request to the Borough pending receipt of the certificate which should be

Received by November 1st.

Best regards,  
Kirby Williams

**Borough of Stonington**  
**Bills for Review**  
**September 10 through October 14, 2021**

Name	Class	Amount
<b>Sep 10 - Oct 14, 21</b>		
Air Cleaning Specia...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	401.80
Aquarion Water Co...	HYDRANTS:401 Rental of Hydrants & Pipes	3,916.36
Aquarion Water Co...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:504 Water & Sewer	22.72
Aquarion Water Co...	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:804 Park Utilities	13.63
Aquarion Water Co...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:314 Water & Sewer	113.67
Aquarion Water Co...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:314 Water & Sewer	50.73
Aquarion Water Co...	HYDRANTS:401 Rental of Hydrants & Pipes	4,321.48
Arthur & Victoria Ri...	OTHER FUNDS:WILLIAM WILLIAMS FUND	4,050.00
Business Card	GENERAL GOVERNMENT:OFFICE:125 Telecommunications	122.22
Cardmember Service	GENERAL GOVERNMENT:OFFICE:125 Telecommunications	1,153.00
Cardmember Service	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:315 Supplies	226.00
Cardmember Service	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:801 Grounds Maintenance	700.00
Cardmember Service	STREET DEPARTMENT:GENERAL:602 Equipment R&M/Upgrading	90.38
Cash True Value H...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:315 Supplies	52.00
Cash True Value H...	STREET DEPARTMENT:GENERAL:605 Supplies	271.37
Comcast	FIRE DEPARTMENT:GENERAL EXPENSES:306 Telecommunications	260.36
connecticut Labor L...	FIRE DEPARTMENT:PERSONNEL EXPENSES:344 Training	89.50
ConnRi Paper & Su...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:505 Supplies	159.73
ConnRi Paper & Su...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:315 Supplies	99.96
Department of Envir...	BOARDS & COMMISSIONS:SHARED PZC & ZBA:222 State Conservation Fund	464.00
Eversource	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:311 Electricity	702.97
Eversource	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:501 Electricity	183.88
Eversource	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:804 Park Utilities	44.27
Frontier Communic...	FIRE DEPARTMENT:GENERAL EXPENSES:306 Telecommunications	207.82
Guardian	GENERAL GOVERNMENT:ADMINISTRATIVE:108 Health Insurance	143.48
Integrity LLC	FIRE DEPARTMENT:SALARIES:566 Janitorial - Firehouse	605.00
Integrity LLC	BOROUGH HALL/HWY GARAGE:JANITORIAL:565 Janitorial - Borough Hall	275.00
Integrity LLC	FIRE DEPARTMENT:SALARIES:566 Janitorial - Firehouse	495.00
Integrity LLC	BOROUGH HALL/HWY GARAGE:JANITORIAL:565 Janitorial - Borough Hall	220.00
John Martin	GENERAL GOVERNMENT:OFFICE:129 Miscellaneous	159.00
Julia M Leeming Ar...	GENERAL GOVERNMENT:ADMINISTRATIVE:105 Professional Services	1,195.34
Lawrence + Memori...	FIRE DEPARTMENT:PERSONNEL EXPENSES:342 Medical	446.00
Lawrence + Memori...	FIRE DEPARTMENT:PERSONNEL EXPENSES:342 Medical	898.00
New England Mech...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	754.00
New England Mech...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:509 Repairs & Maintenance	850.00
O'Connor Davies, L...	GENERAL GOVERNMENT:ADMINISTRATIVE:101 Audit & Accountant	2,500.00
Poster Compliance ...	FIRE DEPARTMENT:PERSONNEL EXPENSES:344 Training	71.00
R.P.E. Waste Servi...	SANITATION:GENERAL EXPENSES:909 Miscellaneous	325.00
R.P.E. Waste Servi...	SANITATION:GENERAL EXPENSES:909 Miscellaneous	162.50
Schindler Elevator ...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:509 Repairs & Maintenance	619.86
Shaw Vac Services ...	STREET DEPARTMENT:GENERAL:612 Stormwater Management	1,834.30
Shipman's Fire Equi...	FIRE DEPARTMENT:GENERAL EXPENSES:304 Maintenance of Trucks/Equip	217.84
Stonington Commu...	OTHER FUNDS:ARPA	10,000.00
T K Elevator Corp	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	641.53
The Waldron Willia...	OTHER FUNDS:WILLIAM WILLIAMS FUND	77,673.13
Thomson Reuters - ...	BOARDS & COMMISSIONS:PLANNING & ZONING COMMISSION:203 Books & Training	267.00
Town of Stonington	FIRE DEPARTMENT:GENERAL EXPENSES:301 Fuel	110.00
Town of Stonington	STREET DEPARTMENT:GENERAL:601 Gas & Oil	140.10
Tractor Supply Co.	STREET DEPARTMENT:GENERAL:605 Supplies	189.98
Traffic Safety & Sig...	CONTINGENCY EXPENSE:1301 Contingency Expense	612.08
United Healthcare	GENERAL GOVERNMENT:ADMINISTRATIVE:108 Health Insurance	2,948.68
VCFS Auto Leasing...	GENERAL GOVERNMENT:TAX COLLECTOR:145 Tax Refunds	8.79
Verizon Wireless	FIRE DEPARTMENT:GENERAL EXPENSES:306 Telecommunications	139.88
VFIS	FIRE DEPARTMENT:INSURANCE:321 Accidental Death Insurance	2,126.00
VFIS	FIRE DEPARTMENT:INSURANCE:321 Accidental Death Insurance	210.34
<b>Sep 10 - Oct 14, 21</b>		<b>124,556.68</b>

**Borough of Stonington**  
**Income & Expenses Budget vs. Actual**  
**July 1 through October 14, 2021**

	Jul 1 - Oct 14, 21	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>GRANTS &amp; REIMBURSEMENTS</b>			
1 Town of Stonington	251,583.00	251,583.00	0.00
2 State of Connecticut			
LoCIP	0.00	1,000.00	-1,000.00
2 State of Connecticut - Other	7,506.37	10,000.00	-2,493.63
<b>Total 2 State of Connecticut</b>	<u>7,506.37</u>	<u>11,000.00</u>	<u>-3,493.63</u>
<b>Total GRANTS &amp; REIMBURSEMENTS</b>	259,089.37	262,583.00	-3,493.63
<b>FIRE PROTECTION FEES</b>			
21 Stonington Fire District	68,883.00	68,547.00	336.00
22 Wamphassuc	30,094.00	29,947.00	147.00
23 Lord's Point	28,220.00	28,083.00	137.00
<b>Total FIRE PROTECTION FEES</b>	<u>127,197.00</u>	<u>126,577.00</u>	<u>620.00</u>
<b>OTHER INCOME</b>			
61 Planning & Zoning Fees, Etc.	915.00	3,000.00	-2,085.00
62 Interest on Investments	240.27	1,000.00	-759.73
65 Telephone Property Tax	0.00	500.00	-500.00
69 Miscellaneous			
Dumpster Permit Fees	2,000.00	0.00	2,000.00
69 Miscellaneous - Other	2,349.00	2,000.00	349.00
<b>Total 69 Miscellaneous</b>	<u>4,349.00</u>	<u>2,000.00</u>	<u>2,349.00</u>
<b>Total OTHER INCOME</b>	5,504.27	6,500.00	-995.73
<b>PROPERTY TAXES</b>			
81-Real Estate	919,937.03	886,397.00	33,540.03
<b>Total PROPERTY TAXES</b>	<u>919,937.03</u>	<u>886,397.00</u>	<u>33,540.03</u>
<b>RESERVE TRANSFER</b>			
91 Acc Rev Fund Bal Des Budget	0.00	9,326.00	-9,326.00
<b>Total RESERVE TRANSFER</b>	<u>0.00</u>	<u>9,326.00</u>	<u>-9,326.00</u>
<b>Total Income</b>	<u>1,311,727.67</u>	<u>1,291,383.00</u>	<u>20,344.67</u>
<b>Gross Profit</b>	1,311,727.67	1,291,383.00	20,344.67
<b>Expense</b>			
<b>GENERAL FUND OPERATING EXPENSE</b>			
<b>GENERAL GOVERNMENT</b>			
<b>Administrative</b>			
101 Audit	5,500.00	22,000.00	-16,500.00
104 Insurance			
Surety Bonds	0.00	500.00	-500.00
CIRMA LAP	19,800.00	20,600.00	-800.00
Worker's Comp (CIRMA)	20,613.00	22,000.00	-1,387.00
<b>Total 104 Insurance</b>	<u>40,413.00</u>	<u>43,100.00</u>	<u>-2,687.00</u>
105 Professional Services	8,499.48	20,000.00	-11,500.52
106 Special Mailings	600.00	1,000.00	-400.00
107 Community Affairs	0.00	1,600.00	-1,600.00
108 Health Insurance	9,945.98	45,000.00	-35,054.02
109 Health Insurance Deductible	5,030.00	6,000.00	-970.00
110 Travel Reimbursement	0.00	1,000.00	-1,000.00
<b>Total Administrative</b>	<u>69,988.46</u>	<u>139,700.00</u>	<u>-69,711.54</u>
<b>Office</b>			
121 Legal Notices	106.55	1,000.00	-893.45
122 Equipment R&M/Upgrading	0.00	5,000.00	-5,000.00

**Borough of Stonington**  
**Income & Expenses Budget vs. Actual**  
**July 1 through October 14, 2021**

	Jul 1 - Oct 14, 21	Budget	\$ Over Budget
<b>123 Postage</b>	0.00	2,000.00	-2,000.00
<b>124 Supplies</b>	732.97	800.00	-67.03
<b>125 Technology</b>	2,530.71	2,000.00	530.71
<b>126 Bank Fees</b>	287.47	500.00	-212.53
<b>129 Miscellaneous</b>	159.00	1,000.00	-841.00
<b>130 Administrative Assistant</b>	9,369.20	30,450.00	-21,080.80
<b>Total Office</b>	13,185.90	42,750.00	-29,564.10
<b>Tax Collector</b>			
<b>141 Legal Notices</b>	0.00	200.00	-200.00
<b>142 Liens</b>	0.00	200.00	-200.00
<b>143 Postage</b>	0.00	100.00	-100.00
<b>144 Collection Expenses</b>	0.00	5,000.00	-5,000.00
<b>145 Tax Refunds</b>	73.07	1,000.00	-926.93
<b>Total Tax Collector</b>	73.07	6,500.00	-6,426.93
<b>Salaries</b>			
<b>161 Assessor</b>	375.00	1,500.00	-1,125.00
<b>162 Burgesses</b>	1,500.00	6,000.00	-4,500.00
<b>163 Clerk-Treasurer</b>	999.99	4,000.00	-3,000.01
<b>165 Warden</b>	3,750.00	15,000.00	-11,250.00
<b>168 Payroll Taxes</b>	7,690.59	27,097.00	-19,406.41
<b>169 Direct Deposit Fees</b>	0.00	300.00	-300.00
<b>170 Commissioner Stipends</b>	499.92	2,000.00	-1,500.08
<b>Total Salaries</b>	14,815.50	55,897.00	-41,081.50
<b>Contributions</b>			
<b>191 Stonington Free Library</b>	25,000.00	25,000.00	0.00
<b>192 Stonington Ambulance</b>	10,000.00	10,000.00	0.00
<b>193 seCTer</b>	325.15	325.00	0.15
<b>194 SE CT Council of Government</b>	511.00	511.00	0.00
<b>195 CT Conf of Municipalities</b>	0.00	1,000.00	-1,000.00
<b>196 Bicent/July 4th</b>	0.00	2,000.00	-2,000.00
<b>197 Stonington COMO</b>	0.00	5,000.00	-5,000.00
<b>Total Contributions</b>	35,836.15	43,836.00	-7,999.85
<b>Total GENERAL GOVERNMENT</b>	133,899.08	288,683.00	-154,783.92
<b>BOARDS &amp; COMMISSIONS</b>			
<b>Planning &amp; Zoning Commission</b>			
<b>201 Legal Notices</b>	0.00	1,500.00	-1,500.00
<b>202 Printing</b>	219.81	1,000.00	-780.19
<b>203 Books &amp; Training</b>	267.00	200.00	67.00
<b>205 Prof Services - Legal</b>	0.00	5,000.00	-5,000.00
<b>206 Prof Svcs- Planner/Engineer</b>	0.00	2,000.00	-2,000.00
<b>Total Planning &amp; Zoning Commission</b>	486.81	9,700.00	-9,213.19
<b>Shared PZC &amp; ZBA</b>			
<b>221 Postage</b>	0.00	500.00	-500.00
<b>222 State Conservation Fund</b>	464.00	1,500.00	-1,036.00
<b>257 Zoning Officer Salary</b>	4,333.33	20,000.00	-15,666.67
<b>259 Miscellaneous/Office</b>	0.00	1,000.00	-1,000.00
<b>Total Shared PZC &amp; ZBA</b>	4,797.33	23,000.00	-18,202.67
<b>Zoning Board of Appeals</b>			
<b>241 Legal Notices</b>	0.00	500.00	-500.00
<b>242 Books &amp; Training</b>	0.00	100.00	-100.00
<b>243 Prof Services - Legal</b>	0.00	2,500.00	-2,500.00
<b>Total Zoning Board of Appeals</b>	0.00	3,100.00	-3,100.00
<b>Total BOARDS &amp; COMMISSIONS</b>	5,284.14	35,800.00	-30,515.86
<b>FIRE DEPARTMENT</b>			

**Borough of Stonington**  
**Income & Expenses Budget vs. Actual**  
**July 1 through October 14, 2021**

	Jul 1 - Oct 14, 21	Budget	\$ Over Budget
<b>Operating Expenses</b>			
301 Fuel	396.53	2,500.00	-2,103.47
302 Maintenance of Alarms	0.00	1,000.00	-1,000.00
303 Maintenance of Radios	0.00	2,000.00	-2,000.00
304 Maintenance Trucks & Equip	12,214.28	25,000.00	-12,785.72
305 New Tools & Equipment	1,907.51	25,000.00	-23,092.49
306 Telecommunications	1,998.59	8,000.00	-6,001.41
307 Fire Marshal Expenses	882.94	2,000.00	-1,117.06
309 Miscellaneous	131.96	1,000.00	-868.04
310 Fire Truck Leases	0.00	30,000.00	-30,000.00
<b>Total Operating Expenses</b>	<b>17,531.81</b>	<b>96,500.00</b>	<b>-78,968.19</b>
<b>Firehouse - 100 Main Street</b>			
311 Electricity	2,484.26	11,000.00	-8,515.74
312 Propane	371.35	9,000.00	-8,628.65
314 Water & Sewer	539.17	2,000.00	-1,460.83
315 Supplies	585.86	2,500.00	-1,914.14
317 Repairs & Maintenance	3,658.04	25,000.00	-21,341.96
566 Janitorial - Firehouse	1,595.00	6,000.00	-4,405.00
<b>Total Firehouse - 100 Main Street</b>	<b>9,233.68</b>	<b>55,500.00</b>	<b>-46,266.32</b>
<b>Insurance</b>			
321 Accidental Death	5,531.22	800.00	4,731.22
324 LAP-Liability/Auto/Prop	30,392.00	32,000.00	-1,608.00
<b>Total Insurance</b>	<b>35,923.22</b>	<b>32,800.00</b>	<b>3,123.22</b>
<b>Personnel Expenses</b>			
341 Companies & Department	2,500.00	10,000.00	-7,500.00
342 Medical	1,856.00	8,000.00	-6,144.00
343 Length of Service Program	33,063.00	35,000.00	-1,937.00
344 Training	160.50	3,000.00	-2,839.50
345 Uniforms	1,077.82	2,500.00	-1,422.18
346 Pay-per-Call Incentive Prog	0.00	15,000.00	-15,000.00
347 Deferred Compensation	2,175.00	7,000.00	-4,825.00
<b>Total Personnel Expenses</b>	<b>40,832.32</b>	<b>80,500.00</b>	<b>-39,667.68</b>
<b>Salaries</b>			
361 Chief	25,891.80	91,104.00	-65,212.20
362 Deputy Chief	2,499.99	10,000.00	-7,500.01
363 Assistant Chief	0.00	6,000.00	-6,000.00
364 Fire Marshal	3,001.20	10,560.00	-7,558.80
365 Company Officers	1,076.25	5,725.00	-4,648.75
<b>Total Salaries</b>	<b>32,469.24</b>	<b>123,389.00</b>	<b>-90,919.76</b>
<b>Total FIRE DEPARTMENT</b>	<b>135,990.27</b>	<b>388,689.00</b>	<b>-252,698.73</b>
<b>HYDRANTS</b>			
<b>General Expenses</b>			
401 Rental of Hydrants & Pipe	12,289.24	46,000.00	-33,710.76
<b>Total General Expenses</b>	<b>12,289.24</b>	<b>46,000.00</b>	<b>-33,710.76</b>
<b>Total HYDRANTS</b>	<b>12,289.24</b>	<b>46,000.00</b>	<b>-33,710.76</b>
<b>BOROUGH HALL - 26 CHURCH ST</b>			
<b>Borough Hall/Highway Garage</b>			
501 Electricity	553.94	2,500.00	-1,946.06
502 Heating Oil	0.00	4,500.00	-4,500.00
504 Water & Sewer	105.21	300.00	-194.79
505 Supplies	297.53	1,500.00	-1,202.47
506 Internet/Phones	647.65	5,000.00	-4,352.35
509 Repairs & Maintenance	3,251.85	6,000.00	-2,748.15
<b>Total Borough Hall/Highway Garage</b>	<b>4,856.18</b>	<b>19,800.00</b>	<b>-14,943.82</b>

**Borough of Stonington**  
**Income & Expenses Budget vs. Actual**  
**July 1 through October 14, 2021**

	Jul 1 - Oct 14, 21	Budget	\$ Over Budget
<b>Salaries</b>			
565 Janitorial - Borough Hall	550.00	4,000.00	-3,450.00
<b>Total Salaries</b>	550.00	4,000.00	-3,450.00
<b>Total BOROUGH HALL - 26 CHURCH ST</b>	5,406.18	23,800.00	-18,393.82
<b>STREET DEPARTMENT</b>			
<b>General</b>			
601 Gas & Oil	508.52	3,000.00	-2,491.48
602 Equipment R&M/Upgrading	955.67	10,000.00	-9,044.33
604 Street Repairs	85.80	5,000.00	-4,914.20
605 Supplies	2,081.60	6,000.00	-3,918.40
610 Snow Removal	0.00	10,000.00	-10,000.00
611 Sidewalk Repairs	0.00	8,000.00	-8,000.00
612 Stormwater Management	1,834.30	15,000.00	-13,165.70
<b>Total General</b>	5,465.89	57,000.00	-51,534.11
<b>Wages &amp; Salaries</b>			
656 Labor - Regular	35,238.83	122,661.00	-87,422.17
657 Labor - Overtime	2,153.92	17,000.00	-14,846.08
658 Labor - Temporary	0.00	7,500.00	-7,500.00
666 Deferred Comp Matching	385.00	3,000.00	-2,615.00
667 Street Commissioner	1,625.01	6,500.00	-4,874.99
<b>Total Wages &amp; Salaries</b>	39,402.76	156,661.00	-117,258.24
<b>Total STREET DEPARTMENT</b>	44,868.65	213,661.00	-168,792.35
<b>PARKS, TREES, &amp; RIGHTS OF WAY</b>			
<b>General Expenses</b>			
801 Grounds Maintenance	700.00	3,000.00	-2,300.00
802 Tree Maintenance	2,731.00	15,000.00	-12,269.00
804 Park Utilities	174.54	750.00	-575.46
805 Signs, Surveys & ROW	0.00	1,500.00	-1,500.00
<b>Total General Expenses</b>	3,605.54	20,250.00	-16,644.46
<b>Total PARKS, TREES, &amp; RIGHTS OF WAY</b>	3,605.54	20,250.00	-16,644.46
<b>SANITATION</b>			
<b>General Expenses</b>			
909 Miscellaneous	812.50	3,000.00	-2,187.50
<b>Total General Expenses</b>	812.50	3,000.00	-2,187.50
<b>Total SANITATION</b>	812.50	3,000.00	-2,187.50
<b>CONTINGENCY EXPENSE</b>			
1301 Contingency	3,383.08	20,000.00	-16,616.92
<b>Total CONTINGENCY EXPENSE</b>	3,383.08	20,000.00	-16,616.92
<b>Total GENERAL FUND OPERATING EXPENSE</b>	345,538.68	1,039,883.00	-694,344.32
<b>SPECIAL REVENUE &amp; TRUST FUNDS</b>			
1501 Deposits to Funds	251,500.00	251,500.00	0.00
<b>Total SPECIAL REVENUE &amp; TRUST FUNDS</b>	251,500.00	251,500.00	0.00
<b>Payroll Expenses</b>	15.92	0.00	15.92
<b>Total Expense</b>	597,054.60	1,291,383.00	-694,328.40
<b>Net Ordinary Income</b>	714,673.07	0.00	714,673.07
<b>Net Income</b>	714,673.07	0.00	714,673.07



**BOROUGH ACCOUNT BALANCES**  
As of October 14, 2021

<b>General Fund Balance:</b>	<b>\$1,248,148.29</b>
Dime Bank Checking	\$1,617,083.94
Due to/from Other Funds (Details Below)	\$ 368,935.65 **
<b>ARPA</b>	\$101,320.56
<b>Cannon Fund</b>	<b>\$ 2,828.33</b>
Due from General Fund	\$ 2,828.33
<b>Capital &amp; Nonrecurring Fund Balance:</b>	<b>\$ 58,508.00***</b>
Due from General Fund	\$ 58,508.00
<b>Fire Dept. Major Expense Balance:</b>	<b>\$104,274.00</b>
Due from General Fund	\$104,274.00
<b>Clock Fund Balance:</b>	<b>\$ 999.00</b>
Due from General Fund	\$ 999.00
<b>Infrastructure Reserve Fund Balance:</b>	<b>\$78,423.55</b>
Due to General Fund	\$78,423.55
<b>LoCip Fund Balance:</b>	<b>\$ 5,481.00</b>
Available from State of Connecticut	\$ 5,481.00
<b>Robinson Burial Ground Fund</b>	<b>\$ 725.35</b>
Due from General Fund	\$ 725.35
<b>Wadawanuck Square Fund</b>	<b>\$ 372.00</b>
Due from General Fund	\$ 372.00
<b>Waldron Fund Balance: (Restricted Funds- \$1,000) #</b>	<b>\$ 0.00</b>
Dime Bank Checking Account	\$ 0.00
Dime Bank CD #3	\$ 0.00
Dime Bank CD #4	\$ 0.00
<b>Wayland's Wharf Fund Balance:</b>	<b>\$ 21,484.86</b>
Due from General Fund	\$ 21,484.86
<b>William Williams Fund Balance: (Restricted Funds-\$10,524) #</b>	<b>\$ 0.00</b>
Due from General Fund	\$ 0.00

\*\*\*Capital & Nonrecurring Accounts

Building Fund	\$ 40,116
Truck Fund	<u>\$ 18,392</u>
	\$ 58,508

\*\*Due to Other Funds

ARPA	\$101,320.56
Capital & Nonrecurring Fund	\$ 58,508.00
Fire Dept. Major Expense	\$104,274.00
Clock Fund**	\$ 999.00
Infrastructure Reserve	\$ 78,423.55
Wayland's Wharf	\$ 21,484.86
Wadawanuck Square Fund	\$ 372.00
Robinson Burial Ground	\$ 725.35
Williams Fund	\$ 0.00
Cannon Fund	<u>\$ 2,828.33</u>
	\$ 368,935.65

Due from Other Funds

**#Waldron-Williams Fund accounts combined. Reports are discontinued**

2012

**Borough Banner Policy:**

- i. Precedence should be given to Borough based NPOs with a history of events and banner use.
- ii. Enforcement of the banner regulations is the responsibility of the zoning enforcement officer.
- iii. Display of a banner shall require a permit from the Warden & Burgesses ("W&B"). The W&B shall decide whether or not to approve a request to display a banner. Factors that may be taken into account when considering a request to display a banner include the number of banners already approved for a particular time period and the nature of the NPO applying for the event permit. Events sponsored by Borough based NPOs shall be given precedence over non-Borough based NPOs.
- iv. Banners may only be displayed on the side of the fire department building facing the viaduct. Fire department personnel shall hang and remove banners.
- v. Only one banner shall be displayed at a time
- vi. Banners may be displayed for a one week period.
- vii. The fee of \$200.00, payable to the Stonington Borough Fire Department, to be charged to hang/remove a banner.
- viii. The Borough administrative assistant shall maintain a calendar of banners to be displayed.
- ix. In connection with its review of the Plan of Conservation & Development and zoning regulations, the Planning & Zoning Commission shall provide for regulations

Applications will only be reviewed for organizations requesting banner display during the period beginning May 1<sup>st</sup> through October 15<sup>th</sup>

**REVISED Banner Policy (October 12, 2021):**

- i. ONLY BANNERS ADVERTISING PUBLIC EVENTS SPONSORED BY NOT-FOR-PROFIT ORGANIZATIONS OR LOCAL GOVERNMENT WILL BE PERMITTED. POLITICAL BANNERS ARE NOT ALLOWED.
- ii. Requests to display a banner must be approved by the Board of Warden & Burgesses (“W&B”). The W&B shall decide whether or not to approve a request to display a banner. Factors that may be taken into account when considering a request to display a banner include the number of banners already approved for a particular time period, the nature of the NFP applying for the permit, and the specific message on the banner. Events sponsored by Borough-based NFPs shall be given precedence over non Borough-based NFPs. Organizations that want to display a banner should send a written request (mail or email) to the warden.
- iii. Banners may only be displayed on the side of the fire department building facing the viaduct. Fire department personnel shall hang and remove banners.
- iv. Banners may be displayed for up to two weeks.
- v. A fee of \$200, payable to the Stonington Borough Fire Department, will be charged to hang/remove a banner.
- vi. The Borough administrative assistant shall maintain a calendar of banners to be displayed.

**APPROVED BY THE BOARD OF WARDEN & BURGESSES – OCTOBER 2021**