

**Board of Warden and Burgesses
Regular Meeting May 17, 2021
7:00 PM**

www.borough.stonington.ct.us

REMOTE PARTICIPATION ONLY

To Join Zoom Meeting on Computer:

<https://us02web.zoom.us/j/88549999370>

Meeting ID: 885 4999 9370 Passcode: None

Dial by your location: +1 646 558 8656 US (New York/CT)

MEETING AGENDA

1. Call to Order
2. Approval of Minutes: meeting of 4/19/21 (V)
3. Report of Administrative Assistant
4. Correspondence – See Attachment
5. Report of Clerk-Treasurer
6. Review of Bills/YTD Financial Report
7. Warden's Report
8. Commissioner Reports---(verbal summaries)
 - a. Streets and Sidewalks (Callahan)
 - b. Fire & Emergency Management (Rogers/Hoadley)
 - c. Parks, Trees & Rights of Way (Barnes)
 - d. Public Buildings (Mastroianni)
 - e. Public Information
 - f. Police & Sanitation (Nicholas)
9. Public Comment
10. Unfinished Business
 - a. Status of COVID-19 in region and State; reopening plans
 - b. Discuss resident survey
 - c. Update on open burning ordinance
 - d. Lower Water Street traffic and parking
 - e. Update on public restrooms
 - f. Consider appointing a member of the Board to be a trustee of the combined Waldron-Williams Fund when established (V)
11. New Business
 - a. Consider requests to use Borough property (C) (V): SFL Mystery Dinner; SFL Open Mike Nights; La Grua Center Concert; Ocean Community Chamber of Commerce movie nights; Hollycroft Foundation Sculpture Garden in Wimpheimer Park; Historical Society July Fourth Parade;
 - b. Consider appointing Marybeth Bartholet to Planning & Zoning Commission (C) (V)
 - c. Consider request by Ellen Wightman to make a curb cut at 44 Main Street (C) (V)
 - d. Consider appointing Borough Attorney (V)
 - e. Consider appointing PKF O'Connor Davies as auditors for fiscal year ending June 30, 2021 (A) (V)
 - f. Consider waiving the bid requirement and awarding Hastedt Bros a contract to repave sections of Union and Grand Streets (V) (PROPOSAL ATTACHED)

- g. Consider appointing Borough tax assessor (V)
 - h. Consider re-appointing Jesse Diggs and Sherman Crites to Stonington Harbor Management Commission, terms ending June 30, 2024 (V)
 - i. Consider commissioner appointments (V)
 - j. Consider appointing the senior burgess (A) (V)
12. Other Business and Discussion
13. Adjournment (V)

(A) = Attachment (C)= Correspondence (V) = Vote required

**Borough of Stonington
Board of Warden and Burgesses
Regular Monthly Meeting – April 19, 2021**

MINUTES

CALL TO ORDER

Warden Jeff Callahan called the meeting of the Borough of Stonington Board of Warden and Burgesses to order, by way of Zoom conferencing video, at 7:01 p.m. Participating were Burgesses Amy Nicholas, Kevin Rogers, Amanda Barnes, and Shaun Mastroianni. Clerk-Treasurer Lisa Coleman took minutes.

Warden Callahan reminded everybody that this is the anniversary of our 1st all-remote meeting one year ago.

APPROVAL OF THE MINUTES

On a motion by Burgess Mastroianni, seconded by Burgess Rogers, the minutes of the Special Meeting held on March 22, 2021 and the Special Meeting held on April 8, 2021, were unanimously approved as submitted.

REPORT OF ADMINISTRATIVE ASSISTANT

All is going well.

CORRESPONDENCE

- Request to film in Borough on April 29.
- CRS Certification email notifying us that we've been recertified for another year under the CRS program.

REPORT OF CLERK-TREASURER

Clerk-Treasurer Lisa Coleman was sworn in on Friday, April 9, 2021. Signed bank cards at Dime Bank. Met with Registrars of Voters regarding May 5 election. In touch with SOTS office via email. Seven absentee ballots have been sent out. All forms and requests for absentee ballot with SOTS office are filed. Warning of Election will be sent to The Day on April 20, 2021.

REVIEW OF BILLS/YTD FINANCIAL REPORT

Bills for the period March 19 through April 19, 2021 totaled \$31,028.64. Net income as of April 19, 2021 is \$432,862.26. Warden Callahan projects a year-end surplus of about \$80,000.

WARDEN'S ANNUAL REPORT

April 2021

What a year! As I write this, I realize that it has indeed been one year since we began wearing masks and keeping our distance from each other. We stopped going to work and school and learned new skills (think Zoom) as a way of keeping business, school, and relationships

going. Now, with vaccinations increasing and summer approaching the possibility of life returning to something close to normal seems very real. We're getting there, but don't throw away those masks just yet. Continue observing basic precautions for a while longer to guard against a COVID-19 rebound.

Borough government has continued to function, albeit with some adjustments, over the past year. In accordance with the Governor's executive orders, Borough Hall has remained closed to the general public, and public meetings have been conducted via Zoom. It's been a bit bumpy at times, but the streets have been plowed and swept, the parks have been maintained, the Fire Department has continued to keep us safe, and the Zoning Department has been busy as many people used money they had saved for travel and entertainment to instead fix up their homes. The Borough fire department responded to a total of 142 calls, 80 of them in the Borough.

Borough elections will be held this year on Monday May 3. I have decided to run for warden one last time, and the current burgesses --- Amy Nicholas, Shaun Mastroianni, Amanda Barnes, and Kevin Rogers --- are also running again. In- person voting will be done at the fire house as usual.

We had two significant staff changes in 2020. First was the tragic accidental death in July of Roger Colello, longtime member of the Street Department and Borough resident. Phoenix Grimes was hired to fill the vacancy left by Roger's untimely death. At the end of November, Barbara Perry, who had been the Borough's administrative assistant for nearly 20 years, retired. After a competitive search, the Borough hired Ann Sylvia Fiore, whose family lived in the Borough for generations.

A number of well-known current and former Borough residents died in 2020. Among them are Tony Bailey, Roy Wyatt, Charlie Chiappone, Jim Marenakos, Bill White, Tom and Marguerite Moore, Emmy Wharton, Betsy Wade, Fred Pampel, Krystyna Celichowska, Fred Eaton, Dorsey Boatwright, Tim Bell, Diane MacFadyen, and Helen Hobbs.

The Borough passed its annual CRS recertification, which means that we will continue to receive a ten percent discount on FEMA flood insurance, which a significant number of Borough residents carry.

As was the case last year, there will not be an in-person Borough annual meeting. The Governor's executive orders regarding public meetings are still in effect, so the budget for the fiscal year that begins July 1 will be enacted by the Board of Warden & Burgesses at their April 19th monthly meeting. The proposed budget, which does not increase the mil rate, is posted on the Borough website, and residents are invited to comment before or during the April meeting.

Respectfully,
Jeffrey Callahan, Warden

Note: A version of this report was sent out to all Borough residents

WARDEN'S MONTHLY REPORT

Participated in Zoom COVID-19 update with SCCOG and local health districts

Participated in Town Department Head meeting

Working on Waldron-Williams Funds merger

Tracked Governor's executive orders (about 100) and local Covid statistics; New London County hospitalizations have decreased significantly since January (now around 17 compared to a high of 100 during winter), while total deaths have risen to 426. Stonington Town deaths are 27 and total cases equal 1047.

Continued working on FEMA concerns about one resident's flood map revision request.

Mailed letter to residents and property owners., text insert here.

Finalized proposed FY21-22 budget and 2021-26 Capital Improvement Program

CRS annual recertification approved.

Participated in quarterly meeting of SE CT Water Authority Advisory Board

Office computer scanned for malware – none found.

BOROUGH CLOCK – Adjusted clock for Daylight Savings Time

Burgess Rogers had a question about the telephone pole on the corner in the sidewalk of Cannon Square and Water St. When will the double polls be removed? Burgess Nicholas has taken on the role and knows there are several double polls, and it will take time for her to become up to date on the task, get a list together of all the polls, and appreciates any other input. Chief Hoadley commented that Eversource is done with the pole, waiting for Frontier Communications to finish their work. Eversource owns the polls. Once they move their wires, they are done but have no leverage over Frontier, Comcast, or other tenants on the pole.

COMMISSIONER REPORTS

STREETS & SIDEWALKS (CALLAHAN)

- Conducted monthly brush pickup
- Continued spring street sweeping
- Filled potholes
- Painted curbs
- Issued 2 dumpster permits

FIRE & EMERGENCY MANAGEMENT (ROGERS/HOADLEY)

There were Six Alarms in March of 2021, they were as follows:

3-1-21 4:50pm Structure Fire 509 Stonington Rd. (stove fire)

3-5-21 2:23pm	Fire Alarm Activation 67 Water St., Stonington Jewelry (defective alarm head)
3-5-21 5:20pm	Fire Alarm Activation 349 Elm St., Stonington Vineyard (water found in alarm head)
3-6-21 12:37pm	Mutual Aid to Quiambaug FD (brush fire, 232 Cove Rd.)
3-18-21 6:55am	Propane tank leaking 8 Ash St. (filler valve stuck)
3-19-21 3:48pm	Fire Alarm Activation 27 Church St., Calvary Church (workers)

Burgess Rogers congratulated Chief Hoadley on becoming the Borough Open Burning Official. He will be one of the Town of Stonington’s Open Burning Officials. He has collected several copies of ordinances from other town in the state and will put together ideas on a Borough ordinance. He will be recertified in January 2022 for a four-year term.

PARKS, TREES & RIGHTS OF WAY (BARNES)

The two trees on the northwest corner of Wad Square were pruned by Bartlett. Based on an email tonight the Sculpture Park people will be in front of this body next month.

PUBLIC BUILDINGS (MASTROIANNI)

- Mulched fire house gardens
- Working on Elm St fence
- Door alarm to be instated at Borough Hall this week. It will let the office staff know someone has entered the building.

PUBLIC INFORMATION (ROGERS)

Burgess Rogers put a post on Facebook about the upcoming election and had some nice responses, so hopefully some more people will vote for all of us but it's so important I think even though we're uncontested that we still move forward and show that we're working for the Borough residents. Warden Callahan will put the same signboard that we use for the monthly meetings on Wad Square.

POLICE AND SANITATION (NICHOLAS)

During the month of March 2021 there were 43 incidents in the police report for the Borough including 7 Medical Assists, 7 Motor Vehicle/Parking Complaints, 5 Burglar Alarms 4 of which were false, 3 Fire Related calls, 2 Assist Other Agency, 2 Suspicious Vehicles and 2 Larceny calls. There was one incident each of Pistol Permit, Suspicious Activity, Barking Dog, Domestic Disturbance, Minor Traffic Service, Disabled Motor Vehicle, Business Check, Escort, Warrant Assist, Red Tag, Assist Citizen, Accident No Injury, Nuisance, Animal Control, and Harassment.

There were 2 Arrests. One related to a Medical Assist and one related to a Motor Vehicle Complaint.

Distributed several notices regarding yellow bag violations.

Discussion followed on the possible stop sign at High and Main Sts. The Police Chief and the Captain said that it was a resounding no to put a stop sign there since there's no evidence of any accidents and some unintended consequences of a stop sign like it becoming very noisy for the people that live there.

We have been looking at purchasing a speed monitor which we can move around wherever we want. It is easy to install and move around and comes with one year of free data.

Burgess Barnes noted that people speed on Main Street at High St. and don't stop at the crosswalk. The crosswalk will be repainted, and a Pedestrian Crosswalk sign will be purchased.

PUBLIC COMMENT

Resident Doug Mola questioned if we have two or three feet of snow in winter can the Chief get the fire truck around the tree on Denison Ave if the snow is plowed up? Burgess Barnes stated that she did witness the chief get the truck between the tree on the west end and a car parked on the side of the road and did have height clearance under it. Denison Ave is going to be paved this year and at that time the tree will be considered as part of the project.

UNFINISHED BUSINESS

a. Status of Covid-19 in area and state; reopening plans

We should discuss when we're going to start having in person meetings. It could be a hybrid sort of thing or a continuation of remote. Discussion will continue at the May meeting.

b. Consider adopting Proposed FY 21-22 budget.

A motion by Burgess Nicholas, seconded by Burgess Rogers, to adopt the proposed FY 21-22 budget, was unanimously approved.

There is no increase in the mill rate, it is a lower total expense than in last year's budget, and there are no dramatic changes in the budget from the previous year. The budget will be posted soon.

c. Update on possible ordinance on Open Burning.

Chief has received Open Burning Official certification and will begin working on an ordinance.

d. Lower Water Street traffic and parking

Burgess Rogers was really pleased to meet with Damian Sorento who Chief Stuart put him in touch with. He came down and did a walking tour with me from Cannon Square down to about 22 Water St. We watched traffic, looked at the existing yellow lines and the fire hydrants. He used his knowledge base and GIS mapping system. He concluded this is a simple job. If hired, his company would do a total pictorial map and he would just run it by the fire and police chiefs and Warden Callahan and Burgess Nicholas. He is going to submit a proposal to us or are we can be on our own. He is talking about \$1500.

Warden Callahan asked Burgess Rogers to put the plan in writing and distribute to the board including how many parking places would be created, whether the Borough does the work or his company. Burgess Rogers will include a GIS map on that location. Changing traffic directions will not be part of his plan.

e. Update on public restrooms

Warden Callahan has signed a contract with architect Julia Leeming to do an initial design which is conceptual and a schematic design of what this would look like. It doesn't have to be specific to the backside of the library on Wad Square. We're waiting for the surveyors to complete their survey which will be a useful thing for us to have to identify all the utilities and underground stuff and the Wad Hotel which is probably buried under there somewhere. Once we have the survey and the initial design, we will have something to present to the public and really think about seriously if we're going to do this.

Burgess Rogers visited the bathrooms at the docks and found the location shocking and fascinating, although not handicapped compliant. He has more photos for anyone interested in viewing. Chief Hoadley thinks the bathrooms have not been open for over 25 years.

f. Consider appointing a member of the Board to be a Trustee of the combined Waldron-Williams fund when established

Tabled

NEW BUSINESS

a. Consider requests to use Borough property

None

b. Consider reappointing Edward Smith to Harbor Management Commission

A motion by Warden Callahan, seconded by Burgess Barnes, to reappoint Edward Smith to a three-year term on the joint Stonington Harbor Management Commission was unanimously approved.

c. Consider request by One Off Productions to film in Borough on April 29

On a motion by Burgess Mastroianni, seconded by Burgess Nicholas, the request by *One Off* productions to film in the Borough on April 29, contingent on receipt of a certificate of insurance, was unanimously approved.

d. Consider reappointing members of Waldron Fund Board for one year

A motion by Warden Callahan, seconded by Burgess Barnes, to reappoint current trustees of the Waldron Fund Caroline Muller, Michael Schefers, and Gillian Patrick to one-year terms, pending the merger of the Williams and Waldron Funds, was unanimously approved.

OTHER BUSINESS AND DISCUSSION

We have money in the budget to purchase the traffic monitoring sign for roughly \$3000.

Discussion of the Borough being designated a Cultural District. Warden Callahan will be meeting with Town Department heads and will ask many questions of them pertaining to this.

Chief Hoadley thanked Antonio and Shaun for the planting and mulching at the Firehouse.

ADJOURNMENT

On a motion by Burgess Rogers, seconded by Burgess Nicholas, adjournment of the meeting at 8:07 p.m. was unanimously approved.

Respectfully Submitted,
Lisa M. Coleman
April 27, 2021

CORRESPONDENCE

MAY 2021

BOROUGH PROPERTY USE REQUESTS:

- a. Stonington Free Library- Two requests - Mystery Dinner reception on Wad Square (July 24) and Open Mike sessions on Wad Square (monthly June – September).
- b. Ocean Community Chamber of Commerce- Movie nights on Wad Square (July 13 & 27; August 9)
- c. La Grua Center – Children’s concert on Wad Square, August 17
- d. Hollycroft Foundation – Wimpheimer Park sculpture garden (June 2021 - ??)
- e. Stonington Historical Society – Parade (July 4)

MEETINGS: NONE

OTHER:

- a. Marybeth Bartholet- Candidate for P&Z Commission
- b. Ellen Wightman – Curb cut request, 44 Main Street
- c. Suisman Shapiro- Proposal for Borough Attorney services in FY22 & FY23
- d. PKF O’Connor Davies- Engagement letter for auditing services for FY21
- e. Stonington Historical Society -- Request for funding to support 2021 Fourth of July parade

OUTGOING:

- a. Letter of support for state grant for Calvary Church

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PRODUCER Starkweather & Shepley (WE) Insurance, Inc. PO Box 549 Providence, RI 02901-0549	CONTACT NAME: Ruth Leber	
	PHONE (A/C, No, Ext): 401 596-2212	FAX (A/C, No):
	E-MAIL ADDRESS: rleber@starshep.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Twin City Fire Insurance Company	29459
	INSURER B : Hartford Fire Insurance Company	19682
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

INSURED **Stonington Free Library Association**
PO Box 232
Stonington, CT 06378


COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR Required by Contract or written agreement GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		02SBAAK0278	09/18/2020	09/18/2021	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COMP/OP AGG \$4,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY			02SBAAK0278	09/18/2020	09/18/2021	COMBINED SINGLE LIMIT (Ea accident) \$2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$10000			02SBAAK0278	09/18/2020	09/18/2021	EACH OCCURRENCE \$4,000,000 AGGREGATE \$4,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	02WECAB7WU1	09/18/2020	09/18/2021	<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$500,000 E.L. DISEASE - EA EMPLOYEE \$500,000 E.L. DISEASE - POLICY LIMIT \$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: Event 7.24.21 Mystery Dinner Cocktail Party
The Warden and Burgesses, The Borough Hall are included as Additional Insured ATIMA as respects General Liability coverage, when required by written contract, as shown above.

CERTIFICATE HOLDER The Warden and Burgesses The Borough Hall 26 Church St, PO Box 328 Stonington, CT 06378	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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**APPLICATION FOR USE OF STONINGTON BOROUGH PROPERTY
INCLUDING STREETS**

(REVISED APRIL 2018)

Borough property to be used: Wadawanuck Square

Description of the event to be held: A monthly open-mic event where participants can share writing, poetry, and music.

Held by Stonington Free Library.

Date of the event:
Third Tuesday of the month 6/15/21- 9/21/21

Time of the event:
From: 3:30pm To: 5:30pm

Extra time needed after the event for clean up and break down.

Contact Person:
Karla Umland

860-535-0658

Name

Phone Number(s)


P.O. Box 232, Stonington, CT 06378

karla@stoningtonfreelibrary.org

Mailing Address

E-mail Address

In consideration for the use of Stonington Borough property listed above (agency/organization) Stonington Free Library agrees that it will indemnify and hold harmless the *Borough* and its respective officers, agents, and employees from any loss, costs, damages, expenses, judgments and liability whatsoever kind or nature howsoever the same maybe caused resulting directly or indirectly by any act or omission of the agency/organization, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable resulting in bodily injury including sickness and death, personal injury or damage o property directly or indirectly, including the loss of use resulting there from as permitted by law unless and to the extent caused by the Borough's willful acts. Certificate of Insurance must be attached. Failure to comply with any conditions stated below may be grounds for rescinding permission.


Signature of Responsible Party

4/22/2021

Date

Karla Boeddinghaus Umland

Printed Name of Responsible Party

Additional Conditions & Requirements: Will adjust date/time in August so as not to conflict with concert that La Grua is planning to hold in the Park.

Approved by the Borough of Stonington:

Name

Date

From: **Micayla Hall** micaylahall@stoningtonfreelibrary.org
Subject: **More Open Mic Night Info**
Date: **May 5, 2021 at 15:56:36**
To: **Jeffrey Callahan** borowarden@att.net
Cc: **Karla Umland** karla@stoningtonfreelibrary.org

Hi Jeff,

Here is some more info on the open mic night. We discussed further with staff members Brian Walls and Ivy Burns who came up with the idea.

Only participants who have pre-registered will be allowed to present. Volume will be kept at a level that is not disruptive to neighbors. Two staff members will be on hand to run the event and ensure that the guidelines are followed.

As you suggested we will make it clear in marketing that the event is for sharing artistic work or creative writing. Political speeches/announcements are not allowed.

[Here is a link with more info on the sound system.](#)

Let me know if you have any further questions.

All the best,
Micayla

--

Micayla Hall
Director
Stonington Free Library
20 High St., P.O. Box 232
Stonington, CT 06378
860-535-0658
www.stoningtonfreelibrary.org

Please Note: The information contained in this e-mail and any attachments hereto is intended only for the personal and confidential use of the designated recipients. If the reader/recipient of this

ACORD™

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/23/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Starkweather & Shepley (WE) Insurance, Inc. PO Box 549 Providence, RI 02901-0549	CONTACT NAME: Ruth Leber	
	PHONE (A/C, No, Ext): 401 596-2212 FAX (A/C, No):	
	E-MAIL ADDRESS: rlieber@starshep.com	
INSURED Stonington Free Library Association PO Box 232 Stonington, CT 06378	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Twin City Fire Insurance Company	29459
	INSURER B : Hartford Fire Insurance Company	19682
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

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A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY			02SBAAK0278	09/18/2020	09/18/2021	COMBINED SINGLE LIMIT (Ea accident) \$2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10000			02SBAAK0278	09/18/2020	09/18/2021	EACH OCCURRENCE \$4,000,000 AGGREGATE \$4,000,000 \$
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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Warden and Burgesses, The Borough Hall are included as Additional Insured ATIMA as respects General Liability coverage, when required by written contract, as shown above.

CERTIFICATE HOLDER

CANCELLATION

The Warden and Burgesses
The Borough Hall
26 Church St, PO Box 328
Stonington, CT 06378

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



APPLICATION FOR USE OF STONINGTON BOROUGH PROPERTY INCLUDING STREETS

(REVISED APRIL 2018)

Borough property to be used: grassy area in front of Stonington Free library - Wadawanuck Sw

Description of the event to be held: Free family movie at dusk three times this year - Hook, War with Grandpa, Grease

Date of the event: July 13, July 27, Aug 9
War with Grandpa Hook Grease

Time of the event: From: 8:30 To: 10:30

Contact Person: Lisa Konicki

401-596-7761
Phone Number(s)

1 Chamber Way, Westerly RI 02891
Mailing Address

LKonicki@oceanchamber.org
E-mail Address

In consideration for the use of Stonington Borough property listed above (agency/organization) Ocean Community Chamber of Commerce agrees that it will indemnify and hold harmless the Borough and its respective officers, agents, and employees from any loss, costs, damages, expenses, judgments and liability whatsoever kind or nature howsoever the same maybe caused resulting directly or indirectly by any act or omission of the agency/organization, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable resulting in bodily injury including sickness and death, personal injury or damage o property directly or indirectly, including the loss of use resulting there from as permitted by law unless and to the extent caused by the Borough's willful acts. Certificate of Insurance must be attached. Failure to comply with any conditions stated below may be grounds for rescinding permission.

[Signature]
Signature of Responsible Party

5/5/21
Date

401-596-7761
Printed Name of Responsible Party

The OCCC will set up its temporary screen and speaker system. Movies will be licensed by Swank Pictures.

Additional Conditions & Requirements: We will be notifying abutters and discussing with neighbors. We will only proceed if there are no objections. While the business community and SVMA wants this we want to be certain that residents do as well. Thank you -

Approved by the Borough of Stonington:

Name

Date

**APPLICATION FOR USE OF STONINGTON BOROUGH PROPERTY
INCLUDING STREETS**

(REVISED APRIL 2018)

Borough property to be used: WADAWANUCK SQUARE

Description of the event to be held: CONCERT FOR KIDS
WITH BERGIN O'MALLEY (LA GRUA CENTER)

Date of the event: TUESDAY, AUGUST 17, 2021

Time of the event:
From: 6pm To: 7pm (concert)
(setup & clean up from 5-8)

Contact Person: LORI ROBISHAW
Name EXECUTIVE DIRECTOR
LA GRUA CENTER
P.O. BOX 342, STONINGTON
Mailing Address

866/535-2300
Phone Number(s)
lori@lagruacenter.org
E-mail Address

In consideration for the use of Stonington Borough property listed above (agency/organization) LA GRUA CENTER agrees that it will indemnify and hold harmless the *Borough* and its respective officers, agents, and employees from any loss, costs, damages, expenses, judgments and liability whatsoever kind or nature howsoever the same maybe caused resulting directly or indirectly by any act or omission of the agency/organization, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable resulting in bodily injury including sickness and death, personal injury or damage o property directly or indirectly, including the loss of use resulting there from as permitted by law unless and to the extent caused by the Borough's willful acts. Certificate of Insurance must be attached. Failure to comply with any conditions stated below may be grounds for rescinding permission.

Lori Robishaw
Signature of Responsible Party

8/14/21
Date

LORI ROBISHAW
Printed Name of Responsible Party

Additional Conditions & Requirements: _____

Approved by the Borough of Stonington:

Name

Date

**APPLICATION FOR USE OF STONINGTON BOROUGH PROPERTY
INCLUDING STREETS**

(REVISED APRIL 2018)

Borough property to be used: WIMPFHEIMER PARK

Description of the event to be held: SCULPTURE GARDEN

CURATED BY THE HOLLYCRAFT FOUNDATION

Date of the event:
TBD - LONG TERM

Time of the event:
From: _____ To: _____

Contact Person:
BRIAN WENDLER/HOLLYCRAFT FDN.
Name

860-938-7154
Phone Number(s)

BOX 278 WARTON, CT
Mailing Address 06442

Hollycraftfoundation
E-mail Address @gmail.com

In consideration for the use of Stonington Borough property listed above (agency/organization) THE HOLLYCRAFT FDN. agrees that it will indemnify and hold harmless the *Borough* and its respective officers, agents, and employees from any loss, costs, damages, expenses, judgments and liability whatsoever kind or nature howsoever the same maybe caused resulting directly or indirectly by any act or omission of the agency/organization, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable resulting in bodily injury including sickness and death, personal injury or damage o property directly or indirectly, including the loss of use resulting there from as permitted by law unless and to the extent caused by the Borough's willful acts. Certificate of Insurance must be attached. Failure to comply with any conditions stated below may be grounds for rescinding permission.

Brian G. Wendler
Signature of Responsible Party

4/26/21
Date

BRIAN G. WENDLER
Printed Name of Responsible Party

Additional Conditions & Requirements: _____

Approved by the Borough of Stonington:

Name

Date

Stonington Historical Society
P.O. Box 103
Stonington, CT 06378

Mr. Jeffrey Callahan, Warden
Borough of Stonington
PO Box 328
Stonington, CT 06378

May 5, 2021

Dear Jeff:

On behalf of the Stonington Historical Society's Fourth of July Committee, I am writing to request permission to hold our annual parade event on Sun., July 4, 2021, beginning at 11:30 am in the streets of the Borough. The later than usual time is in consideration of church related activities.

As in past years, the parade will form on the Water Street side of Wadawanuck Square and proceed south to Cannon Square and then return to Wadawanuck Square via Main Street for the reading of the Declaration of Independence. The entire event should take approximately 90 minutes. We look forward to your approval for the parade.

The Society will be obtaining proper insurance to cover the event, and we will list the Town of Stonington and the Borough of Stonington as additional insured parties. We will provide an endorsed copy of the insurance binder when it has been prepared. Also enclosed is the Application for Use of Stonington Borough Property Including Streets.

I can be reached at 860-884-6318.

Sincerely,



Rob Palmer, Chair

enclosures

**APPLICATION FOR USE OF STONINGTON BOROUGH PROPERTY
INCLUDING STREETS**

(REVISED APRIL 2018)

Borough property to be used: Main, Water, Broad Streets &
Wadawanuck Square

Description of the event to be held: Fourth of July Parade sponsored by
Stonington Historical Society. Public invited. Use of parks;
also follow COVID-19 protocols.

Date of the event: Mon July 4, 2021

Time of the event:
From: 11:00 am To: 1:00 pm

Contact Person:
ROB PALMER
Name

860-884-6318
Phone Number(s) 860-535-8445 Ex 10
for Liz Wood
1958 WLF@gmail.com
E-mail Address

P O BOX 103, Ston.
Mailing Address

In consideration for the use of Stonington Borough property listed above (agency/organization) STON. HISTORICAL SOC. agrees that it will indemnify and hold harmless the Borough and its respective officers, agents, and employees from any loss, costs, damages, expenses, judgments and liability whatsoever kind or nature howsoever the same maybe caused resulting directly or indirectly by any act or omission of the agency/organization, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable resulting in bodily injury including sickness and death, personal injury or damage o property directly or indirectly, including the loss of use resulting there from as permitted by law unless and to the extent caused by the Borough's willful acts. Certificate of Insurance must be attached. Failure to comply with any conditions stated below may be grounds for rescinding permission.

[Signature]
Signature of Responsible Party

5-5-2021
Date

Henry (Rob) Palmer
Printed Name of Responsible Party

Additional Conditions & Requirements: _____

Approved by the Borough of Stonington:

Name

Date



STONHIS-01

SZUDERHAVENS

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/7/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER Maury, Donnelly & Parr 24 Commerce St. Baltimore, MD 21202	CONTACT NAME: PHONE (A/C, No, Ext): (410) 685-4625 FAX (A/C, No): (410) 685-3071 E-MAIL ADDRESS:
INSURED Stonington Historical Society P.O. Box 103 Stonington, CT 06378	INSURER(S) AFFORDING COVERAGE INSURER A: Hanover American Insurance Company NAIC # 36064 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES	CERTIFICATE NUMBER:	REVISION NUMBER:
------------------	----------------------------	-------------------------

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	X COMMERCIAL GENERAL LIABILITY						
	CLAIMS-MADE X OCCUR	X		ZDQA72364905	9/2/2020	9/2/2021	
							EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
							MED EXP (Any one person) \$ 10,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ Included
							HIRED NON OWNED \$ 1,000,000
	AUTOMOBILE LIABILITY						
	ANY AUTO OWNED AUTOS ONLY		SCHEDULED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$
	HIRED AUTOS ONLY		NON-OWNED AUTOS ONLY				BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB		OCCUR				EACH OCCURRENCE \$
	EXCESS LIAB		CLAIMS-MADE				AGGREGATE \$
	DED		RETENTION				\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)		Y / N				PER STATUTE
	If yes, describe under DESCRIPTION OF OPERATIONS below		N / A				OTH-ER
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 The Borough of Stonington is an Additional Insured.

CERTIFICATE HOLDER Borough of Stonington 26 Church Street Stonington, CT 06378	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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Fwd: Volunteering

From: Jeffrey Callahan (borowarden@att.net)

To: boroughstonington@snet.net

Date: Friday, April 30, 2021, 04:09 PM EDT

Pls print out for May meeting correspondence.

Jeffrey Callahan, Warden
Borough of Stonington
CT, USA

Begin forwarded message:

From: Marybeth Bartholet <mbartholet@gmail.com>
Date: April 26, 2021 at 11:14:36 EDT
To: Jeffrey Callahan <borowarden@att.net>
Subject: Re: Volunteering

Hi Jeff,

As I stated earlier in an email to you, I wish to volunteer for a position on the planning and zoning board.

I was a real estate professional for twelve years when I lived in RI. I mostly sold residential, but there were some occasional commercial deals that I spearheaded throughout those years. I have experience with new construction properties, historically registered homes and everything in between and the one common denominator that each of these properties had to adhere to was the zoning regulations. And if they did not, the process of building a case as to why the property should require a zoning change was brought forward...much like the magnitude of properties do here in the Borough.

My professional career began working as an engineer for General Dynamics at the Naval Base in Newport, RI, where I worked on testing the software functions of the Trident Submarines. After two years, I accepted an engineering job in Quality Control for the IBM Corporation in Poughkeepsie, NY and later moved into Marketing for IBM in Boston during its big boom of huge profits and stellar reputation.

Throughout all the years living in RI, we maintained a strong tie to Stonington Borough since my husband, Eric, grew up here during his summers and we were members of the Wadawanuck Club, like many of our family members. In 2013 when our kids were in college, we bought a home on Main Street to serve as a summer vacation home, but it didn't take long before we sold our RI home and moved here full time. Currently, we live on Church Street but still own the Main Street home as an investment property and am a registered Democrat Borough voter.

I would like to give back to a community that has given me so much—wonderful friends, a beautiful area and pride of belonging. My husband and I will call this peninsula home until our dying days and if we can help keep the Borough the unique and special place it is, we welcome the opportunity.

Sincerely,
Marybeth Bartholet

On 4/15/21 8:32 AM, Jeffrey Callahan wrote:

No rush, Marybeth. The agenda for Monday's meeting was posted yesterday, so I will put your nomination on the May agenda. Thanks for volunteering. Jeff

4/12/21

RCVD
4.14.21
@ 2:30 PM

Cut Curb Procedure

TO :Street Commissioner/
Zoning Officer

Due to the continued parking problem on Main St, I am requesting a curb cut at 44 Main St.

I am attaching plans and feel this is the only possible solution to my continued issues.

Thank you



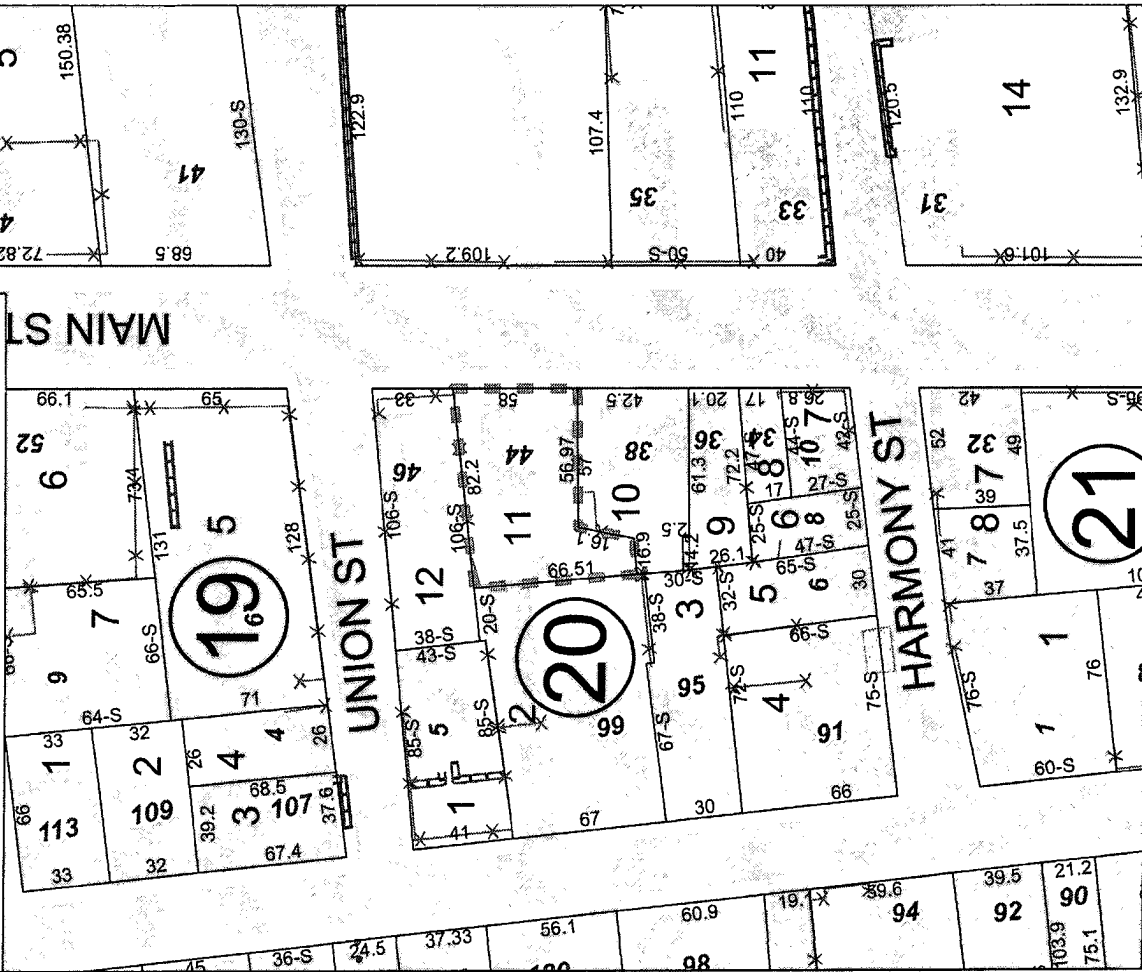
Ellen Wightman

44 Main St

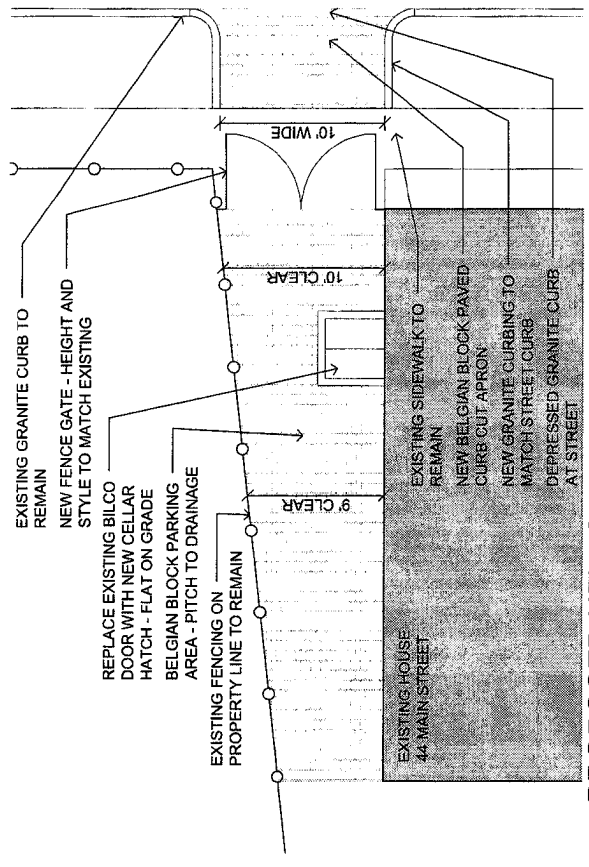
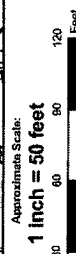
Stonington Boro, CT

Town of Stonington, Connecticut - Assessment Parcel Map

Parcel: 101-20-11 Address: 44 MAIN ST



Revised To Grand List: October 2020 Map Produced: March 2021
 Disclaimer: This map is for informational purposes only. All information is subject to verification by any user. The Town of Stonington and its mapping contractors assume no legal responsibility for the information contained herein.



PROPOSED NEW CURB CUT PLAN

1/8"=1'-0"



EXISTING PHOTOGRAPH

1 1/2"=1'-0"

Suisman Shapiro

Attorneys-At-Law

Robert A Avena

Raymond L Baribeault, Jr

James P Berryman

Michael A Blanchard

Eric W Callahan

Michael P Carey

Richard S Cody

John A Collins, III

Jeanette M Dostie

Eileen C Duggan

Bryan P Fiengo

Theodore W Heiser

Jeffrey W Hill

Carolyn P Kelly

Kristi D Kelly

Nicholas F Kepple

Robert B Keville

Jillian K Miller

Samuel M Nassetta

Roger T Scully

Kyle J Zrenda

In Memoriam

Andrew J Brand

James F Brennan

James J Courtney

L. Patrick Gray, III

Michael V Sage

Matthew Shafner

Max M Shapiro

Charles J Suisman

Thomas B Wilson

Louis C Wool

Of Counsel

Hinda K Kimmel

Jay B Levin

Richard A Schatz

May 6, 2021

Sent via regular mail and email: borowarden@att.net

Jeffrey Callahan, Warden
Borough of Stonington
26 Church Street
P.O. Box 328
Stonington, CT 06378

RE: Borough Attorney

Dear Jeff:

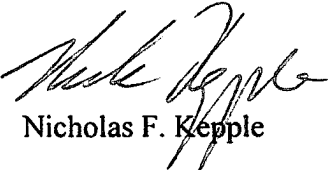
We are pleased to be considered by you and the Burgesses for another term as Borough Attorney. It has been an honor to work with you and your colleagues in service to Borough residents.

As we discussed, in light of the experience of the last couple of years, we would propose an annual legal budget of \$10,000.00 to be paid in quarterly installments commencing in July. Consistent with our previous understanding we anticipate this budget will likely cover normal Borough legal needs.

Extraordinary activities or litigation which necessitates expending more time in any quarter will be billed separately subject to your approval, as has been done previously.

If you have any questions about this proposal please do not hesitate to contact me.

Sincerely,



Nicholas F. Kepple

NFK/pmnn

A Tradition of Innovative Solutions

Suisman, Shapiro, Wool, Brennan, Gray & Greenberg, P.C.
2 Union Plaza, Suite 200 • P.O. Box 1591, New London, CT 06320
Phone 860-442-4416 • Fax 860-442-0495 • www.suismanshapiro.com

April 30, 2021

Borough of Stonington, CT
Board of Warden and Burgesses
P.O. Box 328
Stonington, CT 06378

Thank you for choosing PKF O'Connor Davies to provide professional services to the Borough of Stonington, CT. This letter sets forth our understanding of the terms and objectives of our engagement, and the nature and scope of the services we will provide to Borough of Stonington, CT ("the Entity").

Audit objectives

We will audit the Entity's statements of the governmental activities, each major fund and the aggregate remaining fund information and related notes to the financial statements, which collectively comprise the basic financial statements of the Entity as of and for the year ended June 30, 2021 and issue our report thereon as soon as reasonably possible after completion of our work.

Accounting principles generally accepted in the United States of America ("US GAAP") provide for certain required supplementary information ("RSI"), such as management's discussion and analysis to supplement the Entity's financial statements. Such information, although not a part of the financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Entity's RSI in accordance with auditing standards generally accepted in the United States of America ("US GAAS"). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial statements, and other knowledge we obtained during our audit of the financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by US GAAP and will be subjected to certain limited procedures, but will not be audited:

- Management's Discussion and Analysis
- Budget and Actual Schedules
- Required Schedules and Notes for Pension Plans

We have also been engaged to report on supplementary information other than the RSI that accompanies the Entity's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with US GAAS and our auditors' report will provide an opinion on such information in relation to the financial statements as a whole:

- Combining Fund Financial Statements and Schedules

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditors' report will not provide an opinion or any assurance on that other information.

- Introductory Section (if applicable)
- Trend Information Section

We will conduct the audit in accordance with US GAAS and the standards for financial audits contained in Government Auditing Standards ("GAGAS") issued by the Comptroller General of the United States (if applicable), and will include tests of accounting records, a determination of major programs in accordance with Uniform Guidance (if applicable), and other procedures we consider necessary to enable us to express such an opinion and to render the required reports. The aforementioned standards require that we obtain reasonable, rather than absolute, assurance that the financial statements are free of material misstatement, whether caused by error or fraudulent financial reporting, misappropriation of assets, or violations of laws or governmental regulations that are attributable to the Entity's or to acts by management or employees acting on behalf of the Entity. Because the determination of abuse is subjective, GAGAS do not expect auditors to provide reasonable assurance of detecting abuse. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us even though the audit is properly planned and performed in accordance with US GAAS and GAGAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements and on those programs we have determined to be major programs (if applicable). However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting or misappropriation of assets and any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit (if applicable). We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential.

The objective of an audit is the expression of an opinion on whether these financial statements are presented fairly, in all material respects, in conformity with US GAAP and to report on the fairness of the supplementary information referred to in the preceding paragraph when considered in relation to the financial statements as a whole. The objective for our audit also includes reporting on:

- Internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts or grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with GAGAS.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Entity's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to GAGAS.

If our opinion on the financial statements is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion(s), we may decline to express an opinion or decline to issue a report as a result of the engagement.

In making our risk assessments, we consider internal control relevant to the Entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to GAGAS (if applicable). An audit is also not designed to identify significant deficiencies or material weaknesses. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control and other internal control related matters relevant to the audit of the financial statements that we have identified during the audit as required by US GAAP and GAGAS.

The reports on internal control and compliance in accordance with GAGAS will each include a paragraph that states that the purpose of the report is solely to describe the scope of testing of internal control over financial reporting and compliance and the result of that testing and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance and that the report is an integral part of an audit performed in accordance with GAGAS in considering internal control over financial reporting and compliance. The paragraph will also state that the report is not suitable for any other purpose.

We will also communicate with those charged with governance any (a) fraud involving senior management and other fraud that causes a material misstatement of the financial statements; (b) violations of laws or governmental regulations that come to our attention (unless they are clearly inconsequential); (c) disagreements with management and other serious difficulties encountered in performing the audit; and, (d) various matters related to the Entity's accounting policies and financial statements.

As part of our engagement, we may propose standard, adjusting, or correcting journal entries to your financial statements. Management, however, has final responsibility for reviewing the proposed entries and understanding the nature and impact of the proposed entries to the financial statements. It is our understanding that management has designated qualified individuals with the necessary expertise to be responsible and accountable for overseeing the acceptance and processing of such journal entries.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of state financial assistance (if applicable) and related notes of the Borough in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under Government Auditing Standards and such services will not be conducted in accordance with Government Auditing Standards.

Management's responsibilities

The financial statements and their fair presentation in accordance with US GAAP, including all informative disclosures, RSI and supplementary information, are the responsibility of the Entity's management. Management is also responsible for: (1) the selection and application of accounting policies; (2) the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error and for informing us of all significant deficiencies and material weaknesses in the design or operation of such controls of which it has knowledge; (3) ensuring the Entity complies with the laws and regulations applicable to its activities; (4) making all financial records and related information available to us of which you are aware that is relevant to the preparation and fair presentation of the financial statements, as well as any additional information that we may request for the purpose of the audit; (5) providing us with unrestricted access to persons within the Entity from whom we determine it necessary to obtain audit evidence; and (6) adjusting the financial statements and supplementary information to correct material misstatements.

Management's responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the RSI and supplementary information in accordance with US GAAP; (2) you believe the RSI and supplementary information, including its form and content, is fairly presented in accordance with US GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the RSI and supplementary information.

In order to help ensure that appropriate goals and objectives are met and that there is reasonable assurance that government programs are administered in compliance with compliance requirements, management is responsible for establishing and maintaining effective internal control, including internal control over compliance, and for evaluating and monitoring ongoing activities.

Management's responsibilities also include identifying any significant vendor relationships in which the vendor has responsibility for program compliance and for the accuracy and completeness of that information.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the Entity involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the Entity received in communications from employees, former employees, grantors, regulators or others. In addition, you are responsible for identifying and ensuring that the Entity complies with applicable laws, regulations, contracts, agreements and grants and for taking timely and appropriate steps to remedy any fraud, illegal acts, violations of contracts or grant agreements, or abuse that we may report.

Except as stated otherwise herein above, PKF O'Connor Davies, LLP shall not have responsibility for prevention and detection of fraud, and PKF O'Connor Davies, LLP's services cannot be relied upon to detect fraud, defalcations or other irregularities. Because of the characteristics of fraud, particularly those involving concealment through collusion, falsified documentation and management's ability to override controls, an audit designed and executed in accordance with auditing standards generally accepted in the United States may not detect a material fraud. PKF O'Connor Davies, LLP expressly disclaims any responsibility for detecting fraud affecting the Borough any and the Borough releases PKF O'Connor Davies, LLP from any liability for failure to detect fraud. If the Borough needs assistance in this area, PKF O'Connor Davies, LLP can refer the Borough to others who specialize in fraud detection and investigations, and who can provide such services pursuant to a separate engagement setting forth the agreed upon scope of such services.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the audit objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other engagements or studies. The Entity is also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

At the conclusion of the engagement, we will request from management written confirmation concerning representations made to us in connection with the audit. The representation letter, among other things, will confirm management's responsibility for: (1) the preparation of the financial statements in conformity with US GAAP, (2) the availability of financial records and related data, and (3) the completeness and availability of all minutes of board meetings. Management's representation letter will further confirm that: (1) the effects of any uncorrected misstatements aggregated by us during the engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole, and (2) we have been informed of, or that there were no incidences of, fraud involving management or those employees who have significant roles in the Entity's internal control. You will also be required to acknowledge in the management representation letter, when applicable, our assistance with the preparation of the financial statements and related schedules, and RSI and that you have reviewed and approved the financial statements, aforementioned schedules and RSI, and related notes prior to their issuance and have accepted responsibility for them. We will place reliance on these representations in issuing our report.

In the event that we become obligated to pay any cost, settlement, judgment, fine, penalty, or similar award or sanction as a result of a claim, investigation, or other proceeding instituted by any third party, as a direct or indirect result of an intentional, knowing or reckless misrepresentation or provision to us of inaccurate or incomplete information by the Entity or, any elected official, member of management or employee thereof in connection with this engagement, and not any failure on our part to comply with professional standards, you agree to indemnify us against such obligations.

To the best of your knowledge, you are unaware of any facts which might impair our independence with respect to this engagement.

Management is responsible for management decisions and assuming all management responsibilities; for designating an individual with suitable skill, knowledge, and/or experience to oversee the non-attest services we provide; and for evaluating the adequacy and results of those services and accepting responsibility for them.

Exempt Offering Documents

The financial statements are the property of the Entity and can be reproduced and distributed as management desires.

The Entity may wish to include our report on these financial statements in an exempt offering document. There are new audit rules (effective June 15, 2018) that govern whether the auditor is involved (has a responsibility to perform additional procedures outside of this audit engagement) or not with respect to the exempt offering document. For that reason, when our report is included in an exempt offering document, one of the following two options must be followed:

1. Any exempt offering document issued by the Entity with which we are not involved (as defined by AU-C Section 945) will clearly indicate in the exempt offering document we are not involved with the contents of such offering document using the following language:

PKF O'Connor Davies, LLP, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. PKF O'Connor Davies, LLP also has not performed any procedures relating to this offering document.

2. Otherwise, any agreement to perform work in connection with an exempt offering document, including an agreement to provide permission or consent to use our report, will be a separate engagement and fee.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Engagement Administration

We understand that your accounting department personnel will assist us to the extent practicable in completing the audit. They will provide us with detailed trial balances, supporting schedules, and other information we deem necessary. A list of these schedules and other items of information will be furnished to you before we begin the audit. The timely and accurate completion of this information is an essential condition to our completion of the audit and the issuance of the audit report. We understand that your employees will locate any documents selected by us for testing.

It is expected that a portion of the audit will be conducted remotely. Management is responsible for ensuring that all electronically provided documents and records are complete and accurate reproductions of the original documents and records. For any part of the engagement performed on premises, management is responsible for ensuring that all applicable safeguards are in place in accordance with Centers for Disease Control guidance and any state and local regulations and guidelines. PKF O'Connor Davies holds the right to not perform work onsite if we consider the onsite conditions unsafe for any reason. Management, in coordination with PKF O'Connor Davies, is responsible to arrange for alternative methods for audit procedures that must be performed on the Company's or a third-party's premises.

We will provide copies of our reports to the Entity; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

We keep documents related to this engagement in accordance with our records retention policy and applicable regulations or for any additional period requested by the applicable cognizant agency. If we are aware that a federal (and/or state) awarding agency or the Entity is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation. We do not keep any original client records, so we will return those to you at the completion of the services rendered under this engagement. When records are returned to you, it is your responsibility to retain and protect your records for possible future use, including potential examination by any government or regulatory agencies.

Hosting Services

In order to maintain our independence in accordance with the AICPA's Code of Professional Conduct, we cannot host or maintain any client information. You are expected to retain all financial and non-financial information including anything you upload to a portal and are responsible for downloading and retaining anything we upload in a timely manner. Portals are only meant as a method of transferring data, are not intended for the storage of client information, and may be deleted at any time. You are expected to maintain control over your accounting systems to include the licensing of applications and the hosting of said applications and data. We do not provide electronic security or back-up services for any of your data or records. Giving us access to your accounting system does not make us hosts of information contained within.

Electronic and other communication

During the course of the engagement, we may communicate with you or with Entity personnel via fax or e-mail. You should be aware that communication in those media may be unsafe to use and contains a risk of misdirection and/or interception by unintended third parties, or failed delivery or receipt. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of e-mail or other electronic transmissions, including any consequential, incidental, direct, indirect or special damages.

Access to working papers

During the course of this engagement, we will develop files of various documents, schedules and other related engagement information known as our working papers. As we are sure you can appreciate, these working papers may contain confidential information and our firm's proprietary data. You understand and agree that these working papers are, and will remain, our exclusive property. Except as discussed below, any requests for access to our working papers will be discussed with you before making them available to requesting parties:

- (1) Our firm, as well as other accounting firms, participates in a peer review program covering our audit and accounting practices. This program requires that once every three years we subject our system of quality control to an examination by another accounting firm. As part of this process, the other firm will review a sample of our work. It is possible that the work we perform for you may be selected for review. If it is, the other firm is bound by professional standards to keep all information confidential.
- (2) We may be requested to make certain working papers available to regulators pursuant to authority given to them by law, regulation or subpoena. Such regulators may include (i) a federal agency providing direct or indirect funding or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities; (ii) the American Institute of Certified Public Accountants; and (iii) the State Board of Accountancy. If requested, access to such working papers will be provided under the supervision of our personnel. Furthermore, upon request, we may provide photocopies of selected working papers to them. The regulator may intend, or decide, to distribute the photocopies or information contained therein to others, including other government agencies.

Liability

Any and all claims by the Entity arising under this engagement must be commenced by the Entity within one year following the date on which our firm delivered our report on the financial statements associated with this engagement, or the date the Entity is informed of the engagement's termination in the event our report is not delivered, for any reason.

You agree to indemnify our firm, its partners, principals and employees, to the fullest extent permitted by law for any expense, including compensation for our time at our standard billing rates and reimbursement for our out-of-pocket expenses and reasonable attorneys' fees, incurred in complying with or responding to any request (by subpoena or otherwise) for testimony, documents or other information concerning the Entity by any governmental agency or investigative body or by a party in any litigation or dispute other than litigation or disputes involving claims by the Entity against the firm. This indemnification will survive termination of this engagement.

Dispute resolution

Any claim or controversy ("dispute") arising out of or relating to this engagement, the services provided thereunder, or any other services provided by or on behalf of the firm or any of its subcontractors or agents to the Entity or at its request (including any dispute involving any person or entity for whose benefit the services in question are or were provided), shall first be submitted in good faith for mediation administered by the American Arbitration Association ("AAA") under its Mediation Rules. Each party shall bear its own costs in the mediation. Absent an agreement to the contrary, the fees and expenses of the mediator shall be shared equally by the parties.

If the dispute is not resolved by mediation within 90 days of its submission to the mediator, then, and only then, the parties shall submit the dispute for arbitration administered by the American Arbitration Association under its Professional Accounting and Related Services Dispute Resolution Rules (the "Rules"). The arbitration will be conducted before a single arbitrator selected from the AAA's Panel of Accounting Professionals and Attorneys and shall take place in Hartford, CT.

Any discovery sought in connection with the arbitration must be expressly approved by the arbitrator upon a showing of substantial need by the party seeking discovery. All aspects of the arbitration shall be treated as confidential. The parties and the arbitrator may disclose the existence, content or result of the arbitration only as expressly provided by the Rules.

The arbitrator shall issue his or her final award in a written and reasoned decision to be provided to each party. In his or her decision, the arbitrator will declare one party the prevailing party. The arbitrator shall have the power to award to the prevailing party reasonable legal fees associated with the arbitration and prior mediation. The arbitrator shall have no authority to award non-monetary or equitable relief of any sort. The arbitrator shall not have authority to award damages that are punitive in nature, or that are not measured by the prevailing party's actual compensatory loss.

The award reached as a result of the arbitration will be binding on the parties and confirmation of the arbitration award may be sought in any court having jurisdiction.

This engagement will be governed by the laws of the State of New York, without giving effect to any provisions relating to conflict of laws that would require the laws of another jurisdiction to apply.

Third-party service providers and subcontractors: From time to time and depending upon the circumstances, we may use third-party service providers or subcontractors to assist us in providing professional services to you. In such circumstances, it may be necessary for us to disclose confidential client information to them. We enter into confidentiality agreements with third-party service providers and subcontractors, and we remain committed to maintaining the confidentiality and security of your information.

Joseph Centofanti is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

GAGAS require that we provide you with a copy of our most recent external peer review report, and any subsequent peer review reports received during the period of the contract. Our latest peer review report accompanies this letter.

Fees and billing

Our fee for these services will be **\$21,750** (the "Fee"). The Fee shall be payable to us in monthly installments as the work is performed, within 30 days of the invoice date.

The fee is comprised of the following components:

Audit	\$ 20,600
MD&A	<u>1,150</u>
Total	<u>\$ 21,750</u>

The above estimated fee is quoted based upon the same scope and audit requirements as the prior year. Should any professional pronouncements issued by the GASB, the AICPA, the Federal or State governments, or should the number of major funds increase or should the number of Federal or State programs that are required to be tested increase significantly affect the audit hours, we would discuss possible fee changes with you prior to commencing the work.

Our fee is quoted with the understanding that the accounts and records will be properly and currently maintained and in balance prior to commencement of our year-end audit. This includes trial balances of all individual funds, bank reconciliations, balancing of subsidiary records with general ledger control accounts, adequate detail of receivables, payables, etc. and other account analysis. Should any unusual circumstances, originating from the Town or its personnel require an excessive amount of time on our part, we would consult with you regarding any possible additional charge for the time involved prior to commencing the work.

In accordance with our firm policies, work may be suspended if your account becomes overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed even if we have not issued our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

Our audit engagement for each year ends on delivery of our audit report covering that year. Requests for services other than those included in this engagement letter will be agreed upon separately.

To ensure that PKF O'Connor Davies, LLP' independence is not impaired under the AICPA Code of Professional Conduct, you agree to inform the engagement partner before entering into any substantive employment discussions with any of our personnel.

All rights and obligations set forth herein shall become the rights and obligations of any successor firm to PKF O'Connor Davies, LLP by way of merger, acquisition or otherwise.

If this letter correctly expresses your understanding of the terms of our engagement, including our respective responsibilities, please sign the enclosed copy where indicated and return it to us.

The terms of this letter are subject to the completion of client acceptance in compliance with professional standards.

By your execution of this Agreement, the undersigned represent and warrant that he or she is authorized on behalf of the entity or entities listed to bind and are in fact binding each such entity to the terms and conditions of this Agreement.

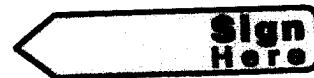
We are pleased to have this opportunity to serve you.

PKF O'Connor Davies, LLP

Attachment: Peer Review Report

The services and terms described in the foregoing letter are in accordance with our requirements and are acceptable to us.

Borough of Stonington, CT

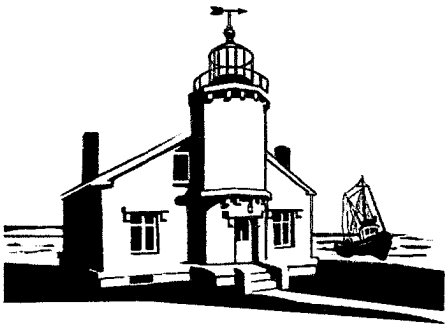


BY: _____

TITLE: _____

DATE: _____

PKF O'Connor Davies, LLP is a member firm of the PKF International Limited network of legally independent firms and does not accept any responsibility or liability for the actions or inactions on the part of any other individual member firm or firms.



THE STONINGTON HISTORICAL SOCIETY

P. O. BOX 103 • STONINGTON, CONNECTICUT • 06378 • 860-535-8445 • stoningtonhistory.org

May 4, 2021

Jeffrey Callahan, et al.
Stonington Borough Warden & Burgesses
26 Church Street
Stonington, CT 06378

Dear Warden Callahan, et al.,

Thank you so very much for your support of the Independence Day parade in years past. Your support has financed the sound systems, flowers, banners, and the fees for paid participants and we are grateful. The Stonington Historical Society is planning to organize and manage the annual Independence Day Parade in Stonington Borough, scheduled for July 4, 2021. We are hoping that current trends will continue and that provided our community continues to see a relaxing of the policies, the Independence Day Parade will provide a welcome opportunity to gather and celebrate. While permitting for this annual celebration will be pursued with all interested parties, that letter will arrive under separate cover. This letter is to request your continued financial support of this community event.

As you know, for many years, the Historical Society sponsored this event, but in recent years, the Borough has provided a grant of \$1,500. This money covers the expenses of paid marchers and a sound system for the reading of the Declaration of Independence on Wadawanuck Square. Following that tradition, the Stonington Historical Society would like to respectfully request \$1,500 from Stonington Borough for the 2021 Independence Day Parade. This year will be a meaningful celebration after the events of the past year. We have invited Mr. McCoy to be our Grand Marshal. Education is our theme, and we will have students conduct the reading of the Declaration of Independence.

The \$1,500 grant provides financial support for several paid parade participants like the fife and drum corps and the sound system at Wadawanuck Square. We would greatly appreciate your assistance for this community event.

Sincerely,

Elizabeth Wood, Executive Director
The Stonington Historical Society

BOROUGH OF STONINGTON

Jeffrey Callahan, Warden

borowarden@att.net

860/908-6530 (mobile)



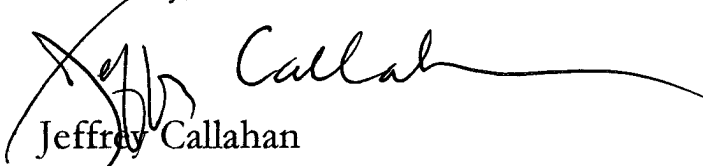
May 10, 2021

To Whom it May Concern:

As the chief elected official of the Borough of Stonington, one of my most important responsibilities is preserving the architectural character of the Borough. Along with the old lighthouse, the four church buildings of the Borough are among its most distinctive structures. My office in Borough Hall looks directly across the street – Church Street – on to the Calvary Campus, and I am reminded almost daily how charming this collection of buildings is and how much it adds to the beauty of the village.

But this project is about more than aesthetics. The peeling lead paint on the parish hall represents a hazard to the children that attend nursery school there and other groups that use the hall. Encapsulating the old lead paint on the building will help protect the health of the children and other residents who happen to walk by. I urge you to support this project.

Sincerely,


Jeffrey Callahan
Warden

05/11/21

**Borough of Stonington
Bills for Review
April 20 through May 12, 2021**

Name	Class	Amount
Apr 20 - May 12, 21		
Aquarion Water Co...	HYDRANTS:401 Rental of Hydrants & Pipes	4,125.15
Aquarion Water Co...	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:804 Park Utilities	13.33
Aquarion Water Co...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:504 Water & Sewer	17.86
Aquarion Water Co...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:314 Water & Sewer	110.18
Aquarion Water Co...	HYDRANTS:401 Rental of Hydrants & Pipes	4,051.40
Aquarion Water Co...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:314 Water & Sewer	47.57
Ashaway Service C...	STREET DEPARTMENT:GENERAL:602 Equipment R&M/Upgrading	178.83
Atlantic Broadband	STREET DEPARTMENT:GENERAL:609 Telephone & Miscellaneous	384.99
Bartlett Tree Experts	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:802 Tree Maintenance	1,300.00
Bartlett Tree Experts	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:802 Tree Maintenance	300.00
Bulldog Fire Appara...	FIRE DEPARTMENT:GENERAL EXPENSES:305 Tools & Equipment	307.05
Capalbo Accounting...	GENERAL GOVERNMENT:ADMINISTRATIVE:101 Audit & Accountant	690.68
Cash True Value H...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:315 Supplies	98.01
Cash True Value H...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:315 Supplies	44.24
Comcast	FIRE DEPARTMENT:GENERAL EXPENSES:306 Telecommunications	261.36
Comcast	FIRE DEPARTMENT:GENERAL EXPENSES:306 Telecommunications	173.66
connecticut Labor L...	FIRE DEPARTMENT:PERSONNEL EXPENSES:344 Training	89.50
ConnRi Paper & Su...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:315 Supplies	97.56
Eversource	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:804 Park Utilities	45.33
Eversource	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:311 Electricity	941.66
Eversource	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:501 Electricity	132.60
Firematic	FIRE DEPARTMENT:GENERAL EXPENSES:304 Maintenance of Trucks/Equip	215.00
Firematic	FIRE DEPARTMENT:GENERAL EXPENSES:304 Maintenance of Trucks/Equip	402.17
Frontier Communic...	FIRE DEPARTMENT:GENERAL EXPENSES:306 Telecommunications	195.84
George Fox	GENERAL GOVERNMENT:TAX COLLECTOR:145 Tax Refunds	32.91
Guardian	GENERAL GOVERNMENT:ADMINISTRATIVE:108 Health Insurance	145.48
Integrity LLC	FIRE DEPARTMENT:SALARIES:566 Janitorial - Firehouse	495.00
Integrity LLC	BOROUGH HALL/HWY GARAGE:JANITORIAL:565 Janitorial - Borough Hall	275.00
Jeffrey Hoadley	GENERAL GOVERNMENT:ADMINISTRATIVE:108 Health Insurance	445.50
Johnson's Hardwar...	STREET DEPARTMENT:GENERAL:604 Street Repairs	330.29
Milone & Macbroom...	GENERAL GOVERNMENT:ADMINISTRATIVE:105 Professional Services	412.50
New England Mech...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	728.56
Next Tech Solutions	GENERAL GOVERNMENT:OFFICE:125 Telecommunications	115.00
NFPA	FIRE DEPARTMENT:GENERAL EXPENSES:307 Fire Marshal Equipment	154.40
PNC Equipment Fin...	OTHER FUNDS:Fire Dept. Major Expense	82,286.91
PNC Equipment Fin...	FIRE DEPARTMENT:GENERAL EXPENSES:310 Fire Truck Leases	30,726.03
Printing Plus	FIRE DEPARTMENT:GENERAL EXPENSES:309 Miscellaneous	260.00
Quill Corporation	GENERAL GOVERNMENT:OFFICE:124 Supplies	27.99
Rhode Island Harve...	STREET DEPARTMENT:GENERAL:602 Equipment R&M/Upgrading	310.77
Rhode Island Harve...	STREET DEPARTMENT:GENERAL:602 Equipment R&M/Upgrading	83.85
RMS	GENERAL GOVERNMENT:OFFICE:129 Miscellaneous	366.74
Shaun Mastroianni (...)	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:505 Supplies	95.61
Shaun Mastroianni (...)	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:801 Grounds Maintenance	239.29
Shipman's Fire Equi...	FIRE DEPARTMENT:GENERAL EXPENSES:305 Tools & Equipment	654.60
Shipman's Fire Equi...	FIRE DEPARTMENT:GENERAL EXPENSES:304 Maintenance of Trucks/Equip	2,319.19
Shipman's Fire Equi...	FIRE DEPARTMENT:GENERAL EXPENSES:305 Tools & Equipment	229.85
Shipman's Fire Equi...	FIRE DEPARTMENT:GENERAL EXPENSES:305 Tools & Equipment	1,807.70
The Day Publishing ...	BOARDS & COMMISSIONS:PLANNING & ZONING COMMISSION:201 Legal Notices	122.00
The Day Publishing ...	GENERAL GOVERNMENT:ADMINISTRATIVE:103 Election	155.15
Town of Stonington	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:315 Supplies	45.00
Town of Stonington	FIRE DEPARTMENT:GENERAL EXPENSES:301 Fuel	81.00
Town of Stonington	STREET DEPARTMENT:GENERAL:601 Gas & Oil	103.73
Town of Stonington	GENERAL GOVERNMENT:ADMINISTRATIVE:103 Election	675.00
Town of Stonington	FIRE DEPARTMENT:GENERAL EXPENSES:301 Fuel	61.00
Town of Stonington	STREET DEPARTMENT:GENERAL:601 Gas & Oil	124.77
Uline	FIRE DEPARTMENT:GENERAL EXPENSES:305 Tools & Equipment	2,272.98
Uncas Gas	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:312 Propane	654.82
Verizon Wireless	FIRE DEPARTMENT:GENERAL EXPENSES:306 Telecommunications	140.15
VFIS	FIRE DEPARTMENT:INSURANCE:321 Accidental Death Insurance	195.00
Wescon	STREET DEPARTMENT:GENERAL:604 Street Repairs	68.64
Wescon	STREET DEPARTMENT:GENERAL:604 Street Repairs	69.30
Apr 20 - May 12, 21		141,535.68

Borough of Stonington
Income & Expenses Budget vs. Actual
July 1, 2020 through May 14, 2021

	Jul 1, '20 - May 14, 21	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
GRANTS & REIMBURSEMENTS			
1 Town of Stonington	267,828.00	267,828.00	0.00
2 State of Connecticut			
Grants	15,204.27	5,000.00	10,204.27
LoCIP	0.00	1,000.00	-1,000.00
2 State of Connecticut - Other	26.32	0.00	26.32
Total 2 State of Connecticut	<u>15,230.59</u>	<u>6,000.00</u>	<u>9,230.59</u>
Total GRANTS & REIMBURSEMENTS	283,058.59	273,828.00	9,230.59
FIRE PROTECTION FEES			
21 Stonington Fire District	67,203.10	66,549.00	654.10
22 Wamphassuc	29,360.00	29,074.00	286.00
23 Lord's Point	27,532.00	27,053.00	479.00
Total FIRE PROTECTION FEES	<u>124,095.10</u>	<u>122,676.00</u>	<u>1,419.10</u>
OTHER INCOME			
61 Planning & Zoning Fees, Etc.			
Applications	3,035.00	4,000.00	-965.00
61 Planning & Zoning Fees, Etc. - Other	2,105.00	0.00	2,105.00
Total 61 Planning & Zoning Fees, Etc.	<u>5,140.00</u>	<u>4,000.00</u>	<u>1,140.00</u>
62 Interest on Investments	851.02	500.00	351.02
65 Telephone Property Tax	662.69	500.00	162.69
69 Miscellaneous			
Dumpster Permit Fees	5,700.00	0.00	5,700.00
69 Miscellaneous - Other	2,372.00	2,000.00	372.00
Total 69 Miscellaneous	<u>8,072.00</u>	<u>2,000.00</u>	<u>6,072.00</u>
Total OTHER INCOME	14,725.71	7,000.00	7,725.71
PROPERTY TAXES			
81-Real Estate	883,014.08	857,738.00	25,276.08
81-Vehicles	23,109.89	0.00	23,109.89
81-Other	18,006.20	0.00	18,006.20
81 Collections-Refunds	-6.63	0.00	-6.63
Total PROPERTY TAXES	<u>924,123.54</u>	<u>857,738.00</u>	<u>66,385.54</u>
RESERVE TRANSFER			
91 Acc Rev Fund Bal Des Budget	95,027.00	95,027.00	0.00
Total RESERVE TRANSFER	<u>95,027.00</u>	<u>95,027.00</u>	<u>0.00</u>
Total Income	<u>1,441,029.94</u>	<u>1,356,269.00</u>	<u>84,760.94</u>
Gross Profit	1,441,029.94	1,356,269.00	84,760.94
Expense			
GENERAL FUND OPERATING EXPENSE			
GENERAL GOVERNMENT			
Administrative			
101 Audit	21,012.04	22,000.00	-987.96
103 Election	4,610.60	4,000.00	610.60
104 Insurance			
Surety Bonds	0.00	500.00	-500.00
CIRMA LAP	17,870.00	20,500.00	-2,630.00
Worker's Comp (CIRMA)	21,187.00	23,000.00	-1,813.00
Total 104 Insurance	<u>39,057.00</u>	<u>44,000.00</u>	<u>-4,943.00</u>
105 Professional Services	6,897.50	15,000.00	-8,102.50
106 Special Mailings	0.00	1,000.00	-1,000.00
107 Community Affairs	1,180.00	600.00	580.00

Borough of Stonington
Income & Expenses Budget vs. Actual
July 1, 2020 through May 14, 2021

	Jul 1, '20 - May 14, 21	Budget	\$ Over Budget
108 Health Insurance	38,052.99	60,000.00	-21,947.01
109 Health Insurance Deductible	4,153.39	8,000.00	-3,846.61
110 Travel Reimbursement	42.89	1,000.00	-957.11
Administrative - Other	87.50	0.00	87.50
Total Administrative	115,093.91	155,600.00	-40,506.09
Office			
121 Legal Notices	718.70	500.00	218.70
122 Equipment R&M/Upgrading	2,480.19	2,000.00	480.19
123 Postage	723.90	1,000.00	-276.10
124 Supplies	1,022.07	800.00	222.07
125 Telecommunications	5,403.73	2,500.00	2,903.73
126 Bank Fees	1,063.79	500.00	563.79
129 Miscellaneous	971.91	500.00	471.91
130 Administrative Assistant	23,370.95	36,413.00	-13,042.05
Total Office	35,755.24	44,213.00	-8,457.76
Tax Collector			
141 Legal Notices	0.00	200.00	-200.00
142 Liens	0.00	100.00	-100.00
143 Postage	0.00	300.00	-300.00
144 Collection Expenses	3,489.70	6,000.00	-2,510.30
145 Tax Refunds	224.91	2,000.00	-1,775.09
149 Miscellaneous	395.78	0.00	395.78
Total Tax Collector	4,110.39	8,600.00	-4,489.61
Salaries			
161 Assessor	600.00	1,000.00	-400.00
162 Burgesses	2,350.00	5,400.00	-3,050.00
163 Clerk-Treasurer	3,104.17	3,500.00	-395.83
165 Warden	8,333.30	10,000.00	-1,666.70
168 Payroll Taxes	22,799.40	27,702.00	-4,902.60
170 Commissioner Stipends	2,374.82	4,000.00	-1,625.18
Total Salaries	39,561.69	51,602.00	-12,040.31
Contributions			
191 Stonington Free Library	25,000.00	25,000.00	0.00
192 Stonington Ambulance	10,000.00	10,000.00	0.00
193 seCTer	325.15	325.00	0.15
194 SE CT Council of Government	861.00	511.00	350.00
195 CT Conf of Municipalities	0.00	1,000.00	-1,000.00
196 Bicent/July 4th	1,500.00	1,500.00	0.00
197 Stonington COMO	5,000.00	5,000.00	0.00
Total Contributions	42,686.15	43,336.00	-649.85
GENERAL GOVERNMENT - Other	280.00	0.00	280.00
Total GENERAL GOVERNMENT	237,487.38	303,351.00	-65,863.62
BOARDS & COMMISSIONS			
Planning & Zoning Commission			
201 Legal Notices	489.00	2,000.00	-1,511.00
202 Printing	0.00	1,000.00	-1,000.00
203 Books & Training	0.00	500.00	-500.00
205 Prof Services - Legal	0.00	8,000.00	-8,000.00
206 Prof Svcs- Planner/Engineer	1,543.75	1,000.00	543.75
Total Planning & Zoning Commission	2,032.75	12,500.00	-10,467.25
Shared PZC & ZBA			
221 Postage	162.00	500.00	-338.00
222 State Conservation Fund	2,204.00	1,500.00	704.00
257 Zoning Officer Salary	12,812.50	25,000.00	-12,187.50
259 Miscellaneous/Office	461.80	500.00	-38.20

Borough of Stonington
Income & Expenses Budget vs. Actual
July 1, 2020 through May 14, 2021

	Jul 1, '20 - May 14, 21	Budget	\$ Over Budget
Total Shared PZC & ZBA	15,640.30	27,500.00	-11,859.70
Zoning Board of Appeals			
241 Legal Notices	0.00	500.00	-500.00
242 Books & Training	0.00	100.00	-100.00
243 Prof Services - Legal	0.00	5,000.00	-5,000.00
Total Zoning Board of Appeals	0.00	5,600.00	-5,600.00
Total BOARDS & COMMISSIONS	17,673.05	45,600.00	-27,926.95
FIRE DEPARTMENT			
Operating Expenses			
301 Fuel	826.76	3,000.00	-2,173.24
302 Maintenance of Alarms	545.00	0.00	545.00
303 Maintenance of Radios	970.80	2,000.00	-1,029.20
304 Maintenance Trucks & Equip	24,699.28	25,000.00	-300.72
305 New Tools & Equipment	15,418.19	30,000.00	-14,581.81
306 Telecommunications	6,786.61	9,000.00	-2,213.39
307 Fire Marshal Expenses	1,699.26	2,500.00	-800.74
309 Miscellaneous	260.00	500.00	-240.00
310 Fire Truck Leases	30,726.03	30,000.00	726.03
Total Operating Expenses	81,931.93	102,000.00	-20,068.07
Firehouse - 100 Main Street			
311 Electricity	11,219.51	11,000.00	219.51
312 Propane	10,821.43	11,000.00	-178.57
314 Water & Sewer	1,837.39	2,000.00	-162.61
315 Supplies	1,214.40	2,000.00	-785.60
317 Repairs & Maintenance	32,798.30	20,000.00	12,798.30
566 Janitorial - Firehouse	4,400.00	6,000.00	-1,600.00
Total Firehouse - 100 Main Street	62,291.03	52,000.00	10,291.03
Insurance			
321 Accidental Death	421.62	2,500.00	-2,078.38
324 LAP-Liability/Auto/Prop	29,157.00	30,000.00	-843.00
Total Insurance	29,578.62	32,500.00	-2,921.38
Personnel Expenses			
341 Companies & Department	11,172.01	10,000.00	1,172.01
342 Medical	5,176.88	10,000.00	-4,823.12
343 Length of Service Program	32,393.00	35,000.00	-2,607.00
344 Training	1,089.50	4,000.00	-2,910.50
345 Uniforms	890.52	3,000.00	-2,109.48
346 Pay-per-Call Incentive Prog	6,248.22	15,000.00	-8,751.78
347 Deferred Compensation	5,400.00	5,000.00	400.00
Total Personnel Expenses	62,370.13	82,000.00	-19,629.87
Salaries			
361 Chief	79,929.14	88,432.00	-8,502.86
362 Deputy Chief	7,802.50	9,363.00	-1,560.50
363 Assistant Chief	1,015.00	6,090.00	-5,075.00
364 Fire Marshal	9,403.76	10,404.00	-1,000.24
365 Company Officers	4,611.25	5,640.00	-1,028.75
Total Salaries	102,761.65	119,929.00	-17,167.35
FIRE DEPARTMENT - Other	1,354.40	0.00	1,354.40
Total FIRE DEPARTMENT	340,287.76	388,429.00	-48,141.24
HYDRANTS			
General Expenses			
401 Rental of Hydrants & Pipe	43,393.29	48,000.00	-4,606.71

Borough of Stonington
Income & Expenses Budget vs. Actual
July 1, 2020 through May 14, 2021

	Jul 1, '20 - May 14, 21	Budget	\$ Over Budget
Total General Expenses	43,393.29	48,000.00	-4,606.71
Total HYDRANTS	43,393.29	48,000.00	-4,606.71
BOROUGH HALL - 26 CHURCH ST			
Borough Hall/Highway Garage			
501 Electricity	1,615.06	3,000.00	-1,384.94
502 Heating Oil	2,210.69	4,500.00	-2,289.31
504 Water & Sewer	232.51	400.00	-167.49
505 Supplies	203.83	1,000.00	-796.17
509 Repairs & Maintenance	4,907.07	8,000.00	-3,092.93
Total Borough Hall/Highway Garage	9,169.16	16,900.00	-7,730.84
Salaries			
565 Janitorial - Borough Hall	1,706.61	4,364.00	-2,657.39
Total Salaries	1,706.61	4,364.00	-2,657.39
Total BOROUGH HALL - 26 CHURCH ST	10,875.77	21,264.00	-10,388.23
STREET DEPARTMENT			
General			
601 Gas & Oil	1,587.64	3,000.00	-1,412.36
602 Equipment R&M/Upgrading	2,334.45	5,000.00	-2,665.55
604 Street Repairs	603.53	5,000.00	-4,396.47
605 Supplies	5,619.81	4,000.00	1,619.81
609 Telephone & Miscellaneous	388.32	2,000.00	-1,611.68
610 Snow Removal	5,397.86	10,000.00	-4,602.14
611 Sidewalk Repairs	2,600.00	7,000.00	-4,400.00
612 Stormwater Management	2,059.60	15,000.00	-12,940.40
Total General	20,591.21	51,000.00	-30,408.79
Wages & Salaries			
656 Labor - Regular	100,396.41	126,875.00	-26,478.59
657 Labor - Overtime	13,978.35	17,000.00	-3,021.65
658 Labor - Temporary	10,042.12	7,500.00	2,542.12
666 Deferred Comp Matching	1,260.00	6,000.00	-4,740.00
667 Street Commissioner	4,583.40	5,500.00	-916.60
Total Wages & Salaries	130,260.28	162,875.00	-32,614.72
Total STREET DEPARTMENT	150,851.49	213,875.00	-63,023.51
PARKS, TREES, & RIGHTS OF WAY			
General Expenses			
801 Grounds Maintenance	3,326.51	3,000.00	326.51
802 Tree Maintenance	9,740.00	20,000.00	-10,260.00
804 Park Utilities	527.68	750.00	-222.32
805 Signs, Surveys & ROW	667.15	1,000.00	-332.85
Total General Expenses	14,261.34	24,750.00	-10,488.66
Total PARKS, TREES, & RIGHTS OF WAY	14,261.34	24,750.00	-10,488.66
SANITATION			
General Expenses			
909 Miscellaneous	1,862.54	3,500.00	-1,637.46
Total General Expenses	1,862.54	3,500.00	-1,637.46
Total SANITATION	1,862.54	3,500.00	-1,637.46
CONTINGENCY EXPENSE			
1301 Contingency	2,300.00	30,000.00	-27,700.00
Total CONTINGENCY EXPENSE	2,300.00	30,000.00	-27,700.00
Total GENERAL FUND OPERATING EXPENSE	818,992.62	1,078,769.00	-259,776.38

Borough of Stonington
Income & Expenses Budget vs. Actual
 July 1, 2020 through May 14, 2021

	<u>Jul 1, '20 - May 14, 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>
SPECIAL REVENUE & TRUST FUNDS			
1501 Deposits to Funds	276,500.00	277,500.00	-1,000.00
Total SPECIAL REVENUE & TRUST FUNDS	276,500.00	277,500.00	-1,000.00
Payroll Expenses	543.92	0.00	543.92
Total Expense	1,096,036.54	1,356,269.00	-260,232.46
Net Ordinary Income	344,993.40	0.00	344,993.40
Net Income	<u>344,993.40</u>	<u>0.00</u>	<u>344,993.40</u>

BOROUGH ACCOUNT BALANCES
As of May 17, 2021

General Fund Balance:	\$573,737.81
Dime Bank Checking	\$835,388.93
Due to/from Other Funds (Details Below)	\$261,651.12**
Cannon Fund	\$ 2,328.33
Due from General Fund	\$ 2,328.33
Capital & Nonrecurring Fund Balance:	\$ 43,507.63***
Due from General Fund	\$ 43,507.63
Fire Dept. Major Expense Balance:	\$82,286.91
Due from General Fund	\$82,286.91
Clock Fund Balance:	\$ 799.36
Due from General Fund	\$ 799.36
Infrastructure Reserve Fund Balance:	\$17,423.55
Due to General Fund	\$17,423.55
LoCip Fund Balance:	\$ 4,481.00
Available from State of Connecticut	\$ 4,481.00
Robinson Burial Ground Fund	\$ 725.35
Due from General Fund	\$ 725.35
Wadawanuck Square Fund	\$ 372.00
Due from General Fund	\$ 372.00
Waldron Fund Balance: (Restricted Funds- \$1,000)	\$138,428.24
Dime Bank Checking Account	\$ 61,650.73
Dime Bank CD #3	\$ 39,337.74
Dime Bank CD #4	\$ 37,439.77
Wayland's Wharf Fund Balance:	\$ 31,824.86
Due from General Fund	\$ 31,824.86
William Williams Fund Balance: (Restricted Funds-\$10,524)	\$ 82,383.13
Due from General Fund	\$ 82,383.13

***Capital & Nonrecurring Accounts

Building Fund	\$ 35,115.57
Truck Fund	<u>\$ 8,392.06</u>
	\$ 43,507.63

**Due to Other Funds

Capital & Nonrecurring Fund	\$43,507.63
Fire Dept. Major Expense	\$82,286.91
Clock Fund``	799.36
Infrastructure Reserve	17,423.55
Wayland's Wharf	31,824.86
Wadawanuck Square Fund	\$ 372.00
Robinson Burial Ground	\$ 725.35
Williams Fund	\$ 82,383.13
Cannon Fund	<u>\$ 2,328.33</u>
	\$261,651.12

Due from Other Funds

HASTEDT BROTHERS, LLC
Post Office Box 407
Hanover, CT 06350
PHONE (860)848-0545
FAX (860)822-6626
Hastedtbrothers.com

April 7, 2021

Stonington Borough
Jeffery Callahan

Work to be performed at: Various Locations

PROPOSAL

Union Street

Remove existing asphalt, install processed gravel base as needed
Install (2) 1.5" layers of asphalt
Price \$15,000.00
Resetting of existing curbs @ \$50 per linear foot - \$2,500.00 (minimum)

Grand Street

Remove existing asphalt, install processed gravel base as needed
Install (2) 1.5" layers of asphalt
Price \$18,500.00
Optional curb and slate adjustment at 51 Main St. - Price \$7,000.00

(NO)

Pearl Street

Remove existing asphalt, install processed gravel base as needed
Install (2) 1.5" layers of asphalt
Price 25,800.00

Payment terms: Payment upon completion.

Estimated Possible Start Date: Spring 2021, Completion Date: 1-2 days after actual start date, depending on weather

Respectfully Submitted,
Joe Hastedt
Hastedt Brothers, LLC

The undersigned agree(s) to and accepts the terms and conditions of the above proposal. They assume all responsibility for payment in accordance with the payment terms. Please sign, date and return ONE copy of the proposal to Hastedt Brothers LLC at the above address, if you wish to make this proposal a binding contract.

Purchaser/Homeowner Signature Date

Purchaser/Homeowner Signature Date

You, The Purchaser/Homeowner, May cancel this transaction at any time prior to midnight of the third business day after the date of this transaction. See the attached notice of cancellation form for an explanation of this right.

CT License #0618367

Joe (860)234-3543