

Board of Warden and Burgesses
Meeting November 15, 2021
7:00 PM in Borough Hall
stoningtonboroughct.gov

To Join Zoom Meeting on Computer (muted on entry):

<https://us02web.zoom.us/j/86574102367?>

Meeting ID: 865 7410 2367 Passcode: 477103

Dial by your location: +1 646 558 8656 US (New York/CT)

MEETING AGENDA

1. Call to Order
2. Approval of Minutes: Special meeting of 9/13/21 (V)
3. Report of Administrative Assistant
4. Correspondence –
5. Report of Clerk-Treasurer
6. Review of Bills/YTD Financial Report
7. Warden's Report
8. Commissioner Reports---(verbal summaries)
 - a. Streets and Sidewalks (Callahan)
 - b. Fire & Emergency Management (Nicholas/Hoadley)
 - c. Parks, Trees & Rights of Way (Barnes)
 - d. Public Buildings (Mastroianni)
 - e. Utilities & Sanitation (Rogers)
9. Public Comment
10. Unfinished Business
 - a. Status of COVID-19 in region and State
 - b. Discuss potential uses of ARPA funds (A)
 - c. Cannabis use on public/Borough property
 - d. Borough traffic and parking
 - e. Discuss venue for next W&B meeting
 - f. Consider revised banner policy (V) (A)
11. New Business
 - a. Consider requests to use Borough property (C) (V): NONE
 - b. Consider revision to SBO-04 – Off Street Parking (V) (A)
 - c. Consider a request to create off street parking at 19 School Street (V) (A)
 - d. Consider W&B regular meeting schedule for 2022 (V) (A)
 - e. Consider resolution regarding Homeland Security Grants (V) (A)
 - f. Consider reappointing Don Maranell to Planning & Zoning Commission (V)
 - g. Consider additional ARPA fund appropriations (V)
12. Other Business and Discussion
13. Adjournment (V)

(A) = Attachment (C)= Correspondence (V) = Vote required

**Borough of Stonington
Board of Warden and Burgesses
Special Monthly Meeting – October 16, 2021**

MINUTES

CALL TO ORDER

Warden Jeffrey Callahan called the Special meeting of the Borough of Stonington Board of Warden and Burgesses to order at 10:02 a.m. The meeting was held at Borough Fire House and also by way of Zoom conferencing video. Present were Burgesses Amy Nicholas, Kevin Rogers, Shaun Mastroianni (via Zoom), and Clerk-Treasurer Lisa Coleman.

PRESENTATION BY JULIA LEEMING ON COMFORT STATION

Architect Julia Leeming has been meeting with committee members Jeff Callahan, Kevin Rogers, Amy Nicholas, Micayla Hall from SFL, Janet Vaskas representing SVIA, Deb Norman from SBMA, Jim Quinn representing St. Mary Church and Jean Fiore for several months. The first step was to select a suitable site; only properties owned by the Borough, Town, or SVIA were considered. Sites considered were the playground at the Town Docks; the old bathrooms at the sewer plant; Wayland's Wharf; and SVIA-owned land at the Point. All of these locations are in the flood plain. They would require long ramps for universal access.

Areas outside of the flood plain that were evaluated are Cannon Square, the western edge of LaGrua Park, Wimpeimer Park, Borough Hall, and Wadawanuck Square. The committee decided that the most appropriate of these locations is the northern end of Wadawanuck Square, behind the library, facing St. Mary Church and the Post Office. This location is one of the highest elevations in the Village, and it doesn't have residences close by. Further, a number of community events, some of which draw large crowds, take place on Wad Square throughout the year.

The design includes 2 unisex family restrooms with a mechanical room between them, drinking fountains and benches. There are architectural nods to the library's clerestory windows and bricks and the granite curbs of Wad Square. The design features a whitish brick that is consistent with the post office and church.

Resident Pam Mola questioned why Borough Hall was not considered. It was, and the basic reason it was not selected is that there is no available space other than the first floor bathroom that is used by the highway crew. Providing ADA-compliant access to that bathroom while ensuring adequate security for the rest of the building would be extremely difficult. The time to do this would have been when the elevators were installed. Another factor we considered is that there are residences close by, and those owners would likely strenuously object.

Tager Nicholas questioned if the entrances to restrooms will be visible to the residential properties. Julia responded that this is unlikely given the existing large trees and additional plantings to be part of the project.

Jack Lynch asked questions about privacy of people coming in and out the entrances, vandalism concerns, and the cost to operate the comfort station.

The presentation part of the meeting was closed. After a break, Warden Callahan called the meeting back in session at 11:20 a.m.

APPROVAL OF THE MINUTES

On a motion by Burgess Nicholas, seconded by Burgess Rogers, the minutes of the special meeting of September 13, 2021 were unanimously approved.

REPORT OF ADMINISTRATIVE ASSISTANT

Ann continues to work on the new website and compiling mailing lists.

CORRESPONDENCE

BOROUGH PROPERTY USE REQUESTS:

SVIA, request to use Wad Square.

PHGS, request to reserve parking for the October fish fries.

Stonington Garden Club, triennial garden tour June 10-11, 2022.

COMO, letter thanking the Borough for ARPA funds.

MEETINGS: NONE

OUTGOING: NONE

REPORT OF CLERK-TREASURER

None

REVIEW OF BILLS/YTD FINANCIAL REPORT

Bills for the period September 10, 2021 through October 14, 2021 totaled \$124,566.68. Net income as of October 14, 2021 (FY-22), is \$714,673.07.

WARDEN'S MONTHLY REPORT

1. Attended Town Hall department head meeting
2. New Borough website has gone live. Go to STONINGTONBOROUGHCT.GOV
3. Waldron-Williams Funds merger: Fund is now incorporated in CT. Caroline Muller is president. All Williams Fund monies have been deposited in the new joint Waldron-Williams bank account at Dime.
4. Local Covid statistics: New London County hospitalizations have remained in high 20's – low 30's, while total deaths have increased to 488. Stonington Town deaths are 41 and total cases equal 1347.
5. Continued working with FEMA to resolve concerns about one resident's flood map revision request. New, large capacity pump system has been installed.
6. Held two more meetings of comfort station (public bathroom) committee. Scheduled to hold public informational meeting on Saturday morning October 16 at firehouse.
7. Submitted CIP request (\$50 k) to Town for comfort station funding
8. Delayed Denison Ave paving until spring in order to sort out fate of large plane tree
9. All fire district payments received
10. Met with John Burke, traffic consultant. He is collecting information.
11. Met with Sergio Cherenzia to discuss study of Borough storm water system. He will submit proposal.
12. Attended Harbor Management Commission meeting in Borough Hall
13. Submitted preliminary funding request (\$200 k) to CT Long Term Recovery Project

The Borough just received recycling bin and the warden asked Sanitation Commissioner Burgess Rogers to find a suitable location on Water Street.

BOROUGH CLOCK – None

COMMISSIONER REPORTS

STREET & SIDEWALKS (CALLAHAN)

1. Conducted monthly brush pickup
2. Aquarion repaired small sink hole at corner of Cutler and Elm
3. Cleaned up leaves on sections of Main and Water Streets
4. Mowed Borough parks
5. Issued 0 dumpster permits

FIRE & EMERGENCY MANAGEMENT (NICHOLAS/HOADLEY)

During the month of September 2021 there were 56 incidents in the police report for the Borough including 8 Fire Related Calls, 8 Medical Assists, 5 Assist Citizens, 4 Welfare Checks, 3 Burglar Alarms 2 of which were false, 3 Animal Control, 2 Accidents including 1 hit and run, 2 Suspicious Activities, 2 911 Misdiagnoses, 2 Business/Building Checks, 2 Abandoned Vehicles and 2 Parking Complaints. There was one incident each of Found Item, Juvenile, Marine Incident, Scam Against Elderly, Disabled Motor Vehicle, Larceny, Tow, Open Door Window, Escort, Threatening, Patrol Request, Nuisance and Keys in Vehicle.

Fire

We responded to 12 Alarms in September 2021; they were as follows:

- 1) 9-1-21 11:31pm Wires arcing & burning 31-33 Bayview Ave. (EVERSOURCE enroute)
- 2) 9-2-21 2:43am Box Alarm 22 Bayview Ave. Velvet Mill (nothing found)
- 3) 9-2-21 5:48am Water Emergency 118 Water St. (pumped 1ft. from basement)
- 4) 9-2-21 3:12pm Water Emergency 11 Walnut St. L.P. (pumped 1ft. From basement)
- 5) 9-7-21 5:48pm Medical Assist with SAC 5 Diving St. (lift assist)
- 6) 9-13-21 1:33pm Smoke Detector sounding 1 Cross St. (nothing found)
- 7) 9-16-21 12:47pm Car Fire IFO 95 Main St. (steam from a broken hose)
- 8) 9-17-21 10:01am Odor of Propane Gas 219 N Water St. (called Spicer Gas)
- 9) 9-22-21 1:47pm Fire Alarm Activation 32 Water St. Ston. Commons (nothing found)
- 10) 9-24-21 2:27am Fire Alarm Activation 32 Water St. Ston. Commons (nothing found)
- 11) 9-24-21 4:24pm Box Alarm 32 Water St. Ston. Commons (dry sprinkler activation)
- 12) 9-29-21 5:50am Box Alarm 32 Water St. Ston. Commons (dry sprinkler activation)

Some of the calls were Storm Ida related basement pump outs.

PARKS, TREES & RIGHT OF WAY (BARNES)

The warden reported that Bartlett trimmed trees at FD, overhang on Water Street and Wadawanuck Square trees.

PUBLIC BUILDINGS (MASTROIANNI)

Superior Sewer and Drain will be completing a project at Borough Hall to fix a clogged pipe that is under the concrete driveway at a cost of \$5k. \$2,300 over budget for the maintenance of Borough Hall.

UTILITIES & SANITATION (ROGERS)

A resident in the Borough has been in touch with Burgess Rogers about the double utility poles. The poles are all logged in and on Eversource's schedule to be removed. There will be a banner to be hung on the Firehouse regarding trash ordinance. Burgess Rogers to send draft to Warden Callahan

PUBLIC COMMENT

Resident Pam Mola asked that a recycling bin be at Wad Square facing Indulge coffee shop.
Burgess Nicholas made a comment that Phoenix did a great job by himself while Sue was away.
Resident Doug Mola asked if the Board would look into using ARPA funds for an engineering assessment of the footbridge. Warden Callahan said that was a good idea.

UNFINISHED BUSINESS

Status of COVID-19 in region and State

See the Warden's report above.

Discuss potential uses of ARPA funds

Doug Mola's suggestion regarding the footbridge.
Review of stormwater concerns in the Borough and the catch basins and outfalls in particular.
Comfort station.
The breakwater off Monsanto in the harbor. Price tag was \$5 million to rebuild it.
All Burgesses will bring their ideas to the next meeting.

Cannabis use on public/Borough property

It's the sense of the Board to have Warden Callahan talk with the Borough attorney about revising SBO-08 to prohibit cannabis use on Borough owned property and sidewalks.

Borough traffic and parking

Awaiting John Burke's draft report. A public presentation will be made in the future

Discuss venue for future W&B meetings

Meetings will continue to be held at Borough Hall with masks required and Zoom backup.

NEW BUSINESS

Consider requests to use Borough property

A motion by Burgess Mastroianni, seconded by Burgess Nicholas, to approve PHGS application to use 3 to 4 parking spaces in front of 26 Main St (PHGS) on Fridays only from 10/1/2021 to 11/8/2021 for take-out orders for fish and chips, passed unanimously.

A motion by Burgess Mastroianni, seconded by Burgess Nicholas, to approve Stonington Garden Club use of Wadawanuck Square for the triennial garden tour to be held on June 10-11, 2022, pending receipt of Certificate of Insurance, passed unanimously.

A motion by Burgess Mastroianni, seconded by Burgess Nicholas, to approve SVIA's use of Wadawanuck Square and Water Street (to Cannon Square) for the Annual Borough Tree Lighting and Holiday Stroll on December 3, 2021 from 5:30 – 8 p.m., passed unanimously.

Discuss allowing cannabis establishments in the Borough

The consensus was to watch what the Town of Stonington is doing, how restrictive the zoning regulations are, then perhaps write an ordinance. In the meantime, revise zoning regulations to address cannabis retail operations.

Consider appropriating ARPA funds to Arts and/or other not-for-profits
Tabled to next meeting

Discuss installing temporary speed bump on Water Street
Tabled to future meeting

Consider revised banner policy
Tabled to next meeting. Burgess Nicholas will discuss with Capt Olson.

OTHER BUSINESS AND DISCUSSION
None

ADJOURNMENT
On a motion by Burgess Nicholas, seconded by Burgess Rogers, adjournment of the meeting at 12:20 p.m., was unanimously approved.

Respectfully Submitted,
Lisa M. Coleman
October 25, 2021

CORRESPONDENCE FOR NOVEMBER 2021

1. Richard Easton, letter expressing concern over congestion on Church Street
2. C.J. Bardy, request to create off street parking space at 19 School Street
3. Matthew Ferrier, request to hold Cub Scout food drive on Wadawanuck Sq
4. Stonington Free Library, copy of annual report
5. La Grua Center, request for ARPA funding

Nov ✓

From: Richard Easton rleaston@gmail.com
Subject: Church Street
Date: Oct 18, 2021 at 10:58:28
To: Jeffrey Callahan borowarden@att.net

Good morning, Jeff.

This time I write to you in your capacities as Street Commissioner and Warden to request that you and the Board consider prohibiting parking on the south side of Church St, except on Sunday mornings. Below is a picture I just took looking east. With cars parked on both sides of the street there is barely room for a car to get by, much less the oversized delivery and construction trucks that use Church St to access Orchard St, Salt Acres, Denison and Elm Streets.

As an alternative, the problem would probably be mitigated by allowing parking on the south side of the street only to the east of the Church (it already is prohibited from Main St to the Church administrative offices, although once you get to my garage, nobody seems to pay much attention to the yellow curb).

I'm happy to talk to you about this if you'd like.

October 20, 2021

Dear Neighbor,

We are notifying you per Borough ordinance SBO-04 that we have applied to the Borough of Stonington for a curb cut which will create an off-street parking space on our property. Gaining this access will allow us to help free up parking on the street. This curb cut is on a no parking side of the street which means it will not eliminate any existing parking spaces on School Street.

Please don't hesitate to reach out if you have any questions.

Thanks,

CJ Bardy

19 School St.
Stonington, CT 06378

203-554-0536

**APPLICATION FOR USE OF STONINGTON BOROUGH PROPERTY
INCLUDING STREETS**

(REVISED APRIL 2018)

Borough property to be used: VILLAGE GREEN IN FRONT OF STONINGTON FREE LIBRARY

Description of the event to be held: GRADING FOR FOOD COLLECTION SITE-PLAN

TABLE + SIGNS TO GET RESIDENTS TO DONATE FOOD TO PRAWAYUCK NEIGHBORHOOD CENTER

Date of the event:
NOV 13, 2021

Time of the event:
From: NOON To: 3 PM

Contact Person:
MATTHEW FERRIER
Name

(860) 961-4311 (cell)
Phone Number(s)

42 HOLMES ST, MYATK, CT 06355
Mailing Address

MAT@INFORMATIONOUTPOST.COM
E-mail Address
mat@informationoutpost.com

In consideration for the use of Stonington Borough property listed above (agency/organization) CWS 405 PARK 37 agrees that it will indemnify and hold harmless the Borough and its respective officers, agents, and employees from any loss, costs, damages, expenses, judgments and liability whatsoever kind or nature howsoever the same maybe caused resulting directly or indirectly by any act or omission of the agency/organization, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable resulting in bodily injury including sickness and death, personal injury or damage o property directly or indirectly, including the loss of use resulting there from as permitted by law unless and to the extent caused by the Borough's willful acts. Certificate of Insurance must be attached. Failure to comply with any conditions stated below may be grounds for rescinding permission.

[Signature]
Signature of Responsible Party

NOV 3, 2021
Date

MATTHEW FERRIER
Printed Name of Responsible Party

Additional Conditions & Requirements: _____

Approved by the Borough of Stonington:

Name

Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11-09-2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Marsh & McLennan Agency LLC 8144 Walnut Hill Lane, 16th Floor Dallas TX 75231	CONTACT NAME: Laura Craig	
	PHONE (A/C, No, Ext): 972-770-1402	FAX (A/C, No): 972-770-1699
E-MAIL ADDRESS: laura.craig@marshmma.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: Evanston Insurance Company		35378
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

INSURED
 Boy Scouts of America, National Council and All of its affiliates and subsidiaries
Connecticut Rivers Council
 60 Darlin Street
 East Hartford, CT 06108

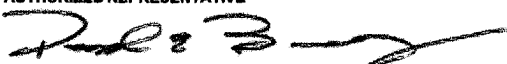
COVERAGES **CERTIFICATE NUMBER:** 941251576 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			MKLV4PBC001681	3/1/2021	3/1/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 1,000,000			MKLV4EUL103145	3/1/2021	3/1/2022	EACH OCCURRENCE \$ 6,500,000 AGGREGATE \$ 13,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Certificate holder is named as an additional insured by virtue of a written or oral contract or by the issuance/existence of a permit or certificate of insurance but only with respect to operations by or on behalf of the Insured, or to facilities of, or facilities used by the Insured and then only of the limits of liability specified in such contract for the event specified. Primary and Non-Contributory applies as required by written contract or agreement. Waiver of Subrogation applies when required by written contract or agreement. Sexual Molestation coverage is incorporated in the policy and addressed by endorsement and is subject to the policy period, terms, limits and conditions of the policy. Certificate holders include directors, officers, agents, owners, volunteers, mortgagees and landlords as required by written contract or agreement.

For: All Official Scout Activities

CERTIFICATE HOLDER BOROUGH OF STONINGTON PO BOX 328 26 CHURCH STREET STONINGTON, CT 06378	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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2020-2021
ANNUAL REPORT

STC
FREE

ENRICHING LIVES
AND BUILDING COMMUNITY



Borough of Stonington Funding Request

Background

The Maurice C. La Grua Center was founded in 2007 through a generous gift from Winfred La Grua in memory of her late husband. The Center opened its doors in 2008 and has evolved into a nonprofit cultural center offering a wide variety of concerts, lectures and art exhibits in an intimate, acoustically distinctive space flooded with natural light and vaulted ceilings. The La Grua Center is also available to the community for classes, meetings, celebrations, and other community activities.

After successfully reaching our 12th anniversary, La Grua Center completed a five-year strategic plan in June 2020 with three major goals. Over the next five years our primary goal is to pursue excellence and diversity in programming. We will focus our efforts to enhance programming quality and elevate our loyal audience experience, while also diversifying programming that appeals to and engages broad audiences

Request

\$5,000 – for partial support for the design, purchase and installation of a state-of-the-art Audio-Visual System.

Justification

The audio-visual (A/V) system at La Grua Center is 10 years old. Technology has changed dramatically over the decade and

this system does not meet the needs of artists, musicians, lecturers or our audience. We are finding that more of our artists are augmenting their presentations with audio and video content. Our current system often cannot interface with the artists equipment, and the sound and visual features of the system are deficient.

The Covid 19 pandemic changed much of the programming in the arts world and La Grua Center like other performance venues quickly pivoted to online programming and streaming. The availability of online content is helping us to meet our goal and reach a wider and more diverse audience. While we are excited to welcome live audiences back to our beautiful venue, we would like to offer more programming online. Our current A/V system does not fully meet the needs for online programming and streaming.

Additional Resources

We will use funds from our annual appeal and annual fundraiser to partially fund the A/V system.

La Grua Center Contacts

Beth Black, Treasurer – bblackbean@comcaast.net

Jim Quinn, President – seacuin@yahoo.com

Borough of Stonington
Bills for Review
October 14 through November 10, 2021

Name	Class	Amount
Oct 14 - Nov 10, 21		
Aquarion Water Co...	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:804 Park Utilities	13.18
Aquarion Water Co...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:314 Water & Sewer	114.59
Aquarion Water Co...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:504 Water & Sewer	17.71
Aquarion Water Co...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:314 Water & Sewer	45.97
Atlantic Broadband	506 Internet/Phones	759.68
Bartlett Tree Experts	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:802 Tree Maintenance	1,680.00
Breck Perkins	GENERAL GOVERNMENT:ADMINISTRATIVE:105 Professional Services	1,200.00
Business Card	GENERAL GOVERNMENT:OFFICE:125 Telecommunications	64.22
Business Card	BOARDS & COMMISSIONS:SHARED PZC & ZBA:259 Miscellaneous/Office	58.00
Cardmember Service	GENERAL GOVERNMENT:OFFICE:123 Postage	58.00
Cardmember Service	FIRE DEPARTMENT:GENERAL EXPENSES:306 Telecommunications	10.00
Cardmember Service	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:805 Signs, Surveys, & ROW	400.00
Cardmember Service	GENERAL GOVERNMENT:OFFICE:124 Supplies	68.88
Ceil Plumbing & He...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	226.80
Chase Auto	GENERAL GOVERNMENT:TAX COLLECTOR:145 Tax Refunds	52.67
Curran & Heyniger ...	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:805 Signs, Surveys, & ROW	1,575.00
Dime Oil Company	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:502 Heating Oil	438.15
Eversource	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:311 Electricity	490.06
Eversource	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:501 Electricity	166.28
Eversource	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:804 Park Utilities	44.91
Fire Protection Test...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	175.00
Frontier Communic...	FIRE DEPARTMENT:GENERAL EXPENSES:306 Telecommunications	206.66
Guardian	GENERAL GOVERNMENT:ADMINISTRATIVE:108 Health Insurance	149.88
Janco Business Sy...	GENERAL GOVERNMENT:OFFICE:122 Equipment R&M/Upgrading	581.90
Jeffrey Hoadley	GENERAL GOVERNMENT:ADMINISTRATIVE:108 Health Insurance	891.00
Jessica Wolcin	GENERAL GOVERNMENT:OFFICE:125 Telecommunications	3,750.00
Julia M Leeming Ar...	GENERAL GOVERNMENT:ADMINISTRATIVE:105 Professional Services	900.00
MES/Shipman's Fir...	FIRE DEPARTMENT:GENERAL EXPENSES:304 Maintenance of Trucks/Equip	345.88
Milone & Macbroom...	STREET DEPARTMENT:GENERAL:612 Stormwater Management	108.75
New England Mech...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	142.00
O'Connor Davies, L...	GENERAL GOVERNMENT:ADMINISTRATIVE:101 Audit & Accountant	7,800.00
Printing Plus	BOARDS & COMMISSIONS:PLANNING & ZONING COMMISSION:202 Printing	280.90
Quill Corporation	GENERAL GOVERNMENT:OFFICE:124 Supplies	148.98
Rhode Island Harve...	STREET DEPARTMENT:GENERAL:602 Equipment R&M/Upgrading	712.20
Stonington Borough...	FIRE DEPARTMENT:PERSONNEL EXPENSES:341 Fire Companies & Department	1,250.00
Stonington Borough...	FIRE DEPARTMENT:PERSONNEL EXPENSES:341 Fire Companies & Department	1,250.00
Stonington Commu...	197 Stonington Como	5,000.00
Superior Sewer & D...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:509 Repairs & Maintenance	5,000.00
Thames Eye Group...	GENERAL GOVERNMENT:ADMINISTRATIVE:108 Health Insurance	120.00
United Church of St...	OTHER FUNDS:CLOCK FUND	200.00
United Healthcare	GENERAL GOVERNMENT:ADMINISTRATIVE:108 Health Insurance	2,948.68
Unites States Treas...	GENERAL GOVERNMENT:OFFICE:129 Miscellaneous	60.21
Verizon Wireless	FIRE DEPARTMENT:GENERAL EXPENSES:306 Telecommunications	139.71
Wescon	STREET DEPARTMENT:GENERAL:604 Street Repairs	66.66
Westerly Auto Parts...	STREET DEPARTMENT:GENERAL:602 Equipment R&M/Upgrading	12.69
Wex Bank	STREET DEPARTMENT:GENERAL:601 Gas & Oil	59.85
Oct 14 - Nov 10, 21		39,785.05

Borough of Stonington
Income & Expenses Budget vs. Actual
July 1 through November 10, 2021

	Jul 1 - Nov 10, 21	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
GRANTS & REIMBURSEMENTS			
1 Town of Stonington	251,583.00	251,583.00	0.00
2 State of Connecticut			
LoCIP	0.00	1,000.00	-1,000.00
2 State of Connecticut - Other	7,506.37	10,000.00	-2,493.63
Total 2 State of Connecticut	<u>7,506.37</u>	<u>11,000.00</u>	<u>-3,493.63</u>
Total GRANTS & REIMBURSEMENTS	259,089.37	262,583.00	-3,493.63
FIRE PROTECTION FEES			
21 Stonington Fire District	68,883.00	68,547.00	336.00
22 Wamphassuc	30,094.00	29,947.00	147.00
23 Lord's Point	28,220.00	28,083.00	137.00
Total FIRE PROTECTION FEES	<u>127,197.00</u>	<u>126,577.00</u>	<u>620.00</u>
OTHER INCOME			
61 Planning & Zoning Fees, Etc.	1,690.00	3,000.00	-1,310.00
62 Interest on Investments	240.27	1,000.00	-759.73
65 Telephone Property Tax	0.00	500.00	-500.00
69 Miscellaneous			
Dumpster Permit Fees	2,000.00	0.00	2,000.00
69 Miscellaneous - Other	2,349.00	2,000.00	349.00
Total 69 Miscellaneous	<u>4,349.00</u>	<u>2,000.00</u>	<u>2,349.00</u>
Total OTHER INCOME	6,279.27	6,500.00	-220.73
PROPERTY TAXES			
81-Real Estate	919,937.03	886,397.00	33,540.03
81-Vehicles	3,308.38	0.00	3,308.38
Total PROPERTY TAXES	<u>923,245.41</u>	<u>886,397.00</u>	<u>36,848.41</u>
RESERVE TRANSFER			
91 Acc Rev Fund Bal Des Budget	0.00	9,326.00	-9,326.00
Total RESERVE TRANSFER	<u>0.00</u>	<u>9,326.00</u>	<u>-9,326.00</u>
Total Income	<u>1,315,811.05</u>	<u>1,291,383.00</u>	<u>24,428.05</u>
Gross Profit	1,315,811.05	1,291,383.00	24,428.05
Expense			
GENERAL FUND OPERATING EXPENSE			
GENERAL GOVERNMENT			
Administrative			
101 Audit	13,300.00	22,000.00	-8,700.00
104 Insurance			
Surety Bonds	0.00	500.00	-500.00
CIRMA LAP	19,800.00	20,600.00	-800.00
Worker's Comp (CIRMA)	20,613.00	22,000.00	-1,387.00
Total 104 Insurance	<u>40,413.00</u>	<u>43,100.00</u>	<u>-2,687.00</u>
105 Professional Services	10,599.48	20,000.00	-9,400.52
106 Special Mailings	600.00	1,000.00	-400.00
107 Community Affairs	0.00	1,600.00	-1,600.00
108 Health Insurance	14,055.54	45,000.00	-30,944.46
109 Health Insurance Deductible	5,030.00	6,000.00	-970.00
110 Travel Reimbursement	0.00	1,000.00	-1,000.00
Total Administrative	<u>83,998.02</u>	<u>139,700.00</u>	<u>-55,701.98</u>
Office			
121 Legal Notices	106.55	1,000.00	-893.45

Borough of Stonington
Income & Expenses Budget vs. Actual
July 1 through November 10, 2021

	Jul 1 - Nov 10, 21	Budget	\$ Over Budget
122 Equipment R&M/Upgrading	581.90	5,000.00	-4,418.10
123 Postage	58.00	2,000.00	-1,942.00
124 Supplies	950.83	800.00	150.83
125 Technology	6,344.93	2,000.00	4,344.93
126 Bank Fees	306.93	500.00	-193.07
129 Miscellaneous	219.21	1,000.00	-780.79
130 Administrative Assistant	11,711.50	30,450.00	-18,738.50
Total Office	20,279.85	42,750.00	-22,470.15
Tax Collector			
141 Legal Notices	0.00	200.00	-200.00
142 Liens	0.00	200.00	-200.00
143 Postage	0.00	100.00	-100.00
144 Collection Expenses	0.00	5,000.00	-5,000.00
145 Tax Refunds	125.74	1,000.00	-874.26
Total Tax Collector	125.74	6,500.00	-6,374.26
Salaries			
161 Assessor	500.00	1,500.00	-1,000.00
162 Burgesses	2,000.00	6,000.00	-4,000.00
163 Clerk-Treasurer	1,333.32	4,000.00	-2,666.68
165 Warden	5,000.00	15,000.00	-10,000.00
168 Payroll Taxes	9,840.21	27,097.00	-17,256.79
169 Direct Deposit Fees	0.00	300.00	-300.00
170 Commissioner Stipends	666.56	2,000.00	-1,333.44
Total Salaries	19,340.09	55,897.00	-36,556.91
Contributions			
191 Stonington Free Library	25,000.00	25,000.00	0.00
192 Stonington Ambulance	10,000.00	10,000.00	0.00
193 seCTer	325.15	325.00	0.15
194 SE CT Council of Government	511.00	511.00	0.00
195 CT Conf of Municipalities	0.00	1,000.00	-1,000.00
196 Bicent/July 4th	0.00	2,000.00	-2,000.00
197 Stonington COMO	5,000.00	5,000.00	0.00
Total Contributions	40,836.15	43,836.00	-2,999.85
Total GENERAL GOVERNMENT	164,579.85	288,683.00	-124,103.15
BOARDS & COMMISSIONS			
Planning & Zoning Commission			
201 Legal Notices	0.00	1,500.00	-1,500.00
202 Printing	500.71	1,000.00	-499.29
203 Books & Training	267.00	200.00	67.00
205 Prof Services - Legal	0.00	5,000.00	-5,000.00
206 Prof Svcs- Planner/Engineer	0.00	2,000.00	-2,000.00
Total Planning & Zoning Commission	767.71	9,700.00	-8,932.29
Shared PZC & ZBA			
221 Postage	0.00	500.00	-500.00
222 State Conservation Fund	464.00	1,500.00	-1,036.00
257 Zoning Officer Salary	5,791.66	20,000.00	-14,208.34
259 Miscellaneous/Office	58.00	1,000.00	-942.00
Total Shared PZC & ZBA	6,313.66	23,000.00	-16,686.34
Zoning Board of Appeals			
241 Legal Notices	0.00	500.00	-500.00
242 Books & Training	0.00	100.00	-100.00
243 Prof Services - Legal	0.00	2,500.00	-2,500.00
Total Zoning Board of Appeals	0.00	3,100.00	-3,100.00
Total BOARDS & COMMISSIONS	7,081.37	35,800.00	-28,718.63

Borough of Stonington
Income & Expenses Budget vs. Actual
July 1 through November 10, 2021

	Jul 1 - Nov 10, 21	Budget	\$ Over Budget
FIRE DEPARTMENT			
Operating Expenses			
301 Fuel	396.53	2,500.00	-2,103.47
302 Maintenance of Alarms	0.00	1,000.00	-1,000.00
303 Maintenance of Radios	0.00	2,000.00	-2,000.00
304 Maintenance Trucks & Equip	12,560.16	25,000.00	-12,439.84
305 New Tools & Equipment	1,907.51	25,000.00	-23,092.49
306 Telecommunications	2,354.96	8,000.00	-5,645.04
307 Fire Marshal Expenses	882.94	2,000.00	-1,117.06
309 Miscellaneous	131.96	1,000.00	-868.04
310 Fire Truck Leases	0.00	30,000.00	-30,000.00
Total Operating Expenses	18,234.06	96,500.00	-78,265.94
Firehouse - 100 Main Street			
311 Electricity	2,974.32	11,000.00	-8,025.68
312 Propane	371.35	9,000.00	-8,628.65
314 Water & Sewer	699.73	2,000.00	-1,300.27
315 Supplies	585.86	2,500.00	-1,914.14
317 Repairs & Maintenance	4,201.84	25,000.00	-20,798.16
566 Janitorial - Firehouse	1,595.00	6,000.00	-4,405.00
Total Firehouse - 100 Main Street	10,428.10	55,500.00	-45,071.90
Insurance			
321 Accidental Death	5,531.22	800.00	4,731.22
324 LAP-Liability/Auto/Prop	30,392.00	32,000.00	-1,608.00
Total Insurance	35,923.22	32,800.00	3,123.22
Personnel Expenses			
341 Companies & Department	5,000.00	10,000.00	-5,000.00
342 Medical	1,856.00	8,000.00	-6,144.00
343 Length of Service Program	33,063.00	35,000.00	-1,937.00
344 Training	160.50	3,000.00	-2,839.50
345 Uniforms	1,077.82	2,500.00	-1,422.18
346 Pay-per-Call Incentive Prog	0.00	15,000.00	-15,000.00
347 Deferred Compensation	2,775.00	7,000.00	-4,225.00
Total Personnel Expenses	43,932.32	80,500.00	-36,567.68
Salaries			
361 Chief	32,796.28	91,104.00	-58,307.72
362 Deputy Chief	3,333.32	10,000.00	-6,666.68
363 Assistant Chief	0.00	6,000.00	-6,000.00
364 Fire Marshal	3,801.52	10,560.00	-6,758.48
365 Company Officers	1,076.25	5,725.00	-4,648.75
Total Salaries	41,007.37	123,389.00	-82,381.63
Total FIRE DEPARTMENT	149,525.07	388,689.00	-239,163.93
HYDRANTS			
General Expenses			
401 Rental of Hydrants & Pipe	12,289.24	46,000.00	-33,710.76
Total General Expenses	12,289.24	46,000.00	-33,710.76
Total HYDRANTS	12,289.24	46,000.00	-33,710.76
BOROUGH HALL - 26 CHURCH ST			
Borough Hall/Highway Garage			
501 Electricity	720.22	2,500.00	-1,779.78
502 Heating Oil	438.15	4,500.00	-4,061.85
504 Water & Sewer	122.92	300.00	-177.08
505 Supplies	297.53	1,500.00	-1,202.47
506 Internet/Phones	1,407.33	5,000.00	-3,592.67
509 Repairs & Maintenance	8,251.85	6,000.00	2,251.85

Borough of Stonington
Income & Expenses Budget vs. Actual
July 1 through November 10, 2021

	<u>Jul 1 - Nov 10, 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Total Borough Hall/Highway Garage	11,238.00	19,800.00	-8,562.00
Salaries			
565 Janitorial - Borough Hall	550.00	4,000.00	-3,450.00
Total Salaries	550.00	4,000.00	-3,450.00
Total BOROUGH HALL - 26 CHURCH ST	11,788.00	23,800.00	-12,012.00
STREET DEPARTMENT			
General			
601 Gas & Oil	568.37	3,000.00	-2,431.63
602 Equipment R&M/Upgrading	1,680.56	10,000.00	-8,319.44
604 Street Repairs	152.46	5,000.00	-4,847.54
605 Supplies	2,081.60	6,000.00	-3,918.40
610 Snow Removal	0.00	10,000.00	-10,000.00
611 Sidewalk Repairs	0.00	8,000.00	-8,000.00
612 Stormwater Management	1,943.05	15,000.00	-13,056.95
Total General	6,426.04	57,000.00	-50,573.96
Wages & Salaries			
656 Labor - Regular	44,495.39	122,661.00	-78,165.61
657 Labor - Overtime	2,507.76	17,000.00	-14,492.24
658 Labor - Temporary	0.00	7,500.00	-7,500.00
666 Deferred Comp Matching	505.00	3,000.00	-2,495.00
667 Street Commissioner	2,166.68	6,500.00	-4,333.32
Total Wages & Salaries	49,674.83	156,661.00	-106,986.17
Total STREET DEPARTMENT	56,100.87	213,661.00	-157,560.13
PARKS, TREES, & RIGHTS OF WAY			
General Expenses			
801 Grounds Maintenance	700.00	3,000.00	-2,300.00
802 Tree Maintenance	4,411.00	15,000.00	-10,589.00
804 Park Utilities	232.63	750.00	-517.37
805 Signs, Surveys & ROW	1,975.00	1,500.00	475.00
Total General Expenses	7,318.63	20,250.00	-12,931.37
Total PARKS, TREES, & RIGHTS OF WAY	7,318.63	20,250.00	-12,931.37
SANITATION			
General Expenses			
909 Miscellaneous	812.50	3,000.00	-2,187.50
Total General Expenses	812.50	3,000.00	-2,187.50
Total SANITATION	812.50	3,000.00	-2,187.50
CONTINGENCY EXPENSE			
1301 Contingency	3,383.08	20,000.00	-16,616.92
Total CONTINGENCY EXPENSE	3,383.08	20,000.00	-16,616.92
Total GENERAL FUND OPERATING EXPENSE	412,878.61	1,039,883.00	-627,004.39
SPECIAL REVENUE & TRUST FUNDS			
1501 Deposits to Funds	251,500.00	251,500.00	0.00
Total SPECIAL REVENUE & TRUST FUNDS	251,500.00	251,500.00	0.00
Payroll Expenses	15.92	0.00	15.92
Total Expense	664,394.53	1,291,383.00	-626,988.47
Net Ordinary Income	651,416.52	0.00	651,416.52
Net Income	<u>651,416.52</u>	<u>0.00</u>	<u>651,416.52</u>

BOROUGH ACCOUNT BALANCES
As of November 10, 2021

General Fund Balance:	\$1,189,040.76
Dime Bank Checking	\$1,560,729.82
Due to/from Other Funds (Details Below)	\$ 371,689.06 **
ARPA	\$105,320.56
Cannon Fund	\$ 2,828.33
Due from General Fund	\$ 2,828.33
Capital & Nonrecurring Fund Balance:	\$ 58,508.00***
Due from General Fund	\$ 58,508.00
Fire Dept. Major Expense Balance:	\$104,274.00
Due from General Fund	\$104,274.00
Clock Fund Balance:	\$ 799.00
Due from General Fund	\$ 799.00
Infrastructure Reserve Fund Balance:	\$78,423.55
Due to General Fund	\$78,423.55
LoCip Fund Balance:	\$ 5,481.00
Available from State of Connecticut	\$ 5,481.00
Robinson Burial Ground Fund	\$ 725.35
Due from General Fund	\$ 725.35
Wadawanuck Square Fund	\$ 372.00
Due from General Fund	\$ 372.00
Waldron Fund Balance: (Restricted Funds- \$1,000) #	\$ 0.00
Dime Bank Checking Account	\$ 0.00
Dime Bank CD #3	\$ 0.00
Dime Bank CD #4	\$ 0.00
Wayland's Wharf Fund Balance:	\$ 21,484.86
Due from General Fund	\$ 21,484.86
William Williams Fund Balance: (Restricted Funds-\$10,524) #	\$ 0.00
Due from General Fund	\$ 0.00

***Capital & Nonrecurring Accounts	
Building Fund	\$ 40,116
Truck Fund	<u>\$ 18,392</u> \$ 58,508

**Due to Other Funds	
ARPA	\$104,273.97
Capital & Nonrecurring Fund	\$ 58,508.00
Fire Dept. Major Expense	\$104,274.00
Clock Fund**	\$ 799.00
Infrastructure Reserve	\$ 78,423.55
Wayland's Wharf	\$ 21,484.86
Wadawanuck Square Fund	\$ 372.00
Robinson Burial Ground	\$ 725.35
Cannon Fund	<u>\$ 2,828.33</u>
	\$ 371,689.06

Due from Other Funds

Stonington Borough Rescue Money Recommendations (S.M. 10/18/21)

Business District Façade grant program	\$25k
Recycling bins added to business district	\$1k
Add trees to the parks we own	\$10k
Replace the sidewalks in Whalen Wharfs Park	\$15k
Fix and ensure all street corner sidewalks are fixed/replaced to be handicap accessible per code in the business district	TBD
Storm Water Management study/repair	\$40k
Stonington Borough not for profits:	
Artist Group	\$10k
Stonington Library	\$10k
Stonington Historical Society	\$5k
SVIA	\$5k
Stonington Garden Club	\$5k
NESS	\$5k
James Merrill House	\$5k
LaGrua Center	\$5k
Merchant Group	\$5k
Comfort Station	\$100k
Mental Health	\$10k
Total	\$256k

REVISED Banner Policy (November 15, 2021):

- i. ONLY BANNERS ADVERTISING PUBLIC EVENTS SPONSORED BY NOT-FOR-PROFIT (NFP) ORGANIZATIONS OR LOCAL GOVERNMENT WILL BE PERMITTED. POLITICAL BANNERS ARE NOT ALLOWED.
- ii. Requests to display a banner must be approved by the Board of Warden & Burgesses (“W&B”). The W&B shall decide whether or not to approve a request to display a banner. Factors that may be taken into account when considering a request to display a banner include the number of banners already approved for a particular time period, the nature of the NFP applying for the permit, and the specific message on the banner. Events sponsored by Borough-based NFPs shall be given precedence over non Borough-based NFPs. Organizations that want to display a banner should send a written request (mail or email) with the message to be displayed to the warden.
- iii. Banners may only be displayed on the side of the fire department building facing the viaduct. Fire department personnel shall hang and remove banners.
- iv. Banners may be displayed for up to two weeks.
- v. A fee of \$200, payable to the Stonington Borough Fire Department, will be charged to hang/remove a banner.
- vi. The Borough administrative assistant shall maintain a calendar of banners to be displayed.

APPROVED BY THE BOARD OF WARDEN & BURGESSES – NOVEMBER 2021

SBO-04 OFF STREET PARKING

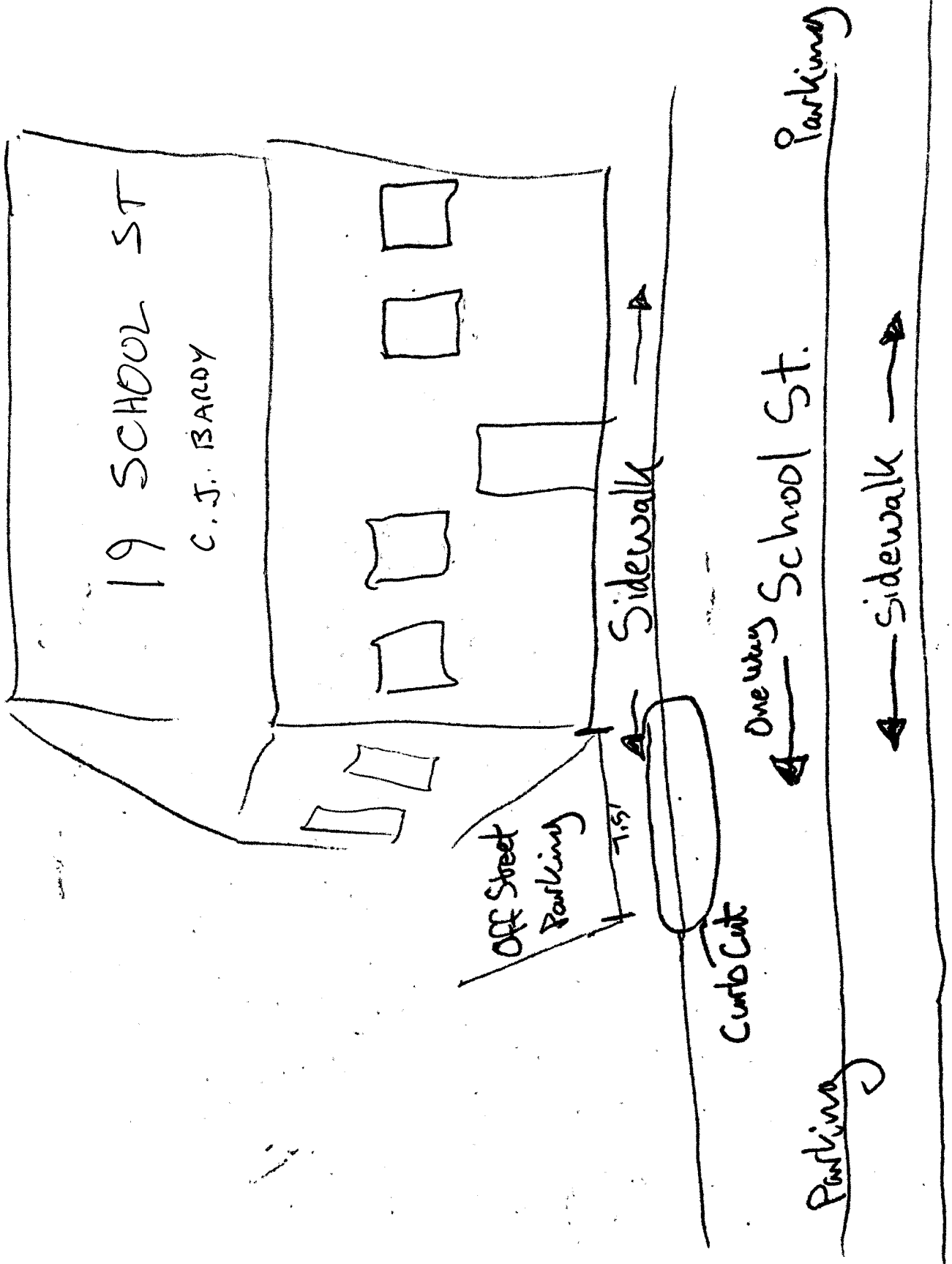
Any property owner who wishes to create access from a public street for an offstreet parking place for residential use shall submit a drawing of the proposal to the Street Commissioner and the Zoning Officer. The owner must notify in writing all property owners within 100 feet of the proposed driveway and certify in writing to the Board that this has been done. After evaluation by the Street Commissioner and the Zoning Officer, the Street Commissioner shall present the application to the Board of Warden & Burgesses. Within sixty-five days of receipt, the Board will grant or deny the request based on the following considerations:

- 1. The number of street parking spaces that may be lost**
- 2. Compliance with current zoning regulations**
- 3. Notification of neighbors residing within 100 feet of the proposed driveway**
- 4. Vehicular and pedestrian safety, as well as traffic flow on the public right of way.**

Any off street parking space created after January 1, 2022 must have a pervious surface, e.g. gravel or pervious pavers.

Passed September 14, 1999, re-passed July 18, 2009, re-passed January 21, 2020; revised June 21, 2021; revised November 15, 2021.

NOV 7, 2021



BOROUGH OF STONINGTON
BOARD OF WARDEN & BURGESSES
SCHEDULE OF REGULAR MEETINGS FOR 2022

Regular meetings of the Board of Warden & Burgesses will be held on the third Monday of every month, except in January and February when they will be held on the Tuesday following the third Monday due to federal holidays that occur on the third Monday. Meetings will start at 7:00 pm.

JAN – TUESDAY 18TH

FEB – TUESDAY 22ND

MAR – MONDAY 21ST

APR – MONDAY 18TH – 3

MAY – MONDAY 16TH

JUN – MONDAY 20TH

JUL – MONDAY 18TH

AUG – MONDAY 15TH

SEP – MONDAY 19TH

OCT – MONDAY 17TH

NOV – MONDAY 21ST

DEC – MONDAY 19TH

AUTHORIZING RESOLUTION OF THE
BOROUGH OF STONINGTON

CERTIFICATION:

I, Lisa Coleman, the Clerk-Treasurer of The Board of Warden & Burgesses, do hereby certify that the following is a true and correct copy of a resolution adopted by The Board of Warden & Burgesses at its duly called and held meeting on November 15, 2021, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect:

RESOLVED, that the Board of Warden & Burgesses may enter into with and deliver to the **State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security** any and all documents which it deems to be necessary or appropriate; and

FURTHER RESOLVED, that Jeffrey Callahan, as Warden of the Borough of Stonington, is authorized and directed to execute and deliver any and all documents on behalf of the Board of Warden & Burgesses and to do and perform all acts and things which he/she deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

The undersigned further certifies that Jeffrey Callahan now holds the office of Warden and that he/she has held that office since May 3, 2021.

IN WITNESS WHEREOF: The undersigned has executed this certificate this 15 day of November 2021.

Lisa Coleman, Clerk-Treasurer

PLACE
SEAL HERE
(or "L.S." if
no seal)