

Board of Warden and Burgesses
Regular Meeting January 19, 2021
7:00 PM

www.borough.stonington.ct.us

REMOTE PARTICIPATION ONLY

To Join Zoom Meeting on Computer:

<https://us02web.zoom.us/j/83414110053>

Meeting ID: 834 1411 0053

Passcode: 846513

Dial by your location: +1 646 558 8656 US (New York/CT)

MEETING AGENDA

1. Call to Order
2. Approval of Minutes: regular meeting of 12/21/20 (V)
3. Report of Administrative Assistant
4. Correspondence
5. Report of Clerk-Treasurer
6. Review of Bills/YTD Financial Report
7. Warden's Report
8. Commissioner Reports---(verbal summaries)
 - a. Streets and Sidewalks (Callahan)
 - b. Fire & Emergency Management (Rogers/Hoadley)
 - c. Parks, Trees & Rights of Way (Barnes)
 - d. Public Buildings (Mastroianni)
 - e. Public Information (O'Malley)
 - f. Police & Sanitation (Nicholas)
9. Public Comment
10. Unfinished Business
 - a. Status of COVID-19 in region and State; reopening plans
 - b. Consider revisions to SBO-12, "Salaries and Stipends of Elected Officials" (V)
 - c. Update on possible ordinance on fire pits
 - d. Lower Water Street traffic and Water Street parking spots
11. New Business
 - a. Consider requests to use Borough property (C) (V): Stonington Harbor Yacht Club – flare demo at Point
 - b. Consider proclamation for Doug Radicioni (A) (V) (C)
 - c. Consider rescheduling February meeting to 2/22 to accommodate audit brief (V)
 - d. Consider the recommendation of the admin assistant search committee (V)
12. Other Business and Discussion
13. Adjournment (V)

(A) = Attachment (C)= correspondence (V) = vote required

**Borough of Stonington
Board of Warden and Burgesses
Regular Monthly Meeting – December 21, 2020**

MINUTES

1. CALL TO ORDER

Warden Jeffrey Callahan called the regular meeting of the Borough of Stonington Board of Warden and Burgesses to order, by way of Zoom conferencing video, at 7:03 p.m. Participating were Burgesses Amy Nicholas, Kevin Rogers, Amanda Barnes, Bergin O'Malley, and Shaun Mastroianni. Clerk-Treasurer Tiffany Cook took minutes.

2. APPROVAL OF THE MINUTES

On a motion by Burgess Nicholas and seconded by Burgess Mastroianni, the minutes of the regular meeting held on November 16, 2020 were unanimously approved as submitted.

3. REPORT OF THE ADMINISTRATIVE ASSISTANT

The Borough's Administrative Assistant, Barbara Perry retired. Her last day was November 30th.

4. CORRESPONDENCE

Borough property use requests: PHGS reserved parking during Lenten fish fries in 2021

Meetings: None

Other:

- PKF O'Connor, Davies – Delivery of annual financial report for year ending June 30,2020
- Town Climate Change Task Force - Proposed Climate Emergency Declaration

Outgoing: None

5. REPORT OF CLERK-TREASURER:

The necessary forms for elections in May 2021 were submitted to the State of Connecticut. We have received the calendar dates for the election process from the State.

6. REVIEW OF BILLS/YTD FINANCIAL REPORT

Bills for November 11 through December 16 totaled \$56,306. Net income as of December 16th equaled \$671,486.

7. WARDEN'S REPORT - December 21, 2020 (12.18.2020)

1. Participated in Zoom COVID-19 update with SCCOG and local health districts
2. Attended Town Hall department head monthly meeting
3. Completed initial evaluation of candidates for admin asst position; scheduled interviews for early January.

4. Tracked Governor's executive orders (86 and counting) and local Covid statistics; New London County hospitalizations have significantly increased (79), and total deaths have risen to 202 from 155 last month. Stonington Town deaths have increased to 4.

5. Continued working on FEMA concerns about one resident's flood map revision request.

6. Began preparation for annual CRS recertification, due Feb 1.

7. Received annual financial report/audit for fiscal year ending 30 June 2020.

BOROUGH CLOCK – Nothing to report

8. COMMISSIONER REPORTS

a. Streets & Sidewalks

1. Responded to first significant snow storm of season—Sue and Phoenix worked 20 hours

2. Completed Elm Street drain project and sidewalk repair

3. Completed fall leaf clean up

4. Monthly brush pickup

5. Issued 2 dumpster permits

6. Took possession of new dump truck, "Roger"

b. Fire & Emergency Management

There were 9 Alarms in November 2020, they were as follows:

1) 11-10-20 5:27pm MVA Alpha Ave. @ Trumbull Ave. (viaduct) (1 injury to hospital)

2) 11-11-20 12:04pm Medical Assist with SAC 32 Water St. (lift assist)

3) 11-16-20 6:27am Tree & wires down 2 Chesebro Lane (notified EVERSOURCE)

4) 11-18-20 12:15pm Fire Alarm Activation 6 Union St. (workers)

5) 11-18-20 4:37pm Fire Alarm Activation 28 Elm St. (burnt food)

6) 11-23-20 12:44pm Fire Alarm Activation 1 Omega St. (burnt food)

7) 11-23-20 5:09pm Fire Alarm Activation 142 Water St., Milagro (stove fire)

8) 11-30-20 2:06pm Wires down IFO 6 Hancox St. (wind, phone lines)

9) 11-30-20 4:35pm Utility Pole leaning badly IFO 30 Wall St. (notified EVERSOURCE)

Chief Hoadley noted that Eversource did an excellent job in removing and replacing a pole on Wall Street that was damaged by the storm on Nov 30th.

Chief Hoadley will be going for Open Burning Certification in January.

Warden Callahan took note of Chief Hoadley's 65th birthday.

c. Parks, Trees & Rights of Way

Nothing to Report. The Tree Assessment Report is addressed in Unfinished Business.

d. Public Buildings – Nothing to report

e. Public Information

Commissioner O'Malley stated that she is working with Warden Callahan on posting the admin assistant position description.

f. Police & Sanitation

Commissioner Nicholas presented the monthly incident report generated by SPD:

Police Incident Report

During the month of November 2020 there were 52 incidents in the police report for the Borough including 13 Burglar Alarms all of which were false, 7 Fire Related Calls, 6 Suspicious Activities, 5 Medical Assists, 5 Assist Citizens, 4 Check Building/Business Checks, 2 Assist Other Agency, 2 Found Items and 2 Welfare Checks. There was one incident each of Animal Control, Vehicle Inspection, Motor Vehicle Accident, Parking Complaint, Nuisance and Disturbance.

9. PUBLIC COMMENT

None.

10. UNFINISHED BUSINESS

- a. Covid Positive cases in Connecticut are increasing. See Warden's report.
- b. Brad Painter gave a presentation on the Tree Assessment Report. Mr. Painter was tasked with evaluating all PUBLIC trees 50 feet and taller, of which there are 80. Using a methodology based on the risk matrices of the International Society of Arboriculture, he found that 86% of those trees are low risk, 12% are moderate risk, and 1% (one tree on Wad Square) is high risk. The high risk tree can be brought into the moderate range with selective pruning. Tree Commissioner Barnes will discuss this situation with the Borough's tree trimming contractor.
- c. Chief Hoadley will be taking Outdoor Burning course in January.
- d. Lower Water Street traffic. Deferred until in-person public meetings are feasible.
- e. Admin Assistant search. See Warden's Report.
- f. Elected Official salaries: Will be taken up during development of FY-22 budget.

11. NEW BUSINESS

- a. Requests to use Borough property: On motion by Burgess Rogers, seconded by Burgess O'Malley, the request of the PHGS to reserve 3 or 4 parking places on Main Street during the Lenten fish & chips meals next year was approved with one abstention (Nicholas).
- b. On a motion by Warden Callahan, seconded by Burgess Nicholas, the schedule of regular meetings for the Board of Warden & Burgesses in 2021 was unanimously approved.
- c. Burgess Rogers suggested delineating parking spaces along Water Street. Making reference to downtown Mystic, he believes this makes for a cleaner appearance and possibly would create more spaces. He will calculate the number of spaces that could be delineated along Water St.
- d. The Town Climate Change Task Force has proposed that the Town of Stonington declare a climate emergency and adopt a plan to reduce the Town's emissions over the next 10-20 years. Warden Callahan urged the Board to read the document, which he will forward to them, and

consider whether the Borough should take similar action. Resident Sharon Lynch discussed the real concerns of Climate Change and the idea of Stonington becoming a carbon neutral town.

12. OTHER BUSINESS AND DISCUSSION--

Burgess O'Malley noted that Andrew Heylum passed away. Andrew was a bartender and bar manager for Noah's and Water Street Café, and the Borough is where Andrew had many close relationships. He will be missed.

Burgess O'Malley also noted that Doug Radicioni is retiring after more than five decades as the Borough Barber. She suggested that the Board prepare a proclamation or resolution in his honor.

13. ADJOURNMENT

On a motion by Burgess O'Malley, seconded by Burgess Nicholas, adjournment of the meeting at 8:15 p.m. was unanimously approved

Respectfully Submitted,

Tiffany Cook
December 27, 2020

CORRESPONDENCE

JANUARY 2020

**PROPERTY USE REQUEST: STONINGTON HARBOR YACHT CLUB, FLARE SAFETY
DEMO AT STONINGTON POINT, MAY 8, 2021 @ 10 AM**

MEETINGS: SCWA, JANUARY 21, 2021 @ 7 PM, BY ZOOM

OTHER: SECTER, ANNUAL REPORT 2020

**GEOFFREY LITTLE, PROPOSED JOINT PROCLAMATION FOR DOUG
RADICIONI ON HIS RETIREMENT**

**OUTGOING: WARDEN TO BELINDA DEKAY ON HER RETIREMENT AS DIRECTOR OF
THE STONINGTON FREE LIBRARY**



**Stonington Harbor Yacht Club
32 Water Street, Stonington, CT 06378**

January 5, 2020

**Jeffrey Callahan, Warden
Borough of Stonington
PO Box 328
Stonington, CT 06378**

Dear Mr. Callahan,

I am writing to request permission to re-schedule a Flare Demonstration, planned for Saturday, May 8th 2021 on Stonington Point. As I'm sure you remember, we were forced to cancel this event due to Covid-19 rules that were in place last May.

As previously discussed, SHYC would need to block off a portion of the Point to assure a safe area for participants to fire out-of-date flares out over the water.

Unfortunately, I will not be able to specifically determine where on the Point until that morning when we can determine the direction of the wind. SHYC is requesting to have the Stonington police or DPW to meet me at the Point at 8:00am with a number of traffic cones to section off the required area.

As part of this demonstration, we will have assistance from members of the Coast Guard Auxiliary showing the participants exactly how each pyrotechnic is launched.

Pg. 2

SHYC Flare Demonstration

January 5, 2020

As we have done in our previous flare demonstrations, I will make available buckets of water to cool and collect all of the spent flares. I will also provide industrial eye protection. Participants will be asked to bring heavy leather gloves along with their out-of-date flares.

On my list of people that will be made aware of this event are the Stonington Police and Fire departments as well as Police departments of Watch Hill and Mystic. We will also notify US Coast Guard – New London Station as well as TowBoat US and Sea Tow. I will try to have the local EMTs on site.

The event will begin at 10:00 at the Club. There will be safety talks given by the Coast Guard Auxiliary and a local supplier of marine safety equipment.

We will then adjourn to the Point for the actual firing of the pyrotechnic devices at 11:00 through 2:30pm. The event will take place rain or shine. Obviously, the event will be subject to any Covid-19 restrictions in place at that time.

SHYC will be promoting this event to the local yacht clubs and it will be open to the general public as well. I am hoping for 50 to 100 participants, if permitted for outdoor events under Covid-19 restrictions.

Attached, you will find a completed Application for Use of Stonington Borough Property as well as the requested Certificate of Insurance.

I hope this letter answers your questions. Please feel free to contact me at 201-919-4156 at any time.

Thank you for your attention.



Scott Kraft

Stonington Harbor Yacht Club

Cc: M. Wiseman, Commodore, SHYC

**APPLICATION FOR USE OF STONINGTON BOROUGH PROPERTY
INCLUDING STREETS**

(REVISED APRIL 2018)

Borough property to be used: Stonington Point

Description of the event to be held: SHYC Safety and Flare Demonstration

Date of the event:
Saturday, May 8, 2021

Time of the event:
From: 10:00 To: 2:30

Contact Person:
Scott Kraft

201-919-4156

Name

Phone Number(s)

SHYC PO BOX 87, Stonington, CT 06378

Boundinghome1@icloud.com

Mailing Address

E-mail Address

In consideration for the use of Stonington Borough property listed above (agency/organization) SHYC agrees that it will indemnify and hold harmless the *Borough* and its respective officers, agents, and employees from any loss, costs, damages, expenses, judgments and liability whatsoever kind or nature howsoever the same maybe caused resulting directly or indirectly by any act or omission of the agency/organization, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable resulting in bodily injury including sickness and death, personal injury or damage o property directly or indirectly, including the loss of use resulting there from as permitted by law unless and to the extent caused by the Borough's willful acts. Certificate of Insurance must be attached. Failure to comply with any conditions stated below may be grounds for rescinding permission.


Signature of Responsible Party

1/5/2021
Date

Scott Kraft
Printed Name of Responsible Party

Additional Conditions & Requirements: _____

Approval of SPD, USCG, Ston Borough Fire Marshal Required

Approved by the Borough of Stonington:

Name

Date



STONHAR-01

DHERRERA

CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)
 1/6/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Gowrie Barden & Brett, Inc. 70 Essex Road Westbrook, CT 06498	CONTACT NAME: PHONE (A/C, No, Ext): (800) 262-8911 FAX (A/C, No): (860) 399-3615 E-MAIL ADDRESS: info@gowrie.com
INSURER(S) AFFORDING COVERAGE	
INSURER A: Pacific Indemnity Company	NAIC # 20346
INSURER B: Federal Insurance Company	20281
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
 Stonington Harbor Yacht Club
 PO Box 87
 Stonington, CT 06378-1210
COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		35793887	8/5/2020	8/5/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 liquor liability \$ 1,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			73584696	8/5/2020	8/5/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			79833083	8/5/2020	8/5/2021	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / <input type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	71721512	8/5/2020	8/5/2021	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
B	Marine General Liabi			7319164	8/5/2020	8/5/2021	1,000,000
B	P&I-Regatta			7319165	8/5/2020	8/5/2021	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Certificate Holder is an additional insured for General Liability only per contract and/or agreement and more specifically with regard to an event on 5/8/2021.

CERTIFICATE HOLDER**CANCELLATION**

Borough of Stonington 26 Church Street PO Box 328 Stonington, CT 06378	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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RESILIENCE



**A PROCLAMATION HONORING
DOUGLAS RADICIONI
FOR OVER A HALF-CENTURY AS
“DOUG THE BARBER”
A FRIEND TO ALL
AT 107 WATER STREET
STONINGTON, CONNECTICUT**

**FOR THE WARDEN & BURGESSES
OF THE BOROUGH OF STONINGTON**

**FOR THE STONINGTON VILLAGE IMPROVEMENT
ASSOCIATION & THE JAMES MERRILL HOUSE
COMMITTEE**

Your Retirement

From: Jeffrey Callahan (borowarden@att.net)

To: tertiusdk@aol.com

Cc: micaylahall@stoningtonfreelibrary.org; burgess.amynicholas@gmail.com; burgess.berginomalley@gmail.com; burgess.amandabarnes@gmail.com; burgess.kevinrogers@gmail.com; burgess.shawnmastroianni@gmail.com; tcook@tiwiastyle.com

Date: Sunday, January 10, 2021, 10:28 AM EST

Belinda: On behalf of the Board of Warden & Burgesses I want to thank you for all you accomplished as director of our beloved library since 2015. First, you stabilized the organization after a period of unsteady leadership. Not content with the status quo, you then spearheaded a strategic plan that resulted in important program changes and dramatic physical improvements. I know that no one accomplishes so much by themselves, but your calm, unwavering leadership made the difference. The entire community is grateful for your service.

In closing, I also want to express confidence in Micayla Hall, your assistant director. Having had the benefit of your example, she will, I'm sure, protect and expand the legacy you leave.

Best wishes, Jeff

Jeffrey Callahan, Warden
Borough of Stonington
Connecticut

Borough of Stonington

Bills Paid

December 21, 2020 through January 14, 2021

01/14/21

Name	Class	Amount
Dec 21, '20 - Jan 14, 21		
Eversource	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:501 Electricity	128.39
East River Energy	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:502 Heating Oil	265.72
Aquarion Water Co...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:504 Water & Sewer	20.75
Cash True Value H...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:505 Supplies	278.62
Schindler Elevator ...	BOROUGH HALL/HWY GARAGE:GENERAL EXPENSES:509 Repairs & Maintenance	619.86
Integrity LLC	BOROUGH HALL/HWY GARAGE:JANITORIAL:565 Janitorial - Borough Hall	660.00
Integrity LLC	BOROUGH HALL/HWY GARAGE:JANITORIAL:565 Janitorial - Borough Hall	495.00
Integrity LLC	BOROUGH HALL/HWY GARAGE:JANITORIAL:565 Janitorial - Borough Hall	220.00
Eversource	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:311 Electricity	1,116.53
Uncas Gas	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:312 Propane	660.61
Uncas Gas	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:312 Propane	844.70
Aquarion Water Co...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:314 Water & Sewer	56.77
Cash True Value H...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:315 Supplies	620.00
Town of Stonington	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	94.11
New England Mech...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	332.49
New England Mech...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	246.00
ThyssenKrupp Elev...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	641.54
Ceil Plumbing & He...	FIRE DEPARTMENT:FIREHOUSE - 100 MAIN STREET:317 Repairs & Maintenance	525.10
Shell Credit Card C...	FIRE DEPARTMENT:GENERAL EXPENSES:301 Fuel	86.32
Early Warning Safet...	FIRE DEPARTMENT:GENERAL EXPENSES:302 Maintenance of Alarms	545.00
NAPA Auto Parts	FIRE DEPARTMENT:GENERAL EXPENSES:304 Maintenance of Trucks/Equip	35.98
Common Cents EM...	FIRE DEPARTMENT:GENERAL EXPENSES:304 Maintenance of Trucks/Equip	217.71
NETS	FIRE DEPARTMENT:GENERAL EXPENSES:304 Maintenance of Trucks/Equip	1,200.00
Bulldog Fire Appara...	FIRE DEPARTMENT:GENERAL EXPENSES:304 Maintenance of Trucks/Equip	2,092.50
Shipman's Fire Equi...	FIRE DEPARTMENT:GENERAL EXPENSES:305 Tools & Equipment	13,905.32
All State Fire Equip...	FIRE DEPARTMENT:GENERAL EXPENSES:305 Tools & Equipment	18.10
Frontier Communic...	FIRE DEPARTMENT:GENERAL EXPENSES:306 Telecommunications	193.24
Verizon Wireless	FIRE DEPARTMENT:GENERAL EXPENSES:306 Telecommunications	126.79
Stonington Borough...	FIRE DEPARTMENT:GENERAL EXPENSES:307 Fire Marshal Equipment	1,079.98
Stonington Borough...	FIRE DEPARTMENT:PERSONNEL EXPENSES:341 Fire Companies & Department	1,250.00
Stonington Borough...	FIRE DEPARTMENT:PERSONNEL EXPENSES:341 Fire Companies & Department	1,250.00
David Burchenal	FIRE DEPARTMENT:PERSONNEL EXPENSES:342 Medical	65.28
Lawrence + Memori...	FIRE DEPARTMENT:PERSONNEL EXPENSES:342 Medical	108.00
Lawrence + Memori...	FIRE DEPARTMENT:PERSONNEL EXPENSES:342 Medical	575.00
Occupational Healt...	FIRE DEPARTMENT:PERSONNEL EXPENSES:342 Medical	285.00
Stonington Borough...	FIRE DEPARTMENT:PERSONNEL EXPENSES:345 Uniforms	148.03
Suisman Shapiro	GENERAL GOVERNMENT:ADMINISTRATIVE:105 Professional Services	136.00
The Day Publishing ...	GENERAL GOVERNMENT:OFFICE:121 Legal Notices	90.55
Bank of America	GENERAL GOVERNMENT:OFFICE:124 Supplies	185.98
Bank of America	GENERAL GOVERNMENT:OFFICE:125 Telecommunications	185.98
Thames Valley Co...	GENERAL GOVERNMENT:OFFICE:125 Telecommunications	403.02
VCFS Auto Leasing...	GENERAL GOVERNMENT:TAX COLLECTOR:145 Tax Refunds	27.25
Elizabeth Kemble	GENERAL GOVERNMENT:TAX COLLECTOR:145 Tax Refunds	9.83
Aquarion Water Co...	HYDRANTS:401 Rental of Hydrants & Pipes	4,836.39
Columbia Ford Inc.	OTHER FUNDS:CAPITAL & NONRECURRING EXPENDIT	41,109.00
Hastedt Brothers, L...	OTHER FUNDS:Infrastructure Reserve	22,500.00
Tree Foil Consultants	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:802 Tree Maintenance	2,900.00
Aquarion Water Co...	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:804 Park Utilities	15.97
Eversource	PARKS, TREES & RIGHTS OF WAY:GENERAL EXPENSES:804 Park Utilities	50.73
Printing Plus	STREET DEPARTMENT:GENERAL:602 Equipment R&M/Upgrading	99.50
Rhode Island Harve...	STREET DEPARTMENT:GENERAL:602 Equipment R&M/Upgrading	171.20
Fleming's Feed & H...	STREET DEPARTMENT:GENERAL:605 Supplies	46.22
Tractor Supply Co.	STREET DEPARTMENT:GENERAL:605 Supplies	169.98
Susan M Cordeiro (...)	STREET DEPARTMENT:GENERAL:605 Supplies	250.00
Dec 21, '20 - Jan 14, 21		104,196.04

Borough of Stonington
Income & Expenses Budget vs. Actual
July 1, 2020 through January 14, 2021

	Jul 1, '20 - Jan 14, 21	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
GRANTS & REIMBURSEMENTS			
1 Town of Stonington	267,828.00	267,828.00	0.00
2 State of Connecticut			
Grants	7,615.30	5,000.00	2,615.30
LoCIP	0.00	1,000.00	-1,000.00
2 State of Connecticut - Other	26.32	0.00	26.32
Total 2 State of Connecticut	<u>7,641.62</u>	<u>6,000.00</u>	<u>1,641.62</u>
Total GRANTS & REIMBURSEMENTS	275,469.62	273,828.00	1,641.62
FIRE PROTECTION FEES			
21 Stonington Fire District	67,203.10	66,549.00	654.10
22 Wamphassuc	29,360.00	29,074.00	286.00
23 Lord's Point	27,532.00	27,053.00	479.00
Total FIRE PROTECTION FEES	<u>124,095.10</u>	<u>122,676.00</u>	<u>1,419.10</u>
OTHER INCOME			
61 Planning & Zoning Fees, Etc. Applications	2,780.00	4,000.00	-1,220.00
Total 61 Planning & Zoning Fees, Etc.	<u>2,780.00</u>	<u>4,000.00</u>	<u>-1,220.00</u>
62 Interest on Investments	258.62	500.00	-241.38
65 Telephone Property Tax	0.00	500.00	-500.00
69 Miscellaneous			
Dumpster Permit Fees	5,100.00	0.00	5,100.00
69 Miscellaneous - Other	972.00	2,000.00	-1,028.00
Total 69 Miscellaneous	<u>6,072.00</u>	<u>2,000.00</u>	<u>4,072.00</u>
Total OTHER INCOME	9,110.62	7,000.00	2,110.62
PROPERTY TAXES			
81-Real Estate	878,862.71	857,738.00	21,124.71
81-Vehicles	23,109.89	0.00	23,109.89
81-Other	17,452.51	0.00	17,452.51
81 Collections-Refunds	-6.63	0.00	-6.63
Total PROPERTY TAXES	<u>919,418.48</u>	<u>857,738.00</u>	<u>61,680.48</u>
RESERVE TRANSFER			
91 Acc Rev Fund Bal Des Budget	95,027.00	95,027.00	0.00
Total RESERVE TRANSFER	<u>95,027.00</u>	<u>95,027.00</u>	<u>0.00</u>
Total Income	<u>1,423,120.82</u>	<u>1,356,269.00</u>	<u>66,851.82</u>
Gross Profit	1,423,120.82	1,356,269.00	66,851.82
Expense			
GENERAL FUND OPERATING EXPENSE			
GENERAL GOVERNMENT			
Administrative			
101 Audit	19,556.36	22,000.00	-2,443.64
103 Election	0.00	4,000.00	-4,000.00
104 Insurance			
Surety Bonds	0.00	500.00	-500.00
CIRMA LAP	17,870.00	20,500.00	-2,630.00
Worker's Comp (CIRMA)	21,187.00	23,000.00	-1,813.00
Total 104 Insurance	<u>39,057.00</u>	<u>44,000.00</u>	<u>-4,943.00</u>

Borough of Stonington
Income & Expenses Budget vs. Actual
July 1, 2020 through January 14, 2021

	Jul 1, '20 - Jan 14, 21	Budget	\$ Over Budget
105 Professional Services	1,636.00	15,000.00	-13,364.00
106 Special Mailings	0.00	1,000.00	-1,000.00
107 Community Affairs	0.00	600.00	-600.00
108 Health Insurance	23,023.57	60,000.00	-36,976.43
109 Health Insurance Deductible	4,153.39	8,000.00	-3,846.61
110 Travel Reimbursement	42.89	1,000.00	-957.11
Total Administrative	87,469.21	155,600.00	-68,130.79
Office			
121 Legal Notices	551.90	500.00	51.90
122 Equipment R&M/Upgrading	2,153.01	2,000.00	153.01
123 Postage	123.90	1,000.00	-876.10
124 Supplies	268.84	800.00	-531.16
125 Telecommunications	2,749.38	2,500.00	249.38
126 Bank Fees	112.75	500.00	-387.25
129 Miscellaneous	605.17	500.00	105.17
130 Administrative Assistant	16,447.90	36,413.00	-19,965.10
Total Office	23,012.85	44,213.00	-21,200.15
Tax Collector			
141 Legal Notices	0.00	200.00	-200.00
142 Liens	0.00	100.00	-100.00
143 Postage	0.00	300.00	-300.00
144 Collection Expenses	0.00	6,000.00	-6,000.00
145 Tax Refunds	192.00	2,000.00	-1,808.00
149 Miscellaneous	395.78	0.00	395.78
Total Tax Collector	587.78	8,600.00	-8,012.22
Salaries			
161 Assessor	360.00	1,000.00	-640.00
162 Burgesses	1,500.00	5,400.00	-3,900.00
163 Clerk-Treasurer	1,750.00	3,500.00	-1,750.00
165 Warden	4,999.98	10,000.00	-5,000.02
168 Payroll Taxes	13,988.33	27,702.00	-13,713.67
170 Commissioner Stipends	1,499.88	4,000.00	-2,500.12
Total Salaries	24,098.19	51,602.00	-27,503.81
Contributions			
191 Stonington Free Library	25,000.00	25,000.00	0.00
192 Stonington Ambulance	10,000.00	10,000.00	0.00
193 seCTer	325.15	325.00	0.15
194 SE CT Council of Government	861.00	511.00	350.00
195 CT Conf of Municipalities	0.00	1,000.00	-1,000.00
196 Bicent/July 4th	1,500.00	1,500.00	0.00
197 Stonington COMO	5,000.00	5,000.00	0.00
Total Contributions	42,686.15	43,336.00	-649.85
Total GENERAL GOVERNMENT	177,854.18	303,351.00	-125,496.82
BOARDS & COMMISSIONS			
Planning & Zoning Commission			
201 Legal Notices	0.00	2,000.00	-2,000.00
202 Printing	0.00	1,000.00	-1,000.00
203 Books & Training	0.00	500.00	-500.00
205 Prof Services - Legal	0.00	8,000.00	-8,000.00
206 Prof Svcs- Planner/Engineer	1,180.00	1,000.00	180.00
Total Planning & Zoning Commission	1,180.00	12,500.00	-11,320.00

Borough of Stonington
Income & Expenses Budget vs. Actual
July 1, 2020 through January 14, 2021

	Jul 1, '20 - Jan 14, 21	Budget	\$ Over Budget
Shared PZC & ZBA			
221 Postage	0.00	500.00	-500.00
222 State Conservation Fund	638.00	1,500.00	-862.00
257 Zoning Officer Salary	7,687.50	25,000.00	-17,312.50
259 Miscellaneous/Office	461.80	500.00	-38.20
Total Shared PZC & ZBA	8,787.30	27,500.00	-18,712.70
Zoning Board of Appeals			
241 Legal Notices	0.00	500.00	-500.00
242 Books & Training	0.00	100.00	-100.00
243 Prof Services - Legal	0.00	5,000.00	-5,000.00
Total Zoning Board of Appeals	0.00	5,600.00	-5,600.00
Total BOARDS & COMMISSIONS	9,967.30	45,600.00	-35,632.70
FIRE DEPARTMENT			
Operating Expenses			
301 Fuel	509.48	3,000.00	-2,490.52
302 Maintenance of Alarms	545.00	0.00	545.00
303 Maintenance of Radios	970.80	2,000.00	-1,029.20
304 Maintenance Trucks & Equip	16,023.54	25,000.00	-8,976.46
305 New Tools & Equipment	2,405.56	30,000.00	-27,594.44
306 Telecommunications	3,178.83	9,000.00	-5,821.17
307 Fire Marshal Expenses	931.52	2,500.00	-1,568.48
309 Miscellaneous	0.00	500.00	-500.00
310 Fire Truck Leases	0.00	30,000.00	-30,000.00
Total Operating Expenses	24,564.73	102,000.00	-77,435.27
Firehouse - 100 Main Street			
311 Electricity	5,938.28	11,000.00	-5,061.72
312 Propane	3,326.20	11,000.00	-7,673.80
314 Water & Sewer	1,096.91	2,000.00	-903.09
315 Supplies	929.59	2,000.00	-1,070.41
317 Repairs & Maintenance	25,221.91	20,000.00	5,221.91
566 Janitorial - Firehouse	2,970.00	6,000.00	-3,030.00
Total Firehouse - 100 Main Street	39,482.89	52,000.00	-12,517.11
Insurance			
321 Accidental Death	0.00	2,500.00	-2,500.00
324 LAP-Liability/Auto/Prop	29,157.00	30,000.00	-843.00
Total Insurance	29,157.00	32,500.00	-3,343.00
Personnel Expenses			
341 Companies & Department	8,672.01	10,000.00	-1,327.99
342 Medical	4,590.88	10,000.00	-5,409.12
343 Length of Service Program	32,393.00	35,000.00	-2,607.00
344 Training	1,000.00	4,000.00	-3,000.00
345 Uniforms	0.00	3,000.00	-3,000.00
346 Pay-per-Call Incentive Prog	6,248.22	15,000.00	-8,751.78
347 Deferred Compensation	3,275.00	5,000.00	-1,725.00
Total Personnel Expenses	56,179.11	82,000.00	-25,820.89
Salaries			
361 Chief	51,018.60	88,432.00	-37,413.40
362 Deputy Chief	4,681.50	9,363.00	-4,681.50
363 Assistant Chief	1,015.00	6,090.00	-5,075.00
364 Fire Marshal	6,002.40	10,404.00	-4,401.60
365 Company Officers	3,535.00	5,640.00	-2,105.00
Total Salaries	66,252.50	119,929.00	-53,676.50
Total FIRE DEPARTMENT	215,636.23	388,429.00	-172,792.77

Borough of Stonington
Income & Expenses Budget vs. Actual
July 1, 2020 through January 14, 2021

	Jul 1, '20 - Jan 14, 21	Budget	\$ Over Budget
HYDRANTS			
General Expenses			
401 Rental of Hydrants & Pipe	26,235.42	48,000.00	-21,764.58
Total General Expenses	26,235.42	48,000.00	-21,764.58
Total HYDRANTS	26,235.42	48,000.00	-21,764.58
BOROUGH HALL - 26 CHURCH ST			
Borough Hall/Highway Garage			
501 Electricity	992.65	3,000.00	-2,007.35
502 Heating Oil	869.67	4,500.00	-3,630.33
504 Water & Sewer	100.21	400.00	-299.79
505 Supplies	0.00	1,000.00	-1,000.00
509 Repairs & Maintenance	3,727.21	8,000.00	-4,272.79
Total Borough Hall/Highway Garage	5,689.74	16,900.00	-11,210.26
Salaries			
565 Janitorial - Borough Hall	991.61	4,364.00	-3,372.39
Total Salaries	991.61	4,364.00	-3,372.39
Total BOROUGH HALL - 26 CHURCH ST	6,681.35	21,264.00	-14,582.65
STREET DEPARTMENT			
General			
601 Gas & Oil	885.89	3,000.00	-2,114.11
602 Equipment R&M/Upgrading	391.44	5,000.00	-4,608.56
604 Street Repairs	135.30	5,000.00	-4,864.70
605 Supplies	6,309.18	4,000.00	2,309.18
609 Telephone & Miscellaneous	3.33	2,000.00	-1,996.67
610 Snow Removal	0.00	10,000.00	-10,000.00
611 Sidewalk Repairs	2,600.00	7,000.00	-4,400.00
612 Stormwater Management	2,059.60	15,000.00	-12,940.40
Total General	12,384.74	51,000.00	-38,615.26
Wages & Salaries			
656 Labor - Regular	58,707.88	126,875.00	-68,167.12
657 Labor - Overtime	4,840.48	17,000.00	-12,159.52
658 Labor - Temporary	8,946.00	7,500.00	1,446.00
666 Deferred Comp Matching	835.00	6,000.00	-5,165.00
667 Street Commissioner	2,750.04	5,500.00	-2,749.96
Total Wages & Salaries	76,079.40	162,875.00	-86,795.60
Total STREET DEPARTMENT	88,464.14	213,875.00	-125,410.86
PARKS, TREES, & RIGHTS OF WAY			
General Expenses			
801 Grounds Maintenance	3,087.22	3,000.00	87.22
802 Tree Maintenance	8,140.00	20,000.00	-11,860.00
804 Park Utilities	282.30	750.00	-467.70
805 Signs, Surveys & ROW	496.00	1,000.00	-504.00
Total General Expenses	12,005.52	24,750.00	-12,744.48
Total PARKS, TREES, & RIGHTS OF WAY	12,005.52	24,750.00	-12,744.48
SANITATION			
General Expenses			
909 Miscellaneous	1,862.54	3,500.00	-1,637.46
Total General Expenses	1,862.54	3,500.00	-1,637.46
Total SANITATION	1,862.54	3,500.00	-1,637.46

Borough of Stonington
Income & Expenses Budget vs. Actual
July 1, 2020 through January 14, 2021

	<u>Jul 1, '20 - Jan 14, 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>
CONTINGENCY EXPENSE			
1301 Contingency	0.00	30,000.00	-30,000.00
Total CONTINGENCY EXPENSE	<u>0.00</u>	<u>30,000.00</u>	<u>-30,000.00</u>
Total GENERAL FUND OPERATING EXPENSE	538,706.68	1,078,769.00	-540,062.32
SPECIAL REVENUE & TRUST FUNDS			
1501 Deposits to Funds	276,500.00	277,500.00	-1,000.00
Total SPECIAL REVENUE & TRUST FUNDS	<u>276,500.00</u>	<u>277,500.00</u>	<u>-1,000.00</u>
Payroll Expenses	528.00	0.00	528.00
Total Expense	<u>815,734.68</u>	<u>1,356,269.00</u>	<u>-540,534.32</u>
Net Ordinary Income	<u>607,386.14</u>	<u>0.00</u>	<u>607,386.14</u>
Net Income	<u><u>607,386.14</u></u>	<u><u>0.00</u></u>	<u><u>607,386.14</u></u>

BOROUGH ACCOUNT BALANCES
As of January 14, 2021

General Fund Balance:	\$931,220.80
Dime Bank Checking	\$1,173,927.24
Due to/from Other Funds (Details Below)	\$242,706.44
Cannon Fund	\$ 2,328.33
Due from General Fund	\$ 2,328.33
Capital & Nonrecurring Fund Balance:	\$ 43,507.63***
Due from General Fund	\$ 43,507.63
Fire Dept. Major Expense Balance:	\$96,192.23
Due from General Fund	\$96,192.23
Clock Fund Balance:	\$ 999.36
Due from General Fund	\$ 999.36
Infrastructure Reserve Fund Balance:	\$19,923.55
Due to General Fund	\$19,923.55
LoCip Fund Balance:	\$ 1,423.00
Available from State of Connecticut	\$ 1,423.00
Robinson Burial Ground Fund	\$ 725.35
Due from General Fund	\$ 725.35
Wadawanuck Square Fund	\$ 372.00
Due from General Fund	\$ 372.00
Waldron Fund Balance: (Restricted Funds- \$1,000)	\$132,788.80
Dime Bank Checking Account	\$ 56,422.13
Dime Bank CD #3	\$ 37,235.45
Dime Bank CD #4	\$ 39,133.84
Wayland's Wharf Fund Balance:	\$ 25,824.86
Due from General Fund	\$ 25,824.86
William Williams Fund Balance: (Restricted Funds-\$10,524)	\$ 52,833.13
Due from General Fund	\$ 52,833.13

***Capital & Nonrecurring Accounts

Building Fund	\$ 35,115.57
Truck Fund	<u>\$ 8,392.06</u>
	\$ 43,507.63

**Due to Other Funds

Capital & Nonrecurring Fund	\$43,507.63
Fire Dept. Major Expense	\$96,192.23
Clock Fund``	999.36
Infrastructure Reserve	19,923.55
Wayland's Wharf	25,824.86
Wadawanuck Square Fund	\$ 372.00
Robinson Burial Ground	\$ 725.35
Williams Fund	\$ 52,833.13
Cannon Fund	<u>\$ 2,328.33</u>
	\$242,706.44

Due from Other Funds