

Board of Warden and Burgesses
Regular Meeting
Monday, March 17, 2025
7:00 PM
stoningtonboroughct.gov
IN PERSON /BORO HALL
REGULAR MEETING AGENDA

1. Call to Order
2. Approval of Minutes: Regular Meeting ; 02/18/25 (V), Approval of Votes: Special Meeting 02/20/25 (V).
3. Correspondence: SBMA Funding request for Art walk; Library Funding request for 2025-2026 Budget. Rick Larkin, ZBA Resignation.
4. Report of Clerk-Treasurer
5. Review of Monthly Bills, YTD I&E Financial Report, and Borough Accounts
6. Warden's Report
7. Commissioner Reports
 - a. Streets and Sidewalks (Scheffers)
 - b. Fire and Emergency Management (Nicholas/Hoadley)
 - c. Parks, Trees & Rights of Way (Barnes)
 - d. Public Buildings (Rogers)
 - e. Utilities & Sanitation (Bowdler)
8. Public Comment
9. Unfinished Business
 - a. Public Restroom Update
 - b. Storm resilience and mitigation; Waylands' Wharf, Omega ROW, and Maplewood Lane.
 - c. Ian Cooke request for use of Borough Property.
 - d. SBMA and Warden request for consideration of Main Street funding.
10. New Business
 - a. Vote on Wadawanuck Square tree removal (V)
 - b. SBMA Funding request for Art walk (V)
 - c. Library Funding request for 2025-2026 Budget (V)
11. Other Business and Discussion
12. Adjournment (V)

(A) = Attachment (C)= Correspondence (V) = Vote required

Borough of Stonington
Board of Warden and Burgesses
Regular Monthly Meeting
February 18, 2025
MEETING MINUTES

Warden Michael Schefers called the monthly meeting of the Borough of Stonington Board of Warden and Burgesses to order at 7:02 p.m. The meeting was held at Borough Firehouse and via telephone. Present, in addition to Warden Schefers were Burgesses Kevin Rogers, Amy Nicholas, and Amanda Barnes. Burgess Kevin Bowdler was absent. Clerk-Treasurer Lisa Coleman was in attendance via telephone. Approximately 10 members of the public were present.

Warden and Burgesses gave the financial, commission and project reports and received public comment. Votes were deferred to a Special Meeting on Wednesday, February 20, 2025, at noon due to a concern about FOIA meeting notice requirements.

CORRESPONDENCE RECEIVED:

Stonington Garden Club event application walking tour
Blessing of the Fleet 5K Race Event application
Ian Cooke Application to plant area
PHGS event application(s) for parking
SBMA Art Walk application
Jerry Donovan email regarding Stop Sign/Parking request.
Email from Karen von-Ruffer Miles regarding CT Main St.
Main Street

REPORT OF CLERK-TREASURER

SOTS says we need to have 2 weeks of early voting. Nothing has been heard from Nick Kepple regarding early voting draft to SOTS. Election is May 5, 2025.

REVIEW OF BILLS/YTD FINANCIAL REPORT; ARPA UPDATE

Proposal from Kevin Rogers to pursue air conditioning for the Borough Firehouse will be postponed until next year's budget. Two new computers were bought for Warden and Ann.

Bills for the period January 17, 2025, through February 12, 2025, totaled \$64,295.34. Large bills of note were the new computers and cleaning of Borough Hall after the Public Restroom construction. I&E for July 2024 through February 12, 2025, shows total income to date of \$1,454,015.56; and net income to date of \$444,330.84. Balance of ARPA funds is \$4,352.

WARDEN'S REPORT

Discussed with First Selectman Danielle Chesebrough on shared local items of interest.

Submitted MS-4 (Storm Drains) data and information requirements to Town Engineer for annual report

Attended SCCOG January Meeting.

Attended SEAT January Board Meeting.

Met with and reviewed "CT Main Street" report and recommendations with SBMA.

Reviewed actions necessary to open Borough Hall restrooms to the public.

Submitted FEMA (CRS) Elevation Certificates required for Insurance Recertification

COMMISSIONERS' REPORTS

Streets & Sidewalks (Scheffers)

Conducted monthly brush pickup.

Conducted equipment maintenance activities at Borough Garage.

Conducted final pickup of Christmas Trees

Conducted street and sidewalk snow removal

Fire & Emergency Management (Nicholas/Hoadley)

SBFD Responded to 8 Alarms in January 2025, they were as follows:

- 1) 1-2-25 6:14pm Fire Alarm Activation 5 Omega St. (nothing found)
- 2) 1-3-25 5:53pm Odor of Gas 15 Grand St. (fan motor in basement burning up)
- 3) 1-6-25 12:08pm Brush Fire 4 Hillcrest Dr. (ashes dumped from a wood stove)
- 4) 1-8-25 10:26am CO Detector Activation 193 Wamphassuc Pt. Rd. (no readings, resident ill)
- 5) 1-8-25 10:25pm Wires down Oak Dr. @ N. Main St. (utility wire)
- 6) 1-21-25 2:56pm Medical Assist with SAC 312 Flanders Rd. (lift assist)
- 7) 1-23-25 9:50am Fire Alarm Activation 170 Water St. (broken water fitting in dishwasher)
- 8) 1-23-25 12:18pm Fire Alarm Activation 170 Water St. (re setting alarm system)

There was an accident this week on North Main St. across from the big hedge. A dump truck with 25 tons of salt and sand overturned. There has been a concern and in 2004 guardrails that were never put up was discussed at that time.

January Police Incident Report (Nicholas)

I have attended one meeting of the Special Events commission, Jamie Lewis sat in on second meeting. There are numerous special events held in the Town of Stonington that overwhelm the police department. They have not discussed the Borough yet.

A junior firefighter application has been received and will be voted on at the special meeting.

Parks, Trees & Rights of Way (Barnes)

Met with Kevin from Bartlett and discussed the tree on the northwest of Wadawanuck Square. Needs to be cut down as per recommendation of Bartlett. Was postponed from a previous recommendation. It will be posted. There are a number of trees on Wad. Square that are aging. The

estimate and put it in either this years or next year's budget.

Public Buildings (Rogers)

Borough Hall

The hinges on the front door have been replaced. The original hinges were failing.

The new front door lock/keypad system has been installed. Training on how to properly use the locking system has been done.

Firehouse

Kevin Bowdler requested a sided by side comparison of the two a/c quotes. Chris Curran has created it, and it has been emailed to the board for review.

The air-conditioning will be put in next year's budget.

Utilities & Sanitation (Bowdler)

I am proposing that we add a new streetlight to pole 2751 that is on the west side of Main Street between Church and Grand Streets. It is a particularly dark part of Main Street. I have written to the four closest neighbors seeking their feedback. I mentioned our concerns about light trespass and light pollution. All our streetlights are dark sky compliant. I have only received one response, and it was supportive of the idea. I would like the minutes of this meeting to reflect this idea and to open it up for broader input from the community before asking Eversource to install the streetlight.

PUBLIC COMMENT

Resident Jesse Diggs of School St. remarked that at the time of the discussion of the air-conditioning I suggested one of the units be put right here. That is the reason I volunteered to look at the engineer's recommendation. I think we should get serious about resident parking for South of the Cannons whether it be an Ordinance or resident stickers. Burgess Nicholas mentioned that police will not enforce resident parking. She will ask them again. She suggested folks get a sticker for overnight parking at Wayland's Wharf.

Resident Al Razzano of Main St. asked if the police cannot enforce resident parking, who can? Let's talk more about who can and cannot do what regarding enforcement.

Warden is taking the issue of resident parking under consideration and perhaps appoint a committee.

UNFINISHED BUSINESS

Public Restroom Update

There are a few more things to decide (cleaning system, hours open, signage) before the restrooms can be opened. A consensus of 7 am to 7 pm was agreed upon and March 1st as the opening date. Sue Cordeiro is looking into places to put signage.

Storm resilience and mitigation; Wayland's Wharf and Omega

We are working with SCOGG to apply for DEEP and emergency management grants to do a study on things we can do in our problem areas.

Firehouse Air-Conditioning

NEW BUSINESS

All new business will be voted on at special Board meeting to be held on Thursday, February 20, 2025, at noon via ZOOM.

Jerry Donovan request to put three stop signs at Wayland's Wharf intersection

One at exit to Wayland's Wharf, one at Church St. facing condos., and one at Church and Gold. Another consideration is removing the parking space on Church St. and move to Gold and Church. Chief Hoadley says that would be tough as the one existing is already. The W&B agreed one stop sign should be placed at the exit to Wayland's Wharf. Burgess Nicholas will talk with SPD.

SBMA CT Main St. discussion

Karen von Ruffer Mills and Deb Norman of Grand and Water spoke. SBMA has joined CT Main St. to access making downtowns more vibrant. CT Main St. has made a report on the Borough along with a set of recommendations of additional items to be collected. SBMA has asked that a sub-committee of stakeholders be formed.

ADJOURNMENT

Adjournment was declared at 8:30 pm

Respectfully Submitted,
Lisa M. Coleman
March 4, 2025

Borough of Stonington
Board of Warden and Burgesses
Special Monthly Meeting
February 20, 2025
RECORD OF VOTES

Warden Michael Schefers called the special meeting of the Borough of Stonington Board of Warden and Burgesses to order at 12:03 p.m. The meeting was held at Borough Hall and via Zoom. Present, in addition to Warden Schefers were Burgesses Kevin Rogers, Amy Nicholas, Amanda Barnes, and Clerk-Treasurer Lisa Coleman. Burgess Bowdler was absent. No members of the public were signed in.

APPROVAL OF MINUTES

On a motion by Burgess Barnes, seconded by Burgess Nicholas, the minutes of the monthly meeting of January 21, 2025, will be amended to read "Jesse Diggs, CT Registered Professional Engineer, has volunteered to help review the contractor proposals, if desired." under the Firehouse section of Public Buildings (Rogers) report, was approved.

APPROVAL OF THE EVENT APPLICATIONS

Stonington Garden Club Event

On a motion by Burgess Nicholas, seconded by Burgess Rogers, to approve the request by Stonington Garden Club to use Wadawanuck Square and parking spaces around Perimeter of the Square (Water, High, Main and Broad Streets) for the Triannual Stonington Garden Club "Gardens by the Sea Tour" a walking tour of gardens in the Borough, subject to proof of insurance, was unanimously approved.

Blessing of the Fleet 5K Race Event Application

On a motion by Burgess Nicholas, seconded by Burgess Rogers, to approve the request made by St. Michael Parish/Norwich RCDC, to use Town Dock and Borough Streets, for the Blessing of the Fleet 5K. Unanimously approved subject to proof of insurance.

St. Michael's Blessing Parade

On a motion by Warden Schefers, seconded by Burgess Barnes, to approve the request by St. Michael Parish/Norwich RCDC, to use Town Dock and Borough Streets, for the Blessing of the Fleet event and procession on July 27, 2025, from 10 a.m. to 4:00 pm (10:30 mass/12-4 events at town dock, subject to proof of insurance, was unanimously approved.

PHGS Fundraiser Event Application for Parking

On a motion by Burgess Nicholas, seconded by Burgess Barnes, to approve the request made by Portuguese Holy Ghost Society, to use two parking spots in addition to the 2 handicap spaces already in use at 26 Main St. for the fundraising fish and chips for Lions International, Waterford on Thursday, February 20, 2025, from 4-8 pm., subject to proof of insurance, was unanimously approved.

PHGS Lenten Fish and Chips Event Application for Parking

On a motion by Burgess Barnes, seconded by Warden Schefers, to approve the request made by Portuguese Holy Ghost Society for the Lenten Fish and Chips event to use two parking spots in addition to the 2 handicap spaces already in use at 26 Main St., to be held on Fridays 2/28/25 through 4/18/25 from 11 am to 6:30 pm, subject to proof of insurance, was unanimously approved.

SBMA Art Walk Application

On a motion by Burgess Barnes, seconded by Burgess Nicholas, to approve the request made by Sandra Alexander on behalf of the SBMA to use Water Street between High St and Church St. the Wadawanuck Square driveway and green, with access to outlets for the purpose of potential food vendors and music, on September 13, 2025/rain date September 14, 2025, subject to proof of insurance, was unanimously approved.

OTHER BUSINESS Approval of Wayland Wharf Repairs; Appropriation of funds from Infrastructure and Wayland's Wharf Account

On a motion by Warden Schefers, seconded by Burgess Barnes, to approve Wayland's Wharf repairs in the total of \$98,438.53 and re-appropriate \$11,774.53 of funds from the Sidewalk Fund in Infrastructure Account, \$36,664 from Wayland's Wharf Fund, and \$50,000 previously allotted, from the infrastrure fund was unanimously approved.

Approval of Junior Firefighter

On a motion by Burgess Nicholas, seconded by Burgess Rogers, to approve the application form from Chad Planeta to become a Stonington Borough Junior Firefighter, was unanimously approved.

ADJOURNMENT

On a motion by Burgess Barnes, seconded by Burgess Nicholas, adjournment of the meeting at 12:32 pm, was unanimously approved.

Respectfully Submitted,

Lisa M. Coleman
February 20, 2025



BOROUGH STONINGTON <boroughstonington@gmail.com>

SBMA Art Walk

1 message

Annette Bienkowski <annetteclaire1997@gmail.com>

To: boroughstonington@gmail.com

Sun, Mar 9, 2025 at 3:09 PM

Hello Michael,

I hope this message finds you well. I am writing to inquire about the possibility of Stonington Borough allocating funds to the annual Art Walk.

As you are aware, the Art Walk has become a valuable contributor to the art community in our town. However, the escalating costs associated with maintaining this event have prompted us to seek financial support from various sources.

I have recently joined the fundraising committee tasked with securing the continuation of the Art Walk. Our primary objective this year is to identify donors who can cover the expenses incurred in promoting the event and compensating the individuals who ensure its annual success.

I am reaching out to explore the possibility of collaboration between the SMBA and Stonington Borough in this endeavor. We are seeking commitments from parties, with financial obligations not due until later in the summer. If the town is unable to provide financial assistance, we would be grateful if the board would consider volunteering on the day of the event.

We are eager to receive any support we can receive in all areas. Thank you for your consideration. If you would like to discuss this further, please do not hesitate to contact me.

Best regards,

Annette Bienkowski



March 4, 2025

The Warden and Burgesses
The Borough of Stonington
26 Church Street, PO Box 328
Stonington, CT 06378

Dear Warden and Burgesses,

I am writing on behalf of the Board of Trustees of the Stonington Free Library to thank you for your generous support of the library and to express the hope that you will increase your support to \$28,500 in the coming Fiscal Year 2025-26.

The partnership that we enjoy with you in serving our community is something on which we rely. We continue to expand our services and connect our community. Year over year we saw a 11% increase in cardholders, a 14% increase in physical circulation, digital circulation increased by 262% with patrons reading a variety of newspapers and magazines on PressReader, WiFi usage and visitor counts were both up 20%, and program attendance rose 72%. This highlights that the community is increasingly using our free services during a time when it is costlier than ever to provide them. SFL remains the reliable, vibrant and beloved institution that it is thanks to the support we receive from the Borough, the Town, and all of our donors.

Please find attached a fact sheet with important library statistics and a listing of our many programs and services.

Sincerely,

A handwritten signature in blue ink that reads "Micayla".

Micayla Hall
Director
Stonington Free Library



BOROUGH STONINGTON <boroughstonington@gmail.com>

Agenda

2 messages

Amanda Barnes <burgess.amandabarnes@gmail.com>

To: BOROUGH STONINGTON <boroughstonington@gmail.com>, Michael Schefers <borowarden@gmail.com>

Tue, Mar 11, 2025 at 2:46 PM

Dear Ann,

When you pull the agenda together for the 3/17 meeting, can you please add a vote on the proposal to remove a tree on Wad Square?

Thank you so much.

Amanda

Amanda Krupp Barnes

Commissioner of Trees, Parks, and Rights of Way

Burgess

Stonington Borough

BOROUGH STONINGTON <boroughstonington@gmail.com>

To: Amanda Barnes <burgess.amandabarnes@gmail.com>

Cc: Michael Schefers <borowarden@gmail.com>

Wed, Mar 12, 2025 at 8:27 AM

Certainly

Ann Fiore

Business Manager

boroughstonington@gmail.com

www.boroughstonington.ct.us

860-535-1298

[Quoted text hidden]

APPLICATION FOR USE OF STONINGTON BOROUGH PROPERTY INCLUDING STREETS

(REVISED APRIL 2018)

Borough property to be used: Grass Verge in front of 69 Main Street
The area measures 5 feet by 40 feet approx.

Description of the event to be held: The the year of 2025 I would like to plant it with perennial Annual flowers of 32" high

Date of the event: All year - Summer Mostly

Time of the event: From: 1 March To: 1 December

Contact Person: Ian Cooke

868 501 5531

Name
69 Main Street, Stonington
Mailing Address

Phone Number(s)
Ian@Planted.Co
E-mail Address

In consideration for the use of Stonington Borough property listed above (agency/organization) agrees that it will indemnify and hold harmless the Borough and its respective officers, agents, and employees from any loss, costs, damages, expenses, judgments and liability whatsoever kind or nature howsoever the same maybe caused resulting directly or indirectly by any act or omission of the agency/organization, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable resulting in bodily injury including sickness and death, personal injury or damage o property directly or indirectly, including the loss of use resulting there from as permitted by law unless and to the extent caused by the Borough's willful acts. Certificate of Insurance must be attached. Failure to comply with any conditions stated below may be grounds for rescinding permission.

[Signature]
Signature of Responsible Party
Ian Cooke
Printed Name of Responsible Party

28 January 2021
Date

Additional Conditions & Requirements:

Approved by the Borough of Stonington:

Name

Date

possible proposal revision

From: McCabe, Michelle L (CT MAIN STREET CENTER) (michelle.mccabe@eversource.com)

To: borrowarden@att.net

Cc: kristen.lopez@eversource.com

Date: Thursday, March 6, 2025 at 10:18 AM EST

Hi Michael:

I spoke to Kristen yesterday and here is what we came up with in the short term.

We could do the first action item in our proposal (the initial stakeholder meetings plus advising Sandra in conducting the inventories) for \$3800. Unfortunately, we won't be able to hold these meetings ahead of your 4/21 budget meeting due to prior commitments limiting our bandwidth. We would be able to conduct the workshops this end of April – early May at the earliest. However, we can provide guidance to Sandra so she can create the inventories and, if she can complete the task by early April, we can look at the results to inform the ask on 4/21. I'm not sure what is within the realm of possibilities in terms of next year's budget and if an additional \$10,000 to put towards creating this main street group is reasonable. I'm looking at the next phases of the proposal we sent to you that can be executed in the next fiscal year. We can further tailor it based on what you think is possible and based on the inventories if we have that information ahead of 4/21. Let us know what you think. I've included Kristen in my email so that she too can answer questions.

Thank you!

Best,

Michelle

Michelle Lapine McCabe, Executive Director

She/Her

Connecticut Main Street Center

410 Sheldon Street

Hartford, CT 06141

michelle@ctmainstreet.org

Phone: 860.280.2557 Personal Mobile: 203.767.8045

Web: www.ctmainstreet.org | Facebook: [CT Main Street Center](#) | Twitter: [CTMainSt](#)



Michael Schefers <borowarden@gmail.com>

Fwd: Resignation from ZBA

1 message

Richard R. Larkin <rrlarking@gmail.com>
To: "borowarden@gmail.com" <borowarden@gmail.com>

Tue, Mar 11, 2025 at 10:09 AM

Richard R. Larkin
(207) 577 - 8887

----- Forwarded message -----

From: **Richard R. Larkin** <rrlarking@gmail.com>
Date: Mon, Mar 10, 2025, 11:31 AM
Subject: Resignation from ZBA
To: Michael Schefers <meschefers@yahoo.com>
Cc: Alex Fusina <alexfusina@gmail.com>

Greetings Michael,

I write to formally resign from the Planning and Zoning Board of Appeals effective **immediately**. I am no longer a resident of the Borough and I feel strongly that someone with real skin in the game could better serve the community. I wish you and the newly elected leadership of the Commission all success as they move forward to "implement the Plan of Conservation and Development of the Borough of Stonington."

Best regards,
Rick

Richard R. Larkin
(207) 577 - 8887

Borough of Stonington
Bills for Review
February 18 through March 14, 2025

03/13/25

Name	Class	Amount
Feb 18 - Mar 14, 25		
Aquarion Water Co...	HYDRANTS:401 Rental of Hydrants & Pipes	4,668.01
Aquarion Water Co...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:314 Water & Sewer	110.93
Aquarion Water Co...	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:804 Park Utilities	12.99
Aquarion Water Co...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:504 Water & Sewer	16.47
Aquarion Water Co...	HYDRANTS:401 Rental of Hydrants & Pipes	3,890.00
Bartlett Tree Experts	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:802 Tree Maintenance	463.50
Business Card	GENERAL GOVERNMENT:OFFICE:125 Telecommunications	78.82
CLA Engineers, Inc.	OTHER FUNDS:Infrastructure Reserve	2,040.00
Comcast	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:316 Phone/Internet	292.76
ConnRi Paper & Su...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:505 Supplies	468.02
Courville's Garage, ...	FIRE DEPARTMENT:GENERAL EXPENSES:304 Maintenance of Trucks/Equip	5,872.78
Department of Envir...	BOARDS & COMMISSIONS:SHARED PZC & ZBA:222 State Conservation Fund	408.00
Dime Oil Company	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:502 Heating Oil	745.25
Dime Oil Company	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:502 Heating Oil	650.88
Elan Financial Servi...	GENERAL GOVERNMENT:OFFICE:125 Telecommunications	5.00
Elan Financial Servi...	GENERAL GOVERNMENT:OFFICE:125 Telecommunications	57.41
Elan Financial Servi...	SANITATION:GENERAL EXPENSES:909 Miscellaneous	654.91
Elan Financial Servi...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:316 Phone/Internet	10.50
Elan Financial Servi...	GENERAL GOVERNMENT:OFFICE:123 Postage	73.00
Elan Financial Servi...	GENERAL GOVERNMENT:OFFICE:124 Supplies	40.34
Elan Financial Servi...	GENERAL GOVERNMENT:OFFICE:124 Supplies	68.39
Elan Financial Servi...	GENERAL GOVERNMENT:OFFICE:129 Miscellaneous	0.00
Encore Fire Protecti...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	350.00
Eversource	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:311 Electricity	1,494.98
Eversource	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:501 Electricity	390.75
Eversource	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:804 Park Utilities	52.73
Fire Protection Test...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	175.00
Frontier Communic...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:316 Phone/Internet	294.08
Greater Mystic Cha...	GENERAL GOVERNMENT:OFFICE:129 Miscellaneous	350.00
Integrity LLC	FIRE DEPARTMENT:SALARIES:566 Janitorial - Firehouse	495.00
Integrity LLC	BOROUGH HALL/HWY GARAGE:JANITORIAL:565 Janitorial - Borough Hall	220.00
Integrity LLC	FIRE DEPARTMENT:SALARIES:566 Janitorial - Firehouse	640.00
Integrity LLC	BOROUGH HALL/HWY GARAGE:JANITORIAL:565 Janitorial - Borough Hall	320.00
K.E.Braza Construc...	OTHER FUNDS:WAYLAND'S WHARF	49,219.26
Lawrence + Memori...	FIRE DEPARTMENT:PERSONNEL EXPENSES:342 Medical	548.00
Principal Life Insura...	GENERAL GOVERNMENT:ADMINISTRATIVE:108 Health Insurance	477.29
PRISM Office Soluti...	GENERAL GOVERNMENT:OFFICE:122 Equipment R&M/Upgrading	34.00
PRISM Office Soluti...	GENERAL GOVERNMENT:OFFICE:122 Equipment R&M/Upgrading	34.00
Ricoh USA Inc	FIRE DEPARTMENT:GENERAL EXPENSES:307 Fire Marshal Equipment	17.94
Ricoh USA Inc	GENERAL GOVERNMENT:OFFICE:122 Equipment R&M/Upgrading	28.25
RUGH PROTECTIV...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:509 Repairs & Maintenance	480.00
Stonington Borough...	FIRE DEPARTMENT:GENERAL EXPENSES:305 Tools & Equipment	157.99
Susan Cordeiro	GENERAL GOVERNMENT:ADMINISTRATIVE:108 Health Insurance	39.00
Thomson Reuters - ...	BOARDS & COMMISSIONS:PLANNING & ZONING COMMISSION:203 Books & Training	405.00
Timothy Keena	STREET DEPARTMENT:GENERAL:612 Stormwater Management	900.00
Tom's Newstand	GENERAL GOVERNMENT:OFFICE:124 Supplies	64.00
Town of Stonington	STREET DEPARTMENT:GENERAL:610 Snow removal	2,965.44
Town of Stonington	STREET DEPARTMENT:GENERAL:601 Gas & Oil	260.23
Town of Stonington	FIRE DEPARTMENT:GENERAL EXPENSES:301 Fuel	130.58
Town of Stonington	GENERAL GOVERNMENT:TAX COLLECTOR:144 Collection Expenses	3,598.85
Uncas Gas	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:312 Propane	1,709.02
Uncas Gas	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:312 Propane	1,034.57
United Healthcare	GENERAL GOVERNMENT:ADMINISTRATIVE:108 Health Insurance	3,839.42
United Healthcare	GENERAL GOVERNMENT:ADMINISTRATIVE:108 Health Insurance	3,839.42
Verizon Wireless	FIRE DEPARTMENT:GENERAL EXPENSES:306 Telecommunications	92.43
Virginia Welch or Fr...	GENERAL GOVERNMENT:TAX COLLECTOR:145 Tax Refunds	12.30
Westerly Auto Parts...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:509 Repairs & Maintenance	104.94
Feb 18 - Mar 14, 25		95,402.43

Borough Accounts
17-Mar-25

Cash in Checking Account	\$ 7,379
Investments in US Treasuries, CD's and MMKT Act	\$ 1,033,478
Total Cash and Investments	<u>\$ 1,040,857</u>

*Of which the following amounts have been allocated
the following Designated Funds*

Public Restrooms (ARPA)	\$ 4,352
Building Fund	\$ 30,312
Truck Fund	\$ 4,013
Fire Department Major Expense	\$ 5,104
Infrastructure Reserve Fund	\$ 112,237
Waylands Wharf Fund	\$ (781)
Total Funds Allocated by Warden and Burgesses	<u>\$ 155,237</u>

Borough of Stonington
Income & Expenses Budget vs. Actual
July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
GRANTS & REIMBURSEMENTS			
1 Town of Stonington	291,847.00	287,260.00	4,587.00
2 State of Connecticut	16,779.44	15,000.00	1,779.44
GRANTS & REIMBURSEMENTS - Other	1.98		
Total GRANTS & REIMBURSEMENTS	308,628.42	302,260.00	6,368.42
FIRE PROTECTION FEES			
21 Stonington Fire District	67,830.00	71,400.00	-3,570.00
22 Wamphassuc	29,500.00	29,500.00	0.00
23 Lord's Point	29,725.00	29,725.00	0.00
Total FIRE PROTECTION FEES	127,055.00	130,625.00	-3,570.00
OTHER INCOME			
61 Planning & Zoning Fees, Etc.	1,640.00	5,000.00	-3,360.00
6200 62 Interest on Investments	29,390.49	56,078.08	-26,687.59
65 Telephone Property Tax	0.00	600.00	-600.00
69 Miscellaneous			
Dumpster Permit Fees	100.00	0.00	100.00
Insurance Claims	12,077.08	0.00	12,077.08
69 Miscellaneous - Other	8,105.62	1,000.00	7,105.62
Total 69 Miscellaneous	20,282.70	1,000.00	19,282.70
Total OTHER INCOME	51,313.19	62,678.08	-11,364.89
PROPERTY TAXES			
81-Other	932,632.65	956,899.42	-24,266.77
Total PROPERTY TAXES	932,632.65	956,899.42	-24,266.77
RESERVE TRANSFER			
91 Acc Rev Fund Bal Des Budget	32,387.00	32,387.00	0.00
Total RESERVE TRANSFER	32,387.00	32,387.00	0.00
Total Income	1,452,016.26	1,484,849.50	-32,833.24
Gross Profit	1,452,016.26	1,484,849.50	-32,833.24
Expense			
GENERAL FUND OPERATING EXPENSE			
GENERAL GOVERNMENT			
Administrative			
101 Audit	28,200.00	23,500.00	4,700.00
103 Election	0.00	5,000.00	-5,000.00
104 Insurance			
CIRMA LAP	19,588.00	21,000.00	-1,412.00
Surety Bonds	1,027.00	0.00	1,027.00
Worker's Comp (CIRMA)	18,984.00	22,850.00	-3,866.00
Total 104 Insurance	39,599.00	43,850.00	-4,251.00
105 Professional Services	0.00	15,000.00	-15,000.00
106 Special Mailings	0.00	1,000.00	-1,000.00
107 Community Affairs	1,330.00	1,000.00	330.00
108 Health Insurance	43,014.12	50,000.00	-6,985.88
109 H. INS., HSA Contribution	8,400.00	8,400.00	0.00
110 Travel Reimbursement	431.48	1,000.00	-568.52
111 Ordinance Enforcement	0.00	2,000.00	-2,000.00
Total Administrative	120,974.60	150,750.00	-29,775.40
Office			
121 Legal Notices	7,780.80	2,000.00	5,780.80

Borough of Stonington
Income & Expenses Budget vs. Actual
 July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget
122 Equipment R&M/Upgrading	5,108.00	1,500.00	3,608.00
123 Postage	613.20	1,000.00	-386.80
124 Supplies	1,914.64	2,000.00	-85.36
125 Technology	1,871.03	2,500.00	-628.97
126 Bank Fees	4,010.78	4,500.00	-489.22
129 Miscellaneous	1,760.26	1,000.00	760.26
130 Business Manager	37,423.16	49,000.00	-11,576.84
Total Office	60,481.87	63,500.00	-3,018.13
Tax Collector			
142 Liens	0.00	100.00	-100.00
143 Postage	0.00	100.00	-100.00
144 Collection Expenses	3,598.85	4,500.00	-901.15
145 Tax Refunds	64.73	500.00	-435.27
Tax Collector - Other	0.00	100.00	-100.00
Total Tax Collector	3,663.58	5,300.00	-1,636.42
Salaries			
PAYROLL EXPENSES	2,000.00	2,000.00	0.00
161 Assessor	1,125.00	1,500.00	-375.00
162 Burgesses	6,000.12	8,000.00	-1,999.88
163 Clerk-Treasurer	3,375.00	4,500.00	-1,125.00
165 Warden	13,875.03	18,500.00	-4,624.97
168 Payroll Taxes	23,814.69	29,000.00	-5,185.31
169 Direct Deposit Fees	0.00	200.00	-200.00
170 Commissioner Stipends	1,499.76	2,000.00	-500.24
Total Salaries	51,689.60	65,700.00	-14,010.40
Contributions			
191 Stonington Free Library	27,500.00	27,500.00	0.00
192 Stonington Ambulance	10,000.00	10,000.00	0.00
193 seCTer	439.20	440.00	-0.80
194 SE CT Council of Government	0.00	540.00	-540.00
195 CT Conf of Municipalities	0.00	1,000.00	-1,000.00
196 July 4th/Parade	0.00	2,000.00	-2,000.00
197 Stonington COMO	5,000.00	5,000.00	0.00
198 Cultural Coalition	0.00	500.00	-500.00
Total Contributions	42,939.20	46,980.00	-4,040.80
Total GENERAL GOVERNMENT	279,748.85	332,230.00	-52,481.15
BOARDS & COMMISSIONS			
Planning & Zoning Commission			
201 Legal Notices	300.16	1,500.00	-1,199.84
202 Printing	0.00	500.00	-500.00
203 Books & Training	405.00	500.00	-95.00
205 Prof Services - Legal	3,346.90	10,000.00	-6,653.10
206 Prof Svcs- Planner/Engineer	0.00	1,500.00	-1,500.00
207 CRS Prof. Services	0.00	15,000.00	-15,000.00
Total Planning & Zoning Commission	4,052.06	29,000.00	-24,947.94
Shared PZC & ZBA			
221 Postage	0.00	300.00	-300.00
222 State Conservation Fund	1,218.00	3,000.00	-1,782.00
257 Zoning Officer Salary	15,000.03	20,700.00	-5,699.97
259 Miscellaneous/Office	0.00	500.00	-500.00
Total Shared PZC & ZBA	16,218.03	24,500.00	-8,281.97
Zoning Board of Appeals			
241 Legal Notices	0.00	1,500.00	-1,500.00
242 Books & Training	0.00	100.00	-100.00
243 Prof Services - Legal	0.00	4,500.00	-4,500.00

Borough of Stonington
Income & Expenses Budget vs. Actual
 July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget
Total Zoning Board of Appeals	0.00	6,100.00	-6,100.00
Total BOARDS & COMMISSIONS	20,270.09	59,600.00	-39,329.91
FIRE DEPARTMENT			
Operating Expenses			
301 Fuel	1,957.89	2,500.00	-542.11
302 Maintenance of Alarms	0.00	500.00	-500.00
303 Maintenance of Radios	0.00	1,000.00	-1,000.00
304 Maintenance Trucks & Equip	29,523.52	30,000.00	-476.48
305 New Tools & Equipment	7,961.72	25,000.00	-17,038.28
306 Telecommunications	1,898.50	3,000.00	-1,101.50
307 Fire Marshal Expenses	1,525.34	2,500.00	-974.66
309 Miscellaneous	325.92	1,000.00	-674.08
310 Fire Truck Leases	0.00	30,000.00	-30,000.00
Total Operating Expenses	43,192.89	95,500.00	-52,307.11
Firehouse - 100 Main Street			
311 Electricity	10,505.65	15,000.00	-4,494.35
312 Propane	8,739.85	15,000.00	-6,260.15
314 Water & Sewer	1,478.83	2,000.00	-521.17
315 Supplies	3,176.92	3,000.00	176.92
316 Phone/Internet	4,414.70	6,000.00	-1,585.30
317 Repairs & Maintenance	11,234.98	20,000.00	-8,765.02
566 Janitorial - Firehouse	7,720.83	7,000.00	720.83
Total Firehouse - 100 Main Street	47,271.76	68,000.00	-20,728.24
Insurance			
321 Accidental Death	2,314.00	3,000.00	-686.00
324 LAP-Liability/Auto/Prop	30,498.00	32,000.00	-1,502.00
Total Insurance	32,812.00	35,000.00	-2,188.00
Personnel Expenses			
341 Companies & Department	7,500.00	10,000.00	-2,500.00
342 Medical	1,977.00	7,000.00	-5,023.00
343 Length of Service Program	36,459.00	45,000.00	-8,541.00
344 Training	1,900.00	2,500.00	-600.00
345 Uniforms	1,159.48	2,500.00	-1,340.52
346 Pay-per-Call Incentive Prog	8,331.06	20,000.00	-11,668.94
347 Deferred Compensation	7,775.00	10,400.00	-2,625.00
Total Personnel Expenses	65,101.54	97,400.00	-32,298.46
Salaries			
361 Chief	77,144.97	102,942.00	-25,797.03
362 Deputy Chief	10,575.00	10,836.00	-261.00
363 Safety & Training Officer	0.00	4,000.00	-4,000.00
364 Fire Marshal	8,932.86	11,919.00	-2,986.14
365 Company Officers	4,155.00	7,000.00	-2,845.00
366 Station Coverage	4,200.00	11,000.00	-6,800.00
Total Salaries	105,007.83	147,697.00	-42,689.17
Total FIRE DEPARTMENT	293,386.02	443,597.00	-150,210.98
HYDRANTS			
401 Rental of Hydrants & Pipe	36,517.82	55,000.00	-18,482.18
Total HYDRANTS	36,517.82	55,000.00	-18,482.18
BOROUGH HALL - 26 CHURCH ST			
Borough Hall/Highway Garage			
501 Electricity	3,304.58	4,200.00	-895.42
502 Heating Oil	3,103.26	7,500.00	-4,396.74
504 Water & Sewer	186.20	1,800.00	-1,613.80
505 Supplies	1,090.76	6,250.00	-5,159.24
506 Internet/Phones	3,091.37	5,000.00	-1,908.63

Borough of Stonington
Income & Expenses Budget vs. Actual
 July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget
509 Repairs & Maintenance	4,673.22	15,000.00	-10,326.78
Total Borough Hall/Highway Garage	15,449.39	39,750.00	-24,300.61
Salaries			
565 Janitorial - Borough Hall	9,360.00	15,000.00	-5,640.00
Total Salaries	9,360.00	15,000.00	-5,640.00
Total BOROUGH HALL - 26 CHURCH ST	24,809.39	54,750.00	-29,940.61
STREET DEPARTMENT			
General			
601 Gas & Oil	2,179.33	5,000.00	-2,820.67
602 EQUIP. R&M/Upgrading/SIGNS	7,454.42	7,500.00	-45.58
604 Street Repairs	94.16	5,000.00	-4,905.84
605 Supplies	4,585.07	7,000.00	-2,414.93
610 Snow Removal	2,965.44	20,000.00	-17,034.56
611 Sidewalk Repairs	15,000.00	15,000.00	0.00
612 Stormwater Management	21,327.50	23,000.00	-1,672.50
Total General	53,605.92	82,500.00	-28,894.08
Wages & Salaries			
656 Labor - Regular	98,919.22	138,172.50	-39,253.28
657 Labor - Overtime	9,802.14	15,000.00	-5,197.86
658 Labor - Temporary	4,462.50	5,000.00	-537.50
666 Deferred Comp Matching	4,362.50	4,500.00	-137.50
667 Street Commissioner	4,875.01	6,500.00	-1,624.99
Total Wages & Salaries	122,421.37	169,172.50	-46,751.13
Total STREET DEPARTMENT	176,027.29	251,672.50	-75,645.21
PARKS, TREES, & RIGHTS OF WAY			
General Expenses			
801 Grounds Maintenance	3,700.00	4,500.00	-800.00
802 Tree Maintenance	11,219.03	15,000.00	-3,780.97
804 Park Utilities	558.80	1,000.00	-441.20
805 Signs, Surveys & ROW	0.00	1,500.00	-1,500.00
Total General Expenses	15,477.83	22,000.00	-6,522.17
Total PARKS, TREES, & RIGHTS OF WAY	15,477.83	22,000.00	-6,522.17
SANITATION			
General Expenses			
909 Miscellaneous	4,393.43	5,000.00	-606.57
Total General Expenses	4,393.43	5,000.00	-606.57
Total SANITATION	4,393.43	5,000.00	-606.57
CONTINGENCY EXPENSE			
1301 Contingency	0.00	20,000.00	-20,000.00
Total CONTINGENCY EXPENSE	0.00	20,000.00	-20,000.00
Total GENERAL FUND OPERATING EXPENSE	850,630.72	1,243,849.50	-393,218.78
SPECIAL REVENUE & TRUST FUNDS			
1501 Deposits to Funds	241,000.00	241,000.00	0.00
Total SPECIAL REVENUE & TRUST FUNDS	241,000.00	241,000.00	0.00
Total Expense	1,091,630.72	1,484,849.50	-393,218.78
Net Ordinary Income	360,385.54	0.00	360,385.54
Net Income	360,385.54	0.00	360,385.54

WARDEN'S REPORT – MARCH 2025

1. Met with First Selectman Danielle Chesbrough and Staff on shared local items of interest.
2. Attended SCCOG February Meeting.
3. Met with SBMA and "CT Main Street" in a zoom review of their findings and recommendations.
4. Met with Wayland's Wharf Contractor and Sue Cordeiro on Construction matters.
5. Received and reviewed budget input from Fire Chief and Public Safety Commissioner
6. Expressed and discussed Borough concerns regarding new trash collection program with Solid Waste Director
7. Initiated discussions with Borough Attorney on new Fire Service Agreements.
8. Requested release of 2025 State LOCIP funds for the Borough

STREET & SIDEWALKS COMMISSIONER REPORT -

1. Conducted Brush Pickup
2. Reviewed capital street projects for 2025-26 Budget and beyond, with Highway Department and Vendors
3. Received and reviewed budget input from Highway Department
4. Installed Public Restroom Signs on Water and Main. Installed new Stop sign on Harmony.
5. Graded The Point Parking Lot
6. Ordered Handicap Parking Stanchions for streets

February Report

From: Kevin P. Rogers (kevin21rogers@gmail.com)

To: burgess.amynicholas@gmail.com; burgess.amandabarnes@gmail.com; burgess.bowdler@gmail.com; borowarden@gmail.com; boroughstonington@snet.net; lmcoleman@aol.com

Date: Thursday, March 13, 2025 at 10:39 AM EDT

Kevin Rogers

Building Commissioner

February Report

Borough Hall

Exciting news! The keypad on the front door is operational. The doors are now automatically locked and unlocked at 7:00am -7pm. Signs have been strategically placed in town to show where the bathroom is located. More will come if we think necessary. We did not put too many signs up. We are being mindful of Visual Pollution.

Some tweaking will be done inside the new bathroom for the sensitivity of the hand-free devices.

Fire House

Nothing to report.

My report for February. Of the 5 SBFD calls, 2 were in the brough. I attended the final 2 meetings of the BOPC sub committee regarding events. Chief Del Grasso is happy with the communications from the Borough. We have no level C Events so it is less of an issue. The final analysis will be presented at the April BOPC meeting. Thank you and see you Monday

----- Forwarded message -----

From: **Jeff Hoadley** <chief@stoningtonvfd.org>

Date: Thu, Mar 13, 2025 at 1:04 AM

Subject: February 2025 Alarms

To: borowarden@gmail.com <borowarden@gmail.com>, boroughct@gmail.com <boroughct@gmail.com>, Amy Nicholas <burgess.amynicholas@gmail.com>

Hi Michael, Lisa & Amy

SBFD Responded to 5 Alarms in February 2025, they were as follows:

- 1) 2-7-25 7:40pm Fire Alarm Activation 94 Water St. (water into a smoke detector)
- 2) 2-13-25 7:28am MVA IFO 330 N. Main St. (dump truck rollover, 1 patient to hospital)
- 3) 2-19-25 8:54pm Fire Alarm Activation 123 Water St. Unit #2 (nothing found)
- 4) 2-27-25 3:43pm Oil Spill Trumbull @ N. Main St. (oil on road from Alpha Ave. to N. Water St. on Trumbull Ave. St. called DEEP)
- 5) 2-28-25 7:13am Medical Assist with SAC 59 Quana Duck Rd. (lift assist)

See you all Monday 3-17-25

